

DES MOINES POOL METROPOLITAN PARK DISTRICT  
REGULAR MEEETING  
November 9, 2010

The meeting time and location changed due to no one to let the Commissioners in at Midway Sewer District Offices, 3030 S 2240<sup>th</sup> St Kent, WA. An agenda was posted on the gate outside the Midway Sewer District Offices stating the change in location and start time of meeting to the Mt. Rainier Pool, 22722 19th Avenue South, Des Moines, WA 98198 at 7:30 p.m.

President Martinson called the meeting to order at 7:30 p.m. at the Mt. Rainier Pool (MRP).

**ROLL CALL**

Present: President Marty Martinson, Clerk of the Board Nancy Kuehnoel; Commissioners: Gene Achziger, Eric Kasnick and Bernadette Barrett; AMG Pool Manager Ken Spencer.

**AGENDA APPROVAL**

The Pledge of Allegiance was deleted from the agenda as there was no flag present in the meeting room.

President Martinson added New Business item (b) Contract Approvals.

**Motion** by Commissioner Achziger to approve the agenda as amended, second by Commissioner Kuehnoel. The motion carried 5 – 0.

**ADOPTION OF MINUTES**

**Motion** by Commissioner Achziger to approve the meeting minutes from October 5<sup>th</sup>, second by Commissioner Kasnick. The motion carried 5 - 0.

**Motion** by Commissioner Achziger to approve the meeting minutes from October 27<sup>th</sup>, second by Commissioner Kasnick. The motion carried 5 - 0.

**VOUCHER APPROVAL**

**Motion** by Commissioner Achziger to approve vouchers 2010-54 through 2010-64 in the amount of \$12,615.66, second by Commissioner Kuehnoel. The motion carried 5 – 0.

**CITIZEN COMMENT**

Two Des Moines residents were present at the meeting. Sharon Benz thanked the Board of Commissioners for the work they have done since Proposition 1 passed. She expressed her appreciation that MRP has remained open. She has been coming to exercise classes at MRP for 12 years. Laurie McEachern also thanked the Board of Commissioners for the work done to keep the pool open. She has been coming to MRP for 13 years.

**EMERGENCY DECLARATION**

AMG Pool Manager Spencer explained what happened and why the emergency repair to the heating system was necessary. The repair is a temporary and inefficient until a new heat exchanger can be fabricated.

**Motion** by Commissioner Achziger to ratify the 11/5 Emergency Declaration for the Repair of the Pool Heating System, second by Commissioner Kasnick. The motion carried 5 -0.

Commissioners reviewed a handout from President Martinson summarizing the temporary repair and replacement options of the pool heat exchanger.

**Motion** by President Martinson to approve \$15k for the Heating System Repair Job Number 201008, second by Commissioner Achziger. The motion carried 5 – 0.

## **UNFINISHED BUSINESS**

### **Performance Measures**

AMG Pool Manager Spencer brought a monthly report showing October's attendance, safety, operation and financial notes.

### **Resolution 2010-08 Property Tax Assessment**

Commissioners discussed the levy amount established in the proposition that created the Pool District and how the County calculates tax levies.

**Motion** by Commissioner Kuehnoel adopt Resolution 2010-08, a resolution authorizing the 2011 Property Tax Levy not to exceed 20 cents per \$1,000 of assessed valuation which is estimated to be \$550k, second by Commissioner Barrett. The motion carried 5 – 0.

### **Resolution 2010-07, 2011 Budget**

Commissioners discussed budget line items and obtaining data to substantiate potential income from past pool contributors City of Normandy Park and Highline School District.

**Motion** by Commissioner Kuehnoel to adopt Resolution 2010-07, a resolution approving the 2011 Budget, second by Commissioner Kasnick. The motion carried 5 – 0.

### **Volunteer Agreement**

Commissioners discussed when the form will be used, forms will be kept on file for one year and postponed the topic until WCIA can review the form.

**Motion** by Commissioner Achziger to approve the policy regarding use of volunteers doing work at the pool facility, second by Commissioner Kasnick. Motion dies for lack of a vote.

## **NEW BUSINESS**

### **Resolution 2010-05, Background Checks**

Commissioners discussed RCW requirement to adopt policy by Resolution and process to obtain a background check. They will be required an any employees, volunteers, or independent contractors, who may, in the course of their work or volunteer activity with the District, have unsupervised access to children or vulnerable adults, or be responsible for collecting or disbursing cash or processing credit/debit card transactions.

**Motion** by Commissioner Achziger to adopt Resolution 2010-05 regarding Background Checks, second by Commissioner Kasnick. The motion carried 5 – 0.

### Contract Approvals

President Martinson sent an email to everyone proposing adoption of a resolution authorizing one or two Commissioners to approve contracts up to a certain designated dollar amount.

### Commissioner Reports

Commissioner Achziger provided a list of expenses for the Chili Cook Off – ingredients, shirts and table condiments. Commissioners agreed to pay expenses as advertisement for the Pool. Proceeds from the event went to the food bank.

Commissioner Achziger provided a draft of a college class marketing project to promote swimming lessons. Commissioners approved the ad for the December City Currents.

President Martinson briefed everyone on the status of maintenance projects.

### **ADJOURNMENT**

**Motion** by Commissioner Achziger to adjourn the meeting at \_\_ p.m., second by Commissioner Kasnick. The motion carried 5 - 0.

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Commissioner

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Commissioner

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Commissioner

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Clerk

Meeting Minutes approved December \_\_, 2010.

