

DES MOINES POOL METROPOLITAN PARK DISTRICT
REGULAR MEEETING
April 5, 2011

President Martinson called the meeting to order at 7:20 p.m. at 23840 7th Ave, Des Moines WA, followed by the Pledge of Allegiance. The meeting place was moved to the above address as there was no one from Midway Sewer District, 3030 S 2240th St Kent, WA to give access to the building

ROLL CALL

Present: President Marty Martinson, Clerk of the Board Nancy Kuehnoel; Commissioners: Gene Achziger, Eric Kasnick and Bernadette Barrett.

AGENDA APPROVAL

Motion by Commissioner Achziger to approve the agenda, second by Commissioner Kasnick. The motion carried 5 – 0.

ADOPTION OF MINUTES

Motion by Commissioner Achziger to approve the meeting minutes dated March 1, 2011, second by Commissioner Kasnick. The motion carried 5 - 0.

PRESENTATION

AMG Pool Manager Ken Spencer reported on the first quarter 2011 of operation of the Mt. Rainier Pool. Swimming lessons and pool rents for swim teams is comparable to 1Q2010. Exercise programs and lap swimming is down from 1Q2010. Special events/rentals are doing well. Investigative work continues on the starting block/pool deck issue. Natatorium lighting was replaced, exterior rain gutters, downspouts and underground pipes are clogged and being cleaned and solar light switches for outside lighting is being considered.

UNFINISHED BUSINESS

Staff Support Services Update - Commissioner Kuehnoel.

The District will contract with the City of Des Moines for District Clerk and Public Works Director. Terms have been agreed upon and an Interlocal Agreement drafted. Action is expected from City of Des Moines at their Council Meeting on April 28, 2011. The District will have approximately eight hours per week of District Clerk services.

Commissioner Kuehnoel also reported on her meeting with Toni Nelson of Vision PS, a service firm contracting with small cities and districts in Washington for duties typical of a Financial Director. Vision PS comes highly recommended and Toni Nelson held the position of Small Cities Specialist in the State Auditor's Department for 11 years. She now provides a similar service on a fee for service basis. Approximate cost per year for Vision PS to perform financial service functions such as monthly financial reports consistent with State BARS reporting requirements, annual budgeting process, Annual Report to the State Auditor and on-call advice and problem solving is less than \$4,000.

Motion by Commissioner Martinson to enter into a contract with Vision PS for Financial Services, Annual Report and Direct Access programs, second by Commissioner Achziger. Motion passed 5 – 0.

Commissioner Kuehnoel shared that The District's request for FBI fingerprint criminal background check for employees, contractors and volunteers was approved. The District has 2,000 fingerprint cards with The District's Origination Agency Identifier number on them. The District now needs to develop a process when needing background checks.

Motion by Commissioner Martinson to accept the first amendment to contract between Aquatics Management Group and The District dated April 28, 2011 regarding the addition of a part-time maintenance person, second by Commissioner Barrett. The motion carried 5 – 0.

Motion by Commissioner Martinson for repair of pool deck sub-grade and replacement of starting blocks with the approval of \$6,000 to fund an engineering investigation of the subgrade void beneath the pool deck, second by commissioner Kasnick. Motion carried 5 – 0.

Motion by Commissioner Martinson to contract with BLRB-Architects to investigate and provide recommendations on the repair of subgrade void beneath the pool slab, second by Commissioner Kasnick. The motion carried 5 – 0.

February 2011 Financial Report - Commissioner Kuehnoel

Commissioner Kuehnoel presented a copy of the 2011 Revenue and Expense spreadsheet for February 2011. Year to Date Total spent is \$29,361.

NEW BUSINESS

Motion by Commissioner Martinson to approve "Single Source of Supply" procurement and replacement of the pool circulation pump (Re: Job No. 201006) to Grundfos CBS, Inc. of Seattle, the PACO pumps distributor/service provider. This action is needed to assure water flow rates are maintained through the return drain system, based on the original PACO pumps, per RCW 39.04.280 (Competitive bidding requirements) Flow rates are limited by the new anti-entrapment drain covers installed on the bottom of the pool in 2010 in compliance with the Virginia Graeme Baker Act (15 USC 8001 Title XIV, SEC. 1404 and 1406, and RCW 39.04.280.) Second by Commissioner Achziger. The motion carried 5 – 0.

A call was made to submit agenda items for Saturday, April 16, 2011 to Commissioner Kuehnoel.

The annual report to the State Auditor will be prepared by Vision PS with Commissioner Kuehnoel oversight.

A report to the citizens of Des Moines on the first 12 months of The District leadership was discussed. The decision was to issue the report as a press release to the Waterland Blog and the Highline Times. Also post on The District's website.

VOUCHER APPROVAL

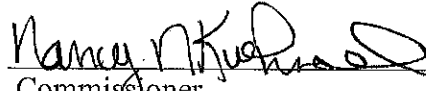
Motion by Commissioner Kuehnoel to approve vouchers 2011-32 through 2011-37 in the amount of \$13,551.84, second by Commissioner Kasnick. The motion carried 5 – 0.

COMMISSIONER REPORTS

No commissioner reports.

ADJOURNMENT


Motion by Commissioner Martinson to adjourn the meeting at 8:50 p.m., second by Commissioner Kasnick. The motion carried 5 - 0.



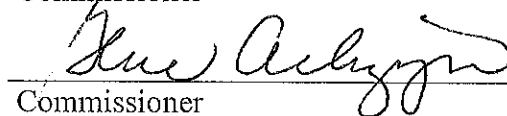
Commissioner



Commissioner

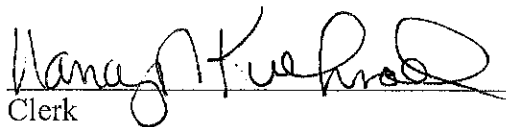


Commissioner



Commissioner

Commissioner



Clerk

Meeting Minutes approved May 3, 2011.