

DES MOINES POOL METROPOLITAN PARK DISTRICT
REGULAR MEEETING
October 5, 2010

President Martinson called the meeting to order at 7:06 p.m. at Midway Sewer District, 3030 S 2240th St Kent, WA, followed by the Pledge of Allegiance.

ROLL CALL

Present: President Marty Martinson, Clerk of the Board Nancy Kuehnoel; Commissioners: Gene Achziger, Eric Kasnick and Bernadette Barrett.

AGENDA APPROVAL

Commissioner Achziger added item (c) Signs to Unfinished Business.

Commissioner Martinson added item (d) AV Capture All and item (e) Maintenance Projects Funding.

Motion by Commissioner Kuehnoel to approve the agenda as amended, second by Commissioner Kasnick. The motion carried 5 – 0.

ADOPTION OF MINUTES

Motion by Commissioner Martinson to adopt the September 21st meeting minutes as written, second Commissioner Kasnick. The motion carried 5 – 0.

VOUCHER APPROVAL

Motion by Commissioner Martinson to approve vouchers 2010-43 through 2010-53 in the amount of \$10,115.02, second by Commissioner Kasnick. The motion carried 5 – 0.

UNFINISHED BUSINESS

Performance Measures

Commissioner Kasnick provided a printout of the 2009 lessons revenue compared to 2010 ytd as well as entire 2009 revenue. Commissioners discussed advertisement, additional activities during school breaks, targeting parents for youth lessons, flyers to teachers during parent conference, Vashon Island grant, possibility of free program with emphasis on a certain age for beginner lessons and tracking attendance by jurisdiction. Commission Kuehnoel will be meeting with AMG Pool Manager Ken Spencer to discuss reporting obligations.

Annual/Biennial Budget

Commissioners Kuehnoel and Martinson met with Normandy Park Finance Director Cherie Gibson and obtained samples of the city's budgeting documents. Commissioner Kuehnoel designed a brief version based on the examples and explained the details for each line item.

Capital Projects and Capital Funds are not tracked the same. The repair projects approved at the last meeting will be General Fund expenses.

Commissioners discussed year-end cash balance goals, projected year-end debt of \$132k of the \$350k Line of Credit from King County depending on repairs completed this year and plans to be functioning without King County loans sometime next year. Commissioners then discussed the tax levy amount and maintenance issues. Commissioner Achziger will look into a having a

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secured location on the website to have a central post for planned maintenance. Commissioners concurred to have a budget and maintenance projects meeting later in October.

Signage for Mt. Rainier Pool

Commissioner Achziger king co. has equipment needing repair and are very backlogged. they are outsourcing their work to Alpine Products. He will put together information for fabrication and installation quotes.

AV Capture All Services

Commissioner Martinson would like to keep this as an open item and would like to see software example and website links.

Maintenance Projects Funding and Approval

Commissioner Martinson distributed an updated list of projects and costs. Commissioners discussed the repair vs. replacement difference for capital projects and regular expenses. He will be contacting a contractor for costs to replace broken ballasts. Hopes are to have all projects completed by the end of the year.

Motion by Commissioner Martinson to convert the \$30,100 approved at the September 21st meeting from capital projects to expense, second by Commissioner Kasnick. The motion carried 5 – 0.

Commissioner Reports

Commissioner Achziger advised that the Pumpkin Plunge event has been shelved for this year due to time constraints and poor yield of locally produced pumpkins.

Commissioner Achziger mailed the Des Moines Pool District Commissioners application and \$40 fee for Saturday October 30th Chili Contest at the Des Moines Farmer's Market.

Commissioners are assisting AMG sell 100 of the 2011 Des Moines Legacy Foundation calendars at cost a \$5.00 each in order to recover their cost of \$500 to promote summer swim lessons in the calendar.

Commissioner Achziger reported that Des Moines Marina still plans to use the pool for their drill to practice is recovery from a capsized boat. This and other unusual requests have been made for use of the pool, everything from scuba diving training, to water certification for Boeing employees and flight crews, to now boat safety and possibly kayak lessons.

Commissioner Kuehnoel will be attending WCIA function on October 15th.

The Legacy Foundation has received \$4,700 in contribution this year, \$300 is the balance needed to meet this year's scholarship goal. Commissioners discussed process using the funds for one time only expenses.

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Commissioner Martinson has not heard back from Attorney Snure regarding a hold harmless agreement for volunteers.

Commissioner Martinson has requested verification that AMG is participating in the Washington State Patrol WATCH background check program. Commissioners discussed covering costs for the process to have a background check done on their selves.

Motion by Commissioner Achziger to adjourn the 8:54 p.m., second by Commissioner Barrett. The motion carried 5 – 0.

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

Clerk

The Meeting Minutes were approved on November 2, 2010.