



Des Moines Pool Metropolitan Park District

August 27, 2024

7:00 p.m.

Regular "Hybrid" Meeting

Meetings are hybrid: being held remotely using Zoom and in-person at the Des Moines Pool MPD District Office (22015 Marine View Dr. So. – Main floor). If you wish to listen in, please do so at 1-253-205-0468; Meeting ID: 822 4988 6287; Passcode: 475560. Any questions or comments should be directed to Scott Deschenes, District General Manager at (206) 429-3852 or by email at scott.deschenes@desmoinespool.org. Public comment for those who cannot physically attend will be due by email to info@mtrainierpool.com by noon on the day of each meeting. Patrons that can attend in-person will be allotted three minutes during public comment (#5). This is due to the hybrid format of the meetings.

AGENDA

7:00 1. CALL TO ORDER ROLL CALL

7:01 2. PLEDGE OF ALLEGIANCE

7:02 3. ADOPTION/MODIFICATIONS OF AGENDA

7:03 4. ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS

7:04 5. PUBLIC COMMENT (Please Limit to Three [3] Minutes)

Hybrid Meeting: If you are unable to physically attend and wish to make public comment, please submit in writing via email to info@mtrainierpool.com by Noon on Tuesday, August 27. Please include your name, address, and contact phone number. All timely submitted public comments will be read at the meeting subject to the time limit. Any public comments received after noon, will be read at the following regular meeting

7:08 6. CONSENT AGENDA

a. EXPENDITURE/REVENUE FOR JULY

b. STAFF/CONTRACTOR/COMMITTEE REPORTS

District General Manager Report

c. ADOPTION OF MINUTES

July 23, 2024, Regular Board Meeting

d. CORRESPONDENCE

None at time agenda created.

e. BANK TRANSFERS (MRP REVENUE)

f. VOUCHER APPROVAL

\$79,384.83 was processed in July for warrant requests.

g. KING COUNTY ELECTRONIC FUNDS TRANSFERS (EXPENSES)

\$92,137.16 was processed in July for payroll and payments.

7. OLD BUSINESS

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's meetings are being held hybrid including remotely. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager, 206.429.3852.

Agenda 08/27/2024

7:10 a. Aquatics Manager Report Discussion

7:15 b. Q2 Financial Report

7:20 c. KCYASG Grant PSA and Project Page

7:25 d. School District Lease Update

8. NEW BUSINESS

7:30 a. FCS Proposal

9. GOOD OF THE ORDER

10. UPCOMING MEETINGS

- September 24, 2024, Regular Board Meeting, 7:00 p.m., Location DMPMPD Office (22015 Marine Drive So. #2B, Des Moines, WA)
- October 22, 2024, Regular Board Meeting, 7:00 p.m., Location DMPMPD Office (22015 Marine Drive So. #2B, Des Moines, WA)

For other future meetings, [click here](#) to visit our website's governance page.

ADJOURNMENT

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)
22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

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Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 6a-g Assigned to: District GM Meeting Date: August 27, 2024

Under: Consent Agenda Attachment: Yes

Subject: Consent Agenda

Background/Summary:

To improve process and better utilize time, the following items have been moved to the Consent Agenda:

Item 6a: Financial Summary

- July Expenses and Revenue

Item 6b: Staff/Committee Reports

- District General Manager Weekly Reports

Item 6c: Adoption of Minutes

- July 23, 2024, Regular Board Meeting

Item 6d: Correspondence

Item 6e: Bank Transfers (MRP Revenue) –

Item 6f: Voucher Approval - The following voucher/warrants totaling **\$79,384.93** were approved for payment.

- \$16,166.01 was processed on July 1, 2024
- \$20,034.93 was processed on July 10, 2024
- \$14,162.83 was processed on July 19, 2024
- \$2,020.13 was processed on July 19, 2024
- \$1,466.00 was processed on July 25, 2024
- \$25,535.03 was processed on July 26, 2024

Item 6g: Funds Transfers (Payroll+DRS) - The following Electronic Transfers to King County totaling **\$92,137.16** were processed for payment.

- \$43,702.41 was approved for payroll on July 15, 2024
- \$2,005.64 was approved for payroll on July 16, 2024
- \$46,456.11 was approved for payroll on July 30, 2024

A total of **\$171,522.09** was processed in July 2024 under the oversight of the Clerk of the Board.

Per RCW 42.24.180(3), "The legislative body shall provide for its review of the documentation supporting claims paid and for its approval of all checks or warrants issued in payment of claims at its next regularly scheduled public meeting or, for cities and towns, at a regularly scheduled public meeting within one month of issuance".

Fiscal Impact: Detailed above.

Proposed Motion: I move to approve (or not to approve) the Consent Agenda including the vouchers and electronic transfer requests processed in July 2024 totaling **\$171,522.09**.

Reviewed by District Legal Counsel: Yes _____ No x Date: _____

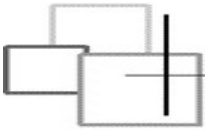
Two Touch Rule: _____ N/A First Board Meeting (Informational)
_____ N/A Second Board Meeting (Action)

Action Taken: Adopted _____ Rejected _____ Postponed _____

Follow-up Needed: Yes _____ No X Report back date: _____

Notes:

- Attachments: Various



July 2024 EXPENDITURES

Beginning Monthly Balance = \$1,905,951.42

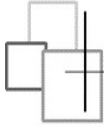
Ending Monthly Balance = \$1,798,984.91

Category/ Acct #	Reference	Jul 2024	YTD Expense	2024 Budget	Budget Balance	% of Budget
Salaries & Wages						
001-000-000-576-20-10-00	Commissioners - Subsidies	\$1,468.10	\$7,461.83	\$20,000.00	\$12,538.17	37.31%
001-000-000-576-20-10-01	District Manager Salary	\$2,878.70	\$36,807.89	\$95,000.00	\$58,192.11	38.75%
001-000-000-576-21-30-06	Front Desk Administrator	\$4,238.95	\$29,464.49	\$68,931.20	\$39,466.71	42.74%
001-000-000-576-21-10-01	Aquatics Mgr Salary	\$5,772.88	\$40,345.45	\$98,508.80	\$58,163.35	40.96%
001-000-000-576-21-25-01	Aquatic Coordinators (2)	\$9,670.18	\$61,541.18	\$154,668.80	\$93,127.62	39.79%
001-000-000-576-21-30-03	Lead Lifeguard	\$0.00	\$0.00	\$51,251.20	\$51,251.20	0.00%
001-000-000-576-21-30-04	PPT Lifeguards	\$1,055.20	\$3,175.91	\$41,000.00	\$37,824.09	7.75%
001-000-000-576-21-30-02	Instructors	\$5,231.19	\$23,279.65	\$95,000.00	\$71,720.35	24.50%
001-000-000-576-21-32-02	Head Lifeguards	\$13,267.07	\$35,489.92	\$35,000.00	(\$489.92)	101.40%
001-000-000-576-21-30-01	TPT Lifeguards (Various)	\$27,501.85	\$150,643.64	\$165,000.00	\$14,356.36	91.30%
001-000-000-576-21-30-05	Water Exercise Instructor	\$422.19	\$1,112.93	\$12,500.00	\$11,387.07	8.90%
	Total Salaries & Wages	\$71,506.31	\$389,322.89	\$836,860.00	\$447,537.11	46.52%
Taxes & Misc						
001-000-000-576-21-21-19	Payroll Taxes	\$21,179.39	\$120,842.85	\$200,000.00	\$79,157.15	60.42%
001-000-000-576-21-33-04	Overtime (OT)	\$0.00	\$227.02	\$5,000.00	\$4,772.98	4.54%
001-000-000-576-21-33-05	Family Medical Leave (FMLA)	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-576-21-33-00	Sick Pay	\$115.48	\$2,424.69	\$2,500.00	\$75.31	96.99%
	Total Taxes & Misc	\$21,294.87	\$123,494.56	\$208,000.00	\$84,505.44	59.37%
Personal Benefits						
001-000-000-576-21-22-30	Personal Benefits (AWC/DRS)	\$14,669.18	\$39,011.90	\$76,000.00	\$36,988.10	51.33%
001-000-000-576-20-22-40	Fringe Benefits (Car, Mileage)	\$126.00	\$948.00	\$2,000.00	\$1,052.00	47.40%
001-000-000-576-21-25-05	Incentive Pay	\$0.00	\$70.00	\$1,000.00	\$930.00	7.00%
	Total Personal Benefits	\$14,795.18	\$40,029.90	\$79,000.00	\$38,970.10	50.67%
Office Supplies						
001-000-000-576-21-35-03	Office Supplies (Amazon/staples)	\$201.80	\$1,443.76	\$1,500.00	\$56.24	96.25%
001-000-000-576-20-35-00	Office Equipment (non-capitalized-SAA)	\$0.00	\$114.34	\$1,500.00	\$1,385.66	7.62%
001-000-000-576-20-35-01	Computer Equipment & Supplies (Non-	\$0.00	\$86.98	\$5,000.00	\$4,913.02	1.74%
	Total Office Supplies	\$201.80	\$1,645.08	\$8,000.00	\$6,354.92	20.56%
Maintenance & Repair Supplies						
001-000-000-576-21-31-00	Maintenance Supplies and Small Tools	\$0.00	\$557.53	\$2,500.00	\$1,942.47	22.30%
001-000-000-576-21-35-02	Cleaning & Janitorial Supplies	\$1,266.13	\$4,438.08	\$6,000.00	\$1,561.92	73.97%
	Total Maintenance & Repair Supplies	\$1,266.13	\$4,995.61	\$8,500.00	\$3,504.39	58.77%
Pool Supplies						
001-000-000-576-21-40-00	Employee Recognition	\$75.00	\$376.50	\$2,000.00	\$1,623.50	18.83%
001-000-000-576-21-35-15	Special Pool Events	\$274.34	\$470.41	\$2,000.00	\$1,529.59	23.52%
001-000-000-576-21-42-06	Uniforms & Clothing	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
001-000-000-576-21-43-06	First Aid Supplies	\$0.00	\$548.43	\$2,500.00	\$1,951.57	21.94%
001-000-000-576-21-49-01	Lifeguard Supplies & Equip	\$0.00	\$2,404.60	\$7,500.00	\$5,095.40	32.06%
	Total Pool Supplies	\$349.34	\$3,799.94	\$17,500.00	\$13,700.06	21.71%
Pool Equipment						
001-000-000-576-21-35-14	Misc Pool Equipment (ER&R)	\$633.50	\$2,828.93	\$4,000.00	\$1,171.07	70.72%
	Total Pool Equipment	\$633.50	\$2,828.93	\$4,000.00	\$1,171.07	11.23%
Professional Svcs - Clerical						
001-000-000-576-20-41-01	Consulting Contracts	\$414.38	\$3,787.30	\$5,000.00	\$1,212.70	75.75%
001-000-000-576-20-41-04	Legal Services Contract (Snure)	\$1,024.00	\$5,578.50	\$14,000.00	\$8,421.50	39.85%
001-000-000-576-20-41-05	Financial Management Software (VisionMS)	\$0.00	\$2,315.00	\$3,000.00	\$685.00	77.17%
001-000-000-576-20-41-08	IT Admin/Computer Services (CMIT)	\$1,813.81	\$16,584.73	\$25,000.00	\$8,415.27	66.34%
001-000-000-576-20-41-14	IT Server Hosting	\$0.00	\$1,586.00	\$4,000.00	\$2,414.00	39.65%
001-000-000-576-20-49-10	Printing/Copying (Canon)	\$255.93	\$1,008.82	\$2,000.00	\$991.18	50.44%
001-000-000-576-21-42-03	Registration Software (Civic Rec/Rec 1)	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
001-000-000-576-21-42-04	Credit Card Transactions (Authorize.net)	\$0.00	\$416.83	\$2,000.00	\$1,583.17	20.84%

Category/ Acct #	Reference	Jul 2024	YTD Expense	2024 Budget	Budget Balance	% of Budget
001-000-000-576-21-42-05	Payroll/HR Fees (Heartland)	\$933.76	\$5,502.75	\$6,000.00	\$497.25	91.71%
001-000-000-576-21-42-09	Timekeeping (WhenWork)	\$352.64	\$2,438.46	\$3,000.00	\$561.54	81.28%
001-000-000-576-20-41-15	Website RFQ	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
	Total Prof Services-Front Offc	\$4,794.52	\$39,218.39	\$79,500.00	\$40,281.61	49.33%
Professional Svcs - Maintenance						
001-000-000-576-20-41-09	District Janitorial Services	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-576-20-41-03	Financial Services (Bookkeeping)	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
001-000-000-576-21-31-01	Custodial Qtly Deep Clean (MRP)	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
001-000-000-576-21-31-02	CO2 Services (Central Welding)	\$310.17	\$1,663.90	\$5,000.00	\$3,336.10	33.28%
001-000-000-576-21-41-20	Gutter and Roof Management	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
001-000-000-576-21-48-02	Rekey Services (Bill's Locksmith)	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
001-000-000-576-21-41-30	Landscaping Services (NW Landscape)	\$621.53	\$3,106.51	\$8,000.00	\$4,893.49	38.83%
001-000-000-576-21-42-08	Water/Coffee (Mountain Mist)	\$105.03	\$829.36	\$2,000.00	\$1,170.64	41.47%
001-000-000-576-21-48-10	Maintenance Contract (MacD-Miller)	\$4,978.57	\$19,803.93	\$28,000.00	\$8,196.07	70.73%
001-000-000-576-21-48-11	Water Quality Main Contract (Aq Spec)	\$1,387.24	\$6,444.99	\$16,000.00	\$9,555.01	40.28%
	Total Prof Services-Maintenance	\$7,402.54	\$31,848.69	\$83,000.00	\$51,151.31	6.84%
Repairs & Maintenance						
001-000-000-576-21-48-00	Maintenance Services (non-contracted)	\$1,035.88	\$95,145.85	\$75,000.00	(\$20,145.85)	126.86%
	Budget Contingency for Maintenance	\$0.00	\$0.00	\$9,407.89	\$9,407.89	0.00%
001-000-000-576-21-48-01	Office/IT Equipment Repairs	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
	Total Repairs & Maintenance	\$1,035.88	\$95,145.85	\$86,907.89	(\$8,237.96)	109.48%
Communications						
001-000-000-576-20-41-02	Web Design & Maintenance	\$0.00	\$3,706.03	\$3,000.00	(\$706.03)	123.53%
001-000-000-576-20-42-10	Desktop Licenses (MS & Misc)	\$320.68	\$1,978.10	\$4,000.00	\$2,021.90	49.45%
001-000-000-576-21-42-07	Postage and Mailing	\$0.00	\$68.00	\$500.00	\$432.00	13.60%
001-000-000-576-20-42-01	Telephone/Internet (Comcast)	\$708.37	\$3,388.65	\$6,000.00	\$2,611.35	56.48%
001-000-000-576-21-42-14	Elevate Phone System	\$0.00	\$222.50	\$3,600.00	\$3,377.50	6.18%
001-000-000-576-21-42-30	Work Email Accounts (Google Suite)	\$58.18	\$312.70	\$800.00	\$487.30	39.09%
001-000-000-576-21-41-14	Remote Meeting Software (GoToMtg,Zoom)	\$26.81	\$133.94	\$500.00	\$366.06	26.79%
001-000-000-576-20-42-04	Email Notification System (CampaignMonitor)	\$59.00	\$413.00	\$750.00	\$337.00	55.07%
	Total Communications	\$1,173.04	\$10,222.92	\$19,150.00	\$8,927.08	53.38%
Training & Travel						
001-000-000-576-21-43-10	Travel for Business (Mileage, Tolls)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-576-21-43-01	Misc Travel Expenses (Lodging, Per Diem)	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-576-21-43-03	Certifications (non WSI)	\$926.00	\$1,505.00	\$4,500.00	\$2,995.00	33.44%
001-000-000-576-21-43-04	In Service Supplies (Internal Training)	\$116.40	\$302.35	\$2,500.00	\$2,197.65	12.09%
001-000-000-576-21-43-05	Swim Lesson Licensing (Amer Red Cross)	\$0.00	\$1,010.00	\$1,500.00	\$490.00	67.33%
001-000-000-576-21-43-07	Management Staff Training	\$375.00	\$1,143.00	\$3,500.00	\$2,357.00	32.66%
	Total Training & Travel	\$1,417.40	\$3,960.35	\$13,500.00	\$9,539.65	29.34%
Advertising						
001-000-000-576-20-41-07	District Advertising	\$837.50	\$6,102.60	\$12,000.00	\$5,897.40	50.86%
001-000-000-576-20-42-05	Bulk Mailing - District Postcard	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
001-000-000-576-20-49-09	Bulk Printing - District Postcard	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
001-000-000-576-20-41-40	Ad Design	\$37.99	\$224.93	\$400.00	\$175.07	56.23%
	Total Advertising	\$875.49	\$6,327.53	\$19,400.00	\$13,072.47	32.62%
Rentals & Leases						
001-000-000-576-20-45-00	District Office Rental (Zen)	\$1,435.00	\$5,022.50	\$9,600.00	\$4,577.50	52.32%
001-000-000-576-20-45-01	Storage Rental (AAAA)	\$300.00	\$2,100.00	\$4,000.00	\$1,900.00	52.50%
001-000-000-576-20-45-02	Miscellaneous Rentals	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
001-000-000-576-20-45-05	Meeting Room Rental	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
	Total Rentals & Leases	\$1,735.00	\$7,122.50	\$17,600.00	\$10,477.50	40.47%
Utilities						
001-000-000-576-21-47-00	Electricity (PSE)	\$0.00	\$69,875.55	\$180,000.00	\$110,124.45	38.82%
001-000-000-576-21-47-02	Water (Highline)	\$1,480.17	\$4,795.62	\$9,900.00	\$5,104.38	48.44%
001-000-000-576-21-47-03	Garbage/Recycling (Recology)	\$0.00	\$3,505.58	\$6,000.00	\$2,494.42	58.43%
001-000-000-576-21-47-04	Sewer (Midway)	\$1,243.77	\$3,059.28	\$4,500.00	\$1,440.72	67.98%
	Total Utilities	\$2,723.94	\$81,236.03	\$200,400.00	\$119,163.97	40.54%
Insurance						
001-000-000-576-20-46-00	Insurance - WCIA, AWC	\$0.00	\$37,371.00	\$45,000.00	\$7,629.00	83.05%
	Total Insurance	\$0.00	\$37,371.00	\$45,000.00	\$7,629.00	83.05%
Miscellaneous						
001-000-000-576-21-40-20	Scholarships (Faith Callahan)	\$198.00	\$844.65	\$15,000.00	\$14,155.35	5.63%
001-000-000-576-20-49-07	Misc. Services/Discrepancies	\$672.66	(\$519.35)	\$2,000.00	\$2,519.35	-25.97%

Category/ Acct #	Reference	Jul 2024	YTD Expense	2024 Budget	Budget Balance	% of Budget
001-000-000-576-20-49-08	Printing & Copying (Outside Vendors)	\$0.00	\$728.56	\$2,000.00	\$1,271.44	36.43%
001-000-000-576-20-49-60	Dues/Membershp/Subscriptions	\$930.43	\$2,328.65	\$6,000.00	\$3,671.35	38.81%
001-000-000-576-20-51-50	Background checks	\$78.00	\$716.00	\$2,500.00	\$1,784.00	28.64%
	Total Miscellaneous	\$1,879.09	\$4,098.51	\$27,500.00	\$23,401.49	14.90%
Intergovernmental Services						
001-000-000-576-20-51-02	Inspections (Fire Ext)	\$0.00	\$0.00	\$1,250.00	\$1,250.00	0.00%
001-000-000-576-20-41-11	SAO Audit	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
001-000-000-576-20-51-03	B&O Tax/Agency (DOR)	\$0.00	\$14,024.10	\$8,250.00	(\$5,774.10)	169.99%
001-000-000-576-20-51-10	Services Contract (City of Des Moines)	\$0.00	\$1,785.00	\$5,000.00	\$3,215.00	35.70%
001-000-000-576-21-49-20	Permits and Fees (KCHD, CoDM, Cash Mgmt)	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
001-000-000-576-20-51-00	Election Costs	\$0.00	\$22,044.66	\$20,000.00	(\$2,044.66)	0.00%
	Total Intergov Services	\$0.00	\$15,809.10	\$42,500.00	\$4,646.24	37.20%
Capital *						
001-000-000-594-76-41-01	Capital - Permits, Fees, Inspections	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-594-76-41-02	Capital - Advertising	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-594-76-41-03	Capital - Architects/Engineers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001-000-000-594-76-42-08	Filter Media	\$0.00	\$0.00	\$40,000.00	\$40,000.00	0.00%
301-000-000-397-00-00-00	Transfer From General Fund to Capital	\$0.00	\$0.00	\$75,000.00	\$75,000.00	0.00%
	Total Capitals	\$0.00	\$0.00	\$116,500.00	\$116,500.00	0.00%
	TOTAL ADMINISTRATION	\$16,570.45	\$179,746.90	\$346,250.00	\$168,556.18	51.91%
	TOTAL OPERATIONS	\$116,513.58	\$718,730.88	\$1,450,067.89	\$707,239.27	49.57%
	TOTAL CAPITAL	\$0.00	\$0.00	\$116,500.00	\$116,500.00	0.00%
GRAND TOTALS		\$133,084.03	\$898,477.78	\$1,912,817.89	\$992,295.45	46.97%

Target is 58.3%



July 2024 REVENUES

ay	Reference	Jul 2024	YTD Balance	2024 Budget	Budget Balance
	General Fund Taxes				
001-000000-311-11-00-00	Property Taxes	\$8,619.49	\$658,115.67	\$0.00	\$0.00
001-000-000-311-11-00-01	Timber Harvest Tax	\$0.00	\$0.10	\$0.00	\$0.00
001-000-000-317-20-00-00	Leasehold Excise Tax	\$0.00	\$3,016.57	\$0.00	\$0.00
	Total General Fund	\$8,619.49	\$661,132.34	\$0.00	\$0.00
	Charges for Goods and Services				
001-000-000-347-60-00-00	Normandy Pk - Pool Use Fee (annual)	\$0.00	\$0.00	\$25,000.00	\$0.00
	Total Charges for Goods and Services	\$0.00	\$0.00	\$25,000.00	\$0.00
	Miscellaneous Revenues				
001-000-000-361-11-00-00	Investment Interest	\$7,134.29	\$45,948.15	\$0.00	\$0.00
001-000-000-367-00-00-01	Contributions/Donations (to Scholarships)	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-369-81-00-00	Cash Over/Shorts (Refunds)	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-369-81-00-02	Misc Revenue	\$0.00	\$106,428.07	\$0.00	\$0.00
001-000-000-369-81-00-03	MRP Cash Deposits	\$20,364.61	\$32,761.15	\$0.00	\$0.00
001-000-000-369-81-00-04	MRP Credit Card Deposits and Refunds	\$10,480.75	\$104,627.64	\$0.00	\$0.00
001-000-000-369-81-00-05	Reimbursements (Fitness Specialists)	\$393.00	\$912.00	\$0.00	\$0.00
	Total Revenue	\$38,372.65	\$290,677.01	\$0.00	\$0.00
	Capital Projects/Reserve				
301-000-000-397-00-00-00	Transfer from General Fund - Capital	\$0.00	\$0.00	\$75,000.00	\$0.00
001-000-000-397-00-00-00	Transfer from Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00
	Total Capital Projects/Reserve	\$0.00	\$0.00	\$75,000.00	\$0.00
	Grand Total Revenue	\$46,992.14	\$951,809.35	N/A	N/A

DES MOINES POOL METROPOLITAN PARK DISTRICT

Date: Thursday, August 22, 2024

To: District Board Commissioners

From: Scott Deschenes, District General Manager

Subject: Weekly Reports - Week of July 19-August 15, 2024

WEEK ENDING JULY 19:

BOARD MEETING

Just a reminder that our board meeting will be this Tuesday, July 23 at 7pm.

BOARD MEETING PACKET

I emailed the board packet out on Friday around 3:30pm. If you are having trouble viewing it, please let me know. If you have any trouble finding it.

WATERLAND EVENTS

- Open/Swim Lessons: Just a reminder that we will be open on Saturday, July 20. We will also have swim lessons that day. In past years, we did not have enough staff to participate in both events, but this year we were able to fully staff both.
- Waterland Children's Festival: If you want to stop by, we will be at the Waterland Children's Pirate Cove on Saturday, July 20 from noon to 4pm. The event will be at the Field House's field.
- Waterland Parades: We will be participating in both the children's and grand parades this year. The children's parade will stage at Red Robbins while the grand parade will stage at Des Moines Elementary.
- More Information: For more information visit Destination Des Moines website: <https://www.destinationdesmoines.org/>

KCPQ NEWS SPOT

The Des Moines Legacy Foundation, our duck and DMLF President, Patrice Thorell were featured on KCPQ's morning show. See link below for more information.

<https://www.fox13seattle.com/video/1488101>

IN-SERVICE VIDEOS

We had a staff in-service with most of our lifeguards on Wednesday afternoon. We videotaped the event and hope to put together a video for future board meetings, recruitment videos, and information to inform the public.

PUBLIC RECORDS REQUEST

We received the public records request documents from the Highline School District. The information supports the information that was provided by school district staff.

WEEK ENDING JULY 26:

BOARD MEETING WRAP-UP

- Special Meeting – We will have a special meeting on Monday, August 12 at 7pm. The meeting will cover the two items we had to push to a future meeting.

- Signed Minutes – I emailed signed minutes out on Wednesday. Even if you did not attend the meeting, you can still sign them.

SCHEDULE UPDATE

We will be updating the August 4 schedule next week. As you saw from the schedule presented on Tuesday, we will have to cutback Sundays. This is due to college kids going back to school.

ONLINE SWIM LESSON REGISTRATION

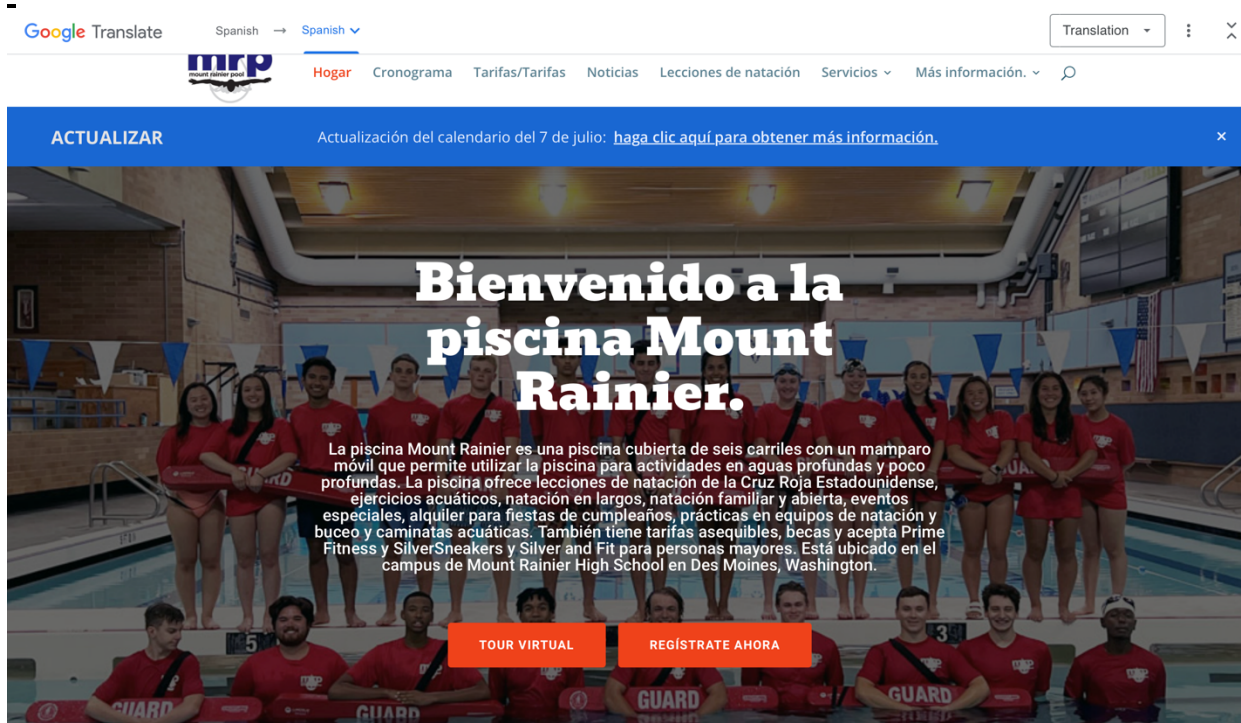
We are going to schedule a meeting with staff and Commissioner Campbell to discuss the transition to online registration. We hope to have the meeting next week. We are trying to get this done early to work on the process for future registration.

GRANT APPLICATION/WEBSITE TRANSLATION

As you know from previous reports, we now have the ability to translate registration from English to all of the languages in the Google Translate library. Note-You can see what the Mount Rainier Pool website will look in different languages by using the link below and changing the English language to other languages. As you can see,

the main issues are images and PDFs.

<https://mtrainierpool-com.translate.goog/? x tr sl=es& x tr tl=en& x tr hl=en& x tr pto=wapp>



CivicRec can also be translated to other languages like above, and this should help people feel more comfortable into registering. We may also get more scholarships, as we can digitize the scholarship process into CivicRec. Note-we digitized the job interest cards to the website and have received a dramatic increase in applications over the past couple of years.

Finally, the Best Starts for Kids grant for accessibility has a deadline of August 16 and covers \$9,999. I would like to use the money to switch over the site to be translatable and trim some of the content to be more user friendly. I think this would be a good first step in testing this technology and breaking down barriers for some of the community. The grant must be executed in the first 90 days of award, so it would be difficult to RFQ this project to an outside vendor.

Also, if there is funding availability I might want to see if we can also add a widget or similar widget for ADA accessibility called Userway. It would be around \$500/year. See the software being used for Los Angeles Parks and Recreation.

<https://www.laparks.org/>

DIGITIZING SCHOLARSHIP APPLICATION

We have been discussing ways to better utilize CivicRec for other processes. In 2022, we switched the application process for lifeguards to switch to an online job interest card. Since then we have dramatically increased the number of applicants. Our scholarship applications can be better and we are testing switching the scholarship application process to go through CivicRec. This would hopefully reduce barriers, especially if the application process can be translated to over 100 languages (see above). Berkley, California uses our software to do this. See a link to their application below.

<https://rec.berkeleyca.gov/CA/berkeley-ca/catalog>

WHY THESE PROJECTS NOW?

Quentin has some high functioning staff back from college to help with improving some processes. We can make more headway in these areas at this time with our limited resources. Also, we try to make any changes to registration processes during the fall when registration is lower. This helps us test changes, and make small adjustments before the larger registrations during the winter, spring and summer.

SMAC COACH

Quentin met with the SMAC coach at Mt Rainier Pool. They discussed better transitioning participants from our swim lessons to their swim teams.

TRAININGS

Staff is attending trainings over the next couple of weeks. Both sets of lessons will help us take the final steps towards being a regional training center for lifeguards and swim lesson instructors. Both should also help improve the quality of both programs, and reduce barriers for local youth.

- LGIT – Emmitt is completing his Water Safety Instructor (WSI) Training this week. He has already come up with some potential changes for the future.
- WSIT – Emmitt and Quentin will be attending Water Safety Instructor Trainer Trainings, August 6-10. Their goal is to use the trainings to better educate swim lesson instructors before Fall lessons.

BOARD REFINISHING

Volunteer Marty Martinson and Jared finished the last board that was refinished over the last couple of years. This included boards from the stands, pool deck, locker rooms and lobby. I do not know if the board wishes to recognize him for this work.

AUGUST CLOSURE

Quentin is working to schedule a three day closure in late August. This will be to drain the pool of calcium and other chemicals. We will announce the closure once we have a better idea from users to best balance the schedule.

KIDS FESTIVAL AND WATERLAND PARADE

Below are images from the parade and festival on Saturday, July 20.



RESEARCH

- Vancouver Park Board appropriate swim attire policy (CBC) - <https://www.cbc.ca/news/canada/british-columbia/vancouver-park-board-clothes-bikini-pools-1.7271993>
- Parks and Recreation supports older adults (NRPA Magazine) - <https://www.nrpa.org/parks-recreation-magazine/2024/july/parks-and-recreation-supports-older-adults/>
- Hop, skip, play: creating accessible play value at splash pads (NRPA Magazine) - <https://www.nrpa.org/parks-recreation-magazine/2024/july/hop-skip-play-creating-accessible-play-value-at-splash-pads/>

WEEK ENDING AUGUST 2:

NEXT MEETING

Just a reminder that we will have a Special Meeting on Monday, August 12 at 7pm. I will send the agenda packet out next Thursday.

SCHEDULE CHANGE

We updated our schedule starting on August 4. We have updated the website and will post this on Facebook today. The schedule is based on a break from swim lesson before the MRHS swim season starts and staff on family vacations before returning to school.

<https://createsend.com/t/d-034339D3D50200EC2540EF23F30FEDED>

SWIM LESSON UPDATES

We met with Commissioner Campbell this week to discuss changes to information for swim lessons. We are working on a condensed version including preparing for full online registration this Fall. We are getting final edits internally and will share with Commissioner Campbell next week. We hope to have this posted later next week.

Also, swim lessons end this week and staff will be handing out evaluations. Quentin will share the data at future meetings.

LGIT TRAINING

Quentin and Emmitt will be attending an LGIT (Lifeguard Instructor Training) and will be out of the office next week. Jared will be the lead staff at the pool. This training is one of the final steps in becoming a regional training center. This should help us take another step to train and attract locals to work at the pool. Just a reminder that I will be out of town, August 17-24 with limited internet access.

SOUTH KING FIRE TRAININGS

The deep end of the pool will be closed August 6-8, 9am-noon to host South King Fire for some in water trainings.

FARMERS MARKET KIDS DAY

We will be sending myself and some lifeguards to the Farmers Market Children's Day on Saturday, September 7. I will send you more information in the future when it approaches.

SMAC SWIM TEAM TRYOUTS

In an attempt to better promote lifelong swimming, we are helping SMAC promote their tryouts on Friday, August 16. The information below was posted in our last email notification, posted around the facility, and cards will be handed out to swim lesson participants, level 5 and above.

SMAC SWIM TEAM TRYOUTS

The [Seattle Metropolitan Aquatic Club \(SMAC\)](#) is having tryouts at the Mount Rainier Pool on Friday, August 16 between 5-6:30pm.

For Mount Rainier Pool swim lesson participants, these tryouts are for levels 5 and 6.

If you are interested in trying out or more information, please contact Coach Brenna at CoachBrenna@SMAC.email.



CYBERSECURITY BOARD MEETING WRAP UP

- Other Software Security – I have reached out to the other companies on security and hope to hear back soon.
- CMIT Meeting – I met with Dallas with CMIT and we are going to reduce one workstation to save about \$100/month. The 11 workstations include 8 computers/laptops (including two point-of-sale), 2 routers and the server. We also discussed the options. I will report this at our next meeting.
- WCIA Questionnaire – Dallas mentioned the WCIA cybersurvey. I have attached this to our report.

INSURANCE PAYMENT 2025

I got an estimate from WCIA that our insurance rates will go up around 52% next year (see attached). The rate is going up from \$37,371 to an estimated \$56,716. I have sent an email to them questioning the increase and for steps on leaving WCIA, if deemed by the board.

BEST STARTS FOR KIDS GRANT

I wrote up a preliminary grant for a \$9,999 capacity-building grant to make the website translatable and add ADA accessible. It is only available for current Best Starts for Kids grantees, and we are still awaiting word if we received the capital grant for the AHU.

OFFICE CLEANUP

The landlord cleaned the outside of the office area. Later in August, we will move some of the boxes to storage to get the inside cleaned up.

FEATURED RESEARCH

Commissioner Dusenbury wanted me to share the following stories with you. The stories cover data farms and their potential energy production.

- Free data-center heat is allegedly saving a struggling public pool \$24k/year (arts technica) - <https://arstechnica.com/information-technology/2023/03/free-data-center-heat-is-allegedly-saving-a-struggling-public-pool-24k-a-year/>
- Washington is giving tax breaks to data centers that the state's green energy push (pro publica) - <https://www.propublica.org/article/data-centers-clean-energy-washington-state>

RESEARCH

- What energy future for parks? (NRPA Magazine) - <https://www.nrpa.org/parks-recreation-magazine/2024/august/what-energy-future-for-parks/>

- May members of governing body approve minutes of a meeting they did not attend (MRSC Q&A) - <https://mrsc.org/research-tools/ask-mrsc-archives/governance#May-members-of-a-governing-body-approve-minutes-of>

WEEK ENDING AUGUST 9 & 15:

SPECIAL MEETING WRAPUP

- Financial Capacity Follow-Up: Shane Young setup a contact with the FSC, and we met with them on Wednesday.
- Minutes: I will complete the minutes for both meetings after the August 27 meeting, and put them out for edits.

AUGUST 27 BOARD MEETING PACKET

- Quorum: We will have three of five board members at the August 27 meeting. Commissioner Campbell will be on vacation, and Commissioner Thorell will be attending a meet and greet for the City of Des Moines Mayoral candidates. I did move items that were not time sensitive to the September 24 meeting.
- Agenda Packet Release/Mailing: I will be on a cruise with limited to no internet, August 17-24. I will send the packet out on Saturday, August 24.

EDITS DEADLINE

I had only one of five responses on the new aquatics manger report, and one of five responses (Shane Stender's recommended version) on the website and press release. There were no responses on the minutes too. I will provide both documents on the August 27 board meeting.

JUNE MINUTES

I resent the minutes for June on Wednesday. For some reason they were not going through to most of the board members. I will try to repost the minutes when I get back from vacation.

- Just a heads up that if you have an autoresponder on, you may not receive a document to sign, and it shows up as an error on our side.

POOL CLOSURE

We will be closing the pool for a couple of days to dump some old water and replace with some fresh water. The pool cracks from the 2018 closure require us to add calcium to help strengthen the cracks. Over time the film becomes filmy. Each year we dump the water and refill it for better clarity and water quality. The closure will be Friday, August 23 (2pm) through Sunday, August 25. Quentin will come in that Sunday to make sure the pools chemicals and temperatures will be within the proper limits by opening on Monday morning. We will send an update out on Tuesday. This will be sent out as an email notification, Tuesday of next week.

mrp
mount rainier pool



Closed

SCHEDULED POOL CLOSURE

THE MT RAINIER POOL WILL BE CLOSED
FRIDAY AUGUST 23RD @ 2PM
TO
SUNDAY AUGUST 25TH



WE WILL AIM TO REOPEN ON
MONDAY MORNING (AUGUST 26TH)

SCHEDULE UPDATE

The fall schedule will take effect on Monday, August 26. I have scheduled an update to come out next Thursday, August 22. This will include the website's schedule page and banner being updated. This schedule is due to staff going back to school and participating on the swim teams.

All schedule updates for the last week have been posted on the schedule page.

<https://mtrainierpool.com/schedule-2/>

SWIM LESSON INFORMATION UPDATE

On Thursday, August 15 we updated the swim lesson page including a Swim Lesson Handbook. We sent an email out about the updates including: new online registration, swim lesson handbook and other information. See link below for more information.

<https://createsend.com/t/d-6AC41F24156BE48A2540EF23F30FEDED>

PEACHJAR CREDITS

I bulk purchased some PeachJar credits for the 2024-2025 school year. If you bulk buy credits, you can save a percentage. The bulk I purchased saved about 15% and should last us through most of the school year.

I will post the updated schedule and swim lessons when I get back the week of August 26. We are going to start posting flyers in the top 4 languages in the area: English, Spanish, Vietnamese and Somali.

BEST STARTS FOR KIDS GRANT

I am wrapping up the capacity grant for the Best Start for Kids and hope to have it done by today's deadline at 2pm.

DES MOINES CITY CURRENTS ADS

Gene put the following ads together for the Fall Des Moines City Currents. The ads focus on the people leaving their private pools for the off season and the upcoming age of the pool. Both are great ways to connect with the community.



Over 49 years we've taught tens of thousands of kids to swim, helped seniors maintain their mobility, and been the training site for state champion swim teams and both world and Olympic champions. Celebrate with us as we near our big **5-0**



Contact us today
206-824-4722
www.MtRainierPool.com
22722 19th Ave S • Des Moines

As the outdoor pools mothball
for the coming winter, remember:

It's always summer at **Mt. Rainier Pool**



206.824.4722
www.MtRainierPool.com
22722 19th Ave S, Des Moines



Scan QR code to
access our sign-up
page or visit website

The invigorating sensation of playing in water that you enjoyed all summer exists year-round at your indoor pool on the Mount Rainier High School campus. Whether for lessons, exercise, or competition, we're here to keep you in the swim of things.

PARTNERSHIPS

- MRHS Swim Team: Quentin has met with the new MRHS coach and worked out the schedule for this Fall. There will only be two home meets. He is also working on joint EAPs to work with their swim team and SMAC for the upcoming seasons.
- Maritime Event: We will be hosting a free event/training for Maritime High School on Friday, September 13. We will provide more information in the future.
- MRHS Placement Board: Quentin is setting up a final meeting with MRHS and our donor before making a final order for the placement board. We are doing this since there was a changeover in coaches. Quentin estimates having the board placed before the end of the girls season.
- Alaska Airlines: Alaska Airlines has requested additional training time in November.

STAFF INFORMATION

- LGIT Class: Both Emmitt and Quentin passed their LGIT certification classes, so we are one step closer to a regional training center.
- In-Service: Staff had their monthly in-service on Wednesday.
- Staff Party: Last weekend staff had their annual end-of-summer party at Olympic View Swim Club. Emmitt and Jared ran the event, and everything went well from reports.
- KCAC Instructor: King County Aquatic Center is closed for renovations. One of their coordinators, who also happens to be a former employee of ours, might help us lead some trainings this Fall.
- 24 ARC Updates: American Red Cross updated their guidelines for 2024. Quentin is working with staff to develop a training to update all staff's certifications to meet the updated standards. He is hoping to offer this sometime this Fall.

RESEARCH

- San Antonio to spend \$3 million on Olympic size swimming pool (Swim Swam)
- <https://swimswam.com/city-of-san-antonio-to-spend-3-million-renovating-its-only-olympic-size-swimming-pool/>
- Olympics 2024: A deep dive into why lifeguards are needed at swimming pools (E Online)
- <https://www.eonline.com/news/1405608/olympics-2024-a-deep-dive-into-why-lifeguards-are-needed-at-swimming-pools>
 - <https://www.businessinsider.com/lifeguards-for-olympic-swimmers-arent-as-useless-people-think-2021-7#:~:text=I%20never%20saw%20him%2C%20so,to%20be%20prepared%20for%20it.>
- Optimal depth for competition pool (Aquatics International)
- https://www.aquaticsintl.com/facilities/balancing-speed-and-experience-optimal-pool-depth-for-competitive-swimming_o
- Why Washington school budgets are getting tighter and what can be done (PT Leader)
- <https://www.ptleader.com/stories/why-wa-school-budgets-are-getting-tighter-and-what-can-be-done,175172>
 - *(Note-We partner with Highline School District and I think it is important to understand the challenges they are facing when trying to work with them.)*
- Pool task force focuses on Chimicum Park as leading option (PT Leader)
- <https://www.ptleader.com/stories/pool-task-force-focuses-on-chimicum-park-as-leading-option,169913>
- Detroit investing \$58M in recreation (NRPA SmartBrief) - <https://www.bridgedetroit.com/federal-rescue-aid-helping-to-fill-detroits-rec-center-gaps/>

OUT OF OFFICE

Just a heads up that I will be out of town, August 17-24. I may take 24-48 hours to get back to you, depending on if I can get a cellular signal.



Des Moines Pool Metropolitan Park District

July 23, 2024

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

Clerk of the Board Dusenbury called the meeting to order at 7:01 p.m. Also, present were Commissioners Campbell, and Thorell; District General Manager (GM) Deschenes; Aquatics Manager Knox and resident, Gene Achziger. Commissioners Stender and Young were not present.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA – District GM Deschenes announced the addition of a slide/page to item 7c to answer a board member question from AIS 7c financial presentation. The board agreed the meeting would be presented out of order to ensure important issues were pushed until points where additional board members could be present. Commissioner Campbell moved to approved the amended agenda. Commissioner Thorell 2nd. The motion passed 3-0.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – None.

PUBLIC COMMENT – None.

6a. CONSENT AGENDA

Commissioner Thorell moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in June totaling \$115,373.71. Commissioner Campbell 2nd. The motion passed 3-0.

OLD BUSINESS

7d. Waterland Festival Information

Resident, Gene Achziger was present to discuss the pool district's participation in the Waterland's Children's Festival and Parades. Both events were successful with the pool district receiving great promotion for its programs and services.

7e. Cyber Security Updates

Dallas Stewart, President of CMIT Solutions, was present to discuss recommended EDR/MDR updates to security. He discussed the global outage, network security and endpoint protection for the pool district. The EDR/MDR recommendations came after completing a cybersecurity survey for the Washington Cities Insurance Authority (WCIA). A copy of Mr. Stewart's report has been added to the July 23 agenda packet that explains EDR/MDR updates. Clerk of the Board Dusenbury suggested setting levels of security through policy. The District GM gave a financial

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or info@mtrainierpool.com.

**Des Moines Pool Metropolitan Park District
Meeting Minutes –7/23/2024**

breakdown of how the request would affect the budget line items for Information Technology (IT) and the server. There was a discussion on ways the pool district could cut back on IT outside of this request. Commissioner Thorell asked if staff was trained on our cybersecurity policies and employee handbook's sections. The board also requested the District GM look into the security for third party vendors.

7e. Press Release/Project Webpage

The District GM notified the board that the pool district had received a grant from King County for \$215,000 and requested the pool district send out a press release. The District GM wrote a press release that announced the release and discussed how the repairs were dire due to the age of the pool and aging systems. After sending the press release out to the Public Outreach Committee it was determined that the release should focus on the grant, and that a webpage should be created to cover the aquatic feasibility study and repairs. The press release was also shared with the Highline School District's Communications Department that also made some edits.

Commissioner Thorell asked if there was a time frame that we would have to maintain our existing pool by receiving this grant. The District GM stated that if the pool district were to leave the Mount Rainier Pool, the facility would still exist with the updated parts. He also mentioned that the pool district may be able to transplant the water tanks in a new facility. Clerk of the Board Dusenbury requested legal to look into updating the lease to allow for taking some portions of equipment with us, or the obligation being transferred to the school district.

Resident, Gene Achziger mentioned that the language on the website needed to be cleaned up, could be misleading and create additional future issues. Clerk of the Board Dusenbury requested the District GM make Achziger's edits and put the documents out for editing.

NEW BUSINESS

8a. Aquatics Manager Report

The Aquatics Manager was present to go over potential information for future reports. The Clerk of the Board requested pool district staff send out the reports for edits.

FUTURE BUSINESS

7b. District General Manager Compensation and 7c. Financial Reports

The board decided to push these items to a future meeting that all board members can be present. District Clerk directed the District GM reach out to President Young and determine when to present these reports. Commissioner Campbell requested the District GM poll the board for the best time for the August regular board meeting.

GOOD OF THE ORDER

None.

ADJOURNMENT

With no further business the meeting was adjourned at 8:04pm.

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The Des Moines Pool Metropolitan Park District is holding hybrid meetings remotely and at the MRHS Library until further notice. The public may join meetings through the Zoom app. Logon information is published in each Meeting Agenda. Contact Scott Deschenes, District GM at scott.deschenes@desmoinespool.org if you have questions.

**Des Moines Pool Metropolitan Park District
Meeting Minutes –7/23/2024**

UPCOMING MEETINGS

- August 12, 2024, Special Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)
- August 27, 2024, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)
- September 24, 2024, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)

Respectfully submitted by Scott Deschenes, District General Manager.

Des Moines Pool Metropolitan Park District Board of Commissioners

_____ Commissioner Young	_____ Commissioner Dusenbury
_____ Commissioner Campbell	_____ Commissioner Stender
_____ Commissioner Thorell	_____

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Special District Voucher Approval Document

Scheduled Payment Date: 07/11/2024

Total Amount: \$16,166.01

Control Total: 12

Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240701173355.csv

Fund #: 170950010

CONTACT INFORMATION	
Preparer's Name: _____	Email Address: _____
Angela Melum	<u>linda.ray@desmoinespool.org</u>

PAYMENT CERTIFICATION		RCW (42.24.080)
I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).		
Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :		
<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"><i>Scott Deschenes</i> <small>2E03815D71304B0...</small></div> <hr/> <p style="text-align: center;">Authorized District Signature</p> <hr/> <p style="text-align: center;">Authorized District Signature</p> <hr/> <p style="text-align: center;">Authorized District Signature</p>	<p style="font-size: small;">DocuSigned by:</p> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;"><i>Shane Young</i> <small>0D00E227C9C1457...</small></div> <hr/> <p style="text-align: center;">Authorized District Signature</p> <hr/> <p style="text-align: center;">Authorized District Signature</p> <hr/> <p style="text-align: center;">Authorized District Signature</p>	<p>7/1/2024</p> <hr/> <p style="text-align: center;">Date</p> <hr/> <p style="text-align: center;">Date</p> <hr/> <p style="text-align: center;">Date</p>
		7/2/2024
		Authorized District Signature
		Date
		Authorized District Signature
		Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
 Attn: Special Districts
 401 5th Avenue, Room 323
 Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
 Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:	
Batch Processed By: _____	_____
Date Processed: _____	_____



Special District Voucher Approval Document

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240701173355.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AWC - VIMLY BENEFIT SOLUTIONS, INC			57819	06/18/2024	\$4,423.54	JUNE 2024 EMP BENEFITS
CENTRAL WELDING SUPPLY			0002096031	06/15/2024	\$1.51	JUNE 2024 SERVICE CHARGE
COLIBRI NORTHWEST, LLC			248NP	06/24/2024	\$487.50	SUMMER2024 AD NPM
COPIERS NORTHWEST			INV2809316	04/09/2024	\$160.18	MARCH 2024 BILLING
DATAQUEST, LLC			23534	06/30/2024	\$78.00	EMP BACKGROUND CHECK O'SULLIVAN
MACDONALD-MILLER FACILITY SOLUTIONS			SVC303887	06/28/2024	\$1,035.88	WOMEN'S LOCKER ROOM TOILET REPAIR
MOUNTAIN MIST			006058948	06/19/2024	\$105.03	WATER DELIVERY & EQUIP RENTAL
NORTHWEST LANDSCAPING SERVICES			CD50420069	07/01/2024	\$621.53	JULY 2024 BILLING
SEATTLE SOUTHSIDE CHAMBER OF COMMERCE			1022312	08/01/2024	\$31.00	ANNUAL MEMBERSHIP RENEWAL
SNURE LAW OFFICE			07012024SLO	07/01/2024	\$224.00	JUNE 2024 BILLING
SUNBELT CONTROLS			119300	06/27/2024	\$8,122.84	REMAINING BAL FOR JOB# 80960245
WASHINGTON RECREATION & PARK ASSOCIATION			9888	05/08/2024	\$875.00	ANNUAL MEMBERSHIP RENEWAL

DS
54



Special District Voucher Approval Document

Scheduled Payment Date: 07/18/2024
Total Amount: \$20,034.93
Control Total: 18
Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District
File Name: AP_DMPOLPRK_APSUPINV_20240710121833.csv
Fund #: 170950010

CONTACT INFORMATION

Preparer's Name: Angela Melum

Email Address: linda.ray@desmoinespool.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

DocuSigned by:
Scott Deschenes 7/10/2024
2E03815D71304B0
Authorized District Signature Date

DocuSigned by:
Joe Dusenbury 7/10/2024
5E8DDA9899F2474...
Authorized District Signature Date

Authorized District Signature Date

Authorized District Signature Date

Authorized District Signature Date

Authorized District Signature Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

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Date Processed: _____



Special District Voucher Approval Document

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240710121833.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AQUATIC SPECIALTY SERVICES			8100-6	07/01/2024	\$1,387.24	JUNE 2024 MONTHLY SERVICE
COPIERS NORTHWEST			INV2853559	07/09/2024	\$95.75	JUNE 2024 CONTRACT FEE
DEPARTMENT OF RETIREMENT SYSTEMS			DRS052024_1	05/01/2024	\$1,968.69	1ST MAY 2024 DCP BENEFITS
DEPARTMENT OF RETIREMENT SYSTEMS			DRS052024_2	05/01/2024	\$2,327.01	2ND MAY 2024 DCP BENEFITS
DEPARTMENT OF RETIREMENT SYSTEMS			DRS062024_1	06/01/2024	\$1,969.46	1ST JUNE 2024 DCP BENEFITS
DEPARTMENT OF RETIREMENT SYSTEMS			DRS062024_2	06/01/2024	\$1,969.46	2ND JUNE 2024 DCP BENEFITS
FERNANDO CORTEZ			07152024FC89	07/15/2024	\$499.69	PAYROLL PE F. CORTEZ
GRAINGER			9141397449	06/05/2024	\$168.04	TRASH BAGS
GRAINGER			9158642836	06/20/2024	\$760.05	DISPOSABLE GLOVES
GRAINGER			9162382056	06/24/2024	\$334.56	HAND SOAP
GRAINGER			9167896407	06/28/2024	\$44.36	PAPER TOWELS
HIGHLINE WATER DISTRICT			8100-6	07/01/2024	\$1,480.17	JUNE & JULY UTILITY BILLING
LINDA RAY			LR202407-01	07/01/2024	\$414.38	JUNE 2024 CONSULTING FEES
MACDONALD-MILLER FACILITY SOLUTIONS			PM142987	07/01/2024	\$4,978.57	QRTL Y MECH MAINT BILLING
MIDWAY SEWER DISTRICT			06252024MSD	06/25/2024	\$1,243.77	APRIL-JUNE UTILITY BILLING
NADIA CORTEZ			07152024NC143	07/15/2024	\$287.09	PAYROLL PE N. CORTEZ
RACHEL O'SULLIVAN			07152024RO166	07/15/2024	\$16.41	PAYROLL PE R. O'SULLIVAN
TITUS GILLIHAN			07152024TG155	07/15/2024	\$90.23	PAYROLL PE T. GILLIHAN

DS
JD



Special District Voucher Approval Document

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240719161832.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
CENTRAL WELDING SUPPLY			0002119873	07/15/2024	\$308.66	JULY 2024 CARBON DIOXIDE DELIVERY
CMIT SOLUTIONS EASTSIDE			13057	06/30/2024	\$1,586.00	JUNE 2024 IT SERVICES
CMIT SOLUTIONS EASTSIDE			13134	06/30/2024	\$227.81	JUNE 2024 TELCO SERVICES
DEPARTMENT OF RETIREMENT SYSTEMS			DRS072024_1	07/01/2024	\$2,011.02	1ST JULY 2024 DCP PAYMENT
GRAINGER			9168703842	07/01/2024	\$53.22	JANITORIAL SUPPLIES
GRAINGER			9169158375	07/01/2024	\$78.95	JANITORIAL SUPPLIES
SUNBELT CONTROLS			2028096	07/06/2024	\$3,839.92	JULY 2024 MAINT BILLING
US BANK			07102024USB	07/10/2024	\$5,339.75	JULY 2024 CC PAYMENT
ZEN 22015, LLC			20240801ZEN	08/01/2024	\$717.50	AUG 2024 RENT CHECK DIST OFFICE

DS



Special District Voucher Approval Document

Scheduled Payment Date: 07/24/2024
Total Amount: \$2,020.13
Control Total: 7
Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District
File Name: AP_DMPOLPRK_APSUPINV_20240719163821.csv
Fund #: 170950010

CONTACT INFORMATION

Preparer's Name: Angela Melum

Email Address: linda.ray@desmoinespool.org

PAYMENT CERTIFICATION

RCW (42.24.080)

I, the undersigned, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim(s) is(are) just, due and unpaid obligation against the above-named governmental unit, that I am authorized to authenticate and certify to said claim(s).

Authorizing District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

DocuSigned by:

Scott Deschenes

7/20/2024

Joe Dusenbury

7/20/2024

2E03815D71304B0...

Authorized District Signature

Date

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Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
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Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240719163821.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
FERNANDO CORTEZ			06302024FC89	06/30/2024	\$693.21	PAYROLL PE FC 6.30.2024
JOE DUSENBURY			06302024JD8	06/30/2024	\$146.81	COMM SUB JD 6.30.2024
KENVIN LAI			06302024KL159	06/30/2024	\$32.81	PAYROLL PE KL 6.30.2024
NADIA CORTEZ			06302024NC143	06/30/2024	\$159.94	PAYROLL PE NC 6.30.2024
SHANE STENDER			06302024SS77	06/30/2024	\$146.82	COMM SUB SS 6.30.2024
TITUS GILLIHAN			06302024TG155	06/30/2024	\$123.04	PAYROLL PE TG 6.30.2024
ZEN 22015, LLC			RP05012024ZEN	05/01/2024	\$717.50	REPRINT OF MAY 2024 RENT CHECK

DS



Special District Voucher Approval Document

Scheduled Payment Date: 07/31/2024
Total Amount: \$1,466.00
Control Total: 5
Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District
File Name: AP_DMPOLPRK_APSUPINV_20240724154538.csv
Fund #: 170950010

CONTACT INFORMATION

Preparer's Name: Angela Melum

Email Address: linda.ray@desmoinespool.org

PAYMENT CERTIFICATION

RCW (42.24.080)

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Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

DocuSigned by:

Scott Deschenes

7/24/2024

Joe Dusenbury

7/24/2024

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Authorized District Signature

Date

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Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

Authorized District Signature

Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240724154538.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
JOE DUSENBURY			20240731JD8	07/31/2024	\$293.62	COMM SUB FOR JUNE 2024 J. DUSENBURY
KENVIN LAI			20240731KL159	07/31/2024	\$579.38	PAYROLL PE 7.31.2024 K. LAI
NADIA CORTEZ			20240731NC143	07/31/2024	\$233.76	PAYROLL PE 7.31.2024 N. CORTES
SHANE STENDER			20240731SS77	07/31/2024	\$293.62	COMM SUB FOR JUNE 2024 S. STENDER
SHOU BLANK			20240731SB162	07/31/2024	\$65.62	PAYROLL PE 7.31.2024 S. BLANK

DS



Special District Voucher Approval Document

Scheduled Payment Date: 08/01/2024
Total Amount: \$25,535.03
Control Total: 14
Payment Method: WARRANT

District Name: Des Moines Pool Metropolitan Park District
File Name: AP_DMPOLPRK_APSUPINV_20240726142056.csv
Fund #: 170950010

CONTACT INFORMATION

Preparer's Name: Angela Melum

Email Address: linda.ray@desmoinespool.org

PAYMENT CERTIFICATION

RCW (42.24.080)

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Authorized District Signature(s) for Payment of Claims (Auditing Officer(s) or Board Member(s)) :

DocuSigned by:

Scott Deschenes 7/26/2024
2E03815D71304B0...
Authorized District Signature Date

Joe Dusenbury 7/27/2024
5E8DDA9899F2474...
Authorized District Signature Date

Authorized District Signature Date

Authorized District Signature Date

Authorized District Signature Date

Authorized District Signature Date

SUBMIT SIGNED DOCUMENT TO:

King County Accounts Payable
Attn: Special Districts
401 5th Avenue, Room 323
Seattle, WA 98104

Email: SpecialDist.AP@kingcounty.gov
Fax: (206) 263-3767

KING COUNTY FINANCE USE ONLY:

Batch Processed By: _____

Date Processed: _____



Special District Voucher Approval Document


District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240726142056.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AQUATIC SPECIALTY SERVICES			8100-7	07/26/2024	\$264.48	JULY 2024 MONTHLY SVC
CIVICPLUS			Q-71992-1	04/12/2024	\$4,837.50	2024 ANNUAL RECURRING SVC
DEPARTMENT OF LABOR & INDUSTRIES			19409500-2024	07/18/2024	\$30.00	2024 FEE ASSESSMENT RTK PRGM
GRAINGER			9825507818	09/01/2023	\$281.25	LATE INV DISP GLOVES
GRAINGER			9838207257	09/14/2023	\$159.14	LATE INV PAPER TOWELS
GRAINGER			9921599446	12/01/2023	\$127.94	LATE INV TOILET PAPER
GRAINGER			9003598811	01/30/2024	\$158.57	LATE INV BATH CLEANER
GRAINGER			9018899758	02/13/2024	\$594.88	LATE INV PAPER TOWELS
GRAINGER			9181439580	07/15/2024	\$44.36	PAPER TOWELS
GRAINGER			9181439598	07/15/2024	\$88.71	PAPER TOWELS
NORTHWEST LANDSCAPING SERVICES			CD50373111	02/01/2024	\$620.96	LATE INV FEB 2024 LANDSCAPE SVC
NORTHWEST LANDSCAPING SERVICES			CD50409017	06/01/2024	\$621.53	LATE INV JUNE 2024 LANDSCAPE SVC
PRINT PLACE			34418	07/26/2024	\$476.62	PRINTOUTS FOR JULY 2024 WATERLAND FESTIVAL
PUGET SOUND ENERGY			07222024PSE	07/22/2024	\$17,229.09	JULY & AUG 2024 UTILITY

DS

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
 Finance & Business Operations Division
 KSC-ES-710
 201 S Jackson ST Ste 710
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov

Payment Settlement Date 07/15/2024

PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ACH Debt Pay Code (COLXX) _____
 Automatic Withdrawal

Book Transfer (Last 4 digits of the account) From _____ To _____
 Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	Heartland PE 07-15-2024	170950010			24219		SD	43,702.41
2								
3								
4								
5								
6								
7								
8								
9								
10								
Total								\$ 43,702.41

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____

Bank Routing # _____ Bank Account # _____ City _____ State _____ Zip _____

Reference _____

CONTACT INFORMATION Typed or Printed

Contact Name Scott Deschenes, District Manager Organization Des Moines Pool Metropolitan Park District

Email scitt.deschenes@desmoinespool.org Phone # (206) 429-3852 Ext _____ Fax # _____


AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable, and that the payment is just, due, and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature Joe Duesenberry Title Clerk of the Board Date 7/10/2024

Print Name Joe Duesenberry Phone # (206) 429-3852 Email mypeggysue@me.com

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
 Finance & Business Operations Division
 KSC-ES-710
 201 S Jackson ST Ste 710
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov

Payment Settlement Date 07/16/2024

PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ACH Debt Pay Code (COLXX) _____
 Automatic Withdrawal

Book Transfer (Last 4 digits of the account) From _____ To _____
 Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	Dept of Retirement 07-16-2024	170950010			24219		SD	2,005.64
2								
3								
4								
5								
6								
7								
8								
9								
10								
Total								\$ 2,005.64

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____

Bank Routing # _____ Bank Account # _____ City _____ State _____ Zip _____

Reference _____

CONTACT INFORMATION Typed or Printed

Contact Name Scott Deschenes, District Manager Organization Des Moines Pool Metropolitan Park District

Email scitt.deschenes@desmoinespool.org Phone # (206) 429-3852 Ext _____ Fax # _____


AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable, and that the payment is just, due, and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature Joe Duesenberry Title Clerk of the Board Date 7/23/2024

Print Name Joe Duesenberry Phone # (206) 429-3852 Email mypeggysue@me.com

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
 Finance & Business Operations Division
 KSC-ES-710
 201 S Jackson ST Ste 710
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov

Payment Settlement Date 07/31/2024

PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ACH Debt Pay Code (COLXX) _____
 Automatic Withdrawal

Book Transfer (Last 4 digits of the account) From _____ To _____
 Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	Heartland PE 07-31-2024	170950010			24219		SD	46,465.11
2								
3								
4								
5								
6								
7								
8								
9								
10								
Total								\$ 46,465.11

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____

Bank Routing # _____ Bank Account # _____ City _____ State _____ Zip _____

Reference _____

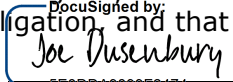
CONTACT INFORMATION Typed or Printed

Contact Name Scott Deschenes, District Manager Organization Des Moines Pool Metropolitan Park District

Email scitt.deschenes@desmoinespool.org Phone # (206) 429-3852 Ext _____ Fax # _____

AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable, and that the payment is just, due, and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature  Title Clerk of the Board Date 7/24/2024

Print Name Joe Duesenberry Phone # (206) 429-3852 Email mypeggysue@me.com

Des Moines Pool Métropolitain Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 7a Assigned to: Aquatics Manager Meeting Date: August 27, 2024

Under: Old Business

Attachment: Yes

Subject: Aquatics Manager Report Discussion

Background/Summary:

The Aquatics Manager will be present to discuss potential options for reports for future meetings. A sample report is presented for quarter 2 to help with the discussion.

The information was sent out for review, and we received one response that was that the report information was good.

The next Aquatics Manager report will be on October 22 for quarter 3 (July 1 – September 30). The District GM is going to direct staff to use the format for the next report, since staff will need time to gather the attached information.

Note-the report will be cleaned up and may change a little.

Fiscal Impact: N/A

Proposed Motion: No motion. Informational only.

Reviewed by District Legal Counsel: Yes N/A No _____ Date: _____

Two Touch Rule: _____ N/A _____ Committee Review
_____ N/A _____ First Board Meeting (Informational)
_____ N/A _____ Second Board Meeting (Action)

Action Taken: Adopted _____ Rejected _____ Postponed _____

Follow-up Needed: Yes _____ No _____ Report back date: _____

Notes:

- Aquatics Manager Sample* for Feedback - Q2 Report (attached)

**Sample report is for discussion and format may be changed for future meetings.*

SAMPLE TEST REPORT

Quarter 2 Aquatics Manager Report

April 1 through June 30, 2024

Please complete the attached form and have it back to staff no later than Wednesday, August 7 at noon.

Section				Comments
A. TOTAL USAGE				
	2022	2023	2024	
APRIL	1601	3273 (204 %)	4263 (30%)	
MAY	2791	3194 (14%)	2928 (-9%)	
JUNE*	1739	1246 (Closed for 2 weeks)	N/A (Data Loss)	
<p>*The Mount Rainier Pool was closed for one week in June 2022 for maintenance. Summary: All numbers are increased except May 2024. Staff lost numbers for June 2024, so we were unable to compile that portion of report.</p>				
B. USAGE BY MONTH PER PROGRAM (NAMING?)				
APRIL	2022	2023	2024	
Water Exercise	N/A*	531	794 (49.5%)	
SMAC	N/A*	693	483 (-30%)	
MRHS/HSD	N/A*	N/A	31(Maritime Event)***	
Water Walking	N/A*	111	295 (265%)	
Family & Open Swims	N/A*	376	524 (39%)	
Lap Swim	N/A	468	612 (31%)	
Lessons	N/A	393	420 (7%)	
Rentals	N/A	N/A**	60	
Deck/Spectators	N/A	701	1098	
MAY	2022	2023	2024	
Water Exercise	N/A	543	640 (57%)	

SMAC	N/A	702	426 (61%)
MRHS/HSD	N/A	N/A*	N/A*
Water Walking	N/A	135	196 (45%)
Family & Open Swims	N/A	264	221 (-16%)
Lap Swim	N/A	399	395 (-1%)
Lessons	N/A	314	273 (-13%)
Rentals	N/A	N/A**	110
Deck/Spectators	N/A	837	777 (-7%)

JUNE	2022	2023	2024
Water Exercise	N/A	102	N/A (Loss Data)
SMAC	N/A	286	N/A (Loss Data)
MRHS/HSD	N/A	32***	N/A (Loss Data)
Water Walking	N/A	59	N/A (Loss Data)
Family & Open Swims	N/A	92	N/A (Loss Data)
Lap Swim	N/A	181	N/A (Loss Data)
Lessons	N/A	139	N/A (Loss Data)
Rentals	N/A	N/A**	N/A (Loss Data)
Deck/Spectators	N/A	365	N/A (Loss Data)

MRHS/HSD swim team season is late-August through late-February. **We did not track rental data until 2024. *Maritime High School had a free rental one day.*

Summary: SMAC is an external group. Open swims were reduced to 1-2pm on Saturdays to accommodate PTSA swims, In-Services and Birthday Parties, thus numbers are lower. We again suffered from data loss in June 2024 numbers.

C. PEAK USAGE TIMES

- a. Will need to start tracking data between 5-7pm on weekdays and 9am-Noon on Saturdays.
- b. We will need to go back through data above to better track this.

Note- The question in the meeting is should we develop a report to better track demand for peak vs. non-peak times. I think this will help with developing a balanced schedule.

<p>Late Afternoon (3:00 PM - 5:00 PM):</p>	<p>(PEAK) Early Evening (5:00 PM - 7:00 PM):</p>	<p>Late Evening (7:00 PM - 9:00 PM)</p>
<p>This is a prime time for swim teams and school-based programming to visit the pool for swim teams, corporate training and lifeguard training.</p>	<p>This is a prime time for swim lessons, swim teams, lap swimming (if no swim teams and family swim (if no swim lessons) to visit the pool.</p>	<p>This is a prime time for lap swimming, water exercise, family swim (after swim lessons completed) and hopefully Master Swim (someday).</p>

Weekends (Late Morning to Early Afternoon)

Mornings and early afternoons are typically popular for families and individuals looking for recreational swimming, swim lessons, or other aquatic activities. Saturday is more peak than Sunday usage from experience.

Secondary Peak – Not as busy as evenings, but what morning times are utilized the most?

<p>Early Morning (6:00 AM - 8:00 AM):</p>	<p>(2nd PEAK) Middle Morning (9:00 AM - 11:00 AM):</p>	<p>Late Morning/Lunch (11:00 AM - 1:00 PM)</p>
<p>This is a busy time before work. It is mainly lap swimmers. Also offer water walking to maximize usage of the entire pool. M/W/F is much more used than T/TH.</p>	<p>This is the secondary prime time for morning hours due to hosting water exercise and mostly retired users.</p>	<p>This time mainly serves lap swimmers on lunch breaks.</p>

Dead Times: 8-9am and 1-4pm (not including swim team usage) are very low used times of the pool.

Need to develop tracking and report to show data from peak to non-peak times? Everyone wants the peak times for themselves and other users to take advantage of the non-peak times.

TOTAL SWIM LESSON USAGE (FOR QUARTER)

	2022	2023	2024
REGISTERED	258	291(13%)	278 (-5%)
OFFERED	260	290 (12%)	280 (285 counting the cancelled class) (-1.7%)
SPOTS OPEN	2	-1	2 (7)
WAITLIST	0	90	90
UNIQUE WAITLIST	N/A	N/A	N/A
PERCENTAGE CAPACITY	98%	100%	99.2% (97.5%)

Summary: 2024 numbers are only for April and May swim lessons. If we had counted June classes, we would have had a strong increase, but staff decided to defer this to the Q3 summer report. This will include June weekday and Saturday classes.

RESIDENT VS. NON-RESIDENT

RESIDENT*	NON-RESIDENT
Not Tracked	Not Tracked

*Includes Des Moines and Normandy Park

Do we want to separate Des Moines and Normandy Park residents?

Or do we want to track specific zip code or city usage?

Summary: No information available at this time.

SALES REVENUE

See Attached Form from Q1 2024 Financial Report OLD DATA

+ Over-the-Counter Revenue Breakdown Q1 FINANCIAL REPORT January 1 to March 31, 2024

GL/CODE	2022	2023	2024
Product Sales	\$ 191.81	\$ 1,390.74	\$ 1,034.52
Passes	\$ 7,310.50	\$ 8,536.59	\$ 7,356.59
General Admission	\$ 2,518.38	\$ 3,349.86	\$ 2,528.80
Swim Instruction	\$ 15,322.10	\$ 13,536.74	\$ 17,414.29
Aquatic Fitness*	\$ 1,651.92	\$ 1,690.02	\$ 847.92
Single Event	\$ 963.49	\$ 769.09	\$ 2,687.31
Scholarship	N/A	\$ 0.75	\$ 11.25
Sales Tax	\$ 1,063.24	\$ 1,222.10	\$ 1,353.26
TOTALS	\$ 28,419.44	\$ 32,495.89	\$ 33,233.74

Daily Admission Sales	2022	2023	2024
Adult (Non-Resident)	94	154	90
Adult (Resident)	196	255	228
Senior Swim (Non-Resident)	10	15	7
Senior Swim (Resident)	18	38	11
Under 3 (Non-Resident)	11	4	7
Under 3 (Resident)	25	16	14
Youth Swim (Non-Resident)	102	109	56
Youth Swim (Resident)	236	238	220
Water Exercise Daily (Non-Resident)	4	21	18
Water Exercise Daily (Resident)**	66	86	41
Practice Card	17	0	5
TOTALS	779	936	697*

*34% decrease in daily admissions, even though facility is busier. Also closed 15 days in 2024.

Insurance Visits (by carrier)	2022	2023	2024
ASH NETWORK (\$2.5/10)	255	434	364
HEALTHY CONTR. (\$3/10)	37	222	320
TIVITY (\$2.5/10)	192	213	389
TOTALS	484	869	1073**

**23.4% increase in insurance visits. Can attend both water exercise & swim.

Pass Sales	2022	2023	2024
10 VISIT			
Adult	64	93	84
Disabled	5	0	5
Senior	47	61	51
Youth	9	7	5
Water Exercise	17	32	15
SUB-TOTAL	142	183	160
3 MONTH			
Adult	5	3	5
Disabled	0	0	0
Family	0	3	1
Senior	3	6	0
Youth	0	0	0
Water Exercise	2	5	3
SUB-TOTAL	10	17	9
ANNUAL			
Adult	2	8	1
Disabled	0	0	0
Family	1	0	1
Senior	4	14	7
Youth	0	0	0
Water Exercise	3	0	0
SUB-TOTAL	10	22	9
NEW INSURANCE MEMBERS**			
ASH Network	4	20	26
Healthy Contributions	7	13	25
Tdix	2	6	23
SUB-TOTAL	13	39	74
TOTALS	175	261	252

Summary: Old data. Did not have time dealing with other issues. Will include this with financial report in August.

Age/Demographics**:

- I. Need direction from board to better handle this
- II. Ages of most served.
- III. Residency
- IV. For conversation.

V. Feedback and Complaints (ADD INFO)

a. Reviews

- i. No reviews this quarter.

b. Emails

- i. Received complaint about summer schedule for water walking. This was due to offering more swim lessons. The issue was resolved and is documented in weekly reports.

c. Other

- i. Any potential issues

Maintenance and Safety Incidents (q2)

	2022	2023	2024
Days Closed	10*	6**	0
Partial Days	0	1	0
Other	Help	Help	2***

*Pool closed June 20-July 4 for maintenance closure.

**2023 – Pool was closed May 31-June 6 due to mechanical breakdown.

(ADD INFO).

***We had two incidents of closing swim lessons early due to fecal (vomit) situations.

a. Maintenance Projects

ii. For discussion.

b. Safety Incidents

iii. Days without incident

iv. Summary of incident

v. In-Services, Trainings and Skills Check
Summary

vi. Classes and Certifications Offered

c. Inspections (Fire, Health Dept)

vii. If any were handled.

viii. Health permit renewed in June 2024.

<p>Public Outreach</p> <ul style="list-style-type: none"> d. Participation in events: <ul style="list-style-type: none"> i. For Discussion. e. Free services offered f. Meetings/Communications <ul style="list-style-type: none"> i. For Discussion. 	
<p>Other (Please list any other sections you wish to see to in the comments and add a sheet if necessary).</p>	
<p>Frequency: The board that were present stated they would like to have a report quarterly. If you disagree, please use the comments section.</p>	

The following responses will be shared at the August or September board meeting based on schedule.

Des Moines Pool Métropolitain Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 7b Assigned to: District GM Meeting Date: August 27, 2024

Under: Old Business Attachment: Yes

Subject: Quarter 2 Financial Report (April-June 2024)

Background/Summary:

The Q2 Financial Report includes Revenue, Expenses and Physical Reports for Quarter 2, April 1 through June 30, 2024.

After reviewing comments from the last meeting, the District GM has added some GL revenue information including daily admissions, pass sales, rentals and insurance passes sold.

Fiscal Impact: N/A

Proposed Motion: No motion. Informational only.

Reviewed by District Legal Counsel: Yes ADD No _____ Date: ADD

Two Touch Rule: _____ N/A _____ Committee Review
_____ N/A _____ First Board Meeting (Informational)
_____ N/A _____ Second Board Meeting (Action)

Action Taken: Adopted _____ Rejected _____ Postponed _____

Follow-up Needed: Yes _____ No _____ Report back date: _____

Notes:

- Q2 2024 Financial Report
- Q2 2024 (April 1- June 30) Revenue and Expense Reports
- Q2 Over-the-Counter Report (Moving to Aquatics Manger Report in October)

**Second Quarter (Q2) 2024 Financial Status Report
DES MOINES POOL M.P.D./ MOUNT RAINIER POOL
August 27, 2024**

April 1 – June 30, 2024, Financial Activity reports –have been reviewed, reconciled, and adjusted to reflect all activity of the district that has flowed through the King County Treasurer’s office. The report represents the second quarter results for fiscal year 2024.

The General Fund records all of the activities of the district and the district has a separate Capital Reserve Fund. All of the financial transactions of the district are recorded within General Fund and the balance will fluctuate from month to month, while the reserve account receives its funds on an annual basis in keeping with the districts goal to build up the fund balance for future capital projects.

The balances in each of these funds on June 30, 2024, are:

- General Fund – \$1,341,663.82
 - Capital Reserve - \$ 600,000.00
- Total Available Funds \$1,941,663.82

The cash flow chart and associated data has been developed to focus on the activity of the “General Fund”, but the combined cash balance reflects the total of both the general fund and the reserve fund.

The combined end of second quarter balance on June 30 has increased each year over the last three years.

- 2023 - \$1,877,022.27
- 2022 - \$1,654,382.38
- 2021 - \$1,445,439.81

The second quarter analysis is an affirmation of expenditures being on target to be lower than projections overall and a verification of ending fund balances for the previous fiscal period.

REVENUES

Revenues of the district fall within five categories as reflected in the following chart:

	Budget	YTD	%*
Beginning Balance	\$975,000	\$1,339,873.01	137%
Taxes	\$1,254,135	\$652,512.85	52%
Charges for Service	\$25,000	\$0.00	0%
Interest	\$25,000	\$38,813.86	155%
Grant (Capital)-NEW!*	\$100,000	\$105,386.41	105%
Over the Counter**	\$200,000	\$107,062.43	54%
Transfer from Reserves***	\$75,000	\$0.00	0%

**50% target through June 30, 2024.*

The primary revenue source for the District is the collection of property taxes. The majority of property tax is collected in April/May and then again in October/November. The second quarter results reflect this cash flow cycle with the exception of the beginning fund balance.

The district is behind on collecting revenues for over the counter. The following are revenues the district should collect in 2024 that would normally be included in this report.

Partner Outstanding	Late Reported	Q4 Payment	Outstanding
DMLF Grant for Staff Certifications	\$6,300.00	\$0.00	\$6,300.00
KCYAS/DMLF Swim Lesson Grant	\$24,999.00	\$0.00	\$24,999.99
Totals Outstanding			\$31,299.99

First, the Des Moines Legacy Foundation made a \$4,000 payment for the Bayside Ball from their 2023 event. This is outside of the outstanding payments listed above.

Finally, there was a discrepancy when the pool district processed and mailed the 2023 Normandy Park payment. King County has stated they never received the payment, so Normandy Park mailed a \$50,000 check that was received in early August.

OVER-THE-COUNTER BREAKDOWN

The pool district has increased its hours and swim lessons over the last three years since the pandemic ended. District staff will put a report together on the effects of the insurance plans including what percentages are generated from past users and new users.

In the second quarter of 2024, the pool was not shut down. This is the first time in three years, we have not reported a shutdown during this quarter. This was also due to having a maintenance closure in late February and early March.

Year (April 1-June 30)	Days Shut Down
2024	0
2023	7
2022	10 (6/20-7/4)

EXPENDITURES

The Expenditure report for Quarter 2 reflects the activities of the district, which have been segregated into three categories: administration, operations, and capital. I have summarized the budget appropriations for each function to allow you to analyze the activities separate from one another.

	Budget	YTD	Percentage (%)
Administration*	\$346,250.00	\$163,175.45	47.13%
Operations	\$1,450,067.89	\$602,217.30	41.53%
Capital	\$116,500.00	\$0.00	0%
Transfer to Reserves**	\$75,000.00	\$0.00	0%
Totals	\$1,912,817.39	\$765,393.75	40.01% (50% Target)

**Transfers to reserves are made at the last regular board meeting of each year. Currently, \$75,000 plus unused maintenance fees will be transferred.*

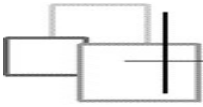
Each of these categories has an individual line-item allocations via the annual budget process. The monthly expenditure reports reflect the line-item detail. The year-to-date totals for administration and pool facility operations are within the budget expectation of 50% for the second quarter.

The total expenditures for the District as of June 2024, are at 40.01% of budget. This is under the anticipated level of 50%.

The next quarterly report will be presented to the board at its November 12, 2024, meeting for the second quarter (Q3) of 2024 (July 1 through September 30).

MORE INFORMATION

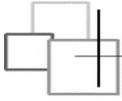
As always, please do not hesitate to ask any questions or let me know if you need additional information.



2nd Quarter 2024 EXPENDITURES

Category/ Acct #	Reference	Apr 2024	May 2024	Jun 2024	2nd Qtr Exp Totals	YTD Expense Totals	2024 Budget	Budget Balance	% of Budget
Salaries & Wages									
001-000-000-576-20-10-00	Commissioners - Subsidies	\$1,276.03	\$587.24	\$1,321.28	\$3,184.55	\$5,993.73	\$20,000.00	\$14,006.27	29.97%
001-000-000-576-20-10-01	District Manager Salary	\$6,262.49	\$6,257.11	\$2,820.72	\$15,340.32	\$33,929.19	\$95,000.00	\$61,070.81	35.71%
001-000-000-576-21-30-06	Front Desk Administrator	\$4,504.79	\$5,209.78	\$3,961.63	\$13,676.20	\$25,225.54	\$68,931.20	\$43,705.66	36.60%
001-000-000-576-21-10-01	Aquatics Mgr Salary	\$5,769.63	\$5,766.39	\$5,766.37	\$17,302.39	\$34,572.57	\$98,508.80	\$63,936.23	35.10%
001-000-000-576-21-25-02	Aquatic Coordinators (2)	\$9,337.19	\$10,872.22	\$8,764.17	\$28,973.58	\$51,871.00	\$154,668.80	\$102,797.80	33.54%
001-000-000-576-21-30-03	Lead Lifeguard	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,251.20	\$51,251.20	0.00%
001-000-000-576-21-30-04	PPT Lifeguards	\$539.48	\$0.00	\$0.00	\$539.48	\$2,120.71	\$41,000.00	\$38,879.29	5.17%
001-000-000-576-21-30-02	Instructors	\$1,702.60	\$2,049.07	\$4,641.91	\$8,393.58	\$18,048.46	\$95,000.00	\$76,951.54	19.00%
001-000-000-576-21-32-02	Head Lifeguards	\$1,904.65	\$920.23	\$7,439.32	\$10,264.20	\$22,222.85	\$35,000.00	\$12,777.15	63.49%
001-000-000-576-21-30-01	TPT Lifeguards (Various)	\$22,483.76	\$20,805.86	\$20,910.45	\$64,200.07	\$123,141.79	\$165,000.00	\$41,858.21	74.63%
001-000-000-576-21-30-05	Water Exercise Instructor	\$160.58	\$225.92	\$304.24	\$690.74	\$690.74	\$12,500.00	\$11,809.26	5.53%
	Total Salaries & Wages	\$53,941.20	\$52,693.82	\$55,930.09	\$162,565.11	\$317,816.58	\$836,860.00	\$519,043.42	37.98%
Taxes & Misc									
001-000-000-576-21-21-19	Payroll Taxes	\$16,653.70	\$17,008.65	\$17,877.05	\$51,539.40	\$99,663.46	\$200,000.00	\$100,336.54	49.83%
001-000-000-576-21-33-04	Overtime (OT)	\$0.00	\$0.00	\$0.00	\$0.00	\$227.02	\$5,000.00	\$4,772.98	4.54%
001-000-000-576-21-33-05	Family Medical Leave (FMLA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-576-21-33-00	Sick Pay	\$0.00	\$0.00	\$945.95	\$945.95	\$2,309.21	\$2,500.00	\$190.79	92.37%
	Total Taxes & Misc	\$16,653.70	\$17,008.65	\$18,823.00	\$52,485.35	\$102,199.69	\$208,000.00	\$105,800.31	49.13%
Personal Benefits									
001-000-000-576-21-22-30	Personal Benefits (AWC/DRS)	\$2,532.61	\$4,778.14	\$2,386.38	\$9,697.13	\$24,342.72	\$76,000.00	\$51,657.28	32.03%
001-000-000-576-20-22-40	Fringe Benefits (Car, Mileage)	\$126.00	\$135.00	\$150.00	\$411.00	\$822.00	\$2,000.00	\$1,178.00	41.10%
001-000-000-576-21-25-05	Incentive Pay	\$0.00	\$0.00	\$0.00	\$0.00	\$70.00	\$1,000.00	\$930.00	7.00%
	Total Personal Benefits	\$2,658.61	\$4,913.14	\$2,536.38	\$10,108.13	\$25,234.72	\$79,000.00	\$53,765.28	31.94%
Office Supplies									
001-000-000-576-21-35-03	Office Supplies (Amazon/staples)	\$0.00	\$30.16	\$704.40	\$734.56	\$1,241.96	\$1,500.00	\$258.04	82.80%
001-000-000-576-20-35-00	Office Equipment (non-capitalized-SAA)	\$0.00	\$0.00	\$0.00	\$0.00	\$114.34	\$1,500.00	\$1,385.66	7.62%
001-000-000-576-20-35-01	Computer Equipment & Supplies (Non-	\$0.00	\$0.00	\$0.00	\$0.00	\$86.98	\$5,000.00	\$4,913.02	1.74%
	Total Office Supplies	\$0.00	\$30.16	\$704.40	\$734.56	\$1,443.28	\$8,000.00	\$6,556.72	18.04%
Maintenance & Repair Supplies									
001-000-000-576-21-31-00	Maintenance Supplies and Small Tools	\$0.00	\$0.00	\$116.67	\$116.67	\$557.53	\$2,500.00	\$1,942.47	22.30%
001-000-000-576-21-35-02	Cleaning & Janitorial Supplies	\$0.00	\$1,099.50	\$54.82	\$1,154.32	\$3,171.95	\$6,000.00	\$2,828.05	52.87%
	Total Maintenance & Repair Supplies	\$0.00	\$1,099.50	\$171.49	\$1,270.99	\$3,729.48	\$8,500.00	\$4,770.52	43.88%
Pool Supplies									
001-000-000-576-21-40-00	Employee Recognition	\$0.00	\$65.00	\$40.00	\$105.00	\$301.50	\$2,000.00	\$1,698.50	15.08%
001-000-000-576-21-35-15	Special Pool Events	\$0.00	\$0.00	\$30.60	\$30.60	\$196.07	\$2,000.00	\$1,803.93	9.80%
001-000-000-576-21-42-06	Uniforms & Clothing	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
001-000-000-576-21-43-06	First Aid Supplies	\$0.00	\$0.00	\$23.12	\$23.12	\$548.43	\$2,500.00	\$1,951.57	21.94%
001-000-000-576-21-49-01	Lifeguard Supplies & Equip	\$0.00	\$0.00	\$0.00	\$0.00	\$2,404.60	\$7,500.00	\$5,095.40	32.06%
	Total Pool Supplies	\$0.00	\$65.00	\$93.72	\$158.72	\$3,450.60	\$17,500.00	\$14,049.40	19.72%
Pool Equipment									
001-000-000-576-21-35-14	Misc Pool Equipment (ER&R)	\$0.00	\$434.03	\$0.00	\$434.03	\$2,195.43	\$4,000.00	\$1,804.57	54.89%
	Total Pool Equipment	\$0.00	\$434.03	\$0.00	\$434.03	\$2,195.43	\$4,000.00	\$1,804.57	11.23%
Professional Svcs - Clerical									
001-000-000-576-20-41-01	Consulting Contracts	\$526.90	\$396.78	\$478.10	\$1,401.78	\$3,372.92	\$5,000.00	\$1,627.08	67.46%
001-000-000-576-20-41-04	Legal Services Contract (Snure)	\$1,488.00	\$2,256.00	\$0.00	\$3,744.00	\$4,554.50	\$14,000.00	\$9,445.50	32.53%
001-000-000-576-20-41-05	Financial Management Software (VisionMS)	\$0.00	\$0.00	\$1,050.00	\$1,050.00	\$2,315.00	\$3,000.00	\$685.00	77.17%
001-000-000-576-20-41-08	IT Admin/Computer Services (CMIT)	\$4,270.69	\$1,814.70	\$4,954.49	\$11,039.88	\$14,770.92	\$25,000.00	\$10,229.08	59.08%
001-000-000-576-20-41-14	IT Server Hosting	\$0.00	\$0.00	\$1,586.00	\$1,586.00	\$1,586.00	\$4,000.00	\$2,414.00	39.65%
001-000-000-576-20-49-10	Printing/Copying (Canon)	\$0.00	\$270.13	\$103.39	\$373.52	\$752.89	\$2,000.00	\$1,247.11	37.64%
001-000-000-576-21-42-03	Registration Software (Civic Rec/Rec 1)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
001-000-000-576-21-42-04	Credit Card Transactions (Authorize.net)	\$0.00	\$74.60	\$84.73	\$159.33	\$416.83	\$2,000.00	\$1,583.17	20.84%
001-000-000-576-21-42-05	Payroll/HR Fees (Heartland)	\$825.89	\$713.92	\$820.84	\$2,360.65	\$4,568.99	\$6,000.00	\$1,431.01	76.15%
001-000-000-576-21-42-09	Timekeeping (WhenIWork)	\$0.00	\$352.32	\$352.64	\$704.96	\$2,085.82	\$3,000.00	\$914.18	69.53%
001-000-000-576-20-41-15	Website RFQ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
	Total Prof Services-Front Offc	\$7,111.48	\$5,878.45	\$9,430.19	\$22,420.12	\$34,423.87	\$79,500.00	\$45,076.13	43.30%
Professional Svcs - Maintenance									
001-000-000-576-20-41-09	District Janitorial Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-576-20-41-03	Financial Services (Bookkeeping)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
001-000-000-576-21-31-01	Custodial Qlty Deep Clean (MRP)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
001-000-000-576-21-31-02	CO2 Services (Central Welding)	\$0.00	\$100.54	\$341.81	\$442.35	\$1,353.73	\$5,000.00	\$3,646.27	27.07%
001-000-000-576-21-41-20	Gutter and Roof Management	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
001-000-000-576-21-48-02	Rekey Services (Bill's Locksmith)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
001-000-000-576-21-41-30	Landscaping Services (NW Landscape)	\$621.53	\$621.53	\$0.00	\$1,243.06	\$2,484.98	\$8,000.00	\$5,515.02	31.06%
001-000-000-576-21-42-08	Water/Coffee (Mountain Mist)	\$66.40	\$8.82	\$67.84	\$143.06	\$724.33	\$2,000.00	\$1,275.67	36.22%
001-000-000-576-21-48-10	Maintenance Contract (MacD-Miller)	\$4,978.57	\$0.00	\$0.00	\$4,978.57	\$14,825.36	\$28,000.00	\$13,174.64	52.95%
001-000-000-576-21-48-11	Water Quality Main Contract (Aq Spec)	\$0.00	\$1,666.38	\$1,138.79	\$2,805.17	\$5,057.75	\$16,000.00	\$10,942.25	31.61%
	Total Prof Services-Maintenance	\$5,666.50	\$2,397.27	\$1,548.44	\$9,612.21	\$24,446.15	\$83,000.00	\$58,553.85	6.84%
Repairs & Maintenance									
001-000-000-576-21-48-00	Maintenance Services (non-contracted)	\$28,377.30	\$35,311.99	\$7,462.55	\$71,151.84	\$94,109.97	\$75,000.00	(\$19,109.97)	125.48%
	Budget Contingency for Maintenance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,407.89	\$9,407.89	0.00%
001-000-000-576-21-48-01	Office/IT Equipment Repairs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%

Category/ Acct #	Reference	Apr 2024	May 2024	Jun 2024	2nd Qtr Exp Totals	YTD Expense Totals	2024 Budget	Budget Balance	% of Budget
Total Repairs & Maintenance		\$28,377.30	\$35,311.99	\$7,462.55	\$71,151.84	\$94,109.97	\$86,907.89	(\$7,202.08)	108.29%
Communications									
001-000-000-576-20-41-02	Web Design & Maintenance	\$256.25	\$922.50	\$0.00	\$1,178.75	\$3,706.03	\$3,000.00	(\$706.03)	123.53%
001-000-000-576-20-42-10	Desktop Licenses (MS & Misc)	\$0.00	\$320.50	\$320.68	\$641.18	\$1,657.42	\$4,000.00	\$2,342.58	41.44%
001-000-000-576-21-42-07	Postage and Mailing	\$0.00	\$0.00	\$68.00	\$68.00	\$68.00	\$500.00	\$432.00	13.60%
001-000-000-576-20-42-01	Telephone/Internet (Comcast)	\$0.00	\$1,200.80	\$190.23	\$1,391.03	\$2,680.28	\$6,000.00	\$3,319.72	44.67%
001-000-000-576-21-42-14	Elevate Phone System	\$0.00	\$0.00	\$222.50	\$222.50	\$222.50	\$3,600.00	\$3,377.50	6.18%
001-000-000-576-21-42-30	Work Email Accounts (Google Suite)	\$0.00	\$55.49	\$55.54	\$111.03	\$254.52	\$800.00	\$545.48	31.82%
001-000-000-576-21-41-14	Remote Meeting Software (GoToMtg,Zoom)	\$0.00	\$0.00	\$26.81	\$26.81	\$107.13	\$500.00	\$392.87	21.43%
001-000-000-576-20-42-04	Email Notification System (CampaignMonitor)	\$0.00	\$59.00	\$59.00	\$118.00	\$354.00	\$750.00	\$396.00	47.20%
Total Communications		\$256.25	\$2,558.29	\$942.76	\$3,757.30	\$9,049.88	\$19,150.00	\$10,100.12	47.26%
Training & Travel									
001-000-000-576-21-43-10	Travel for Business (Mileage, Tolls)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-576-21-43-01	Misc Travel Expenses (Lodging, Per Diem)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-576-21-43-03	Certifications (non WSI)	\$0.00	\$230.00	\$0.00	\$230.00	\$579.00	\$4,500.00	\$3,921.00	12.87%
001-000-000-576-21-43-04	In Service Supplies (Internal Training)	\$64.30	\$44.72	\$0.00	\$109.02	\$185.95	\$2,500.00	\$2,314.05	7.44%
001-000-000-576-21-43-05	Swim Lesson Licensing (Amer Red Cross)	\$0.00	\$0.00	\$184.00	\$184.00	\$1,010.00	\$1,500.00	\$490.00	67.33%
001-000-000-576-21-43-07	Management Staff Training	\$0.00	\$0.00	\$633.00	\$633.00	\$768.00	\$3,500.00	\$2,732.00	21.94%
Total Training & Travel		\$64.30	\$274.72	\$817.00	\$1,156.02	\$2,542.95	\$13,500.00	\$10,957.05	18.84%
Advertising									
001-000-000-576-20-41-07	District Advertising	\$2,025.00	\$0.00	\$1,537.50	\$3,562.50	\$5,265.10	\$12,000.00	\$6,734.90	43.88%
001-000-000-576-20-42-05	Bulk Mailing - District Postcard	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
001-000-000-576-20-49-09	Bulk Printing - District Postcard	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
001-000-000-576-20-41-40	Ad Design	\$0.00	\$37.99	\$37.99	\$75.98	\$186.94	\$400.00	\$213.06	46.74%
Total Advertising		\$2,025.00	\$37.99	\$1,575.49	\$3,638.48	\$5,452.04	\$19,400.00	\$13,947.96	28.10%
Rentals & Leases									
001-000-000-576-20-45-00	District Office Rental (Zen)	\$1,435.00	\$0.00	\$717.50	\$2,152.50	\$3,587.50	\$9,600.00	\$6,012.50	37.37%
001-000-000-576-20-45-01	Storage Rental (AAAA)	\$0.00	\$300.00	\$300.00	\$600.00	\$1,800.00	\$4,000.00	\$2,200.00	45.00%
001-000-000-576-20-45-02	Miscellaneous Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
001-000-000-576-20-45-05	Meeting Room Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
Total Rentals & Leases		\$1,435.00	\$300.00	\$1,017.50	\$2,752.50	\$5,387.50	\$17,600.00	\$12,212.50	30.61%
Utilities									
001-000-000-576-21-47-00	Electricity (PSE)	\$0.00	\$22,143.31	\$10,784.37	\$32,927.68	\$69,875.55	\$180,000.00	\$110,124.45	38.82%
001-000-000-576-21-47-02	Water (Highline)	\$735.96	\$700.00	\$0.00	\$1,435.96	\$3,315.45	\$9,900.00	\$6,584.55	33.49%
001-000-000-576-21-47-03	Garbage/Recycling (Recology)	\$0.00	\$0.00	\$314.06	\$314.06	\$3,505.58	\$6,000.00	\$2,494.42	58.43%
001-000-000-576-21-47-04	Sewer (Midway)	\$0.00	\$0.00	\$0.00	\$0.00	\$1,815.51	\$4,500.00	\$2,684.49	40.34%
Total Utilities		\$735.96	\$22,843.31	\$11,098.43	\$34,677.70	\$78,512.09	\$200,400.00	\$121,887.91	39.18%
Insurance									
001-000-000-576-20-46-00	Insurance - WCIA, AWC	\$0.00	\$0.00	\$0.00	\$0.00	\$37,371.00	\$45,000.00	\$7,629.00	83.05%
Total Insurance		\$0.00	\$0.00	\$0.00	\$0.00	\$37,371.00	\$45,000.00	\$7,629.00	83.05%
Miscellaneous									
001-000-000-576-21-40-20	Scholarships (Faith Callahan)	\$42.30	\$262.80	\$178.20	\$483.30	\$646.65	\$15,000.00	\$14,353.35	4.31%
001-000-000-576-20-49-07	Misc. Services/Discrepancies	\$0.00	\$186.10	\$322.48	\$508.58	(\$1,192.01)	\$2,000.00	\$3,192.01	-59.60%
001-000-000-576-20-49-08	Printing & Copying (Outside Vendors)	\$0.00	\$96.04	\$0.00	\$96.04	\$728.56	\$2,000.00	\$1,271.44	36.43%
001-000-000-576-20-49-60	Dues/Membershp/Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00	\$1,398.22	\$6,000.00	\$4,601.78	23.30%
001-000-000-576-20-51-50	Background checks	\$232.00	\$174.00	\$0.00	\$406.00	\$638.00	\$2,500.00	\$1,862.00	25.52%
Total Miscellaneous		\$274.30	\$718.94	\$500.68	\$1,493.92	\$2,219.42	\$27,500.00	\$25,280.58	8.07%
Intergovernmental Services									
001-000-000-576-20-51-02	Inspections (Fire Ext)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,250.00	\$1,250.00	0.00%
001-000-000-576-20-41-11	SAO Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
001-000-000-576-20-51-03	B&O Tax/Agency (DOR)	\$0.00	\$8,005.45	\$1,394.79	\$9,400.24	\$14,024.10	\$8,250.00	(\$5,774.10)	169.99%
001-000-000-576-20-51-10	Services Contract (City of Des Moines)	\$0.00	\$0.00	\$1,505.00	\$1,505.00	\$1,785.00	\$5,000.00	\$3,215.00	35.70%
001-000-000-576-21-49-20	Permits and Fees (KCHD, CoDM, Cash Mgmt)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
001-000-000-576-20-51-00	Election Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$22,044.66	\$20,000.00	(\$2,044.66)	0.00%
Total Intergov Services		\$0.00	\$8,005.45	\$2,899.79	\$10,905.24	\$15,809.10	\$42,500.00	\$4,646.24	37.20%
Capital *									
001-000-000-594-76-41-01	Capital - Permits, Fees, Inspections	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-594-76-41-02	Capital - Advertising	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-594-76-41-03	Capital - Architects/Engineers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001-000-000-594-76-42-08	Filter Media	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00	\$40,000.00	0.00%
301-000-000-397-00-00-00	Transfer From General Fund to Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$75,000.00	0.00%
Total Capitals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$116,500.00	\$116,500.00	0.00%
TOTAL ADMINISTRATION		\$22,403.15	\$26,707.82	\$22,299.87	\$71,410.84	\$163,176.45	\$346,250.00	\$181,916.73	47.13%
TOTAL OPERATIONS		\$96,796.45	\$127,862.89	\$93,252.04	\$317,911.38	\$602,217.30	\$1,450,067.89	\$826,962.75	41.53%
TOTAL CAPITAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$116,500.00	\$116,500.00	0.00%
GRAND TOTALS		\$119,199.60	\$154,570.71	\$115,551.91	\$389,322.22	\$765,393.75	\$1,912,817.89	\$1,125,379.48	40%



2nd Quarter 2024 REVENUES

ay	Reference	Apr 2024	May 2024	Jun 2024	2nd Qtr Totals	YTD Balance	2024 Budget	Budget Balance
	General Fund Taxes							
001-000000-311-11-00-00	Property Taxes	\$490,009.35	\$84,276.92	\$10,937.57	\$585,223.84	\$649,496.18	\$0.00	\$0.00
001-000-000-311-11-00-01	Timber Harvest Tax	\$0.00	\$0.00	\$0.10	\$0.10	\$0.10	\$0.00	\$0.00
001-000-000-317-20-00-00	Leasehold Excise Tax	\$0.00	\$1,445.87	\$0.00	\$1,445.87	\$3,016.57	\$0.00	\$0.00
	Total General Fund	\$490,009.35	\$85,722.79	\$10,937.67	\$586,669.81	\$652,512.85	\$0.00	\$0.00
	Charges for Goods and Services							
001-000-000-347-60-00-00	Normandy Pk - Pool Use Fee (annual)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00
	Total Charges for Goods and Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	\$0.00
	Miscellaneous Revenues							
001-000-000-361-11-00-00	Investment Interest	\$6,267.10	\$6,191.88	\$7,553.76	\$20,012.74	\$38,813.86	\$0.00	\$0.00
001-000-000-367-00-00-01	Contributions/Donations (to Scholarships)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-369-81-00-00	Cash Over/Shorts (Refunds)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-369-81-00-02	Misc Revenue	\$0.00	\$687.66	\$354.00	\$1,041.66	\$106,428.07	\$0.00	\$0.00
001-000-000-369-81-00-03	MRP Cash Deposits	\$5,072.45	\$1,788.09	\$1,297.45	\$8,157.99	\$12,396.54	\$0.00	\$0.00
001-000-000-369-81-00-04	MRP Credit Card Deposits and Refunds	\$6,648.33	\$26,228.20	\$32,733.86	\$65,610.39	\$94,146.89	\$0.00	\$0.00
001-000-000-369-81-00-05	Reimbursements (Fitness Specialists)	\$0.00	\$429.00	\$0.00	\$429.00	\$519.00	\$0.00	\$0.00
	Total Revenue	\$17,987.88	\$35,324.83	\$41,939.07	\$95,251.78	\$252,304.36	\$0.00	\$0.00
	Capital Projects/Reserve							
301-000-000-397-00-00-00	Transfer from General Fund - Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$0.00
001-000-000-397-00-00-00	Transfer from Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Capital Projects/Reserve	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$0.00
	Grand Total Revenue	\$507,997.23	\$121,047.62	\$52,876.74	\$681,921.59	\$904,817.21	N/A	N/A

Over-the-Counter Revenue Breakdown

Q2 FINANCIAL REPORT

April 1 to June 30, 2024

GL SUMMARY	2022	2023	2024
Product Sales	\$120.90	\$1,214.55	\$1,612.30
Passes	\$4,682.92	\$5,991.74	\$7,150.31
General Admission	\$3,476.61	\$3,772.66	\$4,056.52
Swim Instruction***	\$18,861.19	\$22,148.45	\$46,489.68
Aquatic Fitness*	\$1,129.67	\$1,372.60	\$1,126.59
Single Event (Rentals)	\$0	\$3,373.82	\$8,176.65
Scholarship	\$211.50	\$854.86	\$483.30
Grant Payment	\$0	\$0	\$4,000.00
Sales Tax	\$895.34	\$1,473.08	\$2,227.49
TOTALS	\$29,378.13	\$40,201.76	\$75,322.84

*Aquatic Fitness: Many participants use insurance memberships.

**2022: First quarter: End of COVID-19 regulations.

***Revenue includes: 2022 \$16,692.62, 2023 \$4,658.00 of Grant Revenues.

Insurance Visits	2022	2023	2024
ASH NETWORK (\$2.5)	315	455	513
HEALTHY CONTR. (\$3)	83	243	432
TIVITY (\$2.5)	143	197	586
TOTALS	541	895	1531

Insurance carriers only pay up to 10 visits per month and may not pay if entered incorrectly.

*Insurance carrier memberships cover swim and water exercise, where before needed separate passes.

PASS SALES	2022	2023	2024
<u>10 VISIT:</u>			
Adult	78	73	97
Disabled	0	2	1
Senior	35	52	61
Youth	15	2	6
Water Exercise	18	31	18
SUB-TOTAL	146	160	183
<u>3 MONTH:</u>			
Adult	4	7	9
Disabled	0	0	0
Family	0	1	2
Senior	3	4	2
Youth	0	0	0
Water Exercise	2	4	2
SUB-TOTAL	9	16	15
<u>ANNUAL:</u>			
Adult	2	4	0
Disabled	0	0	1
Family	0	0	0
Senior	3	13	1
Youth	0	0	0
Water Exercise	0	1	3
SUB-TOTAL	5	18	5
<u>NEW INSURANCE MEMBERS:</u>			
ASH Network	8	7	53
Healthy Contributions	4	10	3
Tivity	7	4	2
SUB-TOTAL	19	21	58
TOTALS	179	215	261

*Had to cap water exercise (morning) classes at 40.

**2022 Had two people on autobill during this time.

DAILY ADMISSIONS	2022	2023	2024
Adult (Non-Resident)*	125	147	143
Adult (Resident)*	221	294	229
Senior Swim (Non-Resident)***	12	15	7
Senior Swim (Resident)***	36	33	27
Under 3 (Non-Resident)**	7	N/A	16
Under 3 (Resident)**	20	N/A	43
Youth Swim (Non-Resident)	140	114	199
Youth Swim (Resident)	369	395	436
Water Exercise Daily (Non-Resident)***	37	22	9
Water Exercise Daily (Resident)***	50	43	44
First Saturday \$1 Swim	122	84	73
Special Swim \$3*****	0	0	8
Practice Card*****	4	0	70
TOTALS	1143	1147	1304

*2022 Breakdowns of Open and Family Swims combined.

**Under 3 not tracked in CivicRec in 2023.

***Senior and Water Exercise affected by insurance payments.

****Special swim reinstated last week of June 2024.

*****Practice cards paper tracked in 2022-2023. Changed to CivicRec in 2024.

RENTALS	2022	2023	2024
Birthday Parties	0	2	9
Corporate Rentals			N/A
PTSA Swims*	0	2	0
Swim Meets	0	0	N/A

*PTSA Swims increased from 1-3 hours to accommodate size in 2024.

**Restarted birthday parties in 2023 (COVID-19).

TAKEAWAYS

- Insurance passes continue to affect admissions and pass sales. We need to have staff look at where insurance members came from (new vs. conversion from more expensive pass).
- Started allowing insurance members to use insurance memberships for water exercise in 2023. This may have impacted admissions and pass sales in 2024.
- Swim lesson revenue is up, but we offered swim lessons in June instead of August. May have some effect, but the district is still ahead in revenue.
- There are no pass price increases over last three years, so all increases are due to higher usage.
- \$1 Swim revenue is down. May be due to Practice Times and lowered time from two hours to one hour in 2024.

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 7c Assigned to: District General Manager Meeting Date: August 27, 2024

Under: Old Business

Attachment: Yes

Subject: KCYASG Grant Press Release and Project Page

Background/Summary:

The pool district received a \$215,000 grant for boiler and other repairs at the Mount Rainier Pool. King County Parks has requested the pool district send out a press release on receiving the grant.

The website and press release were discussed at the July 23 board meeting where the District GM was directed to send the information out for edits. The edits were sent out for edits, and Commissioner Stender rewrote the language for the website's project page. Those edits were resent out, and an extension was offered. No edits were received.

The District GM believes the version Commissioner Stender wrote is good to go on the website, and the press release is okay to be sent out. The District GM will get the updated website page posted, and once completed will review with Public Outreach Committee. Once everything is finalized, he will put the press release out, and posters at the pool with QR codes.

Fiscal Impact: N/A

Chair Announcement: none.

Reviewed by District Legal Counsel: Yes No Date: N/A

Two Touch Rule: N/A **Committee Review**
06/25/2024 **First Board Meeting (Informational)**
08/27/2024 **Second Board Meeting (Action)**

Action Taken: Adopted Rejected Postponed

Follow-up Needed: Yes No Report back date:

Notes:

- KCYASG Press Release
- Proposed Mt Rainier Pool Project Page

Expanding Aquatic Opportunities for Des Moines, WA

The Mount Rainier Pool has been a cornerstone of our community since it was built in 1975 and demand for aquatics programs is higher than ever! However, the pool's limited water space and aging systems are no longer sufficient to meet the growing needs of Des Moines residents, surrounding communities, or high school and youth sports programs. In 2023, the Des Moines Pool Metropolitan Park District (MPD) completed an aquatic feasibility study revealing the urgent need for repairs, ADA upgrades, and additional water space. Unfortunately, the current location of the Mount Rainier Pool cannot support the necessary expansions.

In response, the pool district is actively exploring potential partnerships to create additional pool facilities for Des Moines residents. These facilities aim to provide enhanced services, including swim lessons, water exercise, water therapy, aquatic sports and lifelong swimming opportunities for everyone in our community. (pic of new or recently expanded facilities to give people visuals on what expansion could look like, people like images)

2023 Aquatic Feasibility Study

In 2021, the Des Moines Pool MPD engaged Stemper Architecture to conduct a comprehensive assessment of the Mount Rainier Pool, funded by a grant from King County Parks. Chosen for their expertise in Forward Thrust Pools and ADA planning, Stemper Architecture delivered their findings to the pool district's board of commissioners in November 2023. The study highlights critical improvements needed to ensure the pool can continue to serve our community effectively.

To view the full feasibility study, please [click here](#).

Learn More

- [Mount Rainier Pool and Des Moines Pool Metropolitan Park District History](#)
- [Des Moines Pool MPD Governance Page \(Includes Meeting Agendas and Minutes\)](#)
- [Who Do We Serve? - Coming Soon!](#) (This section will include information on pool usage, group activities, swim lesson waitlists, and more, as suggested by Patrice and Shane.)
- Do you belong to an organization that can help or partner with us? SUBMIT INFO (a form to collect names and info of people interested in helping)
- JOIN our community committee. Be a part of helping advise the board in this very important community capital facility project. (Form collection)

For Release Time
July ??, 2024

Mount Rainier Pool Announces King County Youth Amateur Sports Grant Award

\$215,000 Grant to Cover Critical, Time-Sensitive Repairs

Des Moines (WA)— July ??, 2024 — A \$215,000 grant for critical repairs to the boiler system at the Mount Rainier Pool has been awarded by King County Parks.

King County's Youth and Amateur Sports Grants aim to support healthy and active communities by investing in programs and capital facility projects that improve access to sports, play, and outdoor recreation. By prioritizing organizations and agencies serving low-income youth and youth of color, King County Parks seeks to enhance youth access to and participation in physical activity.

The 49-year-old pool continues to experience age-related issues, which have forced 15 days of emergency closures and more than \$100,000 of emergency repairs this year. This grant will repair the water heating system.

"Grants like this are paramount for public safety. They enable the pool district to continue providing essential swim lessons, ensuring water safety and fostering a confident, capable community for years to come," said Shane Young, president of the Des Moines Pool Metropolitan Park District, which operates Mount Rainier Pool.

The pool draws users primarily from Des Moines, Normandy Park, SeaTac, and Kent-West Hill. It provides public access to swim instruction, water exercise, and a competitive venue for more than 60,000 people. Hundreds of kids learn to swim each year at the pool, and for many teenagers, the lifeguard/swim instructor programs provide their first jobs and entrees to possible first-responder careers.

King County's decision 25 years ago to discontinue operating its 16-pool Forward Thrust pool system led initially to an agreement amongst local cities and Highline Public Schools to operate Mount Rainier Pool jointly. In 2009, Des Moines residents voted to create a metropolitan park district to ensure the pool's continued existence.

While Highline Public Schools owns the pool facility, the Des Moines Pool Metropolitan Park District has leased and operated it since 2009. Normandy Park also continues to provide financial support.

Updates on Mount Rainier Pool initiatives are available at mtrainierpool.com/projects.

For more information, press only:

Scott Deschenes, District General Manager
206.429.3852
Scott.Deschenes@DesMoinesPool.org

For more information on Product:

MtRainierPool.com

DRAFT

Des Moines Pool Métropolitain Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 7d Assigned to: District GM Meeting Date: August 27, 2024

Under: Old Business Attachment: Yes

Subject: HSD Lease Update

Background/Summary:

The District GM will give an update on discussions with the Highline School District on the lease for Mount Rainier Pool.

This includes information received from a public record request. All information received supports information that was received from Highline School District representatives.

At the time of sending this packet on August 25, 2024, there have been no updates from the school district.

As this situation is evolving, the District GM may update this information, if conditions change.

Fiscal Impact: N/A

Proposed Motion: Motion depends on discussion.

Reviewed by District Legal Counsel: Yes _____ No _____ Date: N/A

Two Touch Rule: _____ To Be Determined _____ Committee Review
5/28/2024 First Board Meeting (Informational)
_____ To Be Determined _____ Second Board Meeting (Action)

Action Taken: Adopted _____ Rejected _____ Postponed _____

Follow-up Needed: Yes _____ No _____ Report back date: _____

Notes:

- 2024 Public Records Request Information Received

AMENDMENT NO. 2 TO AGREEMENT
between
WHITEWATER AQUATICS MANAGEMENT
and
HIGHLINE SCHOOL DISTRICT NO. 401
regarding
THE OPERATION OF THE EVERGREEN POOL

This Amendment No. 2 to Agreement (the "Amendment") is entered into as of October 5, 2022 ("Effective Date"), between WHITEWATER AQUATICS MANAGEMENT, a Washington nonprofit corporation ("WhiteWater"), and HIGHLINE SCHOOL DISTRICT NO. 401, a Washington municipal corporation (the "Pool Owner" and, collectively with WhiteWater, referred to hereafter as the "Parties").

RECITALS

A. Pool Owner and WhiteWater are parties to that certain Agreement Regarding The Operation of The Evergreen Pool, dated October 29, 2020, as amended by that certain Amendment No. 1 to Agreement dated September 7, 2017 (collectively, the "Pool Agreement"), pursuant to which WhiteWater operates, manages, and maintains the Evergreen Pool.

B. WhiteWater wishes to construct and operate certain solar panels and related equipment upon the Property and must obtain financing from a third-party entity to pay for the cost of such construction.

C. The Parties desire to amend and modify the Pool Agreement as set forth in this Amendment to address certain terms regarding installation and maintenance of the solar panels.

D. Capitalized terms used but not defined herein shall have the meanings given to them in the Pool Agreement.

AGREEMENT

NOW, THEREFORE, the Parties agree to amend the Pool Agreement as follows:

1. Installation of Solar Facilities. Pursuant to Section 3.4 of the Pool Agreement, Pool Owner hereby consents to WhiteWater's construction and installation of solar panels; energy storage collection and equipment of any kind; overhead and underground electrical distribution, collection, transmission and communication lines or cables; electric combiners, inverters, transformers, and substations; energy storage facilities; and telecommunications equipment (collectively, the "Solar Facilities"). Construction of the Solar Facilities shall be considered a Capital Improvement under Section 3.4 of the Pool Agreement and is hereinafter referred to as the "Solar Facilities Project Work." Prior to commencing the Solar Facilities Project Work, WhiteWater shall obtain Pool Owner's written consent, which shall not be unreasonably withheld, conditioned or delayed, for the plans and specifications of the Solar Facilities and the schedule for construction of the Solar Facilities. The Solar Facilities Project Work shall be scheduled and coordinated so as not to impede Pool Owner's reasonable use of the Pool. Upon completion of the Solar Facilities Project Work, WhiteWater shall, at WhiteWater's sole cost and

expense, maintain, repair, monitor, and operate the Solar Facilities until the termination or expiration of the Pool Agreement. Notwithstanding the foregoing, all Solar Facilities and other items installed by WhiteWater in connection with the Solar Facilities shall become the property of the Pool Owner upon substantial completion thereof and shall remain upon the Property without compensation to WhiteWater upon termination or expiration of the Pool Agreement.

2. Cost of Solar Facilities Project Work. WhiteWater agrees that WhiteWater shall pay and be responsible for any and all costs incurred and related to the Solar Facilities Project Work including, but not limited to, reviewing, approving, and constructing the Solar Facilities, insurance premiums, taxes, utilities, permits and approvals, any costs resulting from modifications required by government agencies to meet building or environmental codes, and any costs resulting from modifications to the Property resulting from the Solar Facilities Project Work. WhiteWater shall not permit any liens to attach to the Solar Facilities or any of Pool Owner's other property in connection with the Solar Facilities Project Work and shall defend, indemnify, and hold harmless the Pool Owner from any liens, including all expenses and attorneys' fees incurred in relation thereto.

3. Insurance. In addition to all insurance requirements set forth in the Pool Agreement, WhiteWater agrees to require all contractors involved in the Solar Facilities Project Work to procure and maintain, without cost to Pool Owner, commercial general liability insurance which shall:

- a. Include coverage for bodily injury, property damage, operations, independent contractors, products and completed operations, personal and advertising injury, blanket contractual liability, and fire legal liability with limits of \$2,000,000 each occurrence, and in the aggregate; and
- b. Contain a provision in the policy and certificate of insurance specifically naming the Pool Owner as an additional insured.

4. Prevailing Wages. To the extent legally required by Chapter 39.12 RCW, WhiteWater shall ensure that no worker, laborer, or mechanic employed in the performance of the Solar Facilities Project Work is paid less than the "prevailing rate of wage," as determined by the Industrial Statistician of the Department of Labor and Industries. WhiteWater shall defend, indemnify, and hold the Pool Owner harmless from any violation or alleged violation of Chapter 39.12 RCW by WhiteWater, its contractor(s), and/or any person performing the Solar Facilities Project Work on behalf of WhiteWater.

5. Safety. WhiteWater and its contractor(s) shall be solely responsible for all aspects of safety related to the Solar Facilities Project Work, including initiating, maintaining, and supervising all safety precautions and programs in connection with the Solar Facilities Project Work. WhiteWater and its contractor(s) shall take reasonable precautions for the safety of, and shall provide reasonable protection to prevent damage, injury, or loss to (1) employees involved in the Solar Facilities Project Work and other persons who may be affected thereby; (2) the materials and equipment to be incorporated therein; and (3) other property at Evergreen Pool adjacent thereto. WhiteWater shall maintain the Evergreen Pool site and perform the Solar

Facilities Project Work in a manner that meets all statutory and common law requirements for the provision of a safe place to work.

6. Default on Payment Obligations. Prior to commencing the Solar Facilities Project Work, WhiteWater shall provide to Pool Owner: (i) a copy of a financing commitment letter from its third-party lender and (ii) a written certification from WhiteWater that the financing commitment is in full force and effect. In the event of default by WhiteWater of its financing commitment, including defaults resulting in a lien on the Solar Facilities, Property Owner shall be entitled to recover from WhiteWater all of Property Owner's costs and reasonable attorney fees incurred in remedying such default, whether or not Property owner commences any formal action as a result of such default.

7. Effect on Agreement. Except as modified by this Amendment, the Pool Agreement is ratified and shall remain in full force and effect.

[Signature page follows.]

EXECUTED and APPROVED by the Parties in identical counterparts, each of which shall be deemed an original, on the dates set forth below.

DATED this 6 day of October, 2022.

**WHITEWATER AQUATICS
MANAGEMENT**

By: [Signature]
Name: Bryan Hastings
Its: President

DATED this 5 day of October, 2022.

HIGHLINE SCHOOL DISTRICT NO. 401

By: [Signature]
Name: Ivan J. Duran
Its Superintendent

Aquatic Facility Contract for Use Between the Evergreen Community Aquatic Center Pool And Highline School Association Swim Team



Customer Name: Highline Schools Association (HSA)
Contact: philip.willenbrock@highlineschools.org

Charges/Hour: Flat Fee: \$14/lane/hour

Billing Dates: Invoices will be sent the week prior to the affected month. Payment must be received by the 10th of the affected month. Payment not received by the 10th of the affected month will incur a 2.5% monthly interest rate. Payment, including the 2.5% interest penalty, not received by the 30th of the effective month will result in a cessation of pool usage until fees are made current.

Invoices shall be sent to debra.mathews@highlineschools.org and a hard copy will be available at the pool.

Facility Agent: Nicole Nikula
Contact: (206) 619-0765

Rules and Regulations: Failure to abide by said Rules and Regulations will result in the termination of this contract.

1. Facility
 - a) HSA agreement includes the exclusive use of lap lanes (as specified below) and access to the locker room facilities.
 - b) Swim Practice dates and times are as follows:
 - Girls season is August 23, 2021- November 10, 2021
 - Boys season is November 15, 2021- February 18, 2021.

Monday:	3:00pm-4:30pm	6 Lanes
Tuesday:	3:00pm-4:30pm	6 Lanes
Wed:	3:00pm-4:30pm	6 Lanes
Thursday	3:00pm-4:30pm	6 Lanes
Friday	1:30pm-3:00pm	6 Lanes

- c) Home Swim Meets dates and times are as follows:
 - Girls season is 9/16, 10/7, 10/14/, 10/21.
 - Boys season is TBD

Swim Meets:	3:00pm-4:30pm	7 Lanes
--------------------	---------------	---------

** edit to 5:00 meet days if needed JN*

- d) All participants must be respectful of the locker room space provided for use. Bags and towels may be kept in the locker rooms during rental time. Please keep locker rooms clean and organized.

2. HSA Obligations

- a) Any damage to facility equipment incurred by HSA will be repaired/replaced at HSA's expense within 30 days.
- b) HSA shall provide liability insurance to cover all instructors and participants in the amount of \$1,000,000 per occurrence. ECAC shall be named as additional insured. Notice shall be provided to the ECAC thirty (30) days prior to cancellation of said insurance coverage.

3. Additional Rules

- a) Swimmers will be allowed on deck but not in the water until an HSA coach is on deck.
- b) No glass bottles/containers allowed on deck.
- c) Participants, coaches and spectators must follow all facility posted rules and policies.
- d) No pets allowed in the facility or on the pool deck. (Official guide dogs are allowed.)
- e) In the event of a pool closure, the rental fee will be discounted. If the team is in the water for 1-30 minutes and then evacuated, no rental fee will be charged. Beyond 30 minutes, fees will be prorated in 25% increments based on actual time in the pool (for example 25%, 50%, 75%).
- f) The lifeguards on duty will direct emergency evacuation plans. All participants/coaches and spectators will follow directions given by the ECAC lifeguard/volunteer staff.
- g) The ECAC is not responsible for any lost or stolen personal items.

4. Termination and Indemnification

- a) Either party may terminate this agreement upon giving 30 days written notice to the other party.
- b) HSA agrees to indemnify and hold harmless ECAC, its officials and its employees from and against all liability claims, demands and expenses, including court costs and reasonable attorney fees, on account of any injury, loss or damage which arise out of or are in any manner connected with their use of the ECAC Pool Facility, or on account of any injury, loss or damage which arise out of or are in any manner connected to any other fault or negligence of the HSA, or any coach, swimmer or other participant of the HSA.

I have thoroughly read and understand the statements and conditions stated herein and agree to the terms of this Aquatic Facility Contract as noted by my signature. This contract will be valid from September 9, 2021 through August 31, 2022.


Philip Willenbrock Highline Schools

10/25/21
Date

Nicole Nikula, ECAC Director

Date

Bryan Hastings, ECAC Board President

Date

For internal use only

Current Certificate of Insurance on file for 2021.

Signature _____

From: [Hastings, Bryan](#)
To: [Philip Willenbrock](#)
Cc: [Nicole Nikula](#); [Hastings, Bryan](#)
Subject: FW: Evergreen Aquatic Center Price Change
Date: Saturday, April 20, 2024 9:39:27 AM
Attachments: [Evergreen Contract with Highline Schools 2021-2022.docx](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Phil,

In order to stave off closure, we have had to make adjustment to our lanes hours due to minimum wage increases, all utilities have been raised and our insurance rates have jumped. The rates are now \$20/hour/lane (see email below). This is the only way we can survive. I am open for discussions if you want to talk about this.

In the meantime, I've asked Nicole to update this contract.

I apologize for the new rates. Our reality has come down to, as a minimum, paying for staff while folks are at the pool.

Bryan W. Hastings

President

Whitewater Aquatics Management

P.O. Box 46517

Seattle, WA 98146

(206) 291-7141

From: eacmanagement <eacpool.management@gmail.com>
Sent: Friday, April 19, 2024 18:44
To: Hastings, Bryan <Bryan.Hastings@seattle.gov>
Subject: Fwd: Evergreen Aquatic Center Price Change

CAUTION: External Email

This is the letter that was sent to Phil and all of our rental contracts on December 19, 2023. I am more than happy to invoice the district on Monday.

----- Forwarded message -----

From: **eacmanagement** <eacpool.management@gmail.com>

Date: Tue, Dec 19, 2023 at 11:42 AM

Subject: Evergreen Aquatic Center Price Change

To:

Dear Valued Pool Customers,

We hope this letter finds you well. We wanted to take a moment to inform you of some upcoming changes that will be taking place at our pool as of January 1, 2024. Specifically, we will be updating our prices to reflect our need to raise more funds for the pool.

We understand that this news may come as a surprise, but we want to assure you that these changes are being implemented with your best interests in mind. We believe that by updating our pricing structure, we will be able to better serve our customers and provide you with an even better pool experience.

Here are the increases being made accompanied by a table:

- Party Rental fee
- Lane Rental fee
- Team Rental fee

Description	Rate	Base: 1h / 4L	10.1% tax	\$25 nr deposit
Lane Rentals				
Under 25 People [Shallow unless Specified Otherwise]	\$20/hour/lane	\$80	\$88	\$113
26-50 People [Shallow unless Specified Otherwise]	\$25/hour/lane	\$100	\$110	\$135
51 - 100 People [Shallow unless Specified Otherwise]	\$30/hour/lane	\$120	\$132	\$157
Commercial Rentals				
Team Rental (Whole Pool)	\$180/9lanes/hour	\$180	\$198	N/A
Business	\$20/lane/hour	\$80	\$88	N/A
Lap Lane	\$20/lane/hour	\$80	\$88	N/A
Lane Rentals				
Adding Patio Usage (without pool)		\$45		
Adding Projektor Usage (for whole time)		\$50		

**All rental totals have an additional 10.1% tax cost. Invoices for commercial rentals*

*are subject to a 30% (per month past due) late fee if not paid within 30 days.
Projector usage could mean playing movies, music videos, photo slideshows, etc.*

Thank you for your continued support of our pool. We look forward to seeing you soon.

Best regards,

Nicole Lamsen
Aquatic Director
Evergreen Aquatic Center

AMENDMENT NO. 1 TO AGREEMENT
between
WHITEWATER AQUATICS MANAGEMENT
and
HIGHLINE SCHOOL DISTRICT NO. 401
regarding
THE OPERATION OF THE EVERGREEN POOL

This Amendment No. 1 to Agreement (the "Amendment") is entered into as of September 7, 2022 ("Effective Date"), between WHITEWATER AQUATICS MANAGEMENT, a Washington nonprofit corporation ("WhiteWater"), and HIGHLINE SCHOOL DISTRICT NO. 401, a Washington municipal corporation (the "Pool Owner" and, collectively with WhiteWater, referred to hereafter as the "Parties").

RECITALS

A. Pool Owner and WhiteWater are parties to that certain Agreement Regarding The Operation of The Evergreen Pool dated October 29, 2020 (the "Pool Agreement"), pursuant to which WhiteWater operates, manages, and maintains the Evergreen Pool.

B. The Parties have agreed to extend the term of the Pool Agreement upon the terms and conditions of this Amendment.

C. Capitalized terms used but not defined herein shall have the meanings given to them in the Pool Agreement.

AGREEMENT

NOW, THEREFORE, the Parties agree to amend the Pool Agreement as follows:

1. Termination Date. The Termination Date set forth in Section 3.1 of the Pool Agreement is hereby amended to be "October 29, 2040."


2. Effect of Amendment. Except as amended by this Amendment, the Pool Agreement is ratified and shall remain in full force and effect.

[Signature page follows.]

EXECUTED and APPROVED by the Parties in identical counterparts, each of which shall be deemed an original, on the dates set forth below.


DATED this 13 day of
Sept., 2022.

WhiteWater Aquatics Management

By: 
Name: Bryan Hastings
Its: President

DATED this seventh day of
September, 2022.

HIGHLINE SCHOOL DISTRICT NO. 401

By: 
Name: Dr. Ivan Duran
Its Superintendent
At the direction of the Highline School Board by
resolution regularly passed at an open public
meeting on September 7, 2022.

Des Moines Pool Métropolitain Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 8a Assigned to: Board President Meeting Date: August 27, 2024

Under: New Business

Attachment: Yes

Subject: FCS Group Proposal

Background/Summary:

At the August 12 board meeting, the board determined that it would like more information to move forward regarding the future levy capacity towards acquisition of land and other potential capital costs. The District General Manager was directed to look into contracting a consultant to lead us in this process.

President Young and the District GM met with FCS, and the attached proposal was put together.

The proposal was sent out to all board members including two that may not be present.

Even though, the entire board will not be present for the August 27 meeting, the item will be discussed and possibly approved is to have enough time to complete the process for the 2025 budget cycle, which is due in November.

The board may also elect to waive its two-touch rule due to time constraints for the 2025 budget.

Board members who could not attend the meeting, were given a window to provide feedback to the District GM.

Attached is FCS's proposal.

Fiscal Impact: \$14,005 plus tax (budget amendment will need to be made at future meeting)

Proposed Motion: I move to approve FCS consultation contract not to exceed \$16,000. (contract + 10.1 % taxes).

Reviewed by District Legal Counsel: Yes N/A No _____ Date: _____

Two Touch Rule: N/A Committee Review
08/12/2024 First Board Meeting (Informational)
08/27/2024 (TBD) Second Board Meeting (Action)

Action Taken: Adopted _____ Rejected _____ Postponed _____

Follow-up Needed: Yes _____ No _____ Report back date: _____

Notes:

- FCS Proposal (Attached)



August 19, 2024

Scott Deschenes, General Manager
Des Moines Pool Metropolitan Park District
22015 Marine View Drive S., Suite 2B
Des Moines, WA 98382

Re: Proposal to provide district levy and fiscal analysis

Dear Mr. Deschenes:

We are pleased to submit this Proposal to the Des Moines Pool Metropolitan Park District (the "District") to provide fiscal analysis on the District's levy and future revenue requirements. Upon verbal or written direction to proceed with performance of the services described herein, this Proposal, along with all attachments thereto, will constitute a binding agreement (the "Agreement") between FCS, part of Bowman Consulting Group, Ltd. ("FCS") and the District.

Task Plan

PROPOSAL ASSUMPTIONS AND PROJECT UNDERSTANDING

It is our understanding that FCS will provide analysis on the district levy and future fiscal needs for the District to potentially fund property acquisition and a new facility. FCS will analyze the current levy's financial support of the District as well as determining the amount of banked levy capacity that the District is entitled to under RCW 84.55.092. The analysis will provide options on the total levy needed based on a range of total estimated land acquisition and facility costs.

SCOPE OF SERVICES AND FEES

The scope of services (the "Scope") and associated fees shall be as follows:

Task 1: Project Initiation & Data Collection

FCS will provide a data request outlining key information required to complete the study, reviewing data provided for the study and working with District staff to resolve questions and obtain additional records as needed. This task also includes the administrative efforts involved with project initiation and ongoing management.

Task 2: Banked Capacity Fiscal Analysis

This task will include examining historical District budget and property tax revenues to determine the amount of "banked" property tax levy capacity the district has, factoring in prior levy increases and property tax refunds. The District has expressed the desire to calculate this capacity to serve as an estimate of revenue that can be utilized towards land acquisition costs for a new facility.

7525 166th Ave NE, Suite D-215, Redmond, WA 98052
P: 425.867.1802



Task 3: Determination of Future Levy Needs

Establish baseline

A 10-year baseline forecast will be created that reflects the current revenue of the District coupled against the expenditures to determine the current fiscal capacity of the District. This forecast will also determine if the current levy is sufficient to maintain operations and maintenance of the current facility into the future.

Establish range of facility costs

A matrix of potential facility costs will be created that shows a range of total project costs based on comparable aquatic center projects in the Pacific Northwest excluding outside funding sources to determine the rate of the levy needed for each funding level.

Task 4: Documentation

FCS will prepare a summary report of the outlined tasks that will include study assumptions, methodology, findings, and recommendations. This report will also provide comparable levies for similar facilities in five (5) other parks districts.

Task 5: Meetings & Public Process

Regular engagement with the project team during the course of the project will be important to ensure that the work products reflect the District’s needs and goals. FCS will plan to attend up to two (2) virtual meetings, preparing a presentation and other supporting materials as needed. We propose to bill for attendance at any additional meetings requested by the District (on a time-and-materials basis, with the District’s authorization.

FEE ESTIMATE

Our estimate to provide the services described above is shown below:

Des Moines Pool Metro Parks District Estimated Level of Effort by Task	Principal Review	Hamud PM	TBD Analyst	Admin Support	Fee Estimate
Task 1: Project Initiation & Data Collection		2	10	-	\$ 2,130
Task 2: Banked Capacity Fiscal Analysis		10	2	-	\$ 2,490
Task 3: Determination of Future Levy Needs		15	15	-	\$ 5,775
Task 4: Documentation	2	3	5	5	\$ 2,540
Task 5: Meetings and Public Process		4	-	2	\$ 1,070
Total Hours Budgeted	2	34	32	7	
Hourly Billing Rate	\$ 260	\$ 215	\$ 170	\$ 105	
Total Labor Cost	\$ 520	\$ 7,310	\$ 5,440	\$ 735	
Total Fee Estimate					\$ 14,005



Although we have tried to estimate the level of effort by task, the amount billed for any specific task may vary from the estimates shown above depending on the amount of time actually spent on that task. We propose to complete the task plan outlined above for an amount not to exceed \$14,005. This estimate is valid through November 30, 2024 – beyond that date, we may adjust the estimate to incorporate our prevailing hourly billing rates. If any additional services are required due to unforeseen circumstances and/or conditions, FCS will notify the District, and will obtain the District's written approval prior to proceeding with any additional work.

We look forward to the opportunity to work with the Des Moines Pool Metropolitan Parks District on this project. Please do not hesitate to contact us if you have any questions about this proposal.

Respectfully,

A handwritten signature in cursive script that reads 'T. Robert Hamud'.

T. Robert Hamud
Project Manager

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 9 Assigned to: Board President Meeting Date: 08/27/2024

Under: Meeting End Attachment: None

Subject: Good of the Order

Background/Summary:

1. Good of the Order: Around the table for board and staff to share any updates outside of the regular business on the agenda.

2. Next board meeting (unless special meeting scheduled):

- *September 24, 2024, Regular "Hybrid" Board Meeting, 7:00 p.m., Location DMPMPD Office (22015 Marine Drive So. #2B, Des Moines, WA)*

3. *End of Meeting:*

Fiscal Impact: _____

Proposed Motion: No motion necessary.

Reviewed by Legal Counsel: Yes _____ No _____ Date: N/A

Two Touch Rule:	<u>N/A</u>	Committee Review
	<u>N/A</u>	First Board Meeting (Informational)
	<u>N/A</u>	Second Board Meeting (Action)

Action Taken: Adopted _____ Rejected _____ Postponed _____

Follow-up Needed: Yes _____ No _____ Reporting Back Date: _____

Notes:

- No attachments.