

DES MOINES POOL METROPOLITAN PARK DISTRICT
P.O. Box 98711
Des Moines WA 98198

MINUTES

Martin P. Martinson, President
Nancy N. Kuehnoel, Clerk of the Board; Commissioners Gene Achziger, Eric Kasnick, and Bernadette Barrett
Sandy Paul, District Clerk
Tuesday, January 3, 2012, 7:00 p.m.
Midway Sewer District, 3030 South 240th Street, Kent WA 98032

The meeting was called to order by Board President Martinson at 7:03 p.m.

Present were Martin P. Martinson, President; Nancy N. Kuehnoel, Clerk of the Board; Commissioners Gene Achziger and Eric Kasnick. Commissioner Barrett was present by teleconference.

Commissioner Kasnick led the flag salute.

District Clerk Sandy Paul swore in newly re-elected Commissioner Nancy Kuehnoel.

President Martinson moved to approve the meeting agenda as presented; Commissioner Kasnick, second. The motion passed 5-0.

Commissioner Kasnick moved to approve the meeting minutes of December 6, 2011 as amended; Commissioner Achziger, second. The motion passed 5-0.

There was no citizen comment. Ken Spencer, Pool Manager, was absent.

There was no correspondence.

OLD BUSINESS

P-CARD – After discussion, Commissioner Kuehnoel agreed that she would check with Columbia Bank about how the Pool District might be able to get a procurement card.

BACKGROUND CHECK PROCESS – Background checks were discussed. President Martinson would confirm with Attorney Brian Snure whether or not background checks need to be done again if an individual had undergone one somewhat recently.

NEW BUSINESS

ELECTION OF OFFICERS – Commissioner Kasnick nominated Commissioner Martinson for President; Commissioner Martinson nominated Commissioner Achziger. Commissioner Martinson received 4 votes; Commissioner Achziger received 1 vote. Commissioner Martinson was re-elected as President.

Commissioner Achziger nominated Commissioner Kuehnoel for Board Clerk. Commissioner Kasnick nominated himself for Board Clerk. Commissioner Kuehnoel received 4 votes; Commissioner Kasnick received 1 vote. Commissioner Kuehnoel was re-elected as Clerk of the Board.

RE-CLASSIFY PROJECT BUDGETS TO NEW CAPITAL BUDGET THRESHOLDS

The 2010-2011 Project Budget Log was reviewed to reclassify existing and closed projects under the new capital thresholds. A capital threshold was previously established as any project over \$5000. Small attractive assets were also classified at within a range of \$300-\$5000.

NEW LEASE WITH HIGHLINE SCHOOL DISTRICT

Progress was continuing on the negotiations with Highline School District on a new Interlocal Agreement.

AGENDA FOR JAN 28 STUDY SESSION

Much of the January 28, 2012 Study Session would involve discussion of qualifications for an Executive Director. This topic was added to the agenda.

INTRODUCTION FOR EVALUATION PROCESS FOR EXECUTIVE DIRECTOR

This topic was added to the January 28, 2012, Study Session Agenda.

DISCUSS CONTRACT FOR SERVICES PROVIDED BY VISION PS—CURRENT CONTRACT IS UP IN MARCH

Following discussion, Commissioner Kuehnoel moved to increase the duties of Toni Nelson, Vision PS not to exceed an annual amount of \$5000; second by Commissioner Kasnick. The motion passed 5-0.

VOUCHER APPROVAL

Commissioner Kuehnoel moved to approve the January 2012 Voucher Summary for \$22,460.12; Commissioner Kasnick, second. The motion passed 5-0.

INFORMATION ITEMS/COMMISSIONER REPORTS

Commissioner Achziger mentioned that in his conversations with the Tukwila pool, an interest had been expressed to him in a shared director. DMPMPD would share its position analysis process when one was established.

Commissioner Kuehnoel brought up swimming scholarships. She suggested commissioners think of a way to fundraise. The Legacy Foundation reported \$1836.44 in direct donations for swim scholarships as of December 15, 2011.

President Martinson noted:

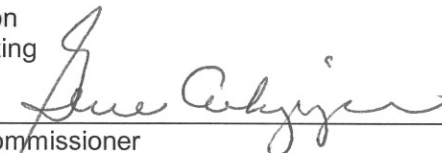
- The permit for the new outdoor signs at the pool had been received
- He was waiting for a meeting with Orca Pacific on design of repair of the pool deck. A health permit would be needed to proceed
- Door glazing would be done next week
- No report had been received to date from Greg Taylor, City of Des Moines Maintenance Supervisor about the Northwest Landscaping Services contract

ADJOURNMENT


There being no further business to come before the Des Moines Pool Metropolitan Pool District Board, Commissioner Kuehnoel moved to adjourn; Commissioner Kasnick, second. The meeting was adjourned at 8:32 p.m.

NEXT MEETINGS


Saturday, January 28, 2012 – Study Session
Tuesday, February 7, 2012 - Regular Meeting




Commissioner



Commissioner



Commissioner



Commissioner



District Clerk

Commissioner