

DES MOINES POOL METROPOLITAN PARK DISTRICT  
REGULAR MEEETING  
AUGUST 3, 2010

President Martinson called the meeting to order at 7:05 p.m. at Midway Sewer District, 3030 S 2240<sup>th</sup> St Kent, WA, followed by the Pledge of Allegiance.

ROLL CALL

Present: President Marty Martinson, Clerk of the Board Nancy Kuehnoel; Commissioners: Gene Achziger, Eric Kasnick and Bernadette Barrett.

AGENDA APPROVAL

**Motion** by Commissioner Kuehnoel to approve the agenda, second by Commissioner Achziger. The motion carried 5 – 0.

ADOPTION OF MINUTES

**Motion** by President Martinson to approve the meeting minutes dated July 6<sup>th</sup>, second by Commissioner Kasnick. The motion carried 5 – 0.

**Motion** by President Martinson to approve the meeting minutes dated July 16<sup>th</sup>, second by Commissioner Kasnick. The motion carried 5 – 0.

VOUCHER APPROVAL

**Motion** by Commissioner Achziger to approve vouchers 2010-22 through 2010-32 in the amount of \$14,451.55, second by Commissioner Kasnick. The motion carried 5 – 0.

OLD BUSINESS

Signage for Mount Rainier Pool

Commissioners Achziger advised that the interior sign material will be styrene, exterior sign will be aluminum sandwiched on PVC and that they have finalized fonts and colors that had been changing between computers and from halogen to fluorescent lighting. The signs will have an anti-graffiti coating. Final bid from King County will come in this week.

Scholarship Program

Flyers are now on display at the pool, donation cards and envelopes will be put on display later. Commissioner Kuehnoel is working on Thank You note and donation receipt process at the pool. A template has been produced on Legacy Foundation letterhead.

The Legacy Foundation has plans to do a paddle raise at the Bayside Brunch in November for the Pool Scholarship program. Anthony's Homeport will only participate if the majority of the day's proceeds from the Brunch go to senior programs.

Commissioner Achziger negotiated 10% of proceeds from this year's Sports Night. With more time to plan for the next event, an increase in participation should yield greater percentage.

Commissioners discussed other potential fundraising at the pool or with swim related athletic events in the area.

Performance Measures

Performance Metrics is information feedback on preset goals based on the organizations vision, mission and values. Commissioners reviewed goals completed and goals in progress, adding complete outdoor maintenance to the AMG Contract besides the lawn mowing that is done by the Highline School District, establishing budget measures later, damper repair, interim fixes by AMG in order to work on major repair goals and prioritizing items not addressed by Highline School District prior to Pool District takeover.

Commissioners will start with measuring Pool performance by utilization of different swim programs, user zip codes and establish goals after receiving baseline and capacity numbers. The monthly status report will include utilization and water safety and then possibly break out youth and adult in the future. Commissioners Kuehnoel and Barrett will refine the list of all goals and contact Ken Spencer, AMG Manager, to turn in utilization numbers.

Discussion of the \$20k bid limit statute will listed under New Business on the September meeting agenda.

**NEW BUSINESS**

Water Safety Program

Three Tree Yacht Club and the Des Moines Marina are offering sailing lessons. They will be bringing a sailboat to the pool to practice capsizing drills.

Annual/Biennial Budget

Commissioner Kuehnoel distributed a draft report of expenses with year-to-date numbers with percent used of estimated budget. It has been recommended that the District adopt a biennial budgeting process so the process will only need to take place every other year. Commissioner Kuehnoel will contact the King County Assessor’s Office regarding next year’s tax assessment.

Commissioner Reports

Commissioners discussed website and signage.

The meeting adjourned 9:00 p.m.

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