

MINUTES
DES MOINES POOL METROPOLITAN PARK DISTRICT
P.O. Box 98711
Des Moines WA 98198
Tuesday, September 6, 2011 at 7:00 p.m.

President Martinson called the meeting to order at 7:02 p.m. at Midway Sewer District, 3030 S 2240th Street, Kent, WA, followed by the Pledge of Allegiance.

ROLL CALL

Present: President Marty Martinson; Clerk of the Board Nancy Kuehnoel; Commissioners: Gene Achziger, , and Bernadette Barrett; and District Clerk Sandy Paul. Commissioner Eric Kasnick arrived at 7:07 p.m.

APPROVAL OF THE AGENDA/ADOPTION OF MINUTES

Motion by Commissioner Martinson to approve the meeting agenda, second by Commissioner Achziger. The motion carried 4-0.

Motion by Commissioner Kasnick to approve the August 2, 2011 meeting minutes, second by Commissioner Barrett. The motion carried 5-0.

CITIZEN COMMENT

Jeannette Burrage, Des Moines City Council candidate, commented that she wished the Pool District success in its endeavors.

CORRESPONDENCE

The letter from WCIA, in the packet, regarding insurance rates for 2012, was discussed.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

- a. Approve \$5,400 (\$2,700 for 2011 budget year, including tax) for annual maintenance of Pool's heating systems

The Board discussed services included in this amount.

Motion: President Martinson moved approval of authorizing the amount of \$5400 for annual maintenance of the Pool's heating systems; Commissioner Achziger, second. The motion passed 5-0.

- b. Approve an annual maintenance contract of Pool heating systems with MacDonald-Miller, through the Interlocal Agreement established with the City of Des Moines (May 2011)

Motion: President Martinson moved approval of an annual maintenance contract with MacDonald=Miller through the Interlocal Agreement with the City of Des Moines; Commissioner Achziger, second. The motion passed 5-0.

- c. ILA with City of Normandy Park for Pool Services

President Martinson said he would meet with City Manager Doug Schulze at Normandy Park and follow up with a meeting with Pool District Attorney Brian Snure.

- d. Blanket Voucher Procedures and Payment Process for Regular and Public Works Invoices

Blanket Voucher processes were discussed and will be further discussed at the upcoming retreat September 17.

- e. Background Check Procedures

Background Check Procedures were discussed and will be further discussed at the upcoming retreat September 17.

f. September Retreat

The agenda for the September 17, 2011 retreat at the Burien Library, 400 SW 152nd Street, Burien, WA, would include:

- Background check process
- 2012 Planning Calendar & Budget (may include estimate of 2012 tax revenue)
- Lease with Highline School District
- Contract with Aquatic Management Group
- Letter of Credit sample

IX. VOUCHER APPROVAL

District Board Clerk Kuehnoel moved to approve the September Vouchers in the amount of \$27,078.65 with the addition of \$8200 made out to Aquatic Management Group; Commissioner Barrett, second. The motion passed, 5-0.

X. INFORMATION ITEMS/COMMISSIONER REPORTS

Pool Manager Ken Spencer report on the monthly financials. He commented about the success of the coupons which recently appeared in City Currents for money off swim sessions.

Marty Martinson


- Placement and design of signs
- The chlorine controller may need to be replaced
- The circulation pump will be replaced in October and the pool will be closed for one day
- The HVAC control computer is not working. The cost of a new system is \$220,000
- Puget Sound Energy gives grants based upon the size of the energy savings
- The pool deck floor is strong (follow-up to conversations about erosion under the floor)

Gene Achziger

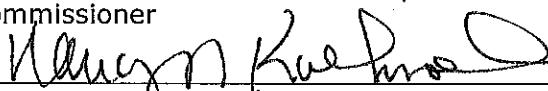
- The chili cook-off is coming up. Will the Pool District be participating this year?
- The Tukwila Pool District was approved by a 63% margin

XI. ADJOURNMENT

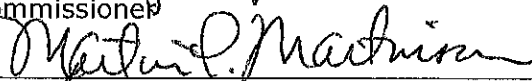
Commissioner Martinson moved to adjourn; Commissioner Kuehnoel, second. The motion passed 5-0. The meeting was adjourned at 8:56 p.m.



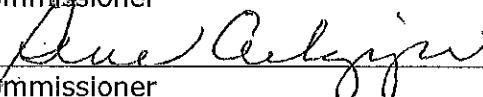
Commissioner



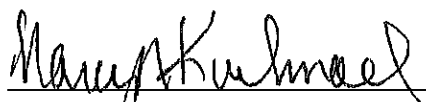
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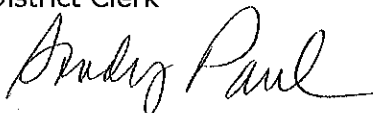
Commissioner



Commissioner



District Clerk



Commissioner