

MINUTES

DES MOINES POOL METROPOLITAN PARK DISTRICT

P.O. Box 98711

Des Moines WA 98198

Saturday, September 17, 2011 at 10:00 a.m.

President Martinson called the meeting to order at 10:15 a.m. at the Burien Public Library, 400 SW 152nd Street, Burien, WA, followed by the Pledge of Allegiance.

ROLL CALL

Present: President Marty Martinson; Clerk of the Board Nancy Kuehnoel; Commissioners: Gene Achziger, Eric Kasnick and Bernadette Barrett; and District Clerk Sandy Paul.

MEETING BUSINESS

- Background Check Process

Procedures for background checks were discussed. The final process will be adopted at the October meeting, after which Commissioners can go for their own fingerprinting and background checking.

- 2012 Planning Calendar & Budget (may include estimate of 2012 tax revenue)

Known upcoming pool needs and projects were listed for inclusion in a draft 2012 budget to be discussed at the September regular Board meeting.

- Lease with Highline School District

The lease with Highline School District for the pool will expire in 2012. A new lease was discussed at the same time various ideas were brought out regarding the strategic plan for the pool. The first step is to meet with the Highline School District to be scheduled for the near future.

- Contract with Aquatic Management Group

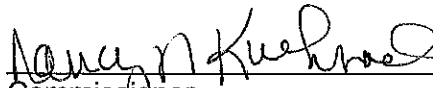
The Board wished to continue a contract with Aquatic Management Services (AMG). Board Clerk Kuehnoel volunteered to negotiate the new contract with AMG. Commissioner Barrett will assist as necessary.


- Letter of Credit Sample

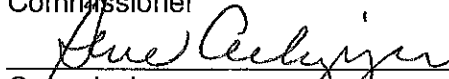
A draft letter of credit was discussed. Issuing Purchasing cards (P-Card) to key Commissioners would be the best solution. Until such time as that process was figured out, the letter of credit be used.


ADJOURNMENT

The meeting was adjourned at 11:40 a.m.


Commissioner


Commissioner


Commissioner


Commissioner

Commissioner


District Clerk