

DES MOINES POOL METROPOLITAN PARK DISTRICT
REGULAR MEETING
February 1, 2011

President Martinson called the meeting to order at 7:05 p.m. at Midway Sewer District, 3030 S 2240th St Kent, WA, followed by the Pledge of Allegiance.

ROLL CALL

Present: President Marty Martinson, Clerk of the Board Nancy Kuehnoel; Commissioners: Gene Achziger and Eric Kasnick. Commissioner Bernadette Barrett was present via telephone.

AGENDA APPROVAL

Commissioner Kuehnoel added Business Plan to follow Unfinished Business item (a)(1).

Motion by President Martinson to approve the agenda as altered, second by Commissioner Achziger. The motion carried 5 – 0.

ADOPTION OF MINUTES

Motion by Commissioner Kuehnoel to approve the meeting minutes dated January 4, 2011, second by Commissioner Achziger. The motion carried 5 - 0.

Motion by President Martinson to approve the meeting minutes dated January 22, 2011, second by Commissioner Kuehnoel. The motion carried 5 - 0.

PRESENTATION

Mt Rainier Pool

AMG Pool Manager Ken Spencer distributed a monthly report showing January attendance, safety, operations and special events. Financial notes will not be available until the figures are reconciled. Future attendance reporting will be modified to be more accurate and useful. Discussion took place on a recent incident, subsidy funding for the maintenance position, replacement of starting blocks, chemical control repair, exterior door repairs and funding for lessons through the Legacy Foundation.

Motion by President Martinson to support AMG recommendation to replace six starting blocks for an estimated cost of \$3k, second by Commissioner Kasnick. The motion carried 5 – 0.

Commissioners recessed at 8:00 p.m. and reconvened at 8:15 p.m.

UNFINISHED BUSINESS

Responsibilities of Commissioners & AMG

Resolutions set policy of the MPD. The Commissioners are looking to establish a formal set of procedures, roles and to assure compliance for payment processing, in particular to avoid misuse of funds during an audit and detailed maintenance tasks listed in the AMG contract subsidy.

2011 Business Plan

Commissioner Kuehnoel distributed the 2011 Business Plan in advance of the meeting.

Motion by Commissioner Kuehnoel to adopt the 2011 Business Plan, second by Commissioner Barrett. The motion carried 5 – 0.

GoDaddy Website

Updates to the website currently require someone who knows html programming language. Commissioner Kuehnoel suggested purchasing a service that will provide this maintenance as well as future development. The cost for basic maintenance from GoDaddy is less than \$600 annually. Commissioners discussed current contracts with GoDaddy, provider for Destination Des Moines site and looking for cost estimates from other providers.

Final 2010 Financial Report

Commissioner Kuehnoel distributed reports at the meeting.

Motion by President Martinson at 9:00 p.m. to extend the meeting for 10 minutes, second by Commissioner Achziger. The motion carried 5 – 0.

Sport's Night Update

Commissioner Achziger advised that the Legacy Foundation was created to support the City of Des Moines Parks & Recreation. The profit share to the Pool District from the Sports Night partnership has been proposed at 10%, or approximately \$1,700. Commissioners discussed other fundraisers and the number of events a single resident has the ability to support.

Motion by Commissioner Kuehnoel to withdraw partnership from the Sports Night Fundraiser, second by Commissioner Barrett. The motion carried 5 – 0.

VOUCHER APPROVAL

Motion by President Martinson to approve vouchers 2011-13 through 2011-19 as amended in the amount of \$9,317.57, second by Commissioner Kasnick. The motion carried 5 – 0.

INFORMATION ITEMS

2011 Planning Calendar

Motion by Commissioner Kuehnoel to add the Annual Calendar to the Business Plan including 3 Study Sessions in addition to the Regular Meetings, second by President Martinson. The motion carried 5 – 0.

COMMISSIONER REPORTS

President Martinson provided the following status: asphalt is done, lighting is done, pending L&I approval for payments, heat exchanger received and pending contact with installer, working on ventilation spec and working on Interlocal Agreement with the city of Des Moines to use their energy service and HVAC agreements. He has not received a reply from Federal Way for surplus equipment and is working on the AMG contract subsidy.

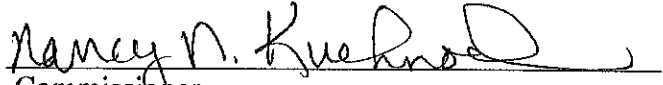
Motion by Commissioner Achziger at 9:15 p.m. to extend the meeting for 5 minutes, second by Commissioner Kasnick. The motion carried 5 – 0.

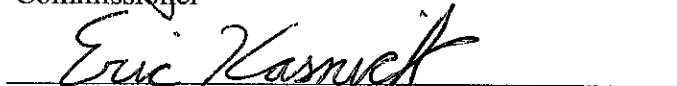
Commissioner Kuehnoel is meeting with Cherie Gibson from Normandy Park next week regarding the State Auditors Annual Report. Also, the Normandy Park Metropolitan Park

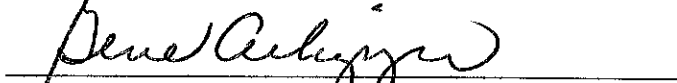
District 2011-2012 Budget was adopted to include a \$25k contribution per year for the Mt. Rainier Pool.

ADJOURNMENT

Motion by Commissioner Achziger to adjourn the meeting at 9:15 p.m., second by President Martinson. The motion carried 5 - 0.

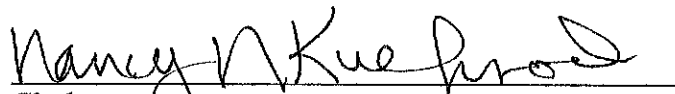

Commissioner


Commissioner


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Commissioner

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Clerk

Meeting Minutes approved March 1, 2011.