



Des Moines Pool Métropolitain Park District

January 27, 2026

7:00 p.m.

Hybrid (DMPMPD District Office and Remote Online)

MINUTES REGULAR MEETING

CALL TO ORDER/ROLL CALL

President Young called the meeting to order at 7:00 p.m. Also, present were Commissioners, Dusenbury, Fortine, Stender, District General Manager Deschenes, Clerk Melum, Aquatic Manager Knox and resident Achziger. Commissioner Campbell joined the meeting at 7:01pm.

PLEDGE OF ALLEGIANCE – Commissioner Dusenbury led the flag salute.

ADOPTION/MODIFICATIONS OF AGENDA – District GM Deschenes announced that an updated agenda including missing Q4 aquatics manager report data was sent out a few hours prior to the start of the meeting and that the website was updated accordingly. There were no additions to the new agenda. Commissioner Dusenbury moved to approve the modification of the agenda. Commissioner Stender 2nd. Motion passed 4-0. Commissioner Campbell arrived right after the vote was taken.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – District GM Deschenes announced that the Mount Rainier Pool would be closed on Thursday, January 29, 2025, for repairs to the backflow prevention system. District GM Deschenes did mention that Thursdays are the slowest business day of the week for the pool.

District GM Deschenes announced that Aquatic Manager Knox was recognized in the Parks & Recreation Magazine's February 2026 issue and NRPA's 30 under 30 young professional network spotlight. District GM Deschenes shared the article that featured Aquatic Manager Knox's photo and a tribute to his crowning achievements in aquatics and recreation. District GM Deschenes nominated Aquatic Manager Knox for this well-earned achievement.

PUBLIC COMMENT – Resident Gene Achziger announced the new Des Moines city mayor, that he was the new deputy mayor and that he has also been appointed as the liaison for the pool district. The board was delighted and thought this was a great fit.

6a. CONSENT AGENDA

Commissioner Campbell had some questions regarding the consent agenda's financial report revenue report for November and December that District GM Deschenes was able to answer. Once all the questions and concerns were answered Commissioner Campbell moved to approve the consent agenda including vouchers and electronic transfer requests processed in December 2025 totaling \$99,688.12. Commissioner Dusenbury 2nd. The motion passed Unanimously, 5-0.

22015 Marine View Drive South, Suite 2B, Des Moines WA 98198 (Physical Location)

22722 19th Avenue South, Des Moines, WA 98198 (Mailing Address)

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meetings are being held hybrid including remote access to give the community more access options. See the information above to join a meeting. If you have any questions, please contact Scott Deschenes, District General Manager at 206.429.3852 or info@mtrainierpool.com.

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OLD BUSINESS

7a. Resolution 2026-01 Board Officers

District GM Deschenes presented Resolution 2026-01 Board Officers the board the board and reminded the board of the discussion held at the December 9th board meeting, during which Shane Young was re-elected as Board President for 2026, and Commissioner Holly Campbell was elected Clerk of the Board for 2026.

Commissioner Dusenbury moved to approve Resolution 2026-01 Board Officers. Commissioner Campbell 2nd. The motion passed unanimously, 5-0.

7b Resolution 2026-02 Board Committees

District GM Deschenes presented Resolution 2026-02 announcing Board Committee assignments. He explained that Commissioner Fortine was assigned to the same committees previously held by former Commissioner Thorell and noted that the committee assignments would remain in effect for all of 2026 unless the Board wished to make changes. President Young asked if the Board was satisfied with the committee assignments, and all members expressed agreement.

Commissioner Campbell moved to approve Resolution 2026-02. Commissioner Dusenbury seconded. The motion passed unanimously, 5-0.

7c. Resolution 2026-03 Meeting Schedule

District GM Deschenes presented Resolution 2026-03 outlining the 2026 regular Board meeting schedule. He explained that meetings were initially scheduled for the fourth Tuesday of each month from January through October and the second Tuesday in November and December to accommodate work schedules and holidays. Following further discussion, it was determined that meetings could instead be held on the fourth Tuesday of each month throughout the entire year.

Commissioner Fortine moved to approve Resolution 2026-03 Meeting Schedule. Commissioner Campbell 2nd. The motion passed unanimously, 5-0.

7d Policy 101 Bylaws Review

District GM Deschenes reviewed the proposed updates to Policy 101, Bylaws, which were first presented at the December 9 board meeting. Two items were removed from the policy: references to board meetings being held at Mount Rainier High School, as the District no longer meets at that location, and references to remote participation labeling, as remote participation has become standard practice for Board meetings, with the exception of the District GM.

Commissioner Campbell 2nd. The motion passed unanimously, 5-0.

7e Q4 Aquatics Manager Report

Aquatics Manager Knox presented the 2025 Quarter 4 (October 1 – December 31) report for the Mount Rainier Pool. The complete report is included in the January 27 meeting packet. The presentation covered attendance swim lessons, daily admissions, maintenance projects and results from the online Mount Rainier Pool survey.

7f. Engineer (Architect) of Record Update

District GM Deschenes provided an update on the Engineer of Record item. He reviewed areas of concern previously discussed at the December 9 meeting, shared feedback received from the State Auditor's Office and discussed available options. He reiterated the rationale for selecting the proposed firm and engineer/architect and reviewed

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key points of the agreement, emphasizing that the Board would retain approval authority for all projects. District GM Deschenes also agreed to expand the interview process to include additional firms if requested by the Board. The Board discussed concerns regarding the cost-of-services cap included in the consultant agreement. It was decided that the cap would be removed and addressed within individual contracts as work is authorized. Following discussion, the Board determined that interviewing additional firms was unnecessary and that the firm selected by District General Manager Deschenes was a good fit.

Commissioner Campbell moved to approve the updated Engineer of Record agreement with Schemeta Engineers. Commissioner Dusenbury 2nd. The motion passed unanimously, 5-0.

7g. Resolution 2026-04 Declaring Surplus Property – Parking Lot Gate Storage (2nd Touch)

District GM Deschenes announced that the City of Des Moines accepted the District's donation of the parking lot gate that they have been storing for the district. District GM Deschenes shared that following a conversation with legal, District GM Deschenes wrote a bill of sale and hold harmless agreement for the gate and submitted it to legal for edits. District GM Deschenes then asked that the board approve both the resolution and the bill of sale. Commissioner Fortine moved to approve Resolution 2026-04 Declaration Certain Personal Property Surplus to the City of Des Moines. Commissioner Stender 2nd. The motion passed unanimously, 5-0.

7h. City Currents Partnership Agreement

District GM Deschenes stated that after the City Currents Partnership Agreement was approved at the December 9, 2025, meeting, subsequent edits were made by the City of Des Moines legal counsel to the agreement requiring Board re-approval. He reviewed the revisions related to cost sharing, payment terms, and content ownership and usage.

Commissioner Stender moved to approve the updated 2026 City Currents with the City of Des Moines that replaces the 2025 motion made at the December 9, 2025, meeting. Commissioner Dusenbury 2nd. The motion passed unanimously, 5-0,

7i SAO LEAN Training: Payroll Process Recommendation

District GM Deschenes introduced District Clerk Melum to present the results of the LEAN Payroll Process Training conducted with the State Auditor's Office in December 2025. District Clerk Melum outlined the purpose of the training, participants involved, methods used to identify root causes of payroll challenges, and evaluation questions used to eliminate waste. She also reviewed the team's proposed ideas, realistic goals, and action plans, noting which items had already been implemented and which would require further research and development to improve payroll processes.

7j Portable Research (update)

District GM Deschenes provided an update on the portable research project, reporting that he, along with Commissioner Dusenbury, Aquatic Manager Knox, and City of Des Moines Project Manager Romano, met with the City of Des Moines Planning Department to discuss site location, utility requirements, coordination and dependencies, and financial considerations including cash flow. Commissioner Dusenbury noted several items requiring confirmation and suggested the newly approved Engineer of Record may assist with certain project tasks. District General Manager Deschenes agreed. The Board expressed appreciation for the update.

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9b. Policy 532, Fraud Prevention and Reporting (2nd Touch)

District GM Deschenes reviewed Policy 532, Fraud Prevention and Reporting which has been approved by AWC-RMSA and the District's legal. This policy also follows Washington State Law and the State Auditor's Office (SAO) requirements to ensure the district has segregation of duties and strong policies. District GM Deschenes highlighted the updated edits that were recommended by AWC-RMSA that District GM Deschenes included in the policy. These changes can be found in the January 27th agenda packet. President Young confirmed that this was the second touch for this agenda item.

Commissioner Dusenbury moved to approve the amended Policy 532 Fraud Prevention and Reporting. Commissioner Campbell 2nd. The motion passed unanimously, 5-0.

NEW BUSINESS

8a. AWC Updated Training Standards

District GM Deschenes presented the updated 2026 AWC-RMSA training standards, which include new training courses, policies, and a disaster plan. He noted that all required training must be completed by March 31 to avoid the District's obligation to pay deductibles in the case of a claim against the District. Training may be completed either individually or as a group. The Board elected to complete the training individually. The full 2026 standards are included in the January 27 agenda packet.

The District GM also shared that the 2026 insurance rate was processed in January for \$48k, which was dramatically cheaper than the estimated \$80+k for the former insurance company. He also mentioned the company has already paid \$750 for repairing the sidewalk crack at the entry of the Mount Rainier Pool, and another \$8k for losses from the power surge created by the power surge from the construction site. He emphasized the change of insurance companies by the board is already paying off.

8b Asset Management Tracking Process

District General Manager reported that he and the Aquatics Manager are continuing work on the Asset Management project. He explained that the delay is to ensure the project is completed thoroughly and accurately. An update will be provided at the February 24 board meeting.

8c Resolution 2026-05 Warrant Cancellations

District GM Deschenes presented Resolution 2026-05 regarding the cancellation of two outstanding warrants: one issued to an inactive employee that was never cashed, and one check returned by mail that was later resolved through a subsequent payment.

Commissioner Fortine moved to approve Resolution 2026-05 Warrant Cancellations. Commissioner Stender 2nd. The motion passed unanimously, 5-0.

8d Resolution 2026-06 Declaration of Emergency, Waiver of Competitive Bidding

District GM Deschenes presented the board Resolution 2026-06 Declaration of Emergency, Waiver of Completion Bidding. presented Resolution 2026-06, declaring an emergency and waiving competitive bidding due to critical repairs needed for the hot water tank piping. Repairs were scheduled for January 29, concurrent with a backflow prevention repair. Commissioner Dusenbury asked questions regarding the scope and cost of the repairs, which were addressed by staff. District GM Deschenes stated a summary of emergency repairs would be presented at a future meeting.

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Commissioner Stender moved to approve Resolution 2026-06 Declaration of Emergency, Waiver of Competitive Bidding. Commissioner Dusenbury 2nd. The motion passed unanimously.

8e Community Lifeguard Training Program

District GM Deschenes reported that the District secured a grant in 2025 to launch a free lifeguard training program for community members and regional aquatic facilities. The program provides certifications for youth ages 14–24, including after-school support, delivered in six-week cohorts aligned with lifeguard course schedules and the swim season. Grant funding covers initial and renewal certifications, lifeguard instructor training, and water safety instructor training. The goal is to expand the number of trained lifeguards and instructors in the region to enhance aquatic safety. A program flyer was shared with the Board, and the program will be announced at an upcoming Rotary meeting. Additionally, Aquatic Coordinator Sevores has hired 10 new lifeguards for Mount Rainier Pool in the past month.

8f Seattle Parks Foundation

District GM Deschenes reported that he attended the December 2025 King County Parks Directors meeting, where he met with Seattle Parks Foundation CEO Rebecca Baer. During their discussion, he learned that the Seattle Parks Foundation may be able to assist the District with planning and execution of levy lid lifts. He also noted that the Foundation plans to hire government relations experts in February. District GM Deschenes stated his intention to schedule a meeting in February and invited board members to attend. Commissioners Dusenbury and Stender requested notification once the meeting is scheduled so they may coordinate attendance.

8g King County Parks Grant Lien Update

District GM Deschenes reported that he has been researching older King County grants and the associated grant process. He stated that Highline School District has requested the District contact King County Parks to request an additional one-year grant extension. District GM Deschenes advised Highline School District of the potential risks associated with an extension, including extended pool closure, loss of revenue, and loss of users/pass holders in the event of a major breakdown. He plans to schedule a meeting with King County Parks and Highline School District to pursue advancing the grant. He also reported that King County is reviewing the lease and that, once the grant issue is resolved, staff will move forward with the portable office proposal. Commissioner Stender asked whether Highline School District provided reasoning for the extension request. District GM Deschenes responded that similar grant issues are occurring with another pool managed by Highline and believes financial hardship may be a contributing factor. Board members expressed concerns, discussed community awareness, and explored alternative options.

11. Good of the Order

Resident Achziger made two announcements. First, The Legacy Foundation plans to host the Bayside Ball in the third week of May; however, the official date has not yet been finalized. Second, according to the Legacy Foundation, Anthony's Home Port intends to reinstate the Bayside Brunch, with the date dependent on the Seahawks' home schedule, likely occurring in the first or second week of November. President Young requested notification once the Bayside Ball date is confirmed. Resident Achziger responded that the Legacy Foundation welcomes all attendees and hopes to encourage participation from younger individuals and families.

Adjournment

With no further business to discuss. The meeting adjourned at 8:16pm.

UPCOMING MEETINGS

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Meeting Minutes –01/27/2026**

- To Be Determined, Special Meeting**, N/A, Location: Hybrid (DMPMPD Offices and Online)
- February 24, 2025, Regular Board Meeting, 7:00pm, Location: Hybrid (DMPMPD Offices and Online)

Respectfully submitted by Angela Melum, District Clerk.

Des Moines Pool Metropolitan Park District Board of Commissioners

Signed by:

0300E227C9C1457
 Commissioner Young

Signed by:

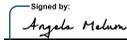
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 Commissioner Dusenbury

Signed by:

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 Commissioner Campbell

 Commissioner Stender

 Commissioner Fortine

Signed by:

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 District Clerk Melum

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