



Des Moines Pool Metropolitan Park District

July 23, 2024

7:00 p.m.

Regular "Hybrid" Meeting

Meetings are hybrid: being held remotely using Zoom and in-person at the Des Moines Pool MPD District Office (22015 Marine View Dr. So. – Main floor). If you wish to listen in, please do so at 1-253-205-0468; Meeting ID: 893 9761 6082; Passcode: 746923. Any questions or comments should be directed to Scott Deschenes, District General Manager at (206) 429-3852 or by email at scott.deschenes@desmoinespool.org. Public comment for those who cannot physically attend will be due by email to info@mtrainierpool.com by noon on the day of each meeting. Patrons that can attend in-person will be allotted three minutes during public comment (#5). This is due to the hybrid format of the meetings.

AGENDA

7:00 1. **CALL TO ORDER ROLL CALL**

7:01 2. **PLEDGE OF ALLEGIANCE**

7:02 3. **ADOPTION/MODIFICATIONS OF AGENDA**

7:03 4. **ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS**

7:04 5. **PUBLIC COMMENT (Please Limit to Three [3] Minutes)**

Hybrid Meeting: If you are unable to physically attend and wish to make public comment, please submit in writing via email to info@mtrainierpool.com by Noon on Tuesday, July 23. Please include your name, address, and contact phone number. All timely submitted public comments will be read at the meeting subject to the time limit. Any public comments received after noon, will be read at the following regular meeting

7:08 6. **CONSENT AGENDA**

a. EXPENDITURE/REVENUE FOR JUNE

b. STAFF/CONTRACTOR/COMMITTEE REPORTS

District General Manager Report

c. ADOPTION OF MINUTES

June 18, 2024, Special Meeting

June 25, 2024, Regular Board Meeting

d. CORRESPONDENCE

None at time agenda created.

e. BANK TRANSFERS (MRP REVENUE)

f. VOUCHER APPROVAL

\$41,623.90 was processed in June for warrant requests.

g. KING COUNTY ELECTRONIC FUNDS TRANSFERS (EXPENSES)

\$73,749.81 was processed in June for payroll and payments.

7. **OLD BUSINESS**

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's meetings are being held hybrid including remotely. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager, 206.429.3852.

- 7:10 a. EDR/MDR Cyber Security Recommendation
- 7:20 b. District GM Review (Potential Executive Session)
- 7:25 c. Financial Presentation
- 7:40 d. Waterland Parade and Festival
- 7:45 e. KCYASG Grant PSA and Project Page

8. NEW BUSINESS

- 7:50 a. Aquatics Manager Report Discussion

9. GOOD OF THE ORDER

10. UPCOMING MEETINGS

- August 27, 2024, Regular Board Meeting, 7:00 p.m., Location DMPMPD Office (22015 Marine Drive So. #2B, Des Moines, WA)
- September 24, 2024, Regular Board Meeting, 7:00 p.m., Location DMPMPD Office (22015 Marine Drive So. #2B, Des Moines, WA)

For other future meetings, [click here](#) to visit our website's governance page.

ADJOURNMENT

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Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 6a-g **Assigned to:** District GM **Meeting Date:** July 23, 2024

Under: Consent Agenda **Attachment:** Yes

Subject: Consent Agenda

Background/Summary:

To improve process and better utilize time, the following items have been moved to the Consent Agenda:

Item 6a: Financial Summary

- June Expenses and Revenue

Item 6b: Staff/Committee Reports

- District General Manager Weekly Reports

Item 6c: Adoption of Minutes

- June 18, 2024, Special Meeting
- June 25, 2024, Regular Board Meeting

Item 6d: Correspondence

Item 6e: Bank Transfers (MRP Revenue) –

Item 6f: Voucher Approval - The following voucher/warrants totaling **\$41,623.90** were approved for payment.

- \$21,320.81 was processed on June 3, 2024
- \$11,413.74 was processed on June 7, 2024
- \$8,889.35 was processed on June 14, 2024

Item 6g: Funds Transfers (Payroll) - The following Electronic Transfers to King County totaling **\$73,749.81** were processed for payment.

- \$33,161.99 was approved for payroll on June 15, 2024
- \$40,587.82 was approved for payroll on June 30, 2024

A total of **\$115,373.71** was processed in June 2024 under the oversight of the Clerk of the Board.

Per RCW 42.24.180(3), "The legislative body shall provide for its review of the documentation supporting claims paid and for its approval of all checks or warrants issued in payment of claims at its next regularly scheduled public meeting or, for cities and towns, at a regularly scheduled public meeting within one month of issuance".

Fiscal Impact: Detailed above.

Proposed Motion: I move to approve (or not to approve) the Consent Agenda including the vouchers and electronic transfer requests processed in June 2024 totaling **\$115,373.71**.

Reviewed by District Legal Counsel: Yes _____ No x Date: _____

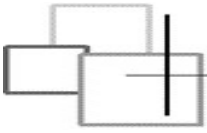
Two Touch Rule: N/A First Board Meeting (Informational)
 N/A Second Board Meeting (Action)

Action Taken: Adopted Rejected Postponed

Follow-up Needed: Yes _____ No X Report back date: _____

Notes:

- Attachments: Various



June 2024 EXPENDITURES

Beginning Monthly Balance = \$1,980,025.48

Ending Monthly Balance = \$1,905,951.42

Category/ Acct #	Reference	Jun 2024	YTD Expense	2024 Budget	Budget Balance	% of Budget
Salaries & Wages						Target 50%
001-000-000-576-20-10-00	Commissioners - Subsidies	\$1,321.28	\$5,993.73	\$20,000.00	\$14,006.27	29.97%
001-000-000-576-20-10-01	District Manager Salary	\$2,820.72	\$33,929.19	\$95,000.00	\$61,070.81	35.71%
001-000-000-576-21-30-06	Front Desk Administrator	\$3,961.63	\$25,225.54	\$68,931.20	\$43,705.66	36.60%
001-000-000-576-21-10-01	Aquatics Mgr Salary	\$5,766.37	\$34,572.57	\$98,508.80	\$63,936.23	35.10%
001-000-000-576-21-25-02	Aquatic Coordinators (2)	\$8,764.17	\$51,871.00	\$154,668.80	\$102,797.80	33.54%
001-000-000-576-21-30-03	Lead Lifeguard	\$0.00	\$0.00	\$51,251.20	\$51,251.20	0.00%
001-000-000-576-21-30-04	PPT Lifeguards	\$0.00	\$2,120.71	\$41,000.00	\$38,879.29	5.17%
001-000-000-576-21-30-02	Instructors	\$4,641.91	\$18,048.46	\$95,000.00	\$76,951.54	19.00%
001-000-000-576-21-32-02	Head Lifeguards	\$7,439.32	\$22,222.85	\$35,000.00	\$12,777.15	63.49%
001-000-000-576-21-30-01	TPT Lifeguards (Various)	\$20,910.45	\$123,141.79	\$165,000.00	\$41,858.21	74.63%
001-000-000-576-21-30-05	Water Exercise Instructor	\$304.24	\$690.74	\$12,500.00	\$11,809.26	5.53%
	Total Salaries & Wages	\$55,930.09	\$317,816.58	\$836,860.00	\$519,043.42	37.98%
Taxes & Misc						
001-000-000-576-21-21-19	Payroll Taxes	\$17,877.05	\$99,663.46	\$200,000.00	\$100,336.54	49.83%
001-000-000-576-21-33-04	Overtime (OT)	\$0.00	\$227.02	\$5,000.00	\$4,772.98	4.54%
001-000-000-576-21-33-05	Family Medical Leave (FMLA)	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-576-21-33-00	Sick Pay	\$945.95	\$2,309.21	\$2,500.00	\$190.79	92.37%
	Total Taxes & Misc	\$18,823.00	\$102,199.69	\$208,000.00	\$105,800.31	49.13%
Personal Benefits						
001-000-000-576-21-22-30	Personal Benefits (AWC/DRS)	\$2,386.38	\$24,342.72	\$76,000.00	\$51,657.28	32.03%
001-000-000-576-20-22-40	Fringe Benefits (Car, Mileage)	\$150.00	\$822.00	\$2,000.00	\$1,178.00	41.10%
001-000-000-576-21-25-05	Incentive Pay	\$0.00	\$70.00	\$1,000.00	\$930.00	7.00%
	Total Personal Benefits	\$2,536.38	\$25,234.72	\$79,000.00	\$53,765.28	31.94%
Office Supplies						
001-000-000-576-21-35-03	Office Supplies (Amazon/staples)	\$704.40	\$1,241.96	\$1,500.00	\$258.04	82.80%
001-000-000-576-20-35-00	Office Equipment (non-capitalized-SAA)	\$0.00	\$114.34	\$1,500.00	\$1,385.66	7.62%
001-000-000-576-20-35-01	Computer Equipment & Supplies (Non-	\$0.00	\$86.98	\$5,000.00	\$4,913.02	1.74%
	Total Office Supplies	\$704.40	\$1,443.28	\$8,000.00	\$6,556.72	18.04%
Maintenance & Repair Supplies						
001-000-000-576-21-31-00	Maintenance Supplies and Small Tools	\$116.67	\$557.53	\$2,500.00	\$1,942.47	22.30%
001-000-000-576-21-35-02	Cleaning & Janitorial Supplies	\$54.82	\$3,171.95	\$6,000.00	\$2,828.05	52.87%
	Total Maintenance & Repair Supplies	\$171.49	\$3,729.48	\$8,500.00	\$4,770.52	43.88%
Pool Supplies						
001-000-000-576-21-40-00	Employee Recognition	\$40.00	\$301.50	\$2,000.00	\$1,698.50	15.08%
001-000-000-576-21-35-15	Special Pool Events	\$30.60	\$196.07	\$2,000.00	\$1,803.93	9.80%
001-000-000-576-21-42-06	Uniforms &Clothing	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
001-000-000-576-21-43-06	First Aid Supplies	\$23.12	\$548.43	\$2,500.00	\$1,951.57	21.94%
001-000-000-576-21-49-01	Lifeguard Supplies & Equip	\$0.00	\$2,404.60	\$7,500.00	\$5,095.40	32.06%
	Total Pool Supplies	\$93.72	\$3,450.60	\$17,500.00	\$14,049.40	19.72%
Pool Equipment						
001-000-000-576-21-35-14	Misc Pool Equipment (ER&R)	\$0.00	\$2,195.43	\$4,000.00	\$1,804.57	54.89%
	Total Pool Equipment	\$0.00	\$2,195.43	\$4,000.00	\$1,804.57	54.89%
Professional Svcs - Clerical						
001-000-000-576-20-41-01	Consulting Contracts	\$478.10	\$3,372.92	\$5,000.00	\$1,627.08	67.46%
001-000-000-576-20-41-04	Legal Services Contract (Snure)	\$0.00	\$4,554.50	\$14,000.00	\$9,445.50	32.53%
001-000-000-576-20-41-05	Financial Management Software (VisionMS)	\$1,050.00	\$2,315.00	\$3,000.00	\$685.00	77.17%
001-000-000-576-20-41-08	IT Admin/Computer Services (CMIT)	\$4,954.49	\$14,770.92	\$25,000.00	\$10,229.08	59.08%
001-000-000-576-20-41-14	IT Server Hosting	\$1,586.00	\$1,586.00	\$4,000.00	\$2,414.00	39.65%
001-000-000-576-20-49-10	Printing/Copying (Canon)	\$103.39	\$752.89	\$2,000.00	\$1,247.11	37.64%
001-000-000-576-21-42-03	Registration Software (Civic Rec/Rec 1)	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
001-000-000-576-21-42-04	Credit Card Transactions (Authorize.net)	\$84.73	\$416.83	\$2,000.00	\$1,583.17	20.84%

Category/ Acct #	Reference	Jun 2024	YTD Expense	2024 Budget	Budget Balance	% of Budget
001-000-000-576-21-42-05	Payroll/HR Fees (Heartland)	\$820.84	\$4,568.99	\$6,000.00	\$1,431.01	76.15%
001-000-000-576-21-42-09	Timekeeping (WhenIWork)	\$352.64	\$2,085.82	\$3,000.00	\$914.18	69.53%
001-000-000-576-20-41-15	Website RFQ	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
	Total Prof Services-Front Offc	\$9,430.19	\$34,423.87	\$79,500.00	\$45,076.13	43.30%

Professional Svcs - Maintenance

001-000-000-576-20-41-09	District Janitorial Services	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-576-20-41-03	Financial Services (Bookkeeping)	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
001-000-000-576-21-31-01	Custodial Qtly Deep Clean (MRP)	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
001-000-000-576-21-31-02	CO2 Services (Central Welding)	\$341.81	\$1,353.73	\$5,000.00	\$3,646.27	27.07%
001-000-000-576-21-41-20	Gutter and Roof Management	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
001-000-000-576-21-48-02	Rekey Services (Bill's Locksmith)	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
001-000-000-576-21-41-30	Landscaping Services (NW Landscape)	\$0.00	\$2,484.98	\$8,000.00	\$5,515.02	31.06%
001-000-000-576-21-42-08	Water/Coffee (Mountain Mist)	\$67.84	\$724.33	\$2,000.00	\$1,275.67	36.22%
001-000-000-576-21-48-10	Maintenance Contract (MacD-Miller)	\$0.00	\$14,825.36	\$28,000.00	\$13,174.64	52.95%
001-000-000-576-21-48-11	Water Quality Main Contract (Aq Spec)	\$1,138.79	\$5,057.75	\$16,000.00	\$10,942.25	31.61%
	Total Prof Services-Maintenance	\$1,548.44	\$24,446.15	\$83,000.00	\$58,553.85	6.84%

Repairs & Maintenance

001-000-000-576-21-48-00	Maintenance Services (non-contracted)	\$7,462.55	\$94,109.97	\$75,000.00	(\$19,109.97)	125.48%
	Budget Contingency for Maintenance	\$0.00	\$0.00	\$9,407.89	\$9,407.89	0.00%
001-000-000-576-21-48-01	Office/IT Equipment Repairs	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
	Total Repairs & Maintenance	\$7,462.55	\$94,109.97	\$86,907.89	(\$7,202.08)	108.29%

Communications

001-000-000-576-20-41-02	Web Design & Maintenance	\$0.00	\$3,706.03	\$3,000.00	(\$706.03)	123.53%
001-000-000-576-20-42-10	Desktop Licenses (MS & Misc)	\$320.68	\$1,657.42	\$4,000.00	\$2,342.58	41.44%
001-000-000-576-21-42-07	Postage and Mailing	\$68.00	\$68.00	\$500.00	\$432.00	13.60%
001-000-000-576-20-42-01	Telephone/Internet (Comcast)	\$190.23	\$2,680.28	\$6,000.00	\$3,319.72	44.67%
001-000-000-576-21-42-14	Elevate Phone System	\$222.50	\$222.50	\$3,600.00	\$3,377.50	6.18%
001-000-000-576-21-42-30	Work Email Accounts (Google Suite)	\$55.54	\$254.52	\$800.00	\$545.48	31.82%
001-000-000-576-21-41-14	Remote Meeting Software (GoToMtg,Zoom)	\$26.81	\$107.13	\$500.00	\$392.87	21.43%
001-000-000-576-20-42-04	Email Notification System (CampaignMonitor)	\$59.00	\$354.00	\$750.00	\$396.00	47.20%
	Total Communications	\$942.76	\$9,049.88	\$19,150.00	\$10,100.12	47.26%

Training & Travel

001-000-000-576-21-43-10	Travel for Business (Mileage, Tolls)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-576-21-43-01	Misc Travel Expenses (Lodging, Per Diem)	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-576-21-43-03	Certifications (non WSI)	\$0.00	\$579.00	\$4,500.00	\$3,921.00	12.87%
001-000-000-576-21-43-04	In Service Supplies (Internal Training)	\$0.00	\$185.95	\$2,500.00	\$2,314.05	7.44%
001-000-000-576-21-43-05	Swim Lesson Licensing (Amer Red Cross)	\$184.00	\$1,010.00	\$1,500.00	\$490.00	67.33%
001-000-000-576-21-43-07	Management Staff Training	\$633.00	\$768.00	\$3,500.00	\$2,732.00	21.94%
	Total Training & Travel	\$817.00	\$2,542.95	\$13,500.00	\$10,957.05	18.84%

Advertising

001-000-000-576-20-41-07	District Advertising	\$1,537.50	\$5,265.10	\$12,000.00	\$6,734.90	43.88%
001-000-000-576-20-42-05	Bulk Mailing - District Postcard	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
001-000-000-576-20-49-09	Bulk Printing - District Postcard	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
001-000-000-576-20-41-40	Ad Design	\$37.99	\$186.94	\$400.00	\$213.06	46.74%
	Total Advertising	\$1,575.49	\$5,452.04	\$19,400.00	\$13,947.96	28.10%

Rentals & Leases

001-000-000-576-20-45-00	District Office Rental (Zen)	\$717.50	\$3,587.50	\$9,600.00	\$6,012.50	37.37%
001-000-000-576-20-45-01	Storage Rental (AAAA)	\$300.00	\$1,800.00	\$4,000.00	\$2,200.00	45.00%
001-000-000-576-20-45-02	Miscellaneous Rentals	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
001-000-000-576-20-45-05	Meeting Room Rental	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
	Total Rentals & Leases	\$1,017.50	\$5,387.50	\$17,600.00	\$12,212.50	30.61%

Utilities

001-000-000-576-21-47-00	Electricity (PSE)	\$10,784.37	\$69,875.55	\$180,000.00	\$110,124.45	38.82%
001-000-000-576-21-47-02	Water (Highline)	\$0.00	\$3,315.45	\$9,900.00	\$6,584.55	33.49%
001-000-000-576-21-47-03	Garbage/Recycling (Recology)	\$314.06	\$3,505.58	\$6,000.00	\$2,494.42	58.43%
001-000-000-576-21-47-04	Sewer (Midway)	\$0.00	\$1,815.51	\$4,500.00	\$2,684.49	40.34%
	Total Utilities	\$11,098.43	\$78,512.09	\$200,400.00	\$121,887.91	39.18%

Insurance

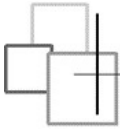
001-000-000-576-20-46-00	Insurance - WCIA, AWC	\$0.00	\$37,371.00	\$45,000.00	\$7,629.00	83.05%
	Total Insurance	\$0.00	\$37,371.00	\$45,000.00	\$7,629.00	83.05%

Miscellaneous

001-000-000-576-21-40-20	Scholarships (Faith Callahan)	\$178.20	\$646.65	\$15,000.00	\$14,353.35	4.31%
001-000-000-576-20-49-07	Misc. Services/Discrepancies	\$322.48	(\$1,192.01)	\$2,000.00	\$3,192.01	-59.60%

Category/ Acct #	Reference	Jun 2024	YTD Expense	2024 Budget	Budget Balance	% of Budget
001-000-000-576-20-49-08	Printing & Copying (Outside Vendors)	\$0.00	\$728.56	\$2,000.00	\$1,271.44	36.43%
001-000-000-576-20-49-60	Dues/Membershp/Subscriptions	\$0.00	\$1,398.22	\$6,000.00	\$4,601.78	23.30%
001-000-000-576-20-51-50	Background checks	\$0.00	\$638.00	\$2,500.00	\$1,862.00	25.52%
	Total Miscellaneous	\$500.68	\$2,219.42	\$27,500.00	\$25,280.58	8.07%
Intergovernmental Services						
001-000-000-576-20-51-02	Inspections (Fire Ext)	\$0.00	\$0.00	\$1,250.00	\$1,250.00	0.00%
001-000-000-576-20-41-11	SAO Audit	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
001-000-000-576-20-51-03	B&O Tax/Agency (DOR)	\$1,394.79	\$14,024.10	\$8,250.00	(\$5,774.10)	169.99%
001-000-000-576-20-51-10	Services Contract (City of Des Moines)	\$1,505.00	\$1,785.00	\$5,000.00	\$3,215.00	35.70%
001-000-000-576-21-49-20	Permits and Fees (KCHD, CoDM, Cash Mgmt)	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
001-000-000-576-20-51-00	Election Costs	\$0.00	\$22,044.66	\$20,000.00	(\$2,044.66)	0.00%
	Total Intergov Services	\$2,899.79	\$15,809.10	\$42,500.00	\$4,646.24	37.20%
Capital *						
001-000-000-594-76-41-01	Capital - Permits, Fees, Inspections	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-594-76-41-02	Capital - Advertising	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-594-76-41-03	Capital - Architects/Engineers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001-000-000-594-76-42-08	Filter Media	\$0.00	\$0.00	\$40,000.00	\$40,000.00	0.00%
301-000-000-397-00-00-00	Transfer From General Fund to Capital	\$0.00	\$0.00	\$75,000.00	\$75,000.00	0.00%
	Total Capitals	\$0.00	\$0.00	\$116,500.00	\$116,500.00	0.00%
	TOTAL ADMINISTRATION	\$22,299.87	\$163,176.45	\$346,250.00	\$181,916.73	47.13%
	TOTAL OPERATIONS	\$93,252.04	\$602,217.30	\$1,450,067.89	\$826,962.75	41.53%
	TOTAL CAPITAL	\$0.00	\$0.00	\$116,500.00	\$116,500.00	0.00%
GRAND TOTALS						
		\$115,551.91	\$765,393.75	\$1,912,817.89	\$1,125,379.48	40.01%

Target 50%



June 2024 REVENUES

ay	Reference	Jun 2024	YTD Balance	2024 Budget	Budget Balance
General Fund Taxes					
001-000000-311-11-00-00	Property Taxes	\$10,937.57	\$649,496.18	\$0.00	\$0.00
001-000-000-311-11-00-01	Timber Harvest Tax	\$0.10	\$0.10	\$0.00	\$0.00
001-000-000-317-20-00-00	Leasehold Excise Tax		\$3,016.57	\$0.00	\$0.00
	Total General Fund	\$10,937.67	\$652,512.85	\$0.00	\$0.00
Charges for Goods and Services					
001-000-000-347-60-00-00	Normandy Pk - Pool Use Fee (annual)	\$0.00	\$0.00	\$25,000.00	\$0.00
	Total Charges for Goods and Services	\$0.00	\$0.00	\$25,000.00	\$0.00
Miscellaneous Revenues					
001-000-000-361-11-00-00	Investment Interest	\$7,553.76	\$38,813.86	\$0.00	\$0.00
001-000-000-367-00-00-01	Contributions/Donations (to Scholarships)	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-369-81-00-00	Cash Over/Shorts (Refunds)	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-369-81-00-02	Misc Revenue	\$354.00	\$106,428.07	\$0.00	\$0.00
001-000-000-369-81-00-03	MRP Cash Deposits	\$1,297.45	\$12,396.54	\$0.00	\$0.00
001-000-000-369-81-00-04	MRP Credit Card Deposits and Refunds	\$32,733.86	\$94,146.89	\$0.00	\$0.00
001-000-000-369-81-00-05	Reimbursements (Fitness Specialists)	\$0.00	\$519.00	\$0.00	\$0.00
	Total Revenue	\$41,939.07	\$252,304.36	\$0.00	\$0.00
Capital Projects/Reserve					
301-000-000-397-00-00-00	Transfer from General Fund - Capital	\$0.00	\$0.00	\$75,000.00	\$0.00
001-000-000-397-00-00-00	Transfer from Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00
	Total Capital Projects/Reserve	\$0.00	\$0.00	\$75,000.00	\$0.00
	Grand Total Revenue	\$52,876.74	\$904,817.21	\$100,000.00	\$75,000.00

DES MOINES POOL METROPOLITAN PARK DISTRICT

Date: Thursday, July 18, 2024

To: District Board Commissioners

From: Scott Deschenes, District General Manager

Subject: Weekly Reports - Week Ending of June 21 through July 12, 2024

WEEK ENDING JUNE 21:

BOARD MEETING INFORMATION

I sent out the board information on Thursday. If you did not receive it, please let me know.

SWIM LESSON COMMUNICATION ISSUE

We did not send an update out to Saturday swim lesson participants. Although it was listed on website when people registered, we did not send an update out like we usually do. We also had some receipts that did not have it listed, so we sent an apology/update out on Monday, June 17. Below is the message that we sent out through CivicRec. Some participants have opted out of messages that may not receive it, so we will also post this at the pool.

Dear Valued Swim Lesson Parent/Participant,

We want to extend our sincere apologies for any confusion caused by our failure to communicate the cancellation of classes on Saturday, June 15. Our top priority is to keep you informed, and we understand the importance of timely updates.

Moving forward, please note that there will be no classes on Saturday, July 6, due to the holiday season. The summer swim lessons will officially conclude on Saturday, August 3.

Rest assured, our team is diligently working to prevent any similar miscommunications in the future, and we appreciate your understanding as we make improvements.

Should you have any questions or concerns, please do not hesitate to contact us. Your feedback is incredibly valuable to us, and we are here to assist you every step of the way.

Best regards,

Mount Rainier Pool Management Team

206.429.3852

SWIM LESSON REGISTRATION

Staff had Camp KHAOS pre-registration for swim lessons. I do not have a total number of participants at this time. We will start general registration next week. Celina helped me put together the flyer below and Emmitt has reported that we have over 500 openings for the weekday lessons, which is in addition to the Saturday lessons that we already have going. We will post an update next week that includes the attached exact class times. The reason that it takes us so long to get the exact class times is they are based on promotion from the previous session's classes. This helps us try to give current students a schedule that is most favorable to their families.



SWIM LESSONS

HOW TO REGISTER:



- ALL CURRENT STUDENTS:
WEDNESDAY, 06/26 - STARTING @3:30PM; ONLINE, OVER THE PHONE OR IN PERSON

- NEW NON-CURRENT RESIDENT STUDENTS:
FRIDAY, 06/28 - STARTING @3:30; OVER THE PHONE OR IN PERSON

- NEW NON-CURRENT, NON-RESIDENT STUDENTS:
FRIDAY, 06/28 - STARTING @6PM ; OVER THE PHONE OR IN PERSON

Lesson Dates:

MORNINGS: 8:30AM - 12PM (8 CLASSES: 25-30MIN EACH)
 MONDAY & WEDNESDAY: JULY 8TH - JULY 31ST
 TUESDAY & THURSDAY: JULY 9TH - AUGUST 1ST
EVENINGS: 4:30 - 7PM (8 CLASSES: 25-30MIN EACH)
 MONDAY & WEDNESDAY: JULY 8TH - JULY 31ST
 TUESDAY & THURSDAY: JULY 9TH - AUGUST 31ST

RESIDENT =

OF DES MOINES OR NORMANDY PARK
Target 33.3%



LEVEL PLACEMENT:

*ALL NON-CURRENT, NEW STUDENTS, PLEASE COMPLETE A PLACEMENT TEST BEFORE REGISTRATION, IN ORDER TO REGISTER FOR THE CORRECT CLASS LEVEL!



PRICE:

RESIDENTS:
 PARENT & CHILD CLASS = \$47
 ALL OTHER CLASS LEVELS = \$66

NON-RESIDENTS:
 PARENT & CHILD CLASS = \$60
 ALL OTHER CLASS LEVELS = \$80





Mount Rainier Pool - 22722 19 Ave S - (206) 824-4722

KING COUNTY, GET ACTIVE, STAY ACTIVE GRANT

I was contacted by Dave Upthegrove's office that we had received a grant for \$10,000. Below is the message, and attached is an overview of the grant.

Hi Scott,

Hope you are well.

Dave is committing \$10,000 of his Get Active, Stay Active funds in the upcoming supplemental budget. Please see attached letter with all the details. I expect contracting for the funds will occur around late August/early September.

Please let me know if you have any questions.

SCHEDULE UPDATES

We will be putting out a schedule update for the weekend of Fourth of July, and a schedule for the rest of July through mid-August next week. The pool will be closed on July 4th, but we should be open regular hours the rest of the week.

CUSTOMER COMPLAINT

We did receive a complaint for the number of lessons that we are offering this summer. I was forwarded the message and set up a phone call.

I am letting you know that the hours you have proposed for the rest of the summer are unacceptable! I trust that you will not be cutting out the people that use the pool for the substance of their mobility and health. You need to address this issue before you lock yourselves into this schedule.

I spoke with the customer on Thursday and we are going to incorporate an accommodation to see if we can find a win-win for both youth swim lessons and our water walkers. Quentin and I will meet next week to discuss what we can do.

FACEBOOK COMMENT AND RESPONSE

Note-We are exploring adding online registration for this Fall, but we did receive the comment below and responded to it.

POST: Why exactly do new students have to register in person? Let's be real, the phone option is a joke. This has kept us from doing lessons for YEARS.

RESPONSE: <NAME REDACTED> Thank you for sharing your thoughts and bringing up this important issue. We understand that the in-person registration requirement can be inconvenient for some families. The reason we ask new students to register in-person or over-the-phone is to ensure that we can provide the best possible experience by ensuring each student is in the correct level before registering and also answer any questions you may have before your first class. This helps the instructors focus on teaching the classes by ensuring there are less distractions. That said, we are exploring online registration for the future, and other ways to improve. We appreciate your feedback and are committed to making changes to help more students participate in our lessons. BTW, we have added a number of lessons since we have been able to grow our instructor capacity since Covid-19, and should have plenty of spots available this summer. We hope you give us a chance:)

LGIT CLASS

Emmitt and Quentin tried to get into the Bainbridge and Spokane LGIT classes, but both filled up before they could get in. We are looking at classes outside the area, as our goal is to become a

regional training center to try to train more local youth into the lifeguarding and first responder training. We will let you know what they get into, as this is a developing situation.

LIFEGUARD CERTIFICATION CLASS

We have at least six participants for next week's lifeguarding class starting on June 26. We are still taking reservations, and hope to have a few more.

FECAL CONTAMINATION

Staff had to shut swim lessons down a little early on Tuesday, June 18 due to a student vomiting in the class. There was only a minute or two left in the class for the 6pm class, so no credits were given. The adult swim lessons had to be cancelled that evening and all students will receive a credit for their class.

MAINTENANCE

We had to have MacMiller come out and work on the women's locker rooms ADA toilet. We thought this issue had been resolved due to better structural support for the toilet, but it broke a couple of days later.

OUT OF THE OFFICE

Our aquatics manager and head lifeguard along with Commissioner Stender will be attending US Masters Spring Nationals in Indianapolis the rest of this week. Our aquatics coordinators will be covering pool operations.

RESEARCH

- Remember these considerations if developing your own swim school curriculum (Aquatics International) - https://www.aquaticsintl.com/facilities/management-operators/remember-these-considerations-if-developing-your-own-swim-school-curriculum_o
- Twin Cities suburbs face expensive repairs, replacement costs as midcentury pools age (NRPA SmartBrief/Star Tribunes) - <https://www.startribune.com/twin-cities-suburbs-facing-expensive-repairs-replacement-costs-as-mid-century-pools-age/600373770/>
- Drowning report shows increase in childhood fatalities (Rec Management) - https://recmanagement.com/articles/154534/drowning-report-shows-increase-child-fatalities?utm_source=MagnetMail&utm_medium=email&utm_term=scott%2Edeschenes%40desmoinespool%2Eorg&utm_content=061724%5FRecReport&utm_campaign=Ys%2C%20Rec%20Centers%20Lead%20on%20Swim%20Lessons%20for%20All%20Ages
- City of Cheney holding a ground breaking ceremony new Aquatic Center (KREM 2/MRSC) - <https://www.krem.com/article/news/local/the-city-cheney-new-aquatics-center/293-e7f51f7c-9c01-46db-b346-f87c96d58486>
- NYC treading water as lifeguard shortage lingers for another summer (NRPA SmartBrief/The Gothamist) - <https://gothamist.com/news/nyc-treading-water-as-lifeguard-shortage-lingers-for-another-summer>

WEEK ENDING JUNE 28:

BOARD MEETING WRAP-UP

Angela and I are going over the minutes later this afternoon. We will have them out for your review early next week. I also sent the May 28 board minutes for signature. If you did not receive it, let me know.

JUNE 21 HSD DEADLINE

I received a message from the Director of Capital Planning that they will be pushing the school district meeting back to later time. The meeting originally was scheduled for July 10. The reason for pushing the meeting back was the other department heads missed their deadline for submitting comments on our lease.

SWIM LESSON REGISTRATION

Staff was very ambitious about registration opening about 745 spots for weekday classes. As of Thursday at 1pm, we had about 545 spots open, so we will probably have some spots open. New Student registration is this evening, so we will update you next week. The class was advertised on social media, website, PeachJar and other places. Below is a link to the updated openings email we sent.

<https://createsend.com/t/d-D2073D5219EEC3672540EF23F30FEDED>

SWIM LESSON INSTRUCTOR IN-SERVE

Emmitt and Quentin led an in-service for swim instructors on Tuesday. They had twenty staff attend and reported it was very positive.

LIFEGUARDING CLASS

Quentin is teaching a lifeguarding class this week.

LEVY ADMINISTRATION

I met with King County Levy Administration on Wednesday. I have incorporated information from the discussion to the presentation at the July 23 board meeting.

CLOSED INDEPENDENCE DAY

Just a reminder that the pool will be closed on Thursday, July 4. We are posting signs and sending Independence Week schedule out early next week.

SCHEDULE UPDATE

We will be sending out a schedule update mid-next week to take effect either Sunday, July 7 or Monday, July 8. We want to see how swim lesson registration is going before committing to a schedule.

MARITIME HIGH SCHOOL REQUEST

Maritime had originally requested that we close the pool from 8am-5pm for a student training that would have 13 participants. I discussed balancing their request with other user groups since it is difficult to close the entire pool for 13 swimmers. They are looking to shorten their event to four hours and they are reaching out to trainers to see if it is okay to have other training in the pool during their usage time, or if they can adjust their time to early afternoon when the pool is less crowded, or closed.

PARTICIPANT SCHEDULE COMPLAINT

We are discussing the schedule update early next week. We sent a message to the customer to ensure they are aware of the delay. We will make sure to contact the participant by Tuesday.

Dear XXXX,

Just an update on the morning schedule update.

We met and discussed the schedule this afternoon. After discussion, we decided to push back the schedule announcement a week.

The reason we are moving the update back, is we want to see how swim lesson registration goes this week before announcing the schedule.

This should help us better ascertain openings in the schedule to try to better balance the schedule between all user groups.

I just wanted to give you a heads up that we will inform you of the updates early next week.

Thank you,

RESEARCH FOCUS

I have been discussing the capabilities of our current recreation management software to include Google Translate. They provided the following example, and it could work seamlessly with a website with Google Translate setup. The only issue is that the translate is that this site is not mobile friendly.

<https://secure.rec1.com/TN/kingsport-tn/catalog>

If we did this, we would need to develop expectations for non-English speaking adults that lessons will still be taught mainly in English. We would also need to work to update waivers, prompts, signage and other supporting paperwork to assist with a smoother process. This may include training and other technology to help with face-to-face interactions.

RESEARCH

- Reshaping recreation centers to meet modern demands (NRPA Magazine)
- <https://www.nrpa.org/parks-recreation-magazine/2024/june/reshaping-recreation-to-meet-modern-demands/>
- Youth sports concussion awareness policy violation (NRPA Magazine)
- <https://www.nrpa.org/parks-recreation-magazine/2024/june/youth-sports-concussion-awareness-policy-violation/>
- Not what you were expecting to hear: more strategies for handling hate speech during public comment (MRSC Insight Blog) - <https://mrsc.org/stay-informed/mrsc-insight/june-2024/handling-hate-speech>

WEEK ENDING JULY 5:

BOARD MEETING WRAP UP

- Minute Edits: I will email the board minutes out on Monday. They have been created for public inspection, but I want to wait until after the holiday to send them out. This was for both June meetings: June 18 and 25.
- Signed Minutes: I posted the signed minutes from the May 28 board meeting. Only three of five board members signed the minutes, so I will look back in the future to repost once both documents are fully signed.
- Notice of Attendance/Quorum: I also listed the July 20 Waterland events on the meeting's section of the governance.
 - <https://mtrainierpool.com/wp-content/uploads/July-20-Waterland-Parade-Letter-2024-for-.pdf>
- Next Meeting: Just a reminder that our next meeting will be Tuesday, July 23 at 7pm.
- Picture from Master Swim Nationals: I have a picture of one of the staff at Nationals that I will post sometime next week.

KING COUNTY PARKS GRANT

Just a heads up that we received the \$213K grant for the water tanks, plumbing support for the pool pipes and replacement of pool media. I am working with Quentin to establish a closure. I am also going to write an article about the grant to highlight that we received this grant, and the age on disrepair of the pool. I will work with the Public Outreach Committee on the content/message.

SCHEDULE UPDATE

This week we sent out two schedule updates. One for the week of July 1 and one for the week of July 7. The July 1 update was to notify patrons of the July 4 holiday, no swim lessons this week, and added family swims this week. The July 7 update includes our scheduling with our summer swim lessons in place and includes schedule changes to accommodate the increased lessons. Both emails included information that we will now be open on Sundays, effective July 7. We discussed combining these emails into one message, but from past experience, people tend to get confused when we do this.

- Fourth of July week schedule update: <https://createsend.com/t/d-51508ED182AA53C32540EF23F30FEDED>

- New schedule taking effect on July 7: <https://createsend.com/t/d-FF9C6A9E951C15F52540EF23F30FEDED>

WATER WALKERS COMPLAINT

We met with the person that was upset with our schedule. They had discussed their concerns with a couple of other patrons, and sent the following message to them. Note-we needed some more time to complete changes to private swim lessons, so we ended up sending the update out on Wednesday. We notified this group first to let them know. Below is the email that they sent to their group and they cc'd to us on the message. We did also get a couple of positive responses from the cc'd patrons, and no complaints at the time this message was sent.

All

This is what I have for you after my meeting with Scott and Quentin. Notice it is tentative, but I have a good feeling about it.

Monday and Wednesday – 12 noon to 2 PM (Family swim is from 12 to 1 and I was assured that families would be exiting the pool at 1)
Tuesday and Thursday – 11 AM to 1 PM (I don't know whether there will be a family swim at 12 noon or not)
Friday – 8:30 AM to 1 PM (there may be a family swim during that time)
Saturday – 12 to 1 (Probably a family swim)
Sunday – 9:30 AM to 11:30 AM

THE FINAL SCHEDULE IS OUT ON FRIDAY I AM TOLD. You should have received an email today on this weekend's schedule.

Not optimal, but doable. I will be putting the final schedule in my calendar for the week since it is not routine because I am prone to memory lapses! 😊 My recommendation is to do that. I usually look at my calendar every day just to remind myself of what day it is!

PRIVATE SWIM LESSONS

We added a number of private swim lessons to fill classes that did not fill up. We sent the preliminary message out. With the holiday and staff days off, we need a little more time to iron out the processes, but should have everything finalized by next week. Private swim lessons will start the week of July 15.

Below is the link to the email notification.

- <https://createsend.com/t/d-2E96E9C1FE9CAB6C2540EF23F30FEDED>

PEACHJAR

I posted the schedule and Waterland Events to PeachJar. They should appear late next week. *Note: The schedule posting was delayed due to resolving the schedule conflict above.*

- Waterland
Events: <https://share.peachjar.com/flyers/2701049/districts/3000>
- July 7
Schedule: <https://share.peachjar.com/flyers/2701044/schools/200460>

SMAC MEETING

Quentin and I met with Ken from SMAC. He stopped by to discuss billing, but we discussed some other items. First, we discussed the potential of having SMAC lead Level 5 and 6 swim lessons. Many of our instructors are learning to swim from our staff, and our pool of eligible instructors is shrinking. Quentin had the idea of working with SMAC to teach these, which would also better help transition students to participating in swimming past lessons. We also discussed hosting an event (see below), billing, working on joint EAPs and other things.

ROTARY

I will be in Des Moines next Wednesday attending the Rotary meeting at noon. If you want to meet in-person that day, let me know. My only other meeting at that time is 10:30am with staff.

CASHIER MEETINGS

Quentin and Jared had trainings with potential cashiers for the summer and beyond. They had two separate trainings on Tuesday, July 2nd.

MOVIE FILMING REQUEST

We received a request to shoot a movie scene at the pool in March or April of next year. We have responded, and are discussing the request internally.

BILLING

Our plan is to get caught up in billing next week. We will be billing SMAC, DMLF, Physical Therapy and the City of Normandy Park.

NO SWIM LESSONS SATURDAY

We have no swim lessons for the holiday weekend on Saturday, July 6. We sent the following message out to participants through CivicRec (Recreation Management Portal).

Dear Swim Lesson Parent/Participant,

Just a reminder that there are no swim lessons this Saturday, July 6.

If you want to practice this weekend, just a reminder your child and one adult can swim for FREE during Family Swim tonight (Friday) from 5-6pm, and tomorrow (Saturday) from Noon-1pm.

If you cannot make the times above, this Saturday is First Saturday \$1.00 Open Swim from 1-2pm, and we will also start our new Sunday hours on July 7 including Family Swim from 11:30am-1:30pm.

For more information on schedules and rates, visit our webpage at mtrainierpool.com or call us at (206) 824-4722.

We hope you have a great weekend,

Scott Deschenes, District G.M.

Des Moines Pool M.P.D./Mount Rainier Pool

RESEARCH

- Why I pulled my kids out of swim lessons (Active.net/NRPA Aquatics Facebook Group) - https://activeforlife.com/no-swimming-lessons/?utm_source=Patio&utm_medium=Facebook_Mobile_Feed&utm_campaign=AFL+Boosts%3A+Why+I+pulled+my+kids+out+of+swimming+lessons+-+Link+Clicks+-

[+June+2024&utm_content=LinkClicks&fbclid=IwZXh0bgNhZW0BMAABHRNE_IHyZDe_-4tvNmRP6UsiGKGSevcMQTkMyWUrUdG7onxRkxJ1GUd0Q_aem_jLJGmHs7_tm979MsFZFi-Q&utm_id=6507542971879&utm_term=6507542971479](https://www.facebook.com/kingcountydnrp/?fbclid=IwZXh0bgNhZW0BMAABHRNE_IHyZDe_-4tvNmRP6UsiGKGSevcMQTkMyWUrUdG7onxRkxJ1GUd0Q_aem_jLJGmHs7_tm979MsFZFi-Q&utm_id=6507542971879&utm_term=6507542971479)

- After 5 years of drowning deaths staying at historically high levels, King County officials encourage the public to be cautious at lakes, rivers and Puget Sound (King County)
- <https://kingcounty.gov/en/dept/dnrp/about-king-county/about-dnrp/newsroom/news-releases/07-02-open-water-safety>
- Seven degrees to healthy communities (NRPA Magazine)
- <https://www.nrpa.org/parks-recreation-magazine/2024/july/seven-degrees-to-healthy-communities/>

WEEK ENDING JULY 12:

PUBLIC OUTREACH COMMITTEE

- Press Release: I sent a preliminary press release to committee and Gene. Gene and I met and reworked a shorter press release with a project page for the feasibility study for updates and other important data. I will share this with the public outreach committee and the entire board at our next board meeting.
- Outreach this Week: I met with the Parks Manager with Normandy Park on Wednesday. I also attended Rotary this week.

SWIM LESSONS

Swim lessons started this week. We have really strong participation in the evening classes, but we had to try to fill open spots from the days with private lessons. I think we have about fifteen to twenty additional spots filled with private lessons.

BILLING

I sent billing off to Normandy Park for their annual subsidy plus Des Moines Legacy Foundation. Quentin is working to get caught up with RETT Physical Therapy and SMAC.

WATER EXERCISE

Patrons have requested to expand our Friday deep water class to be offered more than once a week. Quentin is working to see if he can balance their request with the schedule.

FEATURED RESEARCH

Below are links to other organizations feasibility study/project pages.

- Regional Aquatic Feasibility Study (Olympia) - <https://engage.olympiawa.gov/regional-aquatics-facilities-study>

- Bellevue Aquatic Feasibility Study - <https://bellevuewa.gov/city-government/departments/parks/planning-and-development/studies-plans/aquatics-feasibility-study>
- Regional Aquatic Feasibility Study (Kirkland)
- <https://www.kirklandwa.gov/Government/Departments/Parks-and-Community-Services/Park-Planning-and-Development/Recreation-and-Aquatics-Centers-Feasibility-Study>
- Community Aquatic Center Feasibility Study (PenMet/Gig Harbor)
- <https://penmetparks.org/current-projects/community-aquatic-center-and-dedicated-senior-space-feasibility-studies/>

RESEARCH

Our Aquatics Coordinator, Jared Wold shared the article below with me.

- Teen loses hand from fireworks trying to prevent children from getting hurt (King 5)
- <https://www.king5.com/article/news/local/teen-loses-hand-fireworks-accident-trying-prevent-children-from-getting-hurt/281-dbbf02f6-ea14-4795-854a-122d023683ad>



Des Moines Pool Metropolitan Park District

June 18, 2024

6:30 p.m. SPECIAL TIME

Hybrid (DMPMPD District Office and Remote Online)

MINUTES SPECIAL MEETING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 6:30 p.m. Also, present were Commissioners Dusenbury, Campbell, Stender and Patrice Thorell; and District General Manager (GM) Deschenes; and resident, Gene Achziger.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA – There were no modifications to the agenda as this was a special meeting. Commissioner Stender moved to accept the agenda. Commissioner Campbell 2nd. The motion passed 5-0.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – The District General Manager announced that he was notified by a representative from King County Councilmember, Dave Upthegrove, that the Des Moines Pool Metropolitan Park District was awarded a \$10,000 Get Active, Stay Active Grant. The District General Manager also notified the board that staff forgot to communicate no swim lessons on June 15. Staff sent an apology to swim lesson participants and their parents/guardians.

PUBLIC COMMENT –Gene Achziger notified the board that he was pursuing a \$5,000 noise mitigation grant on behalf of the pool district.

EXECUTIVE SESSION BUSINESS

6. Performance of a Public Employee

The Board President announced the board would go into an executive session to evaluate the performance of a public employee subject to RCW [42.30.140\(4\)](#). The board went into executive session until 6:36 pm for approximately 30 minutes to 7:06 pm. At 6:55 pm the board came out of executive session and announced they needed to extend 30 minutes from that point (6:58pm) and the board came out of executive session at 7:25 pm.

After the executive session the board stated they will have a discussion with the District General Manager about his performance and overall direction of the organization at the June 25 regular board meeting. Beyond informing the District General Manager of the discussion items at the next meeting; no formal action was taken.

7. Good of the Order

Resident, Gene Achziger thanked Commissioners Dusenbury and Stender for coming out to the Bayside Ball.

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or info@mtrainierpool.com.

**Des Moines Pool Metropolitan Park District
Meeting Minutes – 6/18/2024**

ADJOURNMENT

With no further business the meeting was adjourned at 7:28pm.

UPCOMING MEETINGS

- June 25, 2024, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)
- July 23, 2024, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)

Respectfully submitted by Scott Deschenes, District General Manager.

Des Moines Pool Metropolitan Park District Board of Commissioners

Commissioner Young

Commissioner Dusenbury

Commissioner Campbell

Commissioner Stender

Commissioner Thorell

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is holding hybrid meetings remotely and at the MRHS Library until further notice. The public may join meetings through the Zoom app. Logon information is published in each Meeting Agenda. Contact Scott Deschenes, District GM at scott.deschenes@desmoinespool.org if you have questions.



Des Moines Pool Metropolitan Park District

June 25, 2024

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:03 p.m. Also, present were Commissioners Campbell, Stender and Thorell; District General Manager (GM) Deschenes; and resident, Gene Achziger. Commissioner Dusenbury was not present.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA – The sent agenda had an error. Items 7c Board Role and District GM Compensation. Commissioner Stender moved to accept the agenda. Commissioner Campbell 2nd. The motion passed 4-0.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – None.

PUBLIC COMMENT – None.

CONSENT AGENDA

Commissioner Campbell questioned the size of the Department of Revenue payment. The District General Manager notified the board that the fee was the combination of a large rental payment by a user group in the fourth quarter of 2023, and a penalty for a late payment.

Commissioner Campbell moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in May totaling \$161,086.25. Commissioner Stender 2nd. The motion passed 4-0.

OLD BUSINESS

7a. Cyber Security Updates

The District General Manager notified the board that Dallas Stewart, President of CMIT Solutions, did not return messages after agreeing to attend this meeting. The item was pushed to a future meeting.

7b. HSD Lease Update

The District General Manager notified the board that he had a discussion with Highline School District's Director of Capital Planning. She stated that she had sent the proposed lease out to other department heads with a deadline of June 21. If they did not receive comments by the June 21 deadline, the presentation would be pushed from the July 10 school board meeting to another future meeting. As of the June 25 meeting, the District General Manager had not heard from the school district.

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or info@mtrainierpool.com.

Des Moines Pool Metropolitan Park District Meeting Minutes –6/25/2024

The District General Manager also notified the board that he had reached out due to peeling on the roof of the pool. The Director of Capital Facilities notified him that Tremco would be coming out to complete warranty work on the roof.

They also discussed the Best Starts for Kids Grant, and for the District General Manager to notify her if there were any funding issues.

7c. Board Roles

President Young stated after discussions, the board has a different expectation on how the board should act and facilitate board meetings. This is due to board turnover over the last couple of years. The board would like to have discussions about expectations for the board and staff. President Young stated that he feels like the board is going through the motions, and needs to focus more on the big picture, which is to expand our aquatics, which is to build a new pool with more water space. The board wants to restructure the meetings to work better towards this goal including making schedules, scheduling appointments, inviting people to meetings, or anything to help move forward. The board then brainstormed with the District General Manager on moving forward. President Young requested the District General Manager put a financial presentation together for the July 23 board meeting. President Young also stated he needed the District General Manager to facilitate how to take the board's vision and develop a plan. President Young stated the next steps from discussion would be 1) brainstorming the path forward, 2) having a finance meeting to go over levy rates, 3) have a stakeholder rundown including school district, cities and other potential partners, 4) reevaluating the path forward from past studies/surveys, and 5) creating workgroups and tasks to move forward. Commissioner Campbell requested the District General Manager send past reports to the commissioners. Commissioner Thorell recommended establishing a citizens advisory group to help with this process and move things forward. Commissioner Stender requested to work with better internal data for discussion and talking points.

President Young discussed setting clear expectations for the District General Manager. He mentioned better utilizing the board meetings for discussions rather than presentations. Commissioner Stender suggested focusing on three core topics: financial, liability and the future of the pool including what is broken. Commissioner Campbell added that she would like to see management staff be more engaged at board meetings. Commissioner Thorell wanted to see more information on current capital projects and resources available, and what staff is doing to maximize and balance pool usage.

President Young mentioned the board wanted a clear and concise financial report by the July 23 board meeting. He also mentioned meeting on improving the written reports.

7d. District General Manager Compensation

The Board President announced the board would go into an executive session to evaluate the performance of a public employee subject to RCW [42.30.140\(4\)](#). The board went into executive session until 7:41 pm for approximately 30 minutes to 8:11 pm.

No action was taken, and action was pushed to the July 23 meeting.

NEW BUSINESS

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

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To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is holding hybrid meetings remotely and at the MRHS Library until further notice. The public may join meetings through the Zoom app. Logon information is published in each Meeting Agenda. Contact Scott Deschenes, District GM at scott.deschenes@desmoinespool.org if you have questions.

**Des Moines Pool Metropolitan Park District
Meeting Minutes –6/25/2024**

8a. Waterland Events

The District GM, Gene Achziger and Commissioner Thorell discussed the Waterland events on Saturday, July 20. The District GM announced the pool would be open and swim lessons would not be cancelled for the first time since the pandemic. The Mount Rainier Pool lifeguards, staff, board and volunteer will participate in the Pirate Cove (children's event) from noon to 4pm at the Des Moines Field House Park, and the Waterland Parade. Logistics were discussed including staff participation and giveaways. The event will be listed on the district's governance page in case there is a quorum of board members attending the events, but no district business will be discussed.

GOOD OF THE ORDER

President Young announced that he may be late for the July 23 board meeting.

ADJOURNMENT

With no further business the meeting was adjourned at 8:21pm.

UPCOMING MEETINGS

- July 23, 2024, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)
- August 27, 2024, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)

Respectfully submitted by Scott Deschenes, District General Manager.

Des Moines Pool Metropolitan Park District Board of Commissioners

Commissioner Young

Commissioner Dusenbury

Commissioner Campbell

Commissioner Stender

Commissioner Thorell

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

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Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 05/29/2024

Total Amount: \$21,320.81

Control Total: 11

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240524115138.csv

Fund #: 170950010

CONTACT INFORMATION

Preparer's Name: Angela MelumEmail Address: linda.ray@desmoinespool.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Scott Deschene</u> 2E03815D71304B0...	<u>5/30/2024</u>
Authorized District Signature	Date
 Authorized District Signature	 Date
 Authorized District Signature	 Date

DocuSigned by:

<u>Joe Dusenbury</u> 5E8DDA9899F2474	<u>5/31/2024</u>
Authorized District Signature	Date
 Authorized District Signature	 Date
 Authorized District Signature	 Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

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Date Processed: _____



Special District Voucher Approval Document

KC v2.0

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240524115138.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AQUATIC SPECIALTY SERVICES			8100-4	04/29/2024	\$181.67	APRIL 2024 MONTHLY SERVICE
AWC - VIMLY BENEFIT SOLUTIONS, INC			56791	05/18/2024	\$2,386.38	APR, MAY, & JUN 2024 BENEFITS PAYMENT
COLIBRI NORTHWEST, LLC			301DM	05/20/2024	\$637.50	SUMMER 2024 DM CITY CURRENTS MAG AD
COLIBRI NORTHWEST, LLC			602DM	05/20/2024	\$900.00	SUMMER 2024 DM CITY CURRENTS MAG AD
FERNANDO CORTEZ			20243105FC89	05/31/2024	\$462.26	PAYROLL PE 5/31/2024
JOE DUSENBURY			20243105JD8	05/31/2024	\$293.62	APRIL 2024 COMM SUBSIDY
MOUNTAIN MIST			00601011530	05/21/2024	\$67.84	WATER DELIVERY & COOLER RENTAL
PUGET SOUND ENERGY			05222024PSE	05/22/2024	\$10,784.37	JUNE 2024 ENERGY UTILITY
RECOLOGY			0004666472	04/30/2024	\$314.06	APRIL 2024 RECYCLING SERVICE
SHANE STENDER			20243105SS77	05/31/2024	\$293.61	APRIL 2024 COMM SUBSIDY
US BANK			05102024USB	05/10/2024	\$4,999.50	MAY 2024 CC PAYMENT

DS



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 06/13/2024

Total Amount: \$11,413.74

Control Total: 9

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240607161022.csv

Fund #: 170950010

CONTACT INFORMATION

Angela Melum

Preparer's Name: _____

Email Address: linda.ray@desmoinespool.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Scott Deschenes</u> 2E03815D71304B0...	<u>6/7/2024</u>
Authorized District Signature	Date
_____ Authorized District Signature	_____ Date
_____ Authorized District Signature	_____ Date

DocuSigned by: <u>Joe Dusenbury</u> 5E8DDA9899F2474...	<u>6/8/2024</u>
Authorized District Signature	Date
_____ Authorized District Signature	_____ Date
_____ Authorized District Signature	_____ Date

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King County Accounts Payable
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Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

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Special District Voucher Approval Document

KC v2.0

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240607161022.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
CENTRAL WELDING SUPPLY			002074648	05/23/2024	\$341.81	CARBON DIOXIDE
CITY OF DES MOINES			429	06/05/2024	\$1,505.00	DIST POOL ADMIN FEES
COPIERS NORTHWEST			INV2838830	06/07/2024	\$40.45	MAY 2024 CONTRACT FEES
LINDA RAY			LR202406-01	06/02/2024	\$478.10	MAY 2024 CONSULTING FEES
MACDONALD-MILLER FACILITY SOLUTIONS			SVC299422	05/23/2024	\$1,687.12	FAUCET REPAIR IN MEN'S LOCKER ROOM
MACDONALD-MILLER FACILITY SOLUTIONS			SVC300090	05/30/2024	\$5,020.72	SHUT DOWN HOT SIDE
MACDONALD-MILLER FACILITY SOLUTIONS			SVC300772	06/06/2024	\$573.04	QUOTE FOR HOSE BIBS
VISION MUNICIPAL SOLUTIONS, LLC			09-14549	05/31/2024	\$1,050.00	SERVER REBUILD
ZEN 22015, LLC			07012024ZEN	07/01/2024	\$717.50	JULY 2024 DIST. OFFICE RENT

DS
JD



Special District Voucher Approval Document

KC v2.0

Scheduled Payment Date: 06/20/2024

Total Amount: \$8,889.35

Control Total: 10

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240614100747.csv

Fund #: 170950010

CONTACT INFORMATION

Preparer's Name: Angela MelumEmail Address: linda.ray@desmoinespool.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

<u>Scott Deschene</u> <small>2E03815D71304B0</small> Authorized District Signature	<u>6/14/2024</u> Date
_____ Authorized District Signature	_____ Date
_____ Authorized District Signature	_____ Date

DocuSigned by: <u>Joe Dusenbury</u> <small>5E8DDA9899F2474</small> Authorized District Signature	<u>6/14/2024</u> Date
_____ Authorized District Signature	_____ Date
_____ Authorized District Signature	_____ Date

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 Attn: Special Districts
 401 5th Avenue, Room 323
 Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
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Date Processed: _____



Special District Voucher Approval Document

KC v2.0


District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240614100747.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AQUATIC SPECIALTY SERVICES			8100-5	05/30/2024	\$1,138.79	MAY 2024 MONTHLY SERVICE
CANON FINANCIAL SERVICES, INC.			33157328	06/11/2024	\$62.94	JUNE 2024 CONTRACT CHARGE
CMIT SOLUTIONS EASTSIDE			12949	05/31/2024	\$4,954.49	SOFTWARE SALES: SQL SERVER 4 CORE LICENSE
CMIT SOLUTIONS EASTSIDE			12963	05/31/2024	\$1,586.00	MAY 2024 IT SERVICES
CMIT SOLUTIONS EASTSIDE			13036	05/31/2024	\$222.50	MAY 2024 TELCO SERVICE
FERNANDO CORTEZ			06152024NFC89	06/15/2024	\$809.79	PAYROLL PE 6.15.2024 F. CORTEZ
KENVIN LAI			06152024KL159	06/15/2024	\$32.81	PAYROLL PE 6.15.2024 K. LAI
NADIA CORTEZ			06152024NC143	06/15/2024	\$32.81	PAYROLL PE 6.15.2024 N. CORTEZ
SHOU BLANK			06152024SB162	06/15/2024	\$16.41	PAYROLL PE 6.15.2024 S. BLANK
TITUS GILLIHAN			06152024TG155	06/15/2024	\$32.81	PAYROLL PE 6.15.2024 T. GILLIHAN

DS

ELECTRONIC PAYMENT REQUEST FORM


King County Department of Executive Services
 Finance & Business Operations Division
 KSC-ES-710
 201 S Jackson ST Ste 710
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov

Payment Settlement Date 06/15/2024**PAYMENT INFORMATION**

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____ ☐ ACH Debt Pay Code (COLXX) _____ ☒ Automatic Withdrawal
☐ Book Transfer (Last 4 digits of the account) From _____ To _____ ☐ Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	Heartland PE 06-15-2024	170950010			24219		SD	33,161.99
2								
3								
4								
5								
6								
7								
8								
9								
10								
Total								\$ 33,161.99

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____
 Bank Routing # _____ Bank Account # _____ City _____ State _____ Zip _____
 Reference _____

CONTACT INFORMATION Typed or Printed


Contact Name Scott Deschenes, District Manager Organization Des Moines Pool Metropolitan Park District
 Email scitt.deschenes@desmoinespool.org Phone # (206) 429-3852 Ext _____ Fax # _____

AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable, and that the payment is just, due, and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature Joe Duesenberry Title Clerk of the Board Date 6/12/2024
 Print Name Joe Duesenberry Phone # (206) 429-3852 Email mypeggysue@me.com

ELECTRONIC PAYMENT REQUEST FORM


King County
 Department of Executive Services
 Finance & Business Operations Division
 KSC-ES-710
 201 S Jackson ST Ste 710
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov

Payment Settlement Date 06/30/2024**PAYMENT INFORMATION**

☐ ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ☐ ACH Debt Pay Code (COLXX) _____
 ☒ Automatic Withdrawal

☐ Book Transfer (Last 4 digits of the account) From _____ To _____
 ☐ Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	Heartland PE 06-30-2024	170950010			24219		SD	40,587.82
2								
3								
4								
5								
6								
7								
8								
9								
10								
Total								\$ 40,587.82

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____
 Bank Routing # _____ Bank Account # _____ City _____ State _____ Zip _____
 Reference _____

CONTACT INFORMATION Typed or Printed

Contact Name Scott Deschenes, District Manager Organization Des Moines Pool Metropolitan Park District
 Email scitt.deschenes@desmoinespool.org Phone # (206) 429-3852 Ext _____ Fax # _____

AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable, and that the payment is just, due, and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature Shane Young Title Clerk of the Board Date 6/25/2024
 Print Name Shane Young Phone # (206) 427-4649 Email Shaneyoung44@yahoo.com

AGENDA ITEMS SUMMARY SHEET

Attachment: Yes

Action Taken: **Adopted** _____ **Rejected** _____ **Postponed** _____

Follow-up Needed: Yes _____ No _____ **Report back date:** _____

Notes:

- Total Financial Breakdown (attached)
- Email from CMIT President (attached)
- Estimated Fee Increases from CMIT President (attached)
- [Cybersecurity Resources for Local Governments-MRSC \(link\)](#)

CMIT Proposal Effects on 2024 Budget DES MOINES POOL METROPOLITAN PARK DISTRICT

Below are the budget impacts of the proposed upgrades to the 2024 budget. The budgeted amounts are for an entire year.

	2023 Actuals	2024 Budgeted	Additional Fees	Totals	Total Over Budget	% of Budget
IT Admin/Comp Svcs	\$22,499.15	\$25,000.00	\$5,040.00	\$27,539.15	\$2,539.15	110%
IT Server/Hosting	\$2,782.20	\$4,000.00	\$240.00	\$3,022.20	(\$977.80)	76%
TOTALS	\$25,281.35	\$29,000.00	\$5,280.00	\$30,561.35	\$1,561.35	105%

This information was updated for the May 28, 2024 Board Meeting.

Subject: Cyber Insurance and New IT Challenges
Date: Saturday, January 6, 2024 at 11:19:24 AM Pacific Standard Time
From: Dallas Stewart
To: Dallas Stewart
Attachments: image001.png, image002.png, image003.jpg, image004.png, image005.png, image006.jpg

Hi All and Happy New Year !!

Many of you have seen the recent changes coming to your companies in regard to extensive questionnaires now presented by your Cyber Insurance companies in order to renew those policies. What used to be a ½ page of questions is now extending into 10 plus pages of detailed analysis to determine what is done with your IT environment to help protect it from new security challenges developed every day by dark web hackers. The line of questioning presented by these insurance providers is pushing down a route that requires even more management of endpoint desktops from a security monitoring standpoint. On the questionnaires you will start to see acronyms like EDR, MDR, XDR and SIEM. All of these are focused on tracking every detailed event that takes place on your computers, servers and routers. If you would like a further description of these Acronyms, keep reading after the next few paragraphs as I have attempted to include an overview.

As most of you recall, we switched our management platform early last year. This was done to better position CMIT Solutions to enable these new security monitoring features as they become available. We now have them enabled, tested and running on several clients with great success. I do need to point out these security offerings are above and beyond the endpoint management currently in our managed service offering included in your monthly management. Pricing for the basic offerings are as follows:

CMIT Offering	Secure Essentials	Secure Pro	Secure Ultra
Solution	EDR	MDR 24x7 SOC + Remediation	XDR 24x7 SOC + Remediation
Included	End Point Detection with manual intervention (not immediate, just alerting to an issue)	EDR + SOC (vendor real-time remediation) also includes O365 monitoring	Same coverage as Secure Pro MDR but includes best in class Sentinel1 Complete + Sentinel1 Vigilance (best in class SOC) also includes O365 monitoring
Price	\$15 per endpoint	\$20 per endpoint	\$35 per endpoint

I would like to schedule some time with you to go over the offerings, what they really mean to your organization and what might be the best option in terms of your business requirements and legal obligations (state and federal) given the industry your company is in.

We are also currently testing a product which will monitor activity against your email domain settings to determine any actions that may compromise email whereby bad actors attempt to impersonate email coming from your domain. This offering appears to be in the price range of \$20 per month per domain owned. We can discuss this option during our session as well.

Please let me know if you have interest in meeting regarding this and the best times that might work for scheduling purposes.

Extended Reading on EDR, MDR and XDR

I lifted this from an online article but thought it would help to further explain the differences from the industry perspective:

Detecting, mitigating, and eliminating cybersecurity threats must be a top priority for modern businesses. As many organizations have embraced a hybrid, dispersed workforce, many employees are using personal devices to perform daily work tasks that are often connected through unprotected networks. This shift has led to a surge in the number of ransomware attacks, data breaches, and online scams. In turn, businesses are looking for modern and holistic security monitoring, and detection and response solutions that provide coverage well beyond traditional malware protection software.

As many companies and executives begin to explore the world of cybersecurity solutions, they are finding themselves overwhelmed by the broad spectrum of technologies, solutions, and services that are available. In this blog, we'll discuss the difference between three leading types of security monitoring, detection, prevention, and response solutions: EDR, MDR, and XDR.

EDR, MDR, XDR: Decoding the Differences

Understanding your unique business, IT, and regulatory compliance requirements and comparing that to the differences between endpoint detection and response (EDR), [managed detection and response \(MDR\)](#), and extended detection and response (XDR) will help you navigate through the technology and security provider selection process.

Endpoint Detection and Response (EDR)

EDR is software designed to help organizations identify, stop or prevent, and react to threats or attacks that manifest through endpoint devices (mobile, laptops, desktops, tablets, etc) that have bypassed other defenses. Like other endpoint security software, EDR is deployed by installing agents on endpoints and can be managed through locally deployed software (on premise) or via a cloud-based portal (software as a service).

EDR solutions can detect threats that are designed to evade regular antivirus software. They're ideal for companies that have a remote workforce or that have a critical need to constantly protect and monitor distributed endpoints.

According to Gartner, more than 50% of enterprises¹ will replace legacy security software with EDR solutions and endpoint protection platforms (EPP) by the end of 2023.

The majority of EDR offerings that are being sold in the market today can only ingest logs and security events from the devices that their software agents have been deployed on. This means the EDR platform's ability to detect, protect-stop, and respond to attacks and threats across the entire network is limited to endpoints. This results in partial security monitoring, detection, and response and can leave other areas of the IT network open to attack.

Managed Detection and Response (MDR)

MDR is an advanced managed security service that includes 24/7 monitoring, alerting, and threat or attack response support provided by highly trained, experienced, and certified security operations center (SOC) staff. These resources typically leverage a security information and event management (SIEM) platform that ingests and correlates log files from various IT devices across the network, including mission critical applications and 3rd party cloud environments. The SIEM enables the security operations team to discern between what is a real threat and what is not (a false positive). This is accomplished by integrating third party threat intelligence and feeds (from the industry and federal agencies) into the SIEM, where the indicators of compromise (validated threat and attack intelligence) is combined and compared to the log files being generated from within the client's environment. The underlying hardware, SIEM and ticketing software, and operational processes and procedures are outsourced (at a fraction of the cost of building this capability internally) and is typically maintained by a managed security services provider (MSSP), like [Vertek](#).

Advanced MSSPs like [Vertek](#) go beyond basic monitoring, alerting, reporting and response services and can provide advanced threat research, forensic analysis, proactive threat hunting, customized reporting, analytics, intelligence, and incident analysis and response support to help remove risk from the client's environment or to recover from an attack or breach.

MSSPs offer a diverse assortment of cybersecurity tools, including intrusion detection systems, network traffic analysis, SIEM, endpoint detection, and more. MDR services are suitable for organizations that lack a dedicated cybersecurity team, or wish to outsource the security operations function and allow their internal team to focus on more strategic activities.

Even if your company already has an in-house security team, MDR solutions can prevent your employees from being

diluted or buried with threat research and analysis tasks or tuning, managing, and maintaining the SIEM and ticketing platforms. Advanced MDR providers like [Vertek](#) can also help prevent alert fatigue and burn out, something that over 84% of security teams are reporting. Finally, advanced MDR providers like [Vertek](#) will tailor their services according to a client's [cybersecurity goals and requirements](#).

Extended Detection and Response (XDR)

XDR is a term developed by analysts such as Gartner and vendors within the industry to describe SaaS-based threat detection and incident response platforms that leverage analytics and automation to detect, hunt, and validate current and future threats across your network and systems. XDR is often a vendor-specific platform that integrates numerous security software platforms and services that brings all of those components together under a single solution.

These XDR solutions take you beyond just EDR and other typical detective controls by providing a full view of threats across your organization. They use a combination of automation and machine learning to provide security teams with reliable, context-rich alerts.

Dallas Stewart

Principal

www.cmitsolutions.com/bellevue

18 168th Ave NE • Bellevue, WA 98008

Work Phone – 425.495.2214

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From: Dallas Stewart dstewart@cmitsolutions.com
Subject: FW: Cyber Insurance and New IT Challenges
Date: January 17, 2024 at 12:51 PM
To: scott.deschenes@desmoinespool.org

DS

Here is the breakdown of what the monthly impact would be.

	Workstations & Servers	Secure Pro		Secure Ultra	
xDR Protection	12 machines	\$20 per month	\$240	\$35 per month	\$420
Domain Protection	1 domain	\$20 per month	\$20	\$20 per month	\$20
Total			\$260		\$440

Secure Pro comes with MDR 24x7 SOC + Remediation - EDR + SOC (vendor real-time remediation) also includes O365 monitoring

Secure Ultra comes with Secure Pro MDR but includes best in class Sentinel1 Complete + Sentinel1 Vigilance (best in class SOC) also includes O365 monitoring

Dallas Stewart

Principal

www.cmitsolutions.com/bellevue

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From: Dallas Stewart <dstewart@cmitsolutions.com>

Sent: Monday, January 08, 2024 5:49 AM

To: Dallas Stewart <dstewart@cmitsolutions.com>

Subject: Cyber Insurance and New IT Challenges

Hi All and Happy New Year !!

Many of you have seen the recent changes coming to your companies in regard to extensive questionnaires now presented by your Cyber Insurance companies in order to renew those policies. What used to be a ½ page of questions is now extending into 10

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 7b Assigned to: Board President

Meeting Date: July 23, 2024

Under: Old Business (Potential Executive Session)

Attachment: None

Subject: District General Manager Review (Executive Session, if needed)

Background/Summary:

The Board of Commissioners will discuss the negotiations of the District General Manager wages and benefits.

(If needed) The board may deem it necessary to move their discussion to an executive session to discuss the performance of a public official. If this action is determined, the following language will be used.

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW [42.30.140\(4\)](#), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

The board president will make a motion at the start of this item to enter executive session, and any action will be announced after the session.

Fiscal Impact: N/A

Chair Announcement: Executive Session (if necessary): We will now go into executive session pursuant to RCW 42.30.140(1)(b) to review the performance of a public employee.

- The executive session will be for _____ minutes until ____:____.
- Any direction made by the board will be in open session and noted in the minutes.

Reviewed by District Legal Counsel: Yes X No _____ Date: Various

Two Touch Rule:

<u>N/A</u>	Committee Review
<u>02/20/2024</u>	First Board Meeting (Informational)
<u>07/23/2024</u>	Second Board Meeting (Action)

Action Taken: Adopted _____ Rejected _____ Postponed _____

Follow-up Needed: Yes _____ No _____ Report back date: _____

Notes:

-No attachments.

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 7c **Assigned to:** District General Manager **Meeting Date:** July 23, 2024

Under: Old Business

Attachment: Yes

Subject: Financial Presentation

Background/Summary:

At the June 25 regular meeting, the board of commissioners requested the District General Manager put a presentation together on the financing options and other pertinent funding information for the pool district.

This will include property taxes, debt limits, municipal debt and other pertinent information. See links below for MRSC information pages on each topic.

Legal helped develop this information, and was consulted to ensure the accuracy of the information.

Fiscal Impact: N/A

Chair Announcement: none.

Reviewed by District Legal Counsel: **Yes** X **No** _____ **Date:** Various

<u>Two Touch Rule:</u>	<u>N/A</u>	Committee Review
	<u>06/25/2024</u>	First Board Meeting (Informational)
	<u>07/23/2024</u>	Second Board Meeting (Action)

Action Taken: **Adopted** _____ **Rejected** _____ **Postponed** _____

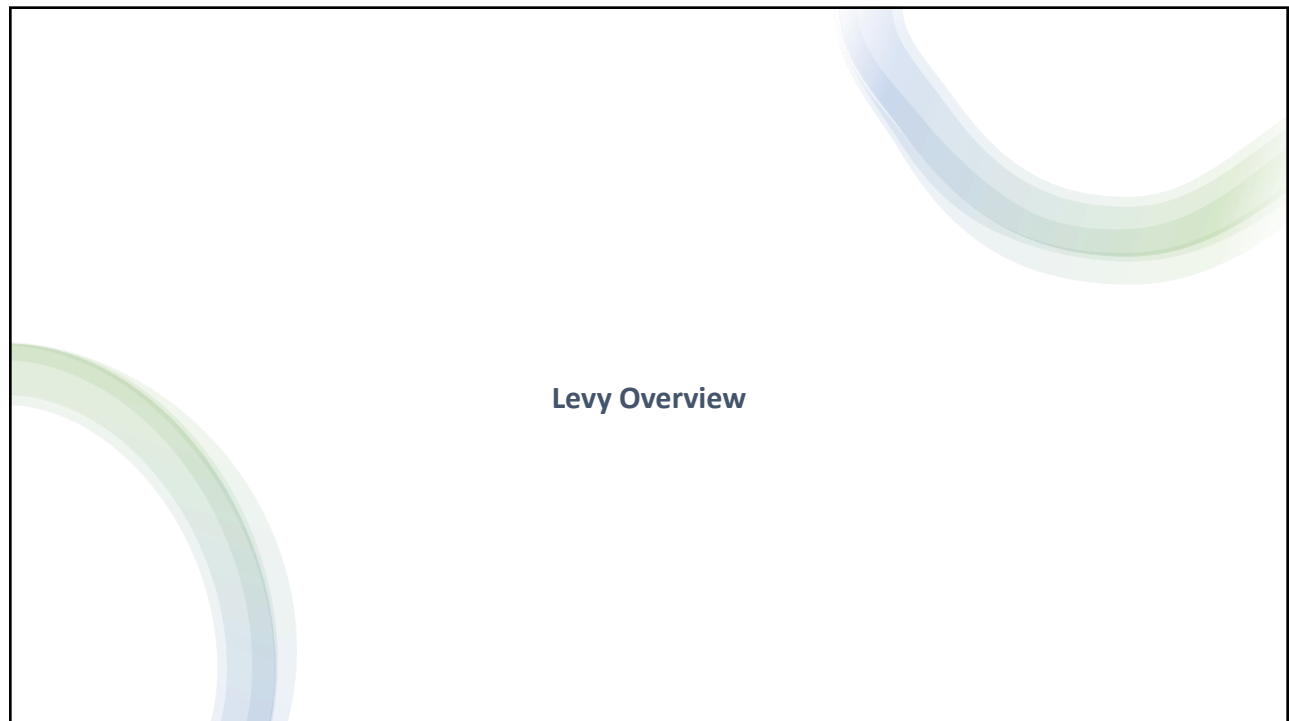
Follow-up Needed: **Yes** _____ **No** _____ **Report back date:** _____

Notes:

- Presentation (Attachment)
- MRSC Website Financing Links:
 - [Metropolitan Park District Financing](#)
 - [Parks and Recreation Financing](#)
 - [Special Purpose Districts Revenue Sources](#)
 - [Types of Municipal Debt](#)



1



2



Revenue Increase Options Summary

- Regular Levy no voter approval use banked capacity by levying at \$.3724
 - Estimated Revenue 2,314,134 (2023 County Worksheet)
 - This is based on our authority to levy \$.75/1,000 in 2010 when the district drew its first levy as adjusted by the 101% limit and changes in assessed value.
 - Any additional tax monies over \$2,314,134 would need a voter approved levy lid lift.
 - This may become an issue in future years as Des Moines grows.
- Regular Levy with voter approved levy lid lift up to \$.75 (simple majority)
 - Estimated revenue at \$.75 = 4,702.919 (2023 County worksheet)
 - 2024: Levied \$1,254,135.00

3

Using Banked Capacity

- Maximum Allowed without voter approval*
Tax w/ Current - \$.3724 (est 2024)
 - Est. \$2,282,288.43
 - *This represents use of all of the District's banked capacity. When formed, the District had the authority to levy at the rate of \$.75. The amount that would have been generated at that rate was the highest amount the District could have levied and that amount adjusted by 1% per year would generate this limit in 2024.*

**A metropolitan park district (MPD) is a junior taxing district that has two regular property tax levies available - one of \$0.50 per \$1,000 assessed valuation (AV) and one of \$0.25. They are considered as a single levy (up to \$0.75) for the purposes of the 1% annual levy limits in [chapter 84.55 RCW](#), which sets limits on the amount by which a levy can be increased ([RCW 35.61.210](#)). However, the levy rate could potentially be reduced through prorationing, and the two portions of the levy have different rankings in the prorationing statute ([RCW 84.52.010](#)).

4

1st (Primary) Des Moines Property Tax Breakdown **\$.50/1,000**

2023 TAX RATE CALCULATIONS	LEVY CODES	1072	1074	1076	1080	1090	1107	1126	1139	1141	
COUNTYWIDE LEVY											
Total Countywide		0.96323	0.96323	0.96323	0.96323	0.96323	0.96323	0.96323	0.96323	0.96323	
PLUS:											
Rural Lib		0.23433	0.23433	0.23433	0.23433	0.23433	0.23433	0.23433	0.23433	0.23433	
City/Road		0.85096 C	0.85096 C	0.85096 C	0.85096 C	0.85096 C	0.85096 C	0.85096 C	0.85096 C	0.85096 C	
Hospital		0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	
Cemetery		0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	
Fire		1.25137 39	1.25137 39	1.25137 39	1.25137 39	1.25137 39	1.25137 39	1.25137 39	1.25137 39	1.25137 39	
Park & Rec (Except Vashon Park & Rec)		0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	0.00000	
Metro Park		0.20113 DMP	0.20113 DMP	0.20113 DMP	0.20113 DMP	0.20113 DMP	0.20113 DMP	0.20113 DMP	0.20113 DMP	0.20113 DMP	
Flood Zone		0.06717	0.06717	0.06717	0.06717	0.06717	0.06717	0.06717	0.06717	0.06717	
Total 5.90 rate		3.56819	3.56819	3.56819	3.56819	3.56819	3.56819	3.56819	3.56819	3.56819	
Remaining within 5.90	over/under	2.33181	2.33181	2.33181	2.33181	2.33181	2.33181	2.33181	2.33181	2.33181	

The unused balance is \$2.33181 per year. (This comes from 1st tax option (\$.50/1,000).)

R. Increase Information

1. Levy rate based on allowable levy
2. Last year's ACTUAL regular levy
3. Dollar Increase over last year other than New Construction (-) Annexation
4. Percent Increase over last year other than New Construction (-) Annexation

0.3724
\$1,295,380
\$1,007,584
77.78286%

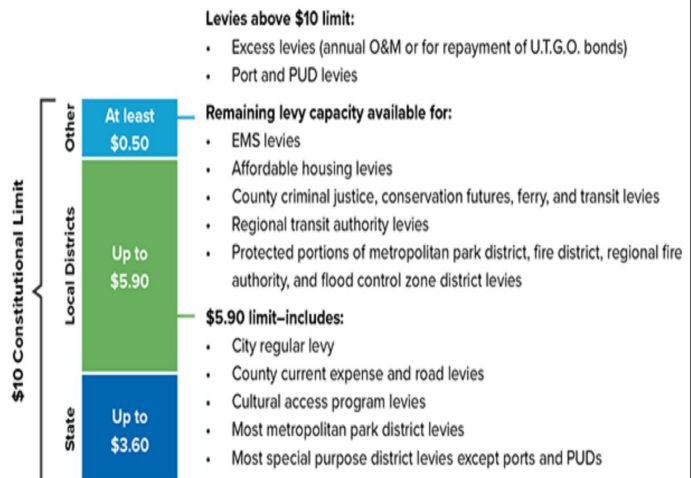
King County states that are allowable levy is \$.3724.

As of 9/28/23, King County says we can levy up to \$2,314,134/year.

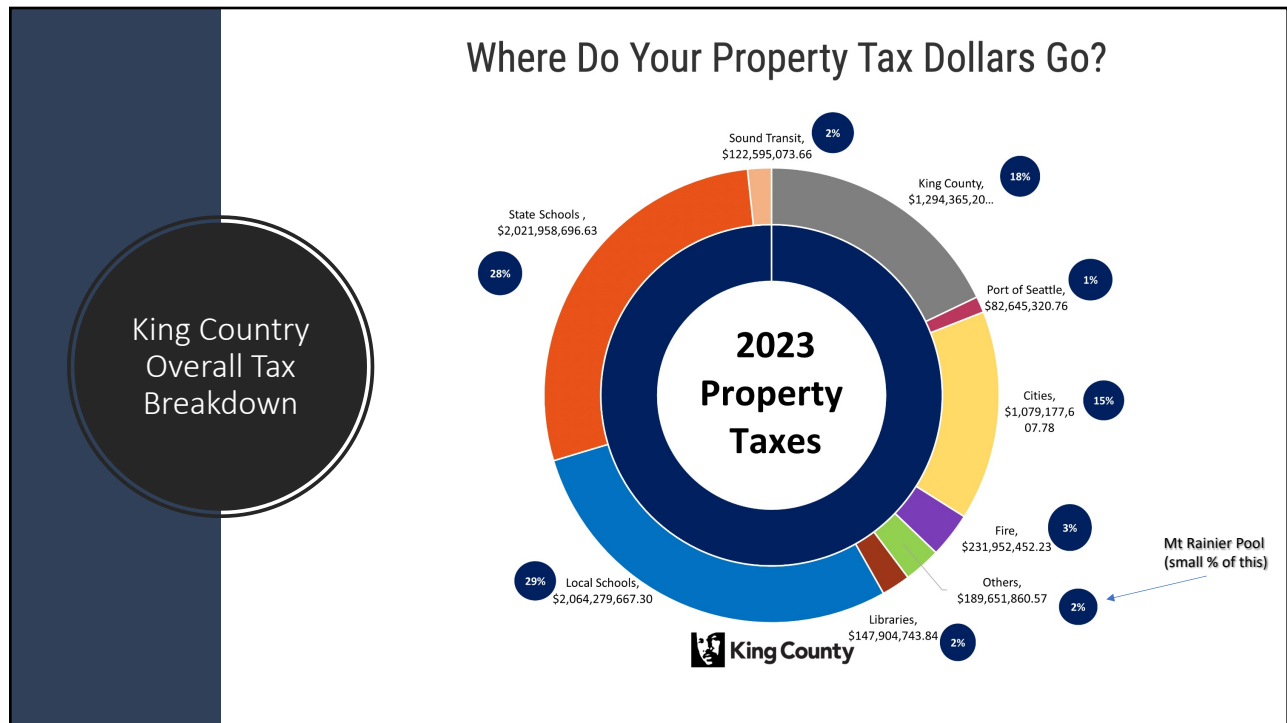
5

Tax Prorationing not currently an issue

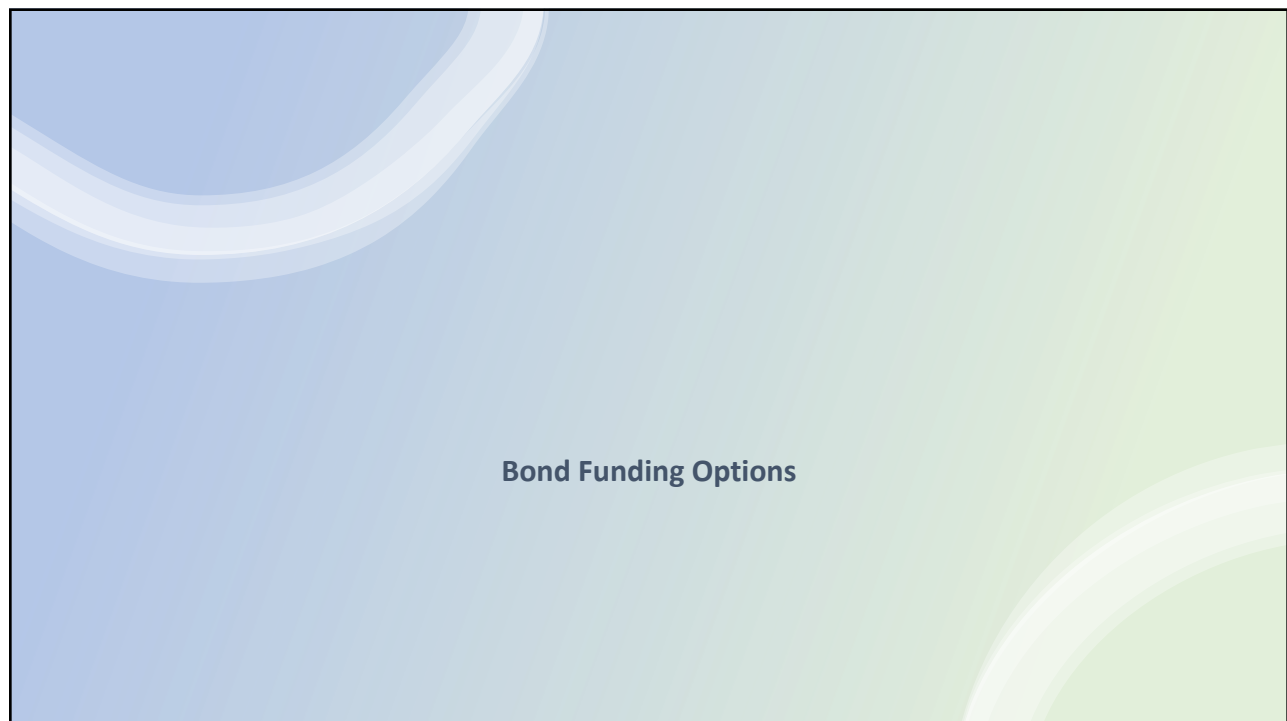
- The total tax levy of the County and other junior taxing districts cannot exceed \$5.90
- If the total tax levy exceeds \$5.90 District's tax could be prorated.
- Currently within the District tax levy capacity of \$2.33181 of the \$5.90 is still available
- The District could levy \$.3724 or with voter approval \$.75 and not trigger prorationing.
- Other taxing districts may have concerns if pursue full \$.75
 - Could perceive as negative towards future tax growth for their agency.
 - If South King Fire passes benefit charge measure its maximum tax levy rate drops from \$1.50 to \$1.00 and prorationing likely not going to be a political issue.
 - Only other threat would be if a hospital district was formed in the area.



6



7



8

Indebtedness

Non-voted

¼ of a cent of AV

Must come from current tax services (property tax levy)

RCWs

[Indebtedness Limit w/o vote](#)

[Bond Terms](#)

[Bond Misc](#)

Voted

Requires 60%

Additional tax outside of \$.75/1,000

RCWs

[Indebtedness Limit w/ Popular Vote](#)

[Value of Property Tax \(defined\)](#)

Beyond limits. Will need to find a specialist to help us gain financing at reasonable rate.

9

Current Indebtedness Limits

	Rate (of A.V.)	Est. Available	Source	Notes
Councilmanic (Non-Voted)	.25%	\$15.3 M (20-Year)	Regular Property Tax Levy	.1724/1,000 available per KC Levy (.3724 total)
Bond(Voted, 60%)	2.5%	\$153 M (Bond)	Separate Bond Outside Property Tax Levy	Bond 60%* approval vote outside of \$.20/1,000

Interest and all associated fees need to be within these limits.

Will need broker/funding agency to utilize either option.

*Also need 40% turnout at the election. If not 40% turnout, percentage of votes will need to be higher.

10

Next Steps

1. Explore extent of partnership w/ school dist. & city
2. Develop consensus on general facility design/location
 1. Include ProForma for ops funding
3. Contract with Bond Specialist
4. RFQ Facility Design Plan/Study
5. Election Process
6. Construction

Slides (right) from Sammamish Community Center City Council presentation on funding of their community center. Sammamish's AV is around \$8.6M, while Des Moines is around \$5.4M (62%), so Des Moines annual and monthly costs would be higher.

Project Funding

Amount Needed Annually (Construction Only)

\$20 Million	\$30 Million	\$40 Million	\$50 Million	\$60 Million
\$ 1,520,000	\$ 2,280,000	\$ 3,040,000	\$ 3,800,000	\$ 4,560,000

- Includes Principal & Interest
- AAA Rating from Standard & Poors
- 20-Year Term for Bonds
- 4.16 True Interest Cost of Bonds
- 4.592% Average Bond Coupon

Property Tax Option

Property Taxes using 2011 Assessed Value (AV)

Construction Cost	\$20 Million	\$30 Million	\$40 Million	\$50 Million	\$60 Million
Cost per \$1,000 AV	\$ 0.18	\$ 0.27	\$ 0.36	\$ 0.45	\$ 0.54
Annual Cost*	\$ 93.60	\$ 140.40	\$ 187.20	\$ 234.00	\$ 280.80
Monthly Cost	\$ 7.80	\$ 11.70	\$ 15.60	\$ 19.50	\$ 23.40

Assumptions:

- Average Cost of a Home in Sammamish = \$520,000
- \$8,587,714,906 Assessed Value

11

Other Financing Options

12

Other Discussions/Partnerships

- Highline School District Facility
 - School District Facility
 - Renton, Auburn and South Kitsap School Districts
 - School districts in other states have very nice aquatic centers
- ILA/Partnered Facility
 - City, School District, Normandy Park, County, etc.
- Public Facilities District (Separate Taxing District)
 - Regional (County) Facilities
 - King County – Regional Approach
 - Examples – Showare Center, Asotin Aquatic Center
- Public/Private Partnership
 - YMCA, Boys and Girls Clubs, Swim Clubs, etc.



13

Recommended Next Step

- Meet with Bond Broker for more detailed information
- Discuss:
 - Process
 - Ways to prepare today for the future
- Might not only be handy for this project, but any large emergency issues

14

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 7d **Assigned to:** Volunteer, Gene Achziger **Meeting Date:** July 23, 2024

Under: Old Business

Attachment: Yes

Subject: Waterland Festival Information

Background/Summary:

The district participated in the Waterland Festival's Pirate Cove and both Children's and Adult Parades. Volunteer, Gene Achziger led the programming for both events. He will give a summary of both events.

Fiscal Impact: N/A

Chair Announcement: none.

Reviewed by District Legal Counsel: **Yes** **No** **X** **Date:** N/A

Two Touch Rule:

<u>N/A</u>	Committee Review
<u>06/25/2024</u>	First Board Meeting (Informational)
<u>07/23/2024</u>	Second Board Meeting (Action)

Action Taken: **Adopted** **Rejected** **Postponed**

Follow-up Needed: **Yes** **No** **Report back date:**

Notes:

- No Attachments

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 7e **Assigned to:** District General Manager **Meeting Date:** July 23, 2024

Under: Old Business

Attachment: Yes

Subject: KCYASG Grant Press Release and Project Page

Background/Summary:

The pool district received a \$215,000 grant for boiler and other repairs at the Mount Rainier Pool. King County Parks has requested the pool district send out a press release on receiving the grant.

The District General Manager (DGM) originally sent out a press release for review by the Public Outreach Committee and volunteer, Gene Achziger. The DGM tried to put too much information into the press release, and with feedback has decided to break the process into a shorter, more direct press release that directs people to a new project page. The pool district plans to publish more press releases over the next couple of months that will direct members of the public to the project page.

The Highline School District has also requested access to the press release and may request making changes. As of the distribution of the board packets, the pool district has not received any edits.

Fiscal Impact: N/A

Chair Announcement: none.

Reviewed by District Legal Counsel: **Yes** **No** X **Date:** N/A

<u>Two Touch Rule:</u>	<u> N/A </u>	Committee Review
	<u> 06/25/2024 </u>	First Board Meeting (Informational)
	<u> 07/23/2024 </u>	Second Board Meeting (Action)

Action Taken: **Adopted** **Rejected** **Postponed**

Follow-up Needed: **Yes** **No** **Report back date:**

Notes:

- KCYASG Press Release
- Proposed Mt Rainier Pool Project Page

For Release Time
July ??, 2024

Mount Rainier Pool Announces King County Youth Amateur Sports Grant Award

\$215,000 Grant to Cover Critical, Time-Sensitive Repairs

Des Moines (WA)— July ??, 2024 — A \$215,000 grant for critical repairs to the boiler system at the Mount Rainier Pool has been awarded by King County Parks.

King County's Youth and Amateur Sports Grants aim to support healthy and active communities by investing in programs and capital facility projects that improve access to sports, play, and outdoor recreation. By prioritizing organizations and agencies serving low-income youth and youth of color, King County Parks seeks to enhance youth access to and participation in physical activity.

The 49-year-old pool continues to experience age-related issues, which have forced 15 days of emergency closures and more than \$100,000 of emergency repairs this year. This grant will repair the water heating system.

"Grants like this are paramount for public safety. They enable the pool district to continue providing essential swim lessons, ensuring water safety and fostering a confident, capable community for years to come," said Shane Young, president of the Des Moines Pool Metropolitan Park District, which operates Mount Rainier Pool.

The pool draws users primarily from Des Moines, Normandy Park, SeaTac, and Kent-West Hill. It provides public access to swim instruction, water exercise, and a competitive venue for more than 60,000 people. Hundreds of kids learn to swim each year at the pool, and for many teenagers, the lifeguard/swim instructor programs provide their first jobs and entrees to possible first-responder careers.

King County's decision 25 years ago to discontinue operating its 16-pool Forward Thrust pool system led initially to an agreement amongst local cities and Highline Public Schools to operate Mount Rainier Pool jointly. In 2009, Des Moines residents voted to create a metropolitan park district to ensure the pool's continued existence.

While Highline Public Schools owns the pool facility, the Des Moines Pool Metropolitan Park District has leased and operated it since 2009. Normandy Park also continues to provide financial support.

Updates on Mount Rainier Pool initiatives are available at mtrainierpool.com/projects.

For more information, press only:

Scott Deschenes, District General Manager
206.429.3852
Scott.Deschenes@DesMoinesPool.org

For more information on Product:

MtRainierPool.com

DRAFT

BELOW IS POTENTIAL CONTENT FOR A PROJECT PAGE FOR THE AQUATIC FEASIBILITY STUDY

The Mount Rainier Pool, built in 1975, is no longer able to serve the needs of Des Moines residents and surrounding communities due to its inadequate space and aging systems.

In 2023, the Des Moines Pool Metropolitan Park District completed an aquatic feasibility study that found the pool is in critical need of repairs, ADA upgrades, and additional water space.

Unfortunately, the current site of the Mount Rainier Pool cannot accommodate additional water space. As a result, the pool district is exploring alternatives and partnerships to develop future pool options that can meet the community's needs for swim lessons, water exercise, water therapy, and lifelong swimming.

2023 AQUATIC FEASIBILITY

In 2021, the Des Moines Pool Metropolitan Park District contracted Stemper Architecture to conduct an assessment of the Mount Rainier Pool. The study was funded by a grant from King County Parks.

The pool district selected Stemper Architecture for their expertise in Forward Thrust Pools and American with Disabilities Act planning. The study was presented to the pool district's board of commissioners in November of 2023.

Please click here<ADD LINK> to view a copy of the study.

OTHER LINKS

- [Mount Rainier Pool and Des Moines Pool Metropolitan Park District History](#)
- [Des Moines Pool M.P.D. Governance Page \(Includes Meeting Agendas and Minutes\)](#)
- Who Do We Serve? -Coming Soon! *(Note-This would include information Patrice and Shane have suggested including usage, groups, swim lesson waitlists, etc.)*

(NOTE-We can add other updates throughout the project here, and it can

Des Moines Pool Métropolitain Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 8a **Assigned to:** Aquatics Manager **Meeting Date:** July 23, 2024

Under: Old Business

Attachment: Yes

Subject: Aquatics Manager Report Discussion

Background/Summary:

The Aquatics Manager will be present to discuss potential options for reports for future meetings. A sample report is presented for quarter 2 to help with the discussion.

They will also be presenting the next schedules for discussion.

Fiscal Impact: N/A

Proposed Motion: No motion. Informational only.

Reviewed by District Legal Counsel: **Yes** N/A **No** _____ **Date:** _____

Two Touch Rule: N/A **Committee Review**
 N/A **First Board Meeting (Informational)**
 N/A **Second Board Meeting (Action)**

Action Taken: **Adopted** _____ **Rejected** _____ **Postponed** _____

Follow-up Needed: **Yes** _____ **No** _____ **Report back date:** _____

Notes:

- Aquatics Manager Sample* Q2 Report (attached)
- August 4-25 Proposed Schedule
- Fall TENTATIVE Schedule (Draft)

**Sample report is for discussion and format may be changed for future meetings.*

SAMPLE TEST REPORT

Quarter 2 Aquatics Manager Report

April 1 through June 30, 2024

I. USAGE

A. TOTAL USAGE

	2022	2023	2024
APRIL	1601	3273 (204 %)	4263 (30%)
MAY	2791	3194 (14%)	2928 (-9%)
JUNE*	1739	1246 (Closed for 2 weeks)	N/A (Data Loss)

*The Mount Rainier Pool was closed for one week in June 2022 for maintenance.

Summary: All numbers are increased except May 2024. Staff lost numbers for June 2024, so we were unable to compile that portion of report.

B. USAGE BY MONTH PER PROGRAM (NAMING?)

APRIL	2022	2023	2024
Water Exercise	N/A*	531	794 (49.5%)
SMAC	N/A*	693	483 (-30%)
MRHS/HSD	N/A*	N/A	31(Maritime Event)***
Water Walking	N/A*	111	295 (265%)
Family & Open Swims	N/A*	376	524 (39%)
Lap Swim	N/A	468	612 (31%)
Lessons	N/A	393	420 (7%)
Rentals	N/A	N/A**	60
Deck/Spectators	N/A	701	1098

MAY	2022	2023	2024
Water Exercise	N/A	543	640 (57%)
SMAC	N/A	702	426 (61%)
MRHS/HSD	N/A	N/A*	N/A*
Water Walking	N/A	135	196 (45%)

Family & Open Swims	N/A	264	221 (-16%)
Lap Swim	N/A	399	395 (-1%)
Lessons	N/A	314	273 (-13%)
Rentals	N/A	N/A**	110
Deck/Spectators	N/A	837	777 (-7%)

JUNE	2022	2023	2024
Water Exercise	N/A	102	N/A (Loss Data)
SMAC	N/A	286	N/A (Loss Data)
MRHS/HSD	N/A	32***	N/A (Loss Data)
Water Walking	N/A	59	N/A (Loss Data)
Family & Open Swims	N/A	92	N/A (Loss Data)
Lap Swim	N/A	181	N/A (Loss Data)
Lessons	N/A	139	N/A (Loss Data)
Rentals	N/A	N/A**	N/A (Loss Data)
Deck/Spectators	N/A	365	N/A (Loss Data)

MRHS/HSD swim team season is late-August through late-February. **We did not track rental data until 2024. *Maritime High School had a free rental one day.*

Summary: SMAC is an external group. Open swims were reduced to 1-2pm on Saturdays to accommodate PTSA swims, In-Services and Birthday Parties, thus numbers are lower. We again suffered from data loss in June 2024 numbers.

C. PEAK USAGE TIMES

- Will need to start tracking data between 5-7pm on weekdays and 9am-Noon on Saturdays.*
- We will need to go back through data above to better track this.*

Late Afternoon (3:00 PM - 5:00 PM):	(PEAK) Early Evening (5:00 PM - 7:00 PM):	Late Evening (7:00 PM - 9:00 PM)
This is a prime time for swim teams and school-based programming to visit the pool for swim teams, corporate training and lifeguard training.	This is a prime time for swim lessons, swim teams, lap swimming (if no swim teams and family swim (if no swim lessons) to visit the pool.	This is a prime time for lap swimming, water exercise, family swim (after swim lessons completed) and hopefully Master Swim (someday).
Weekends (Late Morning to Early Afternoon)		

Mornings and early afternoons are typically popular for families and individuals looking for recreational swimming, swim lessons, or other aquatic activities. Saturday is more peak than Sunday usage from experience.

Secondary Peak – Not as busy as evenings, but what morning times are utilized the most?

Early Morning (6:00 AM - 8:00 AM):	(2 nd PEAK) Middle Morning (9:00 AM - 11:00 AM):	Late Morning/Lunch (11:00 AM - 1:00 PM)
This is a busy time before work. It is mainly lap swimmers. Also offer water walking to maximize usage of the entire pool. M/W/F is much more used than T/TH.	This is the secondary prime time for morning hours due to hosting water exercise and mostly retired users.	This time mainly serves lap swimmers on lunch breaks.

Dead Times: 8-9am and 1-4pm (not including swim team usage) are very low used times of the pool.

Need to develop tracking and report to show data from peak to non-peak times? Everyone wants the peak times for themselves and other users to take advantage of the non-peak times.

D. SWIM LESSONS

TOTAL SWIM LESSON USAGE (FOR QUARTER)

	2022	2023	2024
REGISTERED	258	291(13%)	278 (-5%)
OFFERED	260	290 (12%)	280 (285 counting the cancelled class) (-1.7%)
SPOTS OPEN	2	-1	2 (7)
WAITLIST	0	90	90
UNIQUE WAITLIST	N/A	N/A	N/A

PERCENTAGE CAPACITY	98%	100%	99.2% (97.5%)
------------------------	-----	------	---------------

Summary: 2024 numbers are only for April and May swim lessons. If we had counted June classes, we would have had a strong increase, but staff decided to defer this to the Q3 summer report. This will include June weekday and Saturday classes.

RESIDENT VS. NON-RESIDENT

RESIDENT*	NON-RESIDENT
Not Tracked	Not Tracked

*Includes Des Moines and Normandy Park

Do we want to separate Des Moines and Normandy Park residents?

Summary: No information available at this time.

II. SALES REVENUE

See Attached Form from Q1 2024 Financial Report OLD DATA

+ Over-the-Counter Revenue Breakdown				Q1 FINANCIAL REPORT				January 1 to March 31, 2024			
GL/CODE	2022	2023	2024	Pass Sales	2022	2023	2024	10 VISIT	2022	2023	2024
Product Sales	\$ 191.81	\$ 1,390.74	\$ 1,034.52	Adult	64	93	84	Disabled	5	0	5
Passes	\$ 7,310.50	\$ 8,536.59	\$ 7,356.59	Senior	47	51	51	Youth	9	7	5
General Admission	\$ 2,516.38	\$ 3,349.86	\$ 2,528.60	Water Exercise	17	32	15	SUB-TOTAL	142	183	160
Swim Instruction	\$ 15,322.10	\$ 15,536.74	\$ 17,414.29	3 MONTH				Adult	5	3	5
Aquatic Fitness*	\$ 1,651.92	\$ 1,690.02	\$ 847.92	Disabled	0	0	0	Family	0	3	1
Single Event	\$ 363.49	\$ 769.09	\$ 2,687.31	Senior	3	6	0	Youth	0	0	0
Scholarship	N/A	\$ 0.75	\$ 11.25	Water Exercise	2	5	3	SUB-TOTAL	10	17	9
Sales Tax	\$ 1,063.24	\$ 1,222.10	\$ 1,353.26	ANNUAL				Adult	2	8	1
TOTALS	\$ 28,419.44	\$ 32,495.89	\$ 33,233.74	Disabled	0	0	0	Family	1	0	1
				Senior	4	14	7	Youth	0	0	0
				Water Exercise	3	0	0	Water Exercise	3	0	0
				SUB-TOTAL	10	22	9	NEW INSURANCE MEMBERS**			
				ASH Network	4	20	26	Healthy Contributions	7	13	25
				HEALTHY CONTR. (\$3/10)	37	222	320	TIVITY	2	6	23
				TIVITY (\$2.5/10)	192	213	389	SUB-TOTAL	13	39	74
				TOTALS	484	869	1073**	TOTALS	175	261	252

*34% decrease in daily admissions, even though facility is busier. Also closed 15 days in 2024.

**23.4% increase in insurance visits. Can attend both water exercise & swim.

Summary: Old data. Did not have time dealing with other issues. Will include this with financial report in August.

III. Age/Demographics**:

- a. Need direction from board to better handle this
- b. Ages of most served.
- c. Residency
- d. For conversation.

IV. Feedback and Complaints (ADD INFO)

- a. Reviews
 - i. No reviews this quarter.
- b. Emails
 - i. Received complaint about summer schedule for water walking. This was due to offering more swim lessons. The issue was resolved and is documented in weekly reports.
- c. Other
 - i. Any potential issues

V. Maintenance and Safety Incidents (q2)

	2022	2023	2024
Days Closed	10*	6**	0
Partial Days	0	1	0
Other	Help	Help	2***

*Pool closed June 20-July 4 for maintenance closure.

**2023 – Pool was closed May 31-June 6 due to mechanical breakdown. (ADD INFO).

***We had two incidents of closing swim lessons early due to fecal (vomit) situations.

a. Maintenance Projects

i. For discussion.

b. Safety Incidents

i. Days without incident

ii. Summary of incident

iii. In-Services, Trainings and Skills Check Summary

iv. Classes and Certifications Offered

c. Inspections (Fire, Health Dept)

i. If any were handled.

ii. Health permit renewed in June 2024.

VI. Public Outreach

a. Participation in events:

i. For Discussion.

b. Free services offered

c. Meetings/Communications

i. For Discussion.

VII. Looking Ahead

a. Grants

i. KCYAS Grant – The district received \$215k grant for repairs. Will need to push repairs until March. This is after MRHS season.

ii. Free Swim Lessons – From the Upthegrove grant, \$10k and Legacy Foundation Bayside Ball donations, \$9k; we could offer free swim lessons this fall.

b. Future programming ideas

- i. Online registration- The board and staff should have discussions about the impacts of going fully online may have for participants and DEI.
- ii. Scholarships- We are thinking about switching scholarships to be online. This would hopefully increase scholarships and make them more accessible. It may also help with translation services. See below for more information.

c. Other

- i. Software and Website Translation Services- We are now able to switch the registration system to be fully translatable. This will help with translation and make our services more accessible. Quentin has staff looking at this process.
- ii. August 27 Board Meeting Presentations- Quentin can come to present the next year of proposed schedules. Emmitt can present the next year of swim lessons and our new method of filling open spots (lessons, waitlists, privates).
- iii. Sundays-Sunday's will end on July 28th. With staff going back to school, we just do not have the staff to offer this.
- iv. AM Peak Times Issue-See next page.

Schedule Conflict: 9am-Noon

Water Walkers

All

I am letting you know that the hours you have proposed for the rest of the summer are unacceptable! I trust that you will not be cutting out the people that use the pool for the substance of their mobility and health. You need to address this issue before you lock yourselves into this schedule.

NAME REDACTED

Family Swim

Good morning,

I have noticed that family swim time is 12:00 to 1:00.

Most children eat lunch at that time.

I feel there would be a much better turn out for family swim between hours of 9 - 11 or 3 - 5.

NAME REDACTED, parent of three young children.



Mount Rainier Pool

Summer Schedule

August 4 – August 25, 2024

Closed on Sundays effective August 3rd

Shallow End (83°F – 85°F)						
Water Walking	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	5:30a – 8a		5:30a – 8a		5:30a – 8a	
	9a-11:30a	5:30a - 11:30a	9a-11:30a	5:30a – 11:30a	9a-11:30a	8a – 11:30a
*Family Swim	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	11:30a – 1p	11:30a - 1p	11:30a – 1p	11:30a – 1p	11:30a – 1p	11:30a – 1p
	6p-8:30p	5p-7p	6p-8:30p	5p-7p	6:30p-8:30p	N/A
Water Exercise (Shallow Water)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	8a -9a	7p-8p	8a -9a	7p-8p	8a -9a	N/A
Deep End (83°F – 85°F)						
Water Exercise (Deep Water)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	9:15a-10a (2 lanes)	N/A	9:15a-10a (2 lanes)	N/A	9:15a-10a (2 lanes)	N/A
Lap Swim	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	5:30a – 9a (6 lanes)	5:30a – 1p (6 lanes)	5:30a – 9a (6 lanes)	5:30a – 1p (6 lanes)	5:30a – 9a (6 lanes)	8a – 1p (6 lanes)
	9a – 10a (4 lanes)		9a – 10a (4 lanes)		9a – 10a (4 lanes)	N/A
	10a-1p (6 lanes)		10a-1p (6 lanes)		10a-1p (6 lanes)	
	4p – 5p (4 lanes)	4p – 5p (4 lanes)	4p – 5p (4 lanes)	4p – 5p (4 lanes)	4p – 5p (4 lanes)	
	5p-6p (3 lanes)	5p-9p (6 Lanes)	5p-6p (3 lanes)	5p-9p (6 Lanes)	5p-6p (3 lanes)	
	6p-9p (6 lanes)		6p-9p (6 lanes)		6p-9p (6 lanes)	
Entire Pool (83°F – 85°F)						
**Open Swim Mon.-Thurs. (\$3 No School Day Swim) 1 st Saturday of the Month (\$1 Swim) 2 nd and 4 th Saturday of the Month (Regular Open Swim)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1p-2p	1p-2p	1p-2p	1p-2p	N/A	1p – 2p
	5p-6p (Half the Deep End))	N/A	5p-6p (Half the Deep End))	N/A	5p-6p (Half the Deep End))	N/A

*Family Swim: Shallow end only

** Open Swim: Include family swim in the shallow end

***Daily Rate: Access to all swims except for Water Exercise and Swim Lessons.



Mount Rainier Pool

(Tentative) Fall Schedule

August 26 – TBA, 2024

Shallow End (83°F – 85°F)						
Water Walking	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	10:30a – Noon	9a -Noon	10:30a – Noon	9a -Noon	10:30a – Noon	8a – Noon
Family Swim	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Noon – 1p	Noon - 1p	Noon – 1p	Noon – 1p	Noon – 1p	Noon – 1p
	6p-8p	6p-7p	6p-8p	6p-7p	6p-8p	N/A
Water Exercise (Shallow Water)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	9:30a - 10:30a	7p-8p	9:30a - 10:30a	7p-8p	9:30a - 10:30a	N/A
Deep End (83°F – 85°F)						
Water Exercise (Deep Water)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	10:45a-11:15a (2 lanes)	N/A	10:45a-11:15a (2 lanes)	N/A	10:45a-11:15a (2 lanes)	N/A
Lap Swim	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	9:30a-10:30a (6 lanes)	9:30a-1p (6 lanes)	9:30a-10:30a (6 lanes)	9:30a-1p (6 lanes)	9:30a-10:30a (6 lanes)	10:30a – 1p (6 lanes)
	10:30a – 11:30a (4 lanes)		10:30a – 11:30a (4 lanes)		10:30a – 11:30a (4 lanes)	N/A
	11:30a-1p (6 lanes)		11:30a-1p (6 lanes)		11:30a-1p (6 lanes)	
	N/A	7p-8p (2 Lanes)	N/A	7p-8p (2 Lanes)	N/A	
Entire Pool (83°F – 85°F)						
Open Swim 1 st Saturday of the Month (\$1 Swim) 2 nd and 4 th Saturday of the Month (Regular Open Swim)	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	N/A	N/A	N/A	N/A	N/A	1p – 2p

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 9 **Assigned to:** Board President **Meeting Date:** 07/23/2024

Under: Meeting End **Attachment:** None

Subject: Good of the Order

Background/Summary:

1. Good of the Order: Around the table for board and staff to share any updates outside of the regular business on the agenda.

2. Next board meeting (unless special meeting scheduled):

- *August 27, 2024, Regular "Hybrid" Board Meeting, 7:00 p.m., Location DMPMPD Office (22015 Marine Drive So. #2B, Des Moines, WA)*

3. *End of Meeting:*

Fiscal Impact: _____

Proposed Motion: No motion necessary.

Reviewed by Legal Counsel: **Yes** _____ **No** _____ **Date:** N/A

Two Touch Rule:	<u>N/A</u>	Committee Review
	<u>N/A</u>	First Board Meeting (Informational)
	<u>N/A</u>	Second Board Meeting (Action)

Action Taken: **Adopted** _____ **Rejected** _____ **Postponed** _____

Follow-up Needed: **Yes** _____ **No** _____ **Reporting Back Date:** _____

Notes:

- No attachments.