



Des Moines Pool Metropolitan Park District

June 25, 2024

7:00 p.m.

Regular "Hybrid" Meeting

Meetings are hybrid: being held remotely using Zoom and in-person at the Des Moines Pool MPD District Office (22015 Marine View Dr. So. – Main floor). If you wish to listen in, please do so at 1-253-205-0468; Meeting ID: 872 0774 8847; Passcode: 866757. Any questions or comments should be directed to Scott Deschenes, District General Manager at (206) 429-3852 or by email at scott.deschenes@desmoinespool.org. Public comment for those who cannot physically attend will be due by email to info@mtrainierpool.com by noon on the day of each meeting. Patrons that can attend in-person will be allotted three minutes during public comment (#5). This is due to the hybrid format of the meetings.

AGENDA

7:00 **1. CALL TO ORDER ROLL CALL**

7:01 **2. PLEDGE OF ALLEGIANCE**

7:02 **3. ADOPTION/MODIFICATIONS OF AGENDA**

7:03 **4. ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS**

7:04 **5. PUBLIC COMMENT (Please Limit to Three [3] Minutes)**

Hybrid Meeting: If you are unable to physically attend and wish to make public comment, please submit in writing via email to info@mtrainierpool.com by Noon on Tuesday, June 25. Please include your name, address, and contact phone number. All timely submitted public comments will be read at the meeting subject to the time limit. Any public comments received after noon, will be read at the following regular meeting

7:08 **6. CONSENT AGENDA**

a. EXPENDITURE/REVENUE FOR MARCH

b. STAFF/CONTRACTOR/COMMITTEE REPORTS

District General Manager Report

c. ADOPTION OF MINUTES

May 28, 2024, Regular Board Meeting

d. CORRESPONDENCE

None at time agenda created.

e. BANK TRANSFERS (MRP REVENUE)

f. VOUCHER APPROVAL

\$82,730.25 was processed in May for warrant requests.

g. KING COUNTY ELECTRONIC FUNDS TRANSFERS (EXPENSES)

\$78,356.00 was processed in May for payroll and payments.

7. OLD BUSINESS

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's meetings are being held hybrid including remotely. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager, 206.429.3852.

7:10 a. EDR/MDR Cyber Security Recommendation

7:20 b. HSD Lease Update

7:25 c. District GM Review

8. NEW BUSINESS

8:25 a. Waterland Parade/Summer Outreach

9. GOOD OF THE ORDER

10. UPCOMING MEETINGS

- To Be Determined, Special Meeting, 7:00 p.m., Location DMPMPD Office (22015 Marine Drive So. #2B, Des Moines, WA)
- July 23, 2024, Regular Board Meeting, 7:00 p.m., Location DMPMPD Office (22015 Marine Drive So. #2B, Des Moines, WA)

For other future meetings, [click here](#) to visit our website's governance page.

ADJOURNMENT

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)
22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

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Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 6a-g Assigned to: District GM Meeting Date: June 25, 2024

Under: Consent Agenda Attachment: Yes

Subject: Consent Agenda

Background/Summary:

To improve process and better utilize time, the following items have been moved to the Consent Agenda:

Item 6a: Financial Summary

- May: Expenses and Revenue

Item 6b: Staff/Committee Reports

- District General Manager Weekly Reports

Item 6c: Adoption of Minutes

- May 28, 2024, Regular Board Meeting

Item 6d: Correspondence

Item 6e: Bank Transfers (MRP Revenue) –

Item 6f: Voucher Approval - The following voucher/warrants totaling **\$82,730.25** were approved for payment.

- \$27,804.06 was processed on May 2, 2024
- \$39,902.11 was processed on May 3, 2024
- \$11,292.65 was processed on May 10, 2024
- \$3,731.43 was processed on May 17, 2024

Item 6g: Funds Transfers (Payroll) - The following Electronic Transfers to King County totaling **\$78,356.00** were processed for payment.

- \$7,884.84 was approved for DOR payment on May 9, 2024.
- \$33,874.89 was approved for payroll on May 15, 2024
- \$36,267.97 was approved for payroll on May 30, 2024

The EPRF for March 31's payroll was processed on April 1 as a correction. The form is attached.

A total of **\$161,086.25** was processed in May 2024 under the oversight of the Clerk of the Board.

Per RCW 42.24.180(3), "The legislative body shall provide for its review of the documentation supporting claims paid and for its approval of all checks or warrants issued in payment of claims at its next regularly scheduled public meeting or, for cities and towns, at a regularly scheduled public meeting within one month of issuance".

Fiscal Impact: Detailed above.

Proposed Motion: I move to approve (or not to approve) the Consent Agenda including the vouchers and electronic transfer requests processed in May 2024 totaling **\$161,086.25**.

Reviewed by District Legal Counsel: Yes _____ No x Date: _____

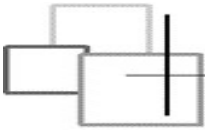
Two Touch Rule: _____ N/A First Board Meeting (Informational)
_____ N/A Second Board Meeting (Action)

Action Taken: Adopted _____ Rejected _____ Postponed _____

Follow-up Needed: Yes _____ No X Report back date: _____

Notes:

- Attachments: Various



May 2024 EXPENDITURES

Beginning Monthly Balance = \$2,025,717.89

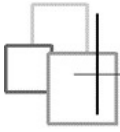
Ending Monthly Balance = \$1,980,025.48

Category/ Acct #	Reference	May 2024	YTD Expense	2024 Budget	Budget Balance	% of Budget
Salaries & Wages						
001-000-000-576-20-10-00	Commissioners - Subsidies	\$587.24	\$4,672.45	\$20,000.00	\$15,327.55	23.36%
001-000-000-576-20-10-01	District Manager Salary	\$6,257.11	\$31,108.47	\$95,000.00	\$63,891.53	32.75%
001-000-000-576-21-30-06	Front Desk Administrator	\$5,209.78	\$21,263.91	\$68,931.20	\$47,667.29	30.85%
001-000-000-576-21-10-01	Aquatics Mgr Salary	\$5,766.39	\$28,806.20	\$98,508.80	\$69,702.60	29.24%
001-000-000-576-21-25-02	Aquatic Coordinators (2)	\$10,872.22	\$43,106.83	\$154,668.80	\$111,561.97	27.87%
001-000-000-576-21-30-03	Lead Lifeguard	\$0.00	\$0.00	\$51,251.20	\$51,251.20	0.00%
001-000-000-576-21-30-04	PPT Lifeguards	\$0.00	\$2,120.71	\$41,000.00	\$38,879.29	5.17%
001-000-000-576-21-30-02	Instructors	\$2,049.07	\$13,406.55	\$95,000.00	\$81,593.45	14.11%
001-000-000-576-21-32-02	Head Lifeguards	\$920.23	\$14,783.53	\$35,000.00	\$20,216.47	42.24%
001-000-000-576-21-30-01	TPT Lifeguards (Various)	\$20,805.86	\$102,231.34	\$165,000.00	\$62,768.66	61.96%
001-000-000-576-21-30-05	Water Exercise Instructor	\$225.92	\$386.50	\$12,500.00	\$12,113.50	3.09%
	Total Salaries & Wages	\$52,693.82	\$261,886.49	\$836,860.00	\$574,973.51	31.29%
Taxes & Misc						
001-000-000-576-21-21-19	Payroll Taxes	\$17,008.65	\$81,786.41	\$200,000.00	\$118,213.59	40.89%
001-000-000-576-21-33-04	Overtime (OT)	\$0.00	\$227.02	\$5,000.00	\$4,772.98	4.54%
001-000-000-576-21-33-05	Family Medical Leave (FMLA)	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-576-21-33-00	Sick Pay	\$0.00	\$1,363.26	\$2,500.00	\$1,136.74	54.53%
	Total Taxes & Misc	\$17,008.65	\$83,376.69	\$208,000.00	\$124,623.31	40.08%
Personal Benefits						
001-000-000-576-21-22-30	Personal Benefits (AWC/DRS)	\$4,778.14	\$21,956.34	\$76,000.00	\$54,043.66	28.89%
001-000-000-576-20-22-40	Fringe Benefits (Car, Mileage)	\$135.00	\$672.00	\$2,000.00	\$1,328.00	33.60%
001-000-000-576-21-25-05	Incentive Pay	\$0.00	\$70.00	\$1,000.00	\$930.00	7.00%
	Total Personal Benefits	\$4,913.14	\$22,698.34	\$79,000.00	\$56,301.66	28.73%
Office Supplies						
001-000-000-576-21-35-03	Office Supplies (Amazon/staples)	\$30.16	\$537.56	\$1,500.00	\$962.44	35.84%
001-000-000-576-20-35-00	Office Equipment (non-capitalized-SAA)	\$0.00	\$114.34	\$1,500.00	\$1,385.66	7.62%
001-000-000-576-20-35-01	Computer Equipment & Supplies (Non-	\$0.00	\$86.98	\$5,000.00	\$4,913.02	1.74%
	Total Office Supplies	\$30.16	\$738.88	\$8,000.00	\$7,261.12	9.24%
Maintenance & Repair Supplies						
001-000-000-576-21-31-00	Maintenance Supplies and Small Tools	\$0.00	\$440.86	\$2,500.00	\$2,059.14	17.63%
001-000-000-576-21-35-02	Cleaning & Janitorial Supplies	\$1,099.50	\$3,117.13	\$6,000.00	\$2,882.87	51.95%
	Total Maintenance & Repair Supplies	\$1,099.50	\$3,557.99	\$8,500.00	\$4,942.01	41.86%
Pool Supplies						
001-000-000-576-21-40-00	Employee Recognition	\$65.00	\$261.50	\$2,000.00	\$1,738.50	13.08%
001-000-000-576-21-35-15	Special Pool Events	\$0.00	\$165.47	\$2,000.00	\$1,834.53	8.27%
001-000-000-576-21-42-06	Uniforms &Clothing	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
001-000-000-576-21-43-06	First Aid Supplies	\$0.00	\$525.31	\$2,500.00	\$1,974.69	21.01%
001-000-000-576-21-49-01	Lifeguard Supplies & Equip	\$0.00	\$2,404.60	\$7,500.00	\$5,095.40	32.06%
	Total Pool Supplies	\$65.00	\$3,356.88	\$17,500.00	\$14,143.12	19.18%
Pool Equipment						
001-000-000-576-21-35-14	Misc Pool Equipment (ER&R)	\$434.03	\$2,195.43	\$4,000.00	\$1,804.57	54.89%
	Total Pool Equipment	\$434.03	\$2,195.43	\$4,000.00	\$1,804.57	11.23%
Professional Svcs - Clerical						
001-000-000-576-20-41-01	Consulting Contracts	\$396.78	\$2,894.82	\$5,000.00	\$2,105.18	57.90%
001-000-000-576-20-41-04	Legal Services Contract (Snure)	\$2,256.00	\$4,554.50	\$14,000.00	\$9,445.50	32.53%
001-000-000-576-20-41-05	Financial Management Software (VisionMS)	\$0.00	\$1,265.00	\$3,000.00	\$1,735.00	42.17%
001-000-000-576-20-41-08	IT Admin/Computer Services (CMIT)	\$1,814.70	\$9,816.43	\$25,000.00	\$15,183.57	39.27%
001-000-000-576-20-41-14	IT Server Hosting	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
001-000-000-576-20-49-10	Printing/Copying (Canon)	\$270.13	\$649.50	\$2,000.00	\$1,350.50	32.48%
001-000-000-576-21-42-03	Registration Software (Civic Rec/Rec 1)	\$0.00	\$0.00	\$5,500.00	\$5,500.00	0.00%
001-000-000-576-21-42-04	Credit Card Transactions (Authorize.net)	\$74.60	\$332.10	\$2,000.00	\$1,667.90	16.61%

Category/ Acct #	Reference	May 2024	YTD Expense	2024 Budget	Budget Balance	% of Budget
001-000-000-576-21-42-05	Payroll/HR Fees (Heartland)	\$713.92	\$3,748.15	\$6,000.00	\$2,251.85	62.47%
001-000-000-576-21-42-09	Timekeeping (WhenWork)	\$352.32	\$1,733.18	\$3,000.00	\$1,266.82	57.77%
001-000-000-576-20-41-15	Website RFQ	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
	Total Prof Services-Front Offc	\$5,878.45	\$24,993.68	\$79,500.00	\$54,506.32	31.44%
Professional Svcs - Maintenance						
001-000-000-576-20-41-09	District Janitorial Services	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-576-20-41-03	Financial Services (Bookkeeping)	\$0.00	\$0.00	\$10,000.00	\$10,000.00	0.00%
001-000-000-576-21-31-01	Custodial Qtly Deep Clean (MRP)	\$0.00	\$0.00	\$7,000.00	\$7,000.00	0.00%
001-000-000-576-21-31-02	CO2 Services (Central Welding)	\$100.54	\$1,011.92	\$5,000.00	\$3,988.08	20.24%
001-000-000-576-21-41-20	Gutter and Roof Management	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.00%
001-000-000-576-21-48-02	Rekey Services (Bill's Locksmith)	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
001-000-000-576-21-41-30	Landscaping Services (NW Landscape)	\$621.53	\$2,484.98	\$8,000.00	\$5,515.02	31.06%
001-000-000-576-21-42-08	Water/Coffee (Mountain Mist)	\$8.82	\$656.49	\$2,000.00	\$1,343.51	32.82%
001-000-000-576-21-48-10	Maintenance Contract (MacD-Miller)	\$0.00	\$14,825.36	\$28,000.00	\$13,174.64	52.95%
001-000-000-576-21-48-11	Water Quality Main Contract (Aq Spec)	\$1,666.38	\$3,918.96	\$16,000.00	\$12,081.04	24.49%
	Total Prof Services-Maintenance	\$2,397.27	\$22,897.71	\$83,000.00	\$60,102.29	6.84%
Repairs & Maintenance						
001-000-000-576-21-48-00	Maintenance Services (non-contracted)	\$35,311.99	\$86,647.42	\$75,000.00	(\$11,647.42)	115.53%
	Budget Contingency for Maintenance	\$0.00	\$0.00	\$9,407.89	\$9,407.89	0.00%
001-000-000-576-21-48-01	Office/IT Equipment Repairs	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
	Total Repairs & Maintenance	\$35,311.99	\$86,647.42	\$86,907.89	\$260.47	99.70%
Communications						
001-000-000-576-20-41-02	Web Design & Maintenance	\$922.50	\$3,706.03	\$3,000.00	(\$706.03)	123.53%
001-000-000-576-20-42-10	Desktop Licenses (MS & Misc)	\$320.50	\$1,336.74	\$4,000.00	\$2,663.26	33.42%
001-000-000-576-21-42-07	Postage and Mailing	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-576-20-42-20	Telephone/Internet (Comcast)	\$1,200.80	\$2,490.05	\$6,000.00	\$3,509.95	41.50%
001-000-000-576-21-42-14	Elevate Phone System	\$0.00	\$0.00	\$3,600.00	\$3,600.00	0.00%
001-000-000-576-21-42-30	Work Email Accounts (Google Suite)	\$55.49	\$198.98	\$800.00	\$601.02	24.87%
001-000-000-576-21-41-14	Remote Meeting Software (GoToMtg,Zoom)	\$0.00	\$80.32	\$500.00	\$419.68	16.06%
001-000-000-576-20-42-04	Email Notification System (CampaignMonitor)	\$59.00	\$295.00	\$750.00	\$455.00	39.33%
	Total Communications	\$2,558.29	\$8,107.12	\$19,150.00	\$11,042.88	42.33%
Training & Travel						
001-000-000-576-21-43-10	Travel for Business (Mileage, Tolls)	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-576-21-43-01	Misc Travel Expenses (Lodging, Per Diem)	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-576-21-43-03	Certifications (non WSI)	\$230.00	\$579.00	\$4,500.00	\$3,921.00	12.87%
001-000-000-576-21-43-04	In Service Supplies (Internal Training)	\$44.72	\$185.95	\$2,500.00	\$2,314.05	7.44%
001-000-000-576-21-43-05	Swim Lesson Licensing (Amer Red Cross)	\$0.00	\$826.00	\$1,500.00	\$674.00	55.07%
001-000-000-576-21-43-07	Management Staff Training	\$0.00	\$135.00	\$3,500.00	\$3,365.00	3.86%
	Total Training & Travel	\$274.72	\$1,725.95	\$13,500.00	\$11,774.05	12.78%
Advertising						
001-000-000-576-20-41-07	District Advertising	\$0.00	\$3,727.60	\$12,000.00	\$8,272.40	31.06%
001-000-000-576-20-42-05	Bulk Mailing - District Postcard	\$0.00	\$0.00	\$4,500.00	\$4,500.00	0.00%
001-000-000-576-20-49-09	Bulk Printing - District Postcard	\$0.00	\$0.00	\$2,500.00	\$2,500.00	0.00%
001-000-000-576-20-41-40	Ad Design	\$37.99	\$148.95	\$400.00	\$251.05	37.24%
	Total Advertising	\$37.99	\$3,876.55	\$19,400.00	\$15,523.45	19.98%
Rentals & Leases						
001-000-000-576-20-45-00	District Office Rental (Zen)	\$0.00	\$2,870.00	\$9,600.00	\$6,730.00	29.90%
001-000-000-576-20-45-01	Storage Rental (AAAA)	\$300.00	\$1,500.00	\$4,000.00	\$2,500.00	37.50%
001-000-000-576-20-45-02	Miscellaneous Rentals	\$0.00	\$0.00	\$3,500.00	\$3,500.00	0.00%
001-000-000-576-20-45-05	Meeting Room Rental	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
	Total Rentals & Leases	\$300.00	\$4,370.00	\$17,600.00	\$13,230.00	24.83%
Utilities						
001-000-000-576-21-47-00	Electricity (PSE)	\$22,143.31	\$59,091.18	\$180,000.00	\$120,908.82	32.83%
001-000-000-576-21-47-02	Water (Highline)	\$700.00	\$3,315.45	\$9,900.00	\$6,584.55	33.49%
001-000-000-576-21-47-03	Garbage/Recycling (Recology)	\$0.00	\$3,191.52	\$6,000.00	\$2,808.48	53.19%
001-000-000-576-21-47-04	Sewer (Midway)	\$0.00	\$1,815.51	\$4,500.00	\$2,684.49	40.34%
	Total Utilities	\$22,843.31	\$67,413.66	\$200,400.00	\$132,986.34	33.64%
Insurance						
001-000-000-576-20-46-00	Insurance - WCIA, AWC	\$0.00	\$37,371.00	\$45,000.00	\$7,629.00	83.05%
	Total Insurance	\$0.00	\$37,371.00	\$45,000.00	\$7,629.00	83.05%
Miscellaneous						
001-000-000-576-21-40-20	Scholarships (Faith Callahan)	\$262.80	\$468.45	\$15,000.00	\$14,531.55	3.12%
001-000-000-576-20-49-07	Misc. Services/Discrepancies	\$186.10	(\$1,514.49)	\$2,000.00	\$3,514.49	-75.72%

Category/ Acct #	Reference	May 2024	YTD Expense	2024 Budget	Budget Balance	% of Budget
001-000-000-576-20-49-08	Printing & Copying (Outside Vendors)	\$96.04	\$728.56	\$2,000.00	\$1,271.44	36.43%
001-000-000-576-20-49-60	Dues/Membershp/Subscriptions	\$0.00	\$1,398.22	\$6,000.00	\$4,601.78	23.30%
001-000-000-576-20-51-50	Background checks	\$174.00	\$638.00	\$2,500.00	\$1,862.00	25.52%
	Total Miscellaneous	\$718.94	\$1,718.74	\$27,500.00	\$25,781.26	6.25%
Intergovernmental Services						
001-000-000-576-20-51-02	Inspections (Fire Ext)	\$0.00	\$0.00	\$1,250.00	\$1,250.00	0.00%
001-000-000-576-20-41-11	SAO Audit	\$0.00	\$0.00	\$5,000.00	\$5,000.00	0.00%
001-000-000-576-20-51-03	B&O Tax/Agency (DOR)	\$8,005.45	\$12,629.31	\$8,250.00	(\$4,379.31)	153.08%
001-000-000-576-20-51-10	Services Contract (City of Des Moines)	\$0.00	\$280.00	\$5,000.00	\$4,720.00	5.60%
001-000-000-576-21-49-20	Permits and Fees (KCHD, CoDM, Cash Mgmt)	\$0.00	\$0.00	\$2,000.00	\$2,000.00	0.00%
001-000-000-576-20-51-00	Election Costs	\$0.00	\$22,044.66	\$20,000.00	(\$2,044.66)	0.00%
	Total Intergov Services	\$8,005.45	\$12,909.31	\$42,500.00	\$7,546.03	30.37%
Capital *						
001-000-000-594-76-41-01	Capital - Permits, Fees, Inspections	\$0.00	\$0.00	\$1,000.00	\$1,000.00	0.00%
001-000-000-594-76-41-02	Capital - Advertising	\$0.00	\$0.00	\$500.00	\$500.00	0.00%
001-000-000-594-76-41-03	Capital - Architects/Engineers	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
001-000-000-594-76-42-08	Filter Media	\$0.00	\$0.00	\$40,000.00	\$40,000.00	0.00%
301-000-000-397-00-00-00	Transfer From General Fund to Capital	\$0.00	\$0.00	\$75,000.00	\$75,000.00	0.00%
	Total Capitals	\$0.00	\$0.00	\$116,500.00	\$116,500.00	0.00%
	TOTAL ADMINISTRATION	\$26,707.82	\$140,876.58	\$346,250.00	\$200,765.88	40.69%
	TOTAL OPERATIONS	\$127,862.89	\$508,965.26	\$1,450,067.89	\$923,665.51	35.10%
	TOTAL CAPITAL	\$0.00	\$0.00	\$116,500.00	\$116,500.00	0.00%
GRAND TOTALS		\$154,570.71	\$649,841.84	\$1,912,817.89	\$1,240,931.39	33.97%

Target 41.67%



May 2024 REVENUES

ay	Reference	May 2024	YTD Balance	2024 Budget	Budget Balance
	General Fund Taxes				
001-000000-311-11-00-00	Property Taxes	\$84,276.92	\$638,558.61	\$0.00	\$0.00
001-000-000-311-11-00-01	Timber Harvest Tax	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-317-20-00-00	Leasehold Excise Tax	\$1,445.87	\$3,016.57	\$0.00	\$0.00
	Total General Fund	\$85,722.79	\$641,575.18	\$0.00	\$0.00
	Charges for Goods and Services				
001-000-000-347-60-00-00	Normandy Pk - Pool Use Fee (annual)	\$0.00		\$25,000.00	\$0.00
	Total Charges for Goods and Services	\$0.00	\$0.00	\$25,000.00	\$0.00
	Miscellaneous Revenues				
001-000-000-361-11-00-00	Investment Interest	\$6,191.88	\$31,260.10	\$0.00	\$0.00
001-000-000-367-00-00-01	Contributions/Donations (to Scholarships)	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-369-81-00-00	Cash Over/Shorts (Refunds)	\$0.00	\$0.00	\$0.00	\$0.00
001-000-000-369-81-00-02	Misc Revenue	\$687.66	\$106,074.07	\$0.00	\$0.00
001-000-000-369-81-00-03	MRP Cash Deposits	\$1,788.09	\$11,099.09	\$0.00	\$0.00
001-000-000-369-81-00-04	MRP Credit Card Deposits and Refunds	\$26,228.20	\$61,413.03	\$0.00	\$0.00
001-000-000-369-81-00-05	Reimbursements (Fitness Specialists)	\$429.00	\$519.00	\$0.00	\$0.00
	Total Revenue	\$35,324.83	\$210,365.29	\$0.00	\$0.00
	Capital Projects/Reserve				
301-000-000-397-00-00-00	Transfer from General Fund - Capital	\$0.00	\$0.00	\$75,000.00	\$0.00
001-000-000-397-00-00-00	Transfer from Capital Projects Fund	\$0.00	\$0.00	\$0.00	\$0.00
	Total Capital Projects/Reserve		\$0.00	\$75,000.00	\$0.00
	Grand Total Revenue	\$121,047.62	\$851,940.47	\$100,000.00	\$75,000.00

DES MOINES POOL METROPOLITAN PARK DISTRICT

Date: Thursday, June 20, 2024

To: District Board Commissioners

From: Scott Deschenes, District General Manager

Subject: Weekly Reports - Week Ending of May 24-June 14, 2024

WEEK ENDING MAY 24:

BOARD MEETING

Just a reminder that our board meeting will be this Tuesday, May 28 at 7pm. I will send out the agenda packet on Friday. I am meeting with the finance committee on Friday morning and will send out the packet afterwards, if there are any updates.

SAO

- Report: There were no edits by the edits deadline, but there is a finance committee meeting. Any changes will be updated in the agenda packet.
- Finance Committee Meeting: The finance committee is meeting on Friday at 9am to go over the annual report.
- Sharing Agreement: SAO has sent their annual request for data sharing documents. This is aside from our annual reporting. The deadline is June 14.

SERVER

The server was updated last week without our knowledge, and it created an issue with VisionMS (financial software), especially the report printing, which made the financial report, much more challenging this year. We should have reports back up this evening.

MESSAGE FROM STEMPER ARCHITECTS

I received the following message from Stemper about Tukwila Pool's aquatic feasibility study report. I included the email message for reference.

Hello Scott!

I hope you are doing well. How are things going for MRP? In case you haven't read this yet, our office saw some publications for Tukwila pool plans and costs...

<https://b-townblog.com/tukwila-pool-metropolitan-park-district-releases-aquatic-recreation-facility-feasibility-study-seeking-public-feedback/>

<https://tukwilapool.org/tukwila-mpd-info/vision/>

Seems that their costs are on par with current costs right now though they have more property to work with on their existing sight.

Again, hope all is well with you.

FEATURED RESEARCH

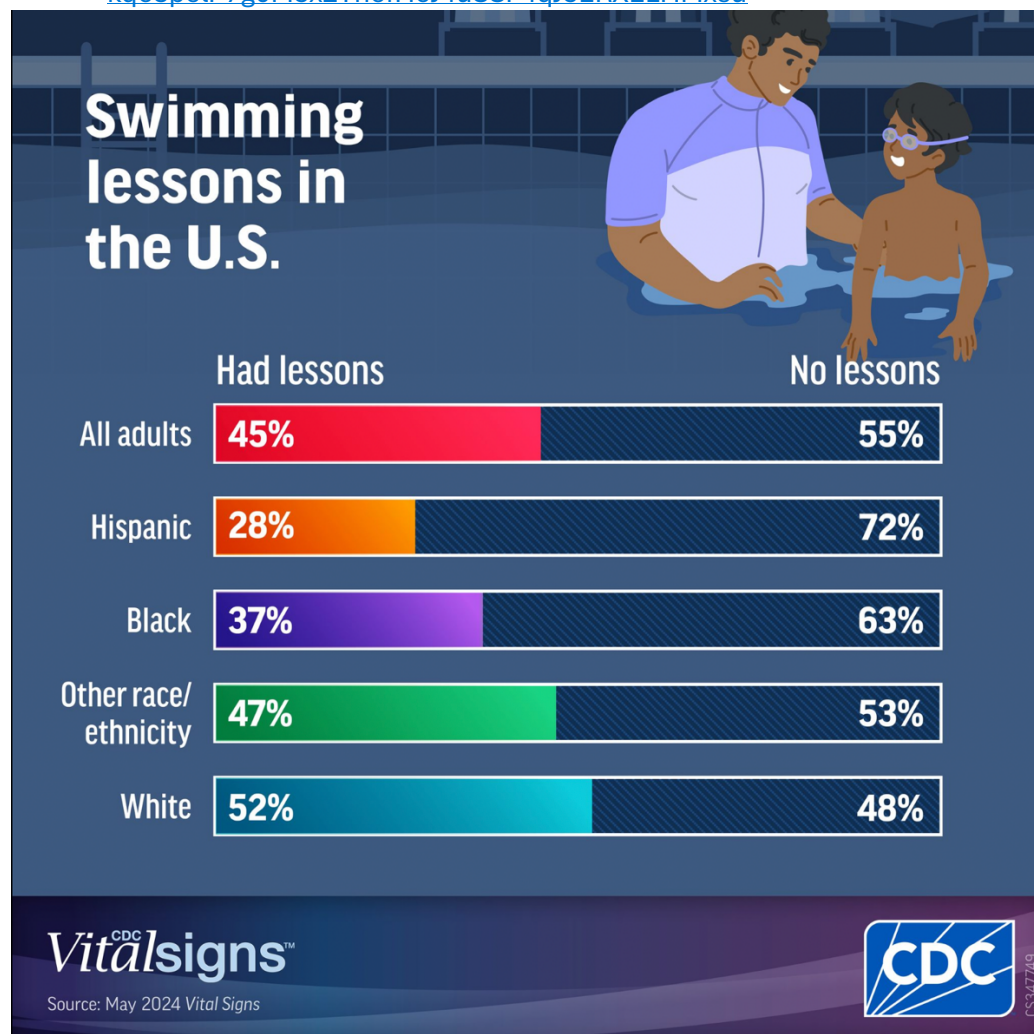
This article discusses liability and an organization setting its own swim lessons. The link is to the May E-Zine of Aquatics International magazine. Please see pages 16-20.

<https://lsc->

[pagepro.mydigitalpublication.com/publication/frame.php?i=822101&p=&pn=&ver=html5](https://lsc-pagepro.mydigitalpublication.com/publication/frame.php?i=822101&p=&pn=&ver=html5)

RESEARCH

- Supporting/Opposing Ballot Measures and/or Candidates (MRSC Insight Blog)
- <https://mrsc.org/stay-informed/mrsc-insight/may-2024/supporting-ballot-measures-candidates>
- Refugees find a new home in majority-immigrant Des Moines school (PBS Cascade)
- <https://crosscut.com/news/2024/05/refugees-find-new-home-majority-immigrant-des-moines-school>
- CDC Drowning Page (Facebook/CDC Website)- https://www.cdc.gov/vitalsigns/drowning/index.html?fbclid=IwZXh0bgNhZWOCMTAAAR3y44bg3a_b-h6ES5VhMq3Jf0DveTSW4cVEH1R-_CFRd9Yqyze7sSGYM8o_aem_AUK6Oa_uP70R_ACBltm415weqhdwXazoGcdp7ior5kdy3Nkqc3pelP7g0M5x2YhefHcJ4uSSF4qJ5ERXELHMxsu



MEMORIAL DAY

Just a reminder that all full-time employees have Monday, May 27 off for Memorial Day. The pool will be open regular hours.

WEEK ENDING MAY 31:

BOARD MEETING WRAP-UP

- Minutes: I will send out minutes from May 28's meeting early next week.
- Signatures: I sent signatures out on Thursday. I will post them early next week, if I have received all signatures.
- Lease to HSD: I sent the red-lined lease that was presented at the May 28 meeting to the school district. See section below for more information.
- Next Meeting: Just a reminder that we added a special meeting on Tuesday, June 18 at 7pm. I will send out information when the meeting gets closer.

HSD BOARD MEETING

I was notified by Highline Capital Facilities that their team needed more time to review our changes, and are moving the school board meeting our lease will be discussed back to July 10.

If anything changes, I will let you know.

SWIM LESSONS

This year we took another big step with growing our swim lesson capacity. This year swim lessons are being offered to over 400 with over two weekday class options of 2x/week. This is much larger than last year at the same time.

On Tuesday, May 29, we had 129 registrations on the first day of registration for new students. New student registration started on Thursday and there were still a number of spots available. We sent the email below for open spots on Thursday morning.

<https://createsend.com/t/d-0940B19D5EE37B542540EF23F30FEDED>

On Thursday, May 30, we had another 128 registrations. At 8pm (closing), we still had people that had not been called, so we put out messaging that people would be called back in the morning in the order they left messages.

This morning (Friday, May 31) staff are calling people back and we are still taking registrations. At 8am, we had around 290 people in lessons with a number of open spots in most levels, except levels 3, 4 & 5. The aquatics coordinator will work to maximize each lesson with the remaining registrations. With Saturday lessons starting tomorrow, the coordinator will cancel any classes with low registrants. This is low, but there might be a class or two depending on call backs this morning. There are openings on other days or times for most levels, so they will be given options.

We do have a few people on waitlists, but those are mostly for higher level classes or people that only want a specific day and time, and are not interested in other openings.

MEDICAL INCIDENT

We had a patron that had a medical incident at the pool on Wednesday night. The incident was not related to a rescue, but staff performed aid, 9-1-1 was called and the person was transported from

the pool. We have notified our insurance company about the situation. We do this anytime there is an incident that requires care.

SAO

- Report: I submitted the report before the deadline.
- Data Sharing: I am working with Linda to submit our annual reports. This is an annual process we need to complete. It is due by June 14.
- June 25 Meeting: An update on the report will be made at the June 25 board meeting.

RUBBER DUCKS/PUBLIC OUTREACH COMMITTEE

Gene has sent me an estimate for ducks for the event. I am going to try to schedule a Public Outreach Committee meeting for next week to discuss this and events for this summer.

https://www.amazon.com/Pieces-Rubber-Bathtub-Newborn-Birthday/dp/B0B152FN2Q/ref=sr_1_1_sspa?crd=7KQ70KM6CC6K&dib=eyJ2IjojMSJ9.s4FhQXKq8SIEIPAIr-edBpHEFitM1gXMoTH1eIHsFpJv0Ih7-HaYyUOgwnWvZJ-oGDWAMtFEOFWpafN1GMdJfIAU5B6osEZ0ZwAMy09at81SdODdWVR48ChfK9Y19nWn97LON0KIjbuinHz0f1goL9vk2-a8Iwe9TppKWbQj-y96GHBGBOEh0BdqEVR7Q4-lzzPkLXhfSBToRfFcoQnuGPT2HjunYhhvJS1ZmfKaWaUrgAdJ-6tXiw3lB67kYGb7OdeOuYLk8e123H7bsdoyz_TjS8Oi9vytcLW2EYmbz60.9Z5FbCZG-g-OrmpGO9k6I6PQSEvpjpdvvpNe0ngLsnY&dib_tag=se&keywords=rubber%2Bducks&qid=1717024833&sprefix=rubber%2B%2Caps%2C152&sr=8-1-spons&sp_csd=d2lkZ2V0TmFtZT1zcF9hdGY&th=1

CITY SCENE AD

Gene is also working on an ad for the Normandy Park City Scene. The deadline is June 7.

RESEARCH

- Mental Health and Parks and Recreation (NRPA Magazine) - <https://www.nrpa.org/parks-recreation-magazine/2024/june/mental-health-and-parks-and-recreation/>
- Shadow Seals: Seattle's swim team for people with physical disabilities (King 5) - <https://www.king5.com/article/news/community/facing-race/shadow-seals-swim-team-athletes-physical-disabilities/281-dc581bd1-05c1-4116-aa2d-4d1bfbdf30ab>
- Covid caused a lifeguard shortage. Some pools are still recovering (Wisconsin Public Radio) - <https://www.wpr.org/news/covid-caused-a-lifeguard-shortage-some-pools-are-still-recovering>

WEEK ENDING JUNE 7:

BOARD MEETING FOLLOWUP

- Minutes: I sent the board minutes out for edit on Wednesday, June 5. Please let me know if did not receive them. Please have all edits back by Wednesday, June 19 at noon.
- Special Meeting Information: Just a reminder that we have a special meeting on Tuesday, June 18. If you are unable to attend, please let me know. I also sent out the District GM Benefits request on Friday, June 7. If you did not receive that, please let me know.
- Next Board Meetings: Just a reminder that we have two scheduled meetings in June: June 18 (special meeting) and 25 (regular board meeting).

STROKE INCIDENT

Staff responded to a stroke incident last week. The woman was attending swim lessons and had a mini-stroke in the women's locker room. Staff acted immediately and contacted 9-1-1. The woman said that her doctor stated that if she wouldn't had been treated so quickly, that she might not be here. The woman brought the staff a plaque and lifesavers. I will share a picture that staff has in a future report.

SCHEDULE UPDATE

We updated our schedule twice over two weeks. The reason was that staff came back and allowed us to be open an hour later, plus we wanted to send out an email to water exercise participants closer to the start of their classes. We are hoping the additional open time will help lap swimmers and families have more swim time. See latest email notification below.

<https://createsend.com/t/d-0BD47FF8C9F799302540EF23F30FEDED>

SWIM LESSONS

We started the new session of swim lessons this week. We ended registration a couple of hours before each class. This is the first year we offered weekday swim lessons in June since pre-pandemic. We currently have 324 participants in swim lessons. Last year we offered Monday, Wednesday or Saturday classes (3x/week). This June we are offering Monday & Wednesday, Tuesday & Thursday, and Saturday options (5x/week). This reduces family and lap swims, so we have made the schedule change above.

Cancelled Classes: We ended up cancelling 11 total classes. We attempted to offer around 400 spots. Most were levels that already had multiple full classes. This is the first year we have offered lessons in June, and I have noticed from being in recreation programming for twenty years that people tend to drop off participation around the end of school year, but we will pick back up this summer. The classes were promoted as usual and on PeachJar for all Des Moines schools and area Kent and Federal Way elementary schools.

July Class Information: We will be putting out information sometime next week on July classes. We are finalizing the information to update the website and send out an email update.

LIFEGUARD CLASS

We will put out information on a summer lifeguard class next week. We are still finalizing the dates for the training. We will have about 5-6 internal/applicants taking the class, and will open the remaining spots to the public. I estimate sending this out on Monday or Tuesday.

HIGHLINE SCHOOL DISTRICT LEASE UPDATE

I put this in last week's report, but I want to make sure you are all aware that the Highline School District, school board meeting was pushed back to **July 10**. This may also change depending on where the lease negotiations. If anything changes, please let me know.

PUBLIC OUTREACH COMMITTEE MEETING

We had a public outreach committee meeting on Wednesday. We discussed summer events and promotions, future website RFQ, potential presentation to the school district and general outreach opportunities. We will discuss the Waterland Parade festivities including a booth at the children's festival on July 20 followed by the parade that evening. We are ordering 1,500 ducks to be handed out at the event, and will be working on giveaways for the booth too.

CAPITAL AND CONTRACTS MEETING

The Capital and Contracts Committee may have a meeting on Monday, June 10 to discuss a request from Best Starts from Kids. I will let you know more at the next meeting.

Best Starts for Kids Grant Request: Hello from Best Starts for Kids Capital,

We are following up regarding your Priority 1 application to get some clarification. We want to better understand your budget, and can get some clarity from the following:

1. A resubmission of your budget, showing updated funding sources. This will help us understand if any additional funds have been awarded for your project.
2. The County is not always able to meet applicant's maximum requests. If this is the case, would your organization accept an award at a lower amount than requested? If so, indicate the minimum amount(s) needed to move forward.

Please realize that this email is not indication of prospective award, but simply a request for further budget information. Please respond by 5PM on June 10, 2024, to be considered responsive.

Thanks,
Best Starts Capital

JUNETEENTH

Just a reminder that Juneteenth is a state holiday for full-time staff and will occur on Wednesday, June 19. I am working with staff to stagger the holiday, if they request to help balance staffing for swim lessons, and other regular programming occurring that day.

NOTARY

For cancelled warrants, we are required to have affidavits. Angela is looking into getting certified to provide this service.

OUT OF TOWN

Just a heads up that I will be out of town June 11-16. I will be reachable by email or phone, but may not have internet/phone access at all times.

MAINTENANCE

- Roof Peeling: I notified the school district that the roof patch is peeling again. They have not responded. This is the third notice and the second notice this year we have sent the school district this year about the roof peeling. The first time they sent out the roofing company, but we have not received any responses this year.
- Locker-room Pipe: I am not pushing a repair recommended by MacMiller and the project manager at this time. The repair is to fix a non-operational pipe in the men's locker room that was discovered during a routine maintenance inspection. We are trying to ascertain, if there are any dangers in not repairing the pipe, as we do not use it currently. The repair is estimated at an NTE of just under \$7k.
- Broken Toilet: We had the handicap stall toilet repaired and reinforced with shoring and extra stabilization to counteract weight, but it has broken again. Quentin is reaching out to the project manager and MacMiller to get it repaired.

DOUBLE CHARGES

Our registration was so busy on Thursday of last week that we had a couple of double-charges that were performed by the registration system. We contacted CivicRec to figure out what exactly happened. We discovered there was a latency issue that happened to occur at the same time there was an outage through Authorize.net . It seems to be an internal issue on their end, and is the first time this has happened in six plus years of using their software. We are working with CivicRec to notify them when we have a large registration in the future, and we are drawing up an internal process to address this issue, if it ever happens again. We will be issuing two refunds for the double payments. They will be issued later today.

SAO CYBER REPORTS

Linda and I met this week and finalized the reports to SAO for their remote access to VisionMS. I should have them out later today or early on Monday. The reports are due by June 14.

ACH PAYMENTS

We are testing out ACH payments on our utilities. We want to test the process out on a smaller scale to ensure we have proper tracking.

RESEARCH

- The value of lifeguards to our mission (Aquatics International)
- https://www.aquaticsintl.com/lifeguards/the-value-of-lifeguards-to-our-mission_o
- Reshaping recreation to meet modern demands (NRPA Magazine)
- <https://www.nrpa.org/parks-recreation-magazine/2024/june/reshaping-recreation-to-meet-modern-demands/>
- New aquatic center set to open in Montana in June (NRPA SmartBrief/The Electric)
- <https://theelectricgf.com/2024/06/05/new-aquatic-facility-set-to-open-late-june-city-amending-its-budget-holding-frog-slide-naming-contest/>
- Angle Lake to have lifeguards this summer (SeaTac Blog)
- <https://seatacblog.com/2024/06/05/lifeguards-will-be-on-duty-at-angle-lake-park-starting-june-15/>

WEEK ENDING JUNE 14:

JUNE 18 SPECIAL MEETING “SPECIAL TIME”

The special meeting on Tuesday, June 18 will be at a special time, 6:30pm. I sent out the meeting invite and agenda yesterday. If you did not receive it, please let me know.

JUNE 25 BOARD MEETING – EDR/MDR SECURITY PRESENTATION

Dallas Stewart, CMIT President, will be at the June 25 board meeting. I put him first on the agenda, after the consent agenda.

SCHOOL DISTRICT COMMUNICATION UPDATE

I spoke with a representative from the school district on a couple of items. Below is an update.

- Board Meeting Presentation/Lease Update: The school district has sent the lease out to stakeholders within their organization. They will no more by the deadline for comments on June 21. This is the date they will know if we will continue to have the July 10 school board meeting, or if the date will be postponed.

- Roof Warranty Repairs: The school district is working to have the repairs completed for the patchwork on the roof. The repairs should be under warranty and repaired soon.

JULY SWIM LESSON UPDATE

We posted the July swim lesson information on Thursday to the website and sent out information on the email blast. We posted the information to social media on Friday. Below is a link to the information.

<https://createsend.com/t/d-7284EB95EDCB92152540EF23F30FEDED>

LIFEGUARDING CLASS

We will have lifeguard classes on June 27-29. We put out the information out through email notifications, social media and Normandy Park requested flyers. We sent the flyer below, and I am posting it to PeachJar early next week.

<https://createsend.com/t/d-298E41F98BBD2EB82540EF23F30FEDED>

<image003.png>

BEST STARTS FOR KIDS GRANT

The Best Starts for Kids Grant Administrator asked us to resubmit their grant information. I met with the Capital and Contracts Committee and below is our response with their assistance.

First, you requested a resubmission of your budget showing updated funding sources to help you understand if any additional funds have been awarded for our project.

There are no additional funding sources, but I apologize for placing the \$810,000 under the wrong line of the budget, and I have moved it to Construction, Hard Costs (from Capital/Engineering). The updated budget is attached.

Second, you stated the County is not always able to meet applicant's maximum requests. If this is the case, would our organization accept an award at a lower amount than requested? If so, indicate the minimum amount(s) needed to move forward.

If the County is not able to meet our maximum request, we can counter to apply only the hard costs of \$810,000 plus state/local taxes of 10.1%, which total \$81,810.00, for a total contingency request of \$891,810.00. This counter request is only if King County does not have the ability to cover the complete original request of \$1,159,353.00. If it comes down to it, we will allocate \$100,000 from our capital reserve fund to cover the \$243,000 in the original budget for contingency costs, but this puts us in a position not to have funds to cover any contingency nor monies to cover other potential emergency repairs for the aging Mount Rainier Pool.

Our Pool District is small, with many capital needs for an almost 50-year-old facility (est. 1975). The Best Starts for Kids grant will help cover our air handling unit replacement, just one of three critical systems that could force an extended closure at the Mount Rainier Pool. The other two critical systems that could lead are our electrical and boiler/water tank systems, which require over \$1.3 million in additional fees. The Pool District does not currently have any monies to cover a breakdown of any of these systems, and we need your help to work towards replacing the 27-year-old air handling unit. It has shut our pool down for 15 days this year. Also, we have already used over \$75,000 in emergency repairs this

year on this and other projects. We will rely on our capital reserve to cover additional maintenance, as we still have over six months of operations until the next budget cycle.

Indoor pools, like Mount Rainier Pool, have limited access to grants, with many state grants dedicated to outdoor recreation. Also, our district has a limited taxation of under \$1.3 million annually. Swimming pools have low-cost recovery, and we are committed to providing affordable access to low-income families while ensuring a safe environment with plenty of safety, including free lifeguard and swim lesson instructor training. Lifeguarding is an essential job for many low-income residents to help their families and work out of poverty.

Finally, without our pool, residents of our community and the surrounding communities will lack water safety access, and contain some of the highest priority populations in the County, including low-income, limited or non-English speaking communities, immigrants, and groups that have faced historic and on-going systemic issues related to access to swimming ([read book Contested Waters](#)). We are also the largest employer for youth ages 15 and older in our community, which includes positions at our pool that could lead to lifeguarding and other first-responder careers. We cover training and certifications to ensure everyone in our community has equal access.

I appreciate your consideration,

P.S.-Thank you for this opportunity, and we look forward to hearing from you.

NORMANDY PARK CITY SCENE AD

Gene put the following ad together for the Normandy Park City Scene that should be coming out later this month.

<image002.png>

WCIA PROPERTY ASSESSMENT OF MOUNT RAINIER POOL

The WCIA recently processed a property assessment on the Mount Rainier Pool. Below is the email, and attached are the supporting documents. Let me know if you have any questions.

Good morning. Attached is the onsite property appraisal report from HCA. Please let me know if you have any questions or corrections regarding the report. I will input all the appraisal data onto the property schedule in Origami. The appraisal Replacement Cost New (RC), Property in the Open (PITO), and the Content values will be used. Note the appraiser comments under Building Notes at the bottom of the page on the Detail Report section (page 11 of the PDF).

The last page of the appraisal has a comparison report. SOV TIV (white column) is the Total Insured Value as shown on the schedule with WCIA before the appraisal. HCA TIV (orange column) is the Total Insured Value after the appraisal. This page is also attached as an Excel spreadsheet. I encourage you to review the appraisal report as the appraisal values will be reflected in the property assessment (premium) for next year. This appraisal report only shows appraised locations. The updated property schedule will be available in Origami once I input the appraisal data.

I will send a confirmation email after I have entered the appraisal data into Origami.

Please let me know if you have any questions.

Thanks,

SAO CYBER SHARING

With Linda's help we posted all VisionMS reports to the portal.

AQUATIC SPECIALTY SERVICES LUNCH & LEARN

Quentin and Emmitt attended Aquatic Specialties Lunch and Learn about new products and services on Monday, June 10. This event was free.

STROKE INCIDENT

Below is the picture I promised of what the woman brought in after the stroke incident.

<image001.png>

OUT OF OFFICE

Just a reminder that I will be out of the office between June 11-16.

JUNETEENTH (JUNE 19)

Just a reminder that Juneteenth is a state holiday. It will be celebrated on Wednesday, June 19. Full-time staff will be off that day, but I may choose to flex that day due to having a short window between the June 18 meeting and the agenda for June 25 coming out on Thursday, June 20. The Mount Rainier Pool will be open regular hours that day including swim lessons and water exercise.

RESEARCH

- Three rescue swimmers pull man from Lake Union (King 5)
- <https://www.king5.com/article/news/local/seattle/man-hospitalized-drowning-lake-union/281-5dc5b469-ce5e-45ee-85ff-26c98e0a80b3>
- City of Seattle and Red Cross join forces to promote water safety in Washington (Red Cross)
- <https://www.redcross.org/local/washington/about-us/news-and-events/news/red-cross-and-city-of-seattle-join-forces-to-promote-water-safet.html>
- Fatal pool incidents lead to reversal of lifeguard policy in Southern Nevada (8 News Now)
- <https://www.8newsnow.com/news/local-news/las-vegas-fitness-club-pool-death/>
- Safe Kids Missoula takes part in World's Largest Swim Lesson (News Talk KGVO)
- <https://newstalkkgvo.com/missoula-largest-swim-lesson/>



Des Moines Pool Metropolitan Park District

May 28, 2024

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:00 p.m. Also, present were Commissioners Dusenbury, and Campbell; and Aquatics Manager, Knox and District General Manager (GM) Deschenes; and residents, Gene Achziger and Patrice Thorell. Commissioner Stender was not present.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA – There were no adoptions nor modifications to the agenda.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – District GM Deschenes notified the board that Commissioner Stender was traveling and would not be present.

PUBLIC COMMENT – Gene Achziger notified the board that the Des Moines Legacy Foundation would be hosting the Bayside Ball on Saturday, June 8 at 6pm at the Des Moines Yacht Club. The event helps support non-profits including the Mount Rainier Pool. He invited the board members to attend.

CONSENT AGENDA

Commissioner Campbell moved to approve the Consent Agenda including the vouchers and electronic transfer requests processed in April totaling \$192,473.23. Commissioner Dusenbury 2nd. The motion passed 3-0.

OLD BUSINESS

7a. Board Vacancy

Des Moines resident, Patrice Thorell was the only applicant after two rounds of advertising the vacancy. Commissioner Campbell moved to appoint Patrice Thorell to Position #5 for the remainder of term, which will conclude when the next cycle of Des Moines Pool Metropolitan Park District positions are elected in November 2025. Commissioner Dusenbury 2nd. The motion passed 3-0.

7b. Board Committees

The board discussed updates to the board committees with Commissioner Thorell joining the board. Commissioner Thorell was appointed to the Capital and Contracts, and Public Outreach committees. Commissioner Thorell moved to approve Resolution 2024-04, Board Committees as amended. Commissioner Dusenbury 2nd. The motion passed 4-0. A signed copy of the resolution is available on the Governance page at mountrainierpool.com.

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or info@mtrainierpool.com.

**Des Moines Pool Metropolitan Park District
Meeting Minutes –5/28/2024**

7c. Summer Schedule

Aquatics Manager, Quentin Knox gave an update on the current pool schedule and updated summer pool schedule including swim lesson offerings.

7d. First Quarter Financial Report

The District GM gave an update on the 2024 first quarter financial report (January-March). A copy of the report is available in the May 28 agenda packet.

7e. Annual (2023) Financial Report

The District GM gave an update on the annual financial report, which was due May 29, 2024. The District GM stated that he needed to meet with staff, and may make some changes. A final copy of the report will be presented to the board at the June 25 board meeting. A draft copy of the report is available in the agenda packet.

NEW BUSINESS

8a. Sunbelt Controls Agreement (First Touch)

The District GM notified the board that Sunbelt Controls made updates to the air handling system for the pool, but recommended having remote access to the system. The District GM discussed the item with the district's IT consultant, CMIT, and CMIT recommends having a separate access point outside of the district's internal firewall for security. Sunbelt Controls is supposed to provide an agreement for a separate system that is estimated to be around \$3,000 per year. Due to an issue Sunbelt had with receiving information from a subcontractor, the estimate and proposed agreement were not available in time for the May 28 meeting. The District GM elected to keep the item on the agenda to inform the commissioners. An estimate with agreement will be provided at the June 25 board meeting.

8b. Cyber Security Updates (First Touch)

The District GM notified the board that CMIT is recommending Cybersecurity updates that would add an additional \$5,280 to the District's IT and Server contracts budget line items. The recommendations came back after EDR/MDR security was a portion of the Washington Cities Insurance Authority's annual cyber security survey that sets insurance rates for the district. The board requested CMIT send a representative to the next board meeting on June 25.

8c. Mount Rainier Pool Lease Extension

The District GM presented the revised lease the pool district put together in response to the Highline School District's comments. The District GM went over the proposed changes in the draft that is included in the May 28 agenda packet. The District GM informed the board that he was sending the agreement to the Highline School District for their review. The District GM also notified the board that the lease would be discussed at the June 17 Highline School District, school board meeting.

EXECUTIVE SESSION (CANCELLED)

9a. Performance of a Public Employee

The Board President announced the board would not need to go into an executive session to evaluate the performance of a public employee subject to RCW 42.30.140(4). The Board President gave a report about the evaluation meeting and form. The Board President suggested having a meeting to give the District GM better

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is holding hybrid meetings remotely and at the MRHS Library until further notice. The public may join meetings through the Zoom app. Logon information is published in each Meeting Agenda. Contact Scott Deschenes, District GM at scott.deschenes@desmoinespool.org if you have questions.

**Des Moines Pool Metropolitan Park District
Meeting Minutes –5/28/2024**

direction. The Board President directed Board Members to review the aquatics manager and financial reports and bring notes to the meeting.

The District GM went over his request for benefits. A copy of the report is available on file at the district offices.

After discussion, it was determined to schedule a special meeting on Tuesday, June 18 starting at 7 pm. The Board President requested the District GM send a copy of the proposal and see if Commissioner Stender is available to meet on June 18.

GOOD OF THE ORDER

Commissioner Dusenbury announced he would not be attending the June 25 board meeting.

ADJOURNMENT

With no further business the meeting was adjourned at 8:00pm.

UPCOMING MEETINGS

- June 18, 2024, Special Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)
- June 25, 2024, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)

Respectfully submitted by Scott Deschenes, District General Manager.

Des Moines Pool Metropolitan Park District Board of Commissioners

Commissioner Young

Commissioner Dusenbury

Commissioner Campbell

Commissioner Stender

Commissioner Thorell

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Special District Voucher Approval Document

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240502095904.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AQUATIC SPECIALTY SERVICES			8100-3	03/28/2024	\$1,666.38	MAR 2024 MONTHLY SERVICE
CANON FINANCIAL SERVICES, INC.			32425829	04/12/2024	\$62.94	APRIL 2024 CONTRACT CHARGE
COMCAST			04122024	04/12/2024	\$505.24	APRIL & MAY 2024 INTERNET BILL FOR MRP
GRAINGER			9065819469	03/26/2024	\$159.43	60 GAL TRASH BAGS FOR MRP
GRAINGER			9066110496	03/26/2024	\$41.40	GRN/YLW SCRUBBERS FOR MRP
GRAINGER			9078058691	04/08/2024	\$88.71	PAPER TOWELS FOR MRP
PRINT PLACE			34165	04/15/2024	\$23.37	PUNCH CARDS FOR APRIL POOLS DAY
PUGET SOUND ENERGY			04222024PSE	04/22/2024	\$22,143.31	APRIL & MAY 2024 UTILITY BILL
US BANK			04102024USB	04/10/2024	\$3,113.28	APRIL 2024 CREDIT CARD PAYMENT

DS



Special District Voucher Approval Document

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240503130602.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
AQUATIC SPECIALTY SERVICES			24433	02/26/2024	\$25,354.53	FEB 2024 BACKWASH/FILTER RUN PROJECT
CENTRAL WELDING SUPPLY			0002018051	04/30/2015	\$100.54	APRIL 2024 FAC FEE & HAZ MAT
DATAQUEST, LLC			23142	04/30/2024	\$174.00	BACKGROUND CHECKS FOR MRP NEW HIRES
DEPARTMENT OF RETIREMENT SYSTEMS			1611112	03/29/2024	\$25.00	MAR 2024 OASI PAYMENT
DEPARTMENT OF RETIREMENT SYSTEMS			03012024DRS2	03/01/2024	\$2,532.61	MAR 2024 2ND PAYMENT EMP BENEFITS
MACDONALD-MILLER FACILITY SOLUTIONS			SVC285937	01/17/2024	\$1,642.98	JAN 2024 NEW SPRING INSTALLATION
MACDONALD-MILLER FACILITY SOLUTIONS			SVC287539	01/31/2024	\$3,873.32	JAN 2024 HVAC REPAIR
MACDONALD-MILLER FACILITY SOLUTIONS			SVC292548	03/19/2024	\$604.73	MAR 2024 LOCKER ROOM URINAL REPAIR
MOUNTAIN MIST			005975573	04/29/2024	\$8.82	APRIL 2024 WATER COOLER RENTAL FEE
NORTHWEST LANDSCAPING SERVICES			CD50398587	05/01/2024	\$621.53	MAY 2024 LANDSCAPING SERVICE
PRINT PLACE			34186	04/26/2024	\$72.67	SWIM ACHIEVEMENT CARDS FOR MRP
SUNBELT CONTROLS			2027212	04/06/2024	\$3,839.92	APRIL 2024 MAINTENANCE BILLING
SUNBELT CONTROLS			5058708	01/18/2024	\$1,051.46	JAN 2024 POOL HEAT RECOVERY

DS



Special District Voucher Approval Document

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240510115100.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
575 INC			1141	05/02/2024	\$922.50	WEBSITE: TIME & MATS FOR UPDATES
CMIT SOLUTIONS EASTSIDE			12863	04/30/2024	\$1,586.00	APRIL 2024 IT SERVICES
CMIT SOLUTIONS EASTSIDE			12915	04/30/2024	\$228.70	APRIL 2024 TELCO SERVICES
COPIERS NORTHWEST			INV2823628	05/07/2024	\$99.05	APRIL 2024 COPIER FEES
FERNANDO CORTEZ			20240515FC89	05/15/2024	\$392.12	PAYROLL PE 5.15.2024
KENVIN LAI			20240515KL159	05/15/2024	\$16.41	PAYROLL PE 5.15.2024
LINDA RAY			LR202405-01	05/04/2024	\$396.78	APRIL 2024 CONSULTING SERVICES
SNURE LAW OFFICE			05012024SLO	05/01/2024	\$2,256.00	APRIL 2024 ATTONREY FEES
SUNBELT CONTROLS			2026317	01/06/2024	\$3,836.43	JAN 2024 MAINTENANCE BILLING
SUNBELT CONTROLS			5059969	03/28/2024	\$841.16	AHU REPAIR
ZEN 22015, LLC			06012024ZEN	06/01/2024	\$717.50	JUNE 2024 RENT FOR DISTRICT OFFICE

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Special District Voucher Approval Document

District Name: Des Moines Pool Metropolitan Park District

File Name: AP_DMPOLPRK_APSUPINV_20240517122132.csv

Payee (Vendor Name)	Vendor No.	Vendor Site	Invoice No.	Invoice Date	Inv. Amount	Description
CANON FINANCIAL SERVICES, INC.			329292939	05/12/2024	\$62.94	MAY 2024 CONTRACT CHARGE
DEPARTMENT OF RETIREMENT SYSTEMS			DRS202404_1	04/01/2024	\$2,220.53	APRIL 2024 DCP PAYMENT
GRAINGER			9096496030	04/23/2024	\$316.61	JANITORIAL SUPPLIES FOR MRP
GRAINGER			9112250569	05/08/2024	\$88.71	PAPER TOWEL SHEETS FOR MRP
GRAINGER			9112782819	05/08/2024	\$161.95	TRASH BAGS 60 GAL FOR MRP
GRAINGER			9118678474	05/14/2024	\$167.56	BLEACH FOR MRP
GRAINGER			9120438149	05/15/2024	\$13.03	DEGREASER FOR MRP
HIGHLINE WATER DISTRICT			04232024HWD	04/23/2024	\$700.10	APRIL 2024 WATER UTILITY

DS
JD

ELECTRONIC PAYMENT REQUEST FORM



King County

Department of Executive Services
 Treasury Operations Section
 KSC-ES-0710
 201 S Jackson St., Ste 710
 Seattle, WA 98104-3854
cash.management@kingcounty.gov

Payment Date 5/3/2024

PAYMENT INFORMATION

ACH Credit - Pay Code (BENXX, GENXX, PAYXX) _____
 ACH Debit - Pay Code (COLXX) _____
 Automatic Withdrawal

Book Transfer (Last 4 digits of the account) From _____ To _____
 Wire - Repetitive Wire Code _____

DISTRIBUTION INFORMATION

	Explanation / Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	BARS (7 digits)	Future (5 digits)	Amount
1	Dept of Revenue - Q4 2023 Late Payment	170950010			24219		57	7,884.84
2								
3								
4								
5								
6								
7								
8								
9								
10								

BANK INFORMATION FOR WIRE PAYMENTS (for non-repetitive wires only) Total 7,884.84


Payee _____ Address _____ City _____ State _____ Zip _____
 Bank Name _____ Routing Number _____ Account Number _____
 Reference _____

CONTACT & AUTHORIZATION (Certification of Payment - RCW 42.24.080)

Agency/Special Purpose District Des Moines Pool Metropolitan Park District
 Contact Name Scott Deschenes Title District General Manager Phone Number 206.429.3852 Email scott.deschenes@desmoinespool.org
 Signer Name Joe Dusenbury Title Clerk of the Board Phone Number 206.429.3852 Email mypeggsue@me.com
 Signature Joe Dusenbury Date 5/4/2024

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable, that the payment is just, due, and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
 Finance & Business Operations Division
 KSC-ES-710
 201 S Jackson ST Ste 710
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov

Payment Settlement Date 05/15/2024

PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ACH Debt Pay Code (COLXX) _____
 Automatic Withdrawal

Book Transfer (Last 4 digits of the account) From _____ To _____
 Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	Heartland PE 05-15-2024	170950010			24219		SD	33,874.89
2								
3								
4								
5								
6								
7								
8								
9								
10								
Total								\$ 33,874.89

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____

Bank Routing # _____ Bank Account # _____ City _____ State _____ Zip _____

Reference _____

CONTACT INFORMATION Typed or Printed

Contact Name Scott Deschenes, District Manager Organization Des Moines Pool Metropolitan Park District

Email scitt.deschenes@desmoinespool.org Phone # (206) 429-3852 Ext _____ Fax # _____


AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable, and that the payment is just, due, and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature Joe Duesenberry Title Clerk of the Board Date 5/9/2024

Print Name Joe Duesenberry Phone # (206) 429-3852 Email mypeggysue@me.com

ELECTRONIC PAYMENT REQUEST FORM



Department of Executive Services
 Finance & Business Operations Division
 KSC-ES-710
 201 S Jackson ST Ste 710
 Seattle, WA 98104
 Email: cash.management@kingcounty.gov

Payment Settlement Date 05/31/2024

PAYMENT INFORMATION

ACH Credit Pay Code (BENXX, GENXX, PAYXX) _____
 ACH Debt Pay Code (COLXX) _____
 Automatic Withdrawal

Book Transfer (Last 4 digits of the account) From _____ To _____
 Wire Repetitive Wire Code _____

Line	Explanation/Description	Fund (9 digits)	Project (7 digits)	Cost Center (6 digits)	Account (5 digits)	Bars (7 digits)	Future (5 digits)	Amount
1	Heartland PE 05-31-2024	170950010			24219		SD	36,267.97
2								
3								
4								
5								
6								
7								
8								
9								
10								
Total								\$ 36,267.97

PAYEE INFORMATION

Company _____ Address _____ City _____ State _____ Zip _____

BANK INFORMATION FOR WIRE PAYMENTS

Bank Name _____ Name on Bank Account _____

Bank Routing # _____ Bank Account # _____ City _____ State _____ Zip _____

Reference _____

CONTACT INFORMATION Typed or Printed

Contact Name Scott Deschenes, District Manager Organization Des Moines Pool Metropolitan Park District

Email scitt.deschenes@desmoinespool.org Phone # (206) 429-3852 Ext _____ Fax # _____

AUTHORIZATION Certification for Payment (By Authorized Signer) RCW 42.24.080

I, the undersigned, do hereby certify under penalty of perjury, that the payment is due and payable, and that the payment is just, due, and unpaid obligation, and that I am authorized to authenticate and certify to said payment.

Signature Joe Duesenberry Title Clerk of the Board Date 5/29/2024

Print Name Joe Duesenberry Phone # (206) 429-3852 Email mypeggysue@me.com

Des Moines Pool Métropolitain Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 7a Assigned to: District GM Meeting Date: June 25, 2024

Under: Old Business Attachment: Yes

Subject: Cyber Security Updates (first touch)

Background/Summary:

The following item was introduced at the January 23, 2024, board meeting, and no action was decided at that meeting. CMIT has again recommended that we make the following changes to our security for the district's 12 contracted licenses/workstations and our server.

The recommendation came after completing Washington Cities Insurance Authority's (WCIA) Cyber Survey. WCIA is recommending more controls at the endpoint on users' laptops, desktops and servers. CMIT put the following recommendation together in response.

The district has contracted CMIT since 2017. They provide services for all our workstations, server, and overall systems at the pool and administration offices. They also help ensure PCI compliance and comprehensive security for our district. As of May 2024, there have been no cybersecurity intrusions since they started providing services.

In January 2024, their president and owner sent out a recommendation for updates and later sent an email with how much this would affect our organization.

Attached are the email, summary, and financial impact on the organization.

If the board wishes to move forward, the District General Manager will request an agreement for the additional services.

UPDATE: CMIT President, Dallas Stewart will be present to discuss the proposed updates.

Fiscal Impact: This would add up to an additional \$5,280 to the budget. (Depending on when it is instituted.) See attached total financial breakdown for more information.

Proposed Motion: Motion depends on discussion.

Reviewed by District Legal Counsel: Yes _____ No _____ Date: N/A

Two Touch Rule: To Be Determined Committee Review
5/28/2024 First Board Meeting (Informational)
6/23/2024 Second Board Meeting (Action)

Action Taken: Adopted _____ Rejected _____ Postponed _____

Follow-up Needed: Yes _____ No _____ **Report back date:** _____

Notes:

- Total Financial Breakdown (attached)
- Email from CMIT President (attached)
- Estimated Fee Increases from CMIT President (attached)
- [Cybersecurity Resources for Local Governments-MRSC \(link\)](#)

CMIT Proposal Effects on 2024 Budget DES MOINES POOL METROPOLITAN PARK DISTRICT

Below are the budget impacts of the proposed upgrades to the 2024 budget. The budgeted amounts are for an entire year.

	2023 Actuals	2024 Budgeted	Additional Fees	Totals	Total Over Budget	% of Budget
IT Admin/Comp Svcs	\$22,499.15	\$25,000.00	\$5,040.00	\$27,539.15	\$2,539.15	110%
IT Server/Hosting	\$2,782.20	\$4,000.00	\$240.00	\$3,022.20	(\$977.80)	76%
TOTALS	\$25,281.35	\$29,000.00	\$5,280.00	\$30,561.35	\$1,561.35	105%

This information was updated for the May 28, 2024 Board Meeting.

Subject: Cyber Insurance and New IT Challenges
Date: Saturday, January 6, 2024 at 11:19:24 AM Pacific Standard Time
From: Dallas Stewart
To: Dallas Stewart
Attachments: image001.png, image002.png, image003.jpg, image004.png, image005.png, image006.jpg

Hi All and Happy New Year !!

Many of you have seen the recent changes coming to your companies in regard to extensive questionnaires now presented by your Cyber Insurance companies in order to renew those policies. What used to be a ½ page of questions is now extending into 10 plus pages of detailed analysis to determine what is done with your IT environment to help protect it from new security challenges developed every day by dark web hackers. The line of questioning presented by these insurance providers is pushing down a route that requires even more management of endpoint desktops from a security monitoring standpoint. On the questionnaires you will start to see acronyms like EDR, MDR, XDR and SIEM. All of these are focused on tracking every detailed event that takes place on your computers, servers and routers. If you would like a further description of these Acronyms, keep reading after the next few paragraphs as I have attempted to include an overview.

As most of you recall, we switched our management platform early last year. This was done to better position CMIT Solutions to enable these new security monitoring features as they become available. We now have them enabled, tested and running on several clients with great success. I do need to point out these security offerings are above and beyond the endpoint management currently in our managed service offering included in your monthly management. Pricing for the basic offerings are as follows:

CMIT Offering	Secure Essentials	Secure Pro	Secure Ultra
Solution	EDR	MDR 24x7 SOC + Remediation	XDR 24x7 SOC + Remediation
Included	End Point Detection with manual intervention (not immediate, just alerting to an issue)	EDR + SOC (vendor real-time remediation) also includes O365 monitoring	Same coverage as Secure Pro MDR but includes best in class Sentinel1 Complete + Sentinel1 Vigilance (best in class SOC) also includes O365 monitoring
Price	\$15 per endpoint	\$20 per endpoint	\$35 per endpoint

I would like to schedule some time with you to go over the offerings, what they really mean to your organization and what might be the best option in terms of your business requirements and legal obligations (state and federal) given the industry your company is in.

We are also currently testing a product which will monitor activity against your email domain settings to determine any actions that may compromise email whereby bad actors attempt to impersonate email coming from your domain. This offering appears to be in the price range of \$20 per month per domain owned. We can discuss this option during our session as well.

Please let me know if you have interest in meeting regarding this and the best times that might work for scheduling purposes.

Extended Reading on EDR, MDR and XDR

I lifted this from an online article but thought it would help to further explain the differences from the industry perspective:

Detecting, mitigating, and eliminating cybersecurity threats must be a top priority for modern businesses. As many organizations have embraced a hybrid, dispersed workforce, many employees are using personal devices to perform daily work tasks that are often connected through unprotected networks. This shift has led to a surge in the number of ransomware attacks, data breaches, and online scams. In turn, businesses are looking for modern and holistic security monitoring, and detection and response solutions that provide coverage well beyond traditional malware protection software.

As many companies and executives begin to explore the world of cybersecurity solutions, they are finding themselves overwhelmed by the broad spectrum of technologies, solutions, and services that are available. In this blog, we'll discuss the difference between three leading types of security monitoring, detection, prevention, and response solutions: EDR, MDR, and XDR.

EDR, MDR, XDR: Decoding the Differences

Understanding your unique business, IT, and regulatory compliance requirements and comparing that to the differences between endpoint detection and response (EDR), [managed detection and response \(MDR\)](#), and extended detection and response (XDR) will help you navigate through the technology and security provider selection process.

Endpoint Detection and Response (EDR)

EDR is software designed to help organizations identify, stop or prevent, and react to threats or attacks that manifest through endpoint devices (mobile, laptops, desktops, tablets, etc) that have bypassed other defenses. Like other endpoint security software, EDR is deployed by installing agents on endpoints and can be managed through locally deployed software (on premise) or via a cloud-based portal (software as a service).

EDR solutions can detect threats that are designed to evade regular antivirus software. They're ideal for companies that have a remote workforce or that have a critical need to constantly protect and monitor distributed endpoints.

According to Gartner, more than 50% of enterprises¹ will replace legacy security software with EDR solutions and endpoint protection platforms (EPP) by the end of 2023.

The majority of EDR offerings that are being sold in the market today can only ingest logs and security events from the devices that their software agents have been deployed on. This means the EDR platform's ability to detect, protect-stop, and respond to attacks and threats across the entire network is limited to endpoints. This results in partial security monitoring, detection, and response and can leave other areas of the IT network open to attack.

Managed Detection and Response (MDR)

MDR is an advanced managed security service that includes 24/7 monitoring, alerting, and threat or attack response support provided by highly trained, experienced, and certified security operations center (SOC) staff. These resources typically leverage a security information and event management (SIEM) platform that ingests and correlates log files from various IT devices across the network, including mission critical applications and 3rd party cloud environments. The SIEM enables the security operations team to discern between what is a real threat and what is not (a false positive). This is accomplished by integrating third party threat intelligence and feeds (from the industry and federal agencies) into the SIEM, where the indicators of compromise (validated threat and attack intelligence) is combined and compared to the log files being generated from within the client's environment. The underlying hardware, SIEM and ticketing software, and operational processes and procedures are outsourced (at a fraction of the cost of building this capability internally) and is typically maintained by a managed security services provider (MSSP), like [Vertek](#).

Advanced MSSPs like [Vertek](#) go beyond basic monitoring, alerting, reporting and response services and can provide advanced threat research, forensic analysis, proactive threat hunting, customized reporting, analytics, intelligence, and incident analysis and response support to help remove risk from the client's environment or to recover from an attack or breach.

MSSPs offer a diverse assortment of cybersecurity tools, including intrusion detection systems, network traffic analysis, SIEM, endpoint detection, and more. MDR services are suitable for organizations that lack a dedicated cybersecurity team, or wish to outsource the security operations function and allow their internal team to focus on more strategic activities.

Even if your company already has an in-house security team, MDR solutions can prevent your employees from being

diluted or buried with threat research and analysis tasks or tuning, managing, and maintaining the SIEM and ticketing platforms. Advanced MDR providers like [Vertek](#) can also help prevent alert fatigue and burn out, something that over 84% of security teams are reporting. Finally, advanced MDR providers like [Vertek](#) will tailor their services according to a client's [cybersecurity goals and requirements](#).

Extended Detection and Response (XDR)

XDR is a term developed by analysts such as Gartner and vendors within the industry to describe SaaS-based threat detection and incident response platforms that leverage analytics and automation to detect, hunt, and validate current and future threats across your network and systems. XDR is often a vendor-specific platform that integrates numerous security software platforms and services that brings all of those components together under a single solution.

These XDR solutions take you beyond just EDR and other typical detective controls by providing a full view of threats across your organization. They use a combination of automation and machine learning to provide security teams with reliable, context-rich alerts.

Dallas Stewart

Principal

www.cmitsolutions.com/bellevue

18 168th Ave NE • Bellevue, WA 98008

Work Phone – 425.495.2214

Cell Phone – 425.697.0115

Toll Free - 1.800.399.CMIT

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From: Dallas Stewart dstewart@cmitsolutions.com
Subject: FW: Cyber Insurance and New IT Challenges
Date: January 17, 2024 at 12:51 PM
To: scott.deschenes@desmoinespool.org



Here is the breakdown of what the monthly impact would be.

	Workstations & Servers	Secure Pro		Secure Ultra	
xDR Protection	12 machines	\$20 per month	\$240	\$35 per month	\$420
Domain Protection	1 domain	\$20 per month	\$20	\$20 per month	\$20
Total			\$260		\$440

Secure Pro comes with MDR 24x7 SOC + Remediation - EDR + SOC (vendor real-time remediation) also includes O365 monitoring

Secure Ultra comes with Secure Pro MDR but includes best in class Sentinel1 Complete + Sentinel1 Vigilance (best in class SOC) also includes O365 monitoring

Dallas Stewart

Principal

www.cmitsolutions.com/bellevue

18 168th Ave NE • Bellevue, WA 98008

Work Phone – 425.495.2214

Cell Phone – 425.697.0115

Toll Free - 1.800.399.CMIT



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From: Dallas Stewart <dstewart@cmitsolutions.com>

Sent: Monday, January 08, 2024 5:49 AM

To: Dallas Stewart <dstewart@cmitsolutions.com>

Subject: Cyber Insurance and New IT Challenges

Hi All and Happy New Year !!

Many of you have seen the recent changes coming to your companies in regard to extensive questionnaires now presented by your Cyber Insurance companies in order to renew those policies. What used to be a 1/2 page of questions is now extending into 10

Des Moines Pool Métropolitain Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 7b Assigned to: District GM Meeting Date: June 25, 2024

Under: Old Business Attachment: Yes

Subject: HSD Lease Update

Background/Summary:

The District GM will give an update on discussions with the Highline School District on the lease for Mount Rainier Pool.

Fiscal Impact: N/A

Proposed Motion: Motion depends on discussion.

Reviewed by District Legal Counsel: Yes _____ No _____ Date: N/A

Two Touch Rule:

To Be Determined Committee Review
5/28/2024 First Board Meeting (Informational)
To Be Determined Second Board Meeting (Action)

Action Taken: Adopted _____ Rejected _____ Postponed _____

Follow-up Needed: Yes _____ No _____ Report back date: _____

Notes:

- No attachments.

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 7c Assigned to: Board President

Meeting Date: June 25, 2024

Under: Old Business

Attachment: None

Subject: Board Roles

Background/Summary:

The Board of Commissioners will be discussing the roles of board members.

Fiscal Impact: Determined by discussion.

Motion: Determined by discussion.

Reviewed by District Legal Counsel: Yes No Date: N/A

Two Touch Rule:

<u>N/A</u>	Committee Review
<u>06/18/2024</u>	First Board Meeting (Informational)
<u>To be determined</u>	Second Board Meeting (Action)

Action Taken: Adopted Rejected Postponed

Follow-up Needed: Yes No Report back date: _____

Notes:

No Attachments.

Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 7d Assigned to: Board President

Meeting Date: June 25, 2024

Under: Old Business

Attachment: None

Subject: District General Manager Compensation

Background/Summary:

The Board of Commissioners will be discussing the District General Manager's compensation.

Fiscal Impact: Determined by discussion.

Motion: Determined by discussion.

Reviewed by District Legal Counsel: Yes X No _____ Date: Various

Two Touch Rule:

N/A Committee Review
02/20/2024 First Board Meeting (Informational)
To be determined Second Board Meeting (Action)

Action Taken: Adopted _____ Rejected _____ Postponed _____

Follow-up Needed: Yes _____ No _____ Report back date: _____

Notes:

Attachments-
- District General Manager Request

Subject: June 18 Special Meeting Supporting Paperwork to Board
Date: Friday, June 7, 2024 at 11:47:41 AM Pacific Daylight Time
From: Scott Deschenes
BCC: commishshane@yahoo.com, Holly Campbell, Joe Dusenbury, Shane Stender, Patrice Thorell
Attachments: PDF - District GM Updated Request 06062024(79).xlsx - Read-Only.pdf

Dear Board,

The spreadsheet that I presented at the May 28 board meeting is attached. After the discussion, I made a few changes to better explain the request.

The District General Manager is seeking full benefits for himself and his spouse through the Association of Washington Cities (AWC) and a 4% increase in his retirement contribution from 16% to 20% through the State of Washington Department of Retirement Systems.

First, the highlighted yellow section outlines the monthly and annual pre-tax contributions for AWC Healthfirst 500 (medical), Delta Dental (dental), and VSP (vision). An employee and their spouse's annual contribution is \$21,768.48. This contribution would be made pre-tax and taken directly from payroll.

Second, the green highlighted section indicates the annual contribution difference for retirement through the State of Washington Department of Retirement Systems' Deferred Compensation Program (DCP), a pre-taxed retirement savings program. Currently, the district pays 16%, and the District GM is requesting this be raised to 20%. The requested difference is \$3,681.00 (a 4% increase), and it is also pre-tax.

Third, the District General Manager has yet to receive a raise or cost-of-living allowance (COLA) since 2017. The orange-highlighted section details the pay, benefits, and total pay allocation if the District General Manager had received COLA allocations each year through 2024.

Fourth, the blue highlighted section outlines the total increase request of \$25,449.48, including full health benefits for the employee (AWC) and their spouse and a 4% increase in retirement contributions from 16% to 20% (DCP).

Fifth, the pink highlighted section presents the current total pay and the requested pay.

This information will be reviewed at our special meeting on **Tuesday, June 18 at 7pm**. Please get in touch with me if you have any questions about the request.

I appreciate your consideration,

Scott Deschenes, District GM
Des Moines Pool Metropolitan Park District/Mount Rainier Pool
22722 19th Avenue So.
Des Moines, WA 98198
206.429.3852

Please be aware that I will be out of the office June 11-16.

UPDATED DISTRICT GM REVIEW REQUEST (06/06/2024)

HEALTH BENEFITS

Benefit Plans	Per Month		Annual	
	Employee	Empl + Partner	Employee	Empl + Partner
AWC Healthfirst 500	\$ 853.12	\$ 1,714.32	\$ 10,237.44	\$ 20,571.84
Delta Plan C, Ortho III	\$ 47.44	\$ 77.80	\$ 569.28	\$ 933.60
Vision	\$ 10.96	\$ 21.92	\$ 131.52	\$ 263.04
Totals Per Month/Year	\$ 911.52	\$ 1,814.04	\$ 10,938.24	\$ 21,768.48

RETIREMENT

Retirement (Def Comp)	Current Pay Rate	Current (16%)	Requested (20%)	Total Request Difference
2017 Agreement	\$ 92,025.00	\$ 14,724.00		
2024 Request	\$ 92,025.00		\$ 18,405.00	
Difference (Request)				\$ 3,681.00

COST OF LIVING INCREASES 2018-2024*

RATE	%	Rate w/ COLA Increase	16% Benefits	Total Pay Including Benefits
2017	N/A	\$ 92,025.00	\$ 14,724.00	\$ 106,749.00
2018	2.8%	\$ 94,601.70	\$ 15,136.27	\$ 109,737.97
2019	1.6%	\$ 96,115.33	\$ 15,378.45	\$ 111,493.78
2020	1.3%	\$ 97,364.83	\$ 15,578.37	\$ 112,943.20
2021	5.9%	\$ 103,109.35	\$ 16,497.50	\$ 119,606.85
2022	8.7%	\$ 112,079.86	\$ 17,932.78	\$ 130,012.64
2023	3.2%	\$ 115,666.42	\$ 18,506.63	\$ 134,173.05

*Does not include any merit increases.

TOTAL INCREASE REQUEST	\$ 25,449.48
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	Current	Requested
PAY DIFFERENCE	\$ 106,749.00	\$ 132,198.48

Waterland Festival Participation Notes

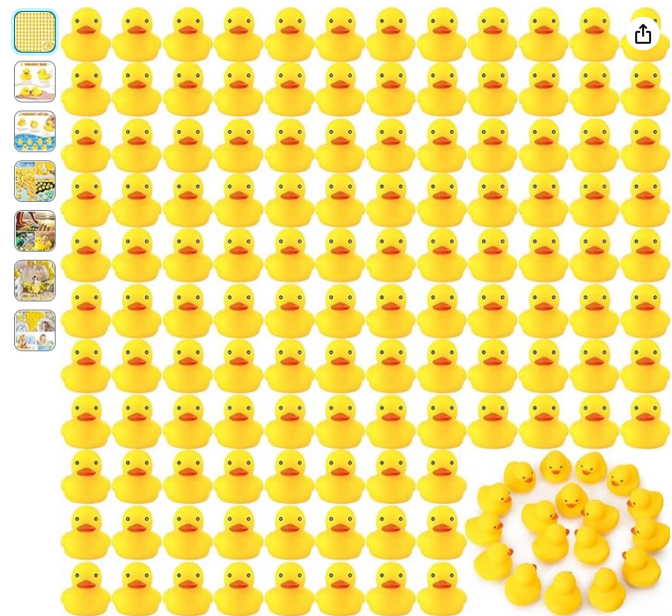
- **MRP Hours/Services on July 20:** Mount Rainier Pool will be open regular hours on Saturday, July 20. This includes having swim lessons at regular hours.
- **Waterland Kids Festival:** We will have a booth from Noon-4pm. The District GM and Gene Achziger will setup a booth.
 - Location: Des Moines Beach Park (Setup at 11:30am)
 - We could use one to two board members to help with this event (if interested).
 - Note- Lifeguards may be a little late for event due to teaching swim lessons up to Noon that day.
 - Gene suggested these ducks to hand out for the event.
- **Waterland Parade:** We will have two floats: one in the children's parade and one in the full parade. Each year most staff usually start at the children's parade site and then walk back and participate with the adult (main float).
 - Parade Timeline-
 - 5pm – Kids Parade Staging (Red Robin parking lot, 22705 Marine View Dr. S.)
 - 5pm -- Staging for Full Parade (Des Moines Elementary - 23801 16th Ave S)
 - 5:30pm – Start of Kids Parade
 - 6pm – Start of Full Parade – parade goes to Dollar Tree parking lot
- **Pizza Party/Feed:** After the event, we will have a pizza party outside of the district offices at 2205 Marine View Dr South.

GIVEAWAY RUBBER DUCKS

KIDS FESTIVAL



WATERLAND PARADE



Des Moines Pool Metropolitan Park District

AGENDA ITEMS SUMMARY SHEET

Agenda Item #: 9 Assigned to: Board President Meeting Date: 06/25/2024

Under: Meeting End Attachment: None

Subject: Good of the Order

Background/Summary:

1. Good of the Order: Around the table for board and staff to share any updates outside of the regular business on the agenda.

2. Next board meeting (unless special meeting scheduled):

- *July 23, 2024, Regular "Hybrid" Board Meeting, 7:00 p.m., Location DMPMPD Office (22015 Marine Drive So. #2B, Des Moines, WA)*

3. *End of Meeting:*

Fiscal Impact: _____

Proposed Motion: No motion necessary.

Reviewed by Legal Counsel: Yes _____ No _____ Date: N/A

Two Touch Rule:	<u>N/A</u>	Committee Review
	<u>N/A</u>	First Board Meeting (Informational)
	<u>N/A</u>	Second Board Meeting (Action)

Action Taken: Adopted _____ Rejected _____ Postponed _____

Follow-up Needed: Yes _____ No _____ Reporting Back Date: _____

Notes:

- No attachments.