

DES MOINES POOL METROPOLITAN PARK DISTRICT
SPECIAL MEETING MINUTES
Friday, June 25, 2010 at 2:00 PM

The meeting was called to order by President Marty Martinson at 2:07 p.m. in the conference room at Snure Law Office, 612 S. 227th St., Des Moines.

ROLL CALL

Present President Marty Martinson, Clerk of the Board Nancy Kuehnoel; Commissioners: Gene Achziger, Eric Kasnick Bernadette Barrett; and Attorney Brian Snure.

NEW BUSINESS

Procurement

The different rules of procurement and bid laws were discussed. Attorney Snure presented a matrix diagram showing the decision steps depending upon the type of work/services being purchased. Discussion ensued about the three categories: equipment, materials & supplies, public works projects & services. Each category has bid requirements depending upon the type of work and the total cost. The Pool District can benefit from membership in two organizations that select and evaluate vendors: Municipal Research & Services Center of Washington (MRSC) and King County Directors' Association (KCDA).

Motion by President Martinson to prepare a resolution to join KCDA, second by Commissioner Kasnick. The motion carried unanimously.

Motion Commissioner Achziger to join MRSC, second by Commissioner Kasnick. The motion carried unanimously.

A side issue arose to approach our local representative, Dave Upthegrove, to support legislation that would provide a lower dollar limit for equipment, materials and supplies expenditures requiring bids. Currently, all EM&S work requires bids, regardless of how low the cost is. Commissioner Achziger will prepare a proposal for his design work on the signs as King County DOT Stores do not provide design services.

Motion by Commissioner Achziger to enter into an agreement with King County DOT Stores to establish an account to make and install new signs at MRP, second by Commissioner Kasnick. The motion carried unanimously.

Photographs

The Commissioners agreed that verbal release from people in pictures used by The District is sufficient.

Advertising

Motion by Commissioner Achziger to authorize the purchase of a page in City Currents/Recreation Program Newsletter at \$800 to inform citizens of current happenings at

MRP and coordinate content with AMG in lieu of paying mailing costs for periodic reports to the public about DMPMPD, second by Commissioner Barrett. The motion carried unanimously.

Commissioners declined purchasing a page in the annual Des Moines Legacy Foundation calendar.

Attorney Snure reminded Commissioners to expedite adoption of a long-term lease/Interlocal Agreement with Highline School District.

The meeting adjourned at 4:00 p.m.

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Clerk