

**DES MOINES POOL METROPOLITAN PARK DISTRICT**  
**P.O. Box 98711**  
**Des Moines WA 98198**

**MINUTES**  
**Tuesday, February 7, 2012**

1. **CALL TO ORDER** – President Martinson called the Regular Board Meeting of February 7, 2012 to order at 7:03 p.m. at Midway Sewer District, 3030 South 240<sup>th</sup> Street, Kent WA 98032
2. **ROLL CALL** - Present were Martin P. Martinson, President; Nancy N. Kuehnoel, Clerk of the Board; Commissioners Gene Achziger, Eric Kasnick. Commissioner Bernadette Barrett was present via telecom; and Sandy Paul, District Clerk
3. **PLEDGE OF ALLEGIANCE** – Commissioner Eric Kasnick led the flag salute.
4. **APPROVAL OF THE AGENDA** – President Martinson moved and Commissioner Kasnick seconded approval of the agenda as amended. The motion passed 5-0.
5. **APPROVAL OF THE MINUTES** - President Martinson moved and Commissioner Kuehnoel seconded approval of the adoption of Meeting Minutes of January 3, 2012. The motion passed 4-0 with Commissioner Barrett abstaining. President Martinson moved and Commissioner Kasnick seconded approval of the Minutes of the Special Meeting from January 12, 2012. The motion passed 4-0 with Commissioner Barrett abstaining.
6. **CITIZEN COMMENT**  
Ken Spencer, Aquatic Management Group, provided the Board with an updated report on pool activity. He mentioned the pool liner had a hole in it. He presented a partial financial report.
7. **CORRESPONDENCE**  
There was no correspondence to report.
8. **OLD BUSINESS**  
Discussion of the Executive Director job description was tabled until the March 6, 2012 meeting.  
  
All Board members received a copy of the 2011 Year-End financial report. There was no further discussion.
9. **NEW BUSINESS**  
**2012 BUSINESS PLAN** - Board Members were to take the 2012 Business Plan home to ponder and return to the next meeting with thoughts for discussion.  
  
**LITIGATION DEFENSE POLICY** – Attorney Snure would be requested to write a Litigation Defense Policy and prepare a number of resolutions that would need to be approved by the Board.  
  
**DESIGNATION OF AUDITING OFFICER** – Attorney Snure would be requested to write a Policy for an Auditing Officer.  
  
**VISION MS/PS CONTRACT** – Commissioner Kuehnoel moved to increase the Vision MS/PS Contract amount to \$6000; Commissioner Barrett, second. The motion passed, 5-0.  
  
**REVIEW/APPROVE CONTRACT TO REPLACE STARTING BLOCKS, JOB # 201101** – Commissioner Achziger moved to increase the budgeted amount to replace starting blocks, lifeguard chair, pool deck, contingency amount and tax from \$9000 to \$26,500; Commissioner Kuehnoel, second. The vote was 5-0; the motion passed.  
  
Commissioner Achziger moved to contract with Orca Pacific to complete work repairing the starting blocks, lifeguard chair, and pool deck; Commissioner Kuehnoel, second. The motion passed, 5-0.  
  
**APPROVE FUNDING JOB #201201 "HEATING SYSTEM REPAIRS, MACDONALD-MILLER" \$2,400** – Commissioner Martinson moved to approve repair costs in the amount of \$2400 to MacDonald Miller to rebuild the back flow preventer and replace the gasket on a leaking pump; second by Commissioner Achziger. The motion passed 5-0.

DESIGNATION OF 1 PERCENT OF TAX COLLECTIONS TO FUND SCHOLARSHIPS FOR DISADVANTAGED STUDENTS

– Commissioner Achziger moved to table a proposal to set aside 1% of tax collections for scholarships ; Commissioner Kuehnoel, second. The motion passed 5-0.

10. VOUCHER APPROVAL

Commissioner Kuehnoel moved to approve the February Voucher Summary in the amount of \$20,537.05; Commissioner Achziger, second. The motion passed 5-0.

11. INFORMATION ITEMS/COMMISSIONER REPORTS

Commissioner/President Martinson was the only Commissioner to provide a report.

- Reported that he will not attend the March meeting due to vacation plans. Commissioner Achziger will be acting president at the next meeting.
- Attended an all-day WCIA meeting in Mukilteo
- Presented an updated Project Log
- Pool site landscaping began 02.06.12
- Glass replacement is complete
- Signage is finished

12. NEXT MEETING

Tuesday, March 6, 2012 - Regular Meeting

13. ADJOURNMENT

Commissioner Achziger moved to adjourn; second by Commissioner Kasnick. The motion passed 5-0. The meeting was adjourned at 9:10 p.m.

*Respectfully Submitted*  
*Sandy Paul, District Clerk*

*Gene Achziger*

~~Commissioner *Nancy Kuehnoel*~~ GENE ACHZIGER

*Eric Kasnick*

Commissioner Eric Kasnick

*Nancy Kuehnoel*

Commissioner ~~Gene Achziger~~ NANCY KUEHNOEL

*excused absence*

Commissioner Marty Martinson

*on telecon*

Commissioner Bernadette Barrett

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SPECIAL MEETING MINUTES

Wednesday, February 15, 2012

1. CALL TO ORDER – President Martinson called the Special Meeting of the Des Moines Pool Metropolitan Park District to order at 5:03 p.m. at Mt. Rainier Pool, 22722 19th Avenue South Des Moines, WA 98198.

2. ROLL CALL – Present were Martin P. Martinson, President; Nancy N. Kuehnoel, Clerk of the Board; Commissioners Gene Achziger, Eric Kasnick; Sandy Paul, District Clerk

Commissioner Bernadette Barrett was excused, Commissioner Kuehnoel so moved; Commissioner Kasnick, second. The motion passed 4-0.

3. PLEDGE OF ALLEGIANCE

Commissioner Kuehnoel moved to waive the flag salute; Commissioner Kasnick, second. The motion passed 4-0.

4. APPROVAL OF THE AGENDA

Approval of the agenda was dispensed with.

5. BUSINESS

- Budget Approval for Public Works Project "Replace Starting Blocks" Job # 2011-01

This is a similar action that was taken at the regular meeting on February 7, 2012. However, Commissioner Martinson discovered in the meantime that he had looked at an old estimate, not the current one. This action corrects some previously assumed costs. Commissioner Martinson moved to increase the budgeted amount to replace starting blocks, lifeguard chair, pool deck, contingency amount and tax from \$9000 to \$26,500; Commissioner Achziger, second. The vote was 4-0; the motion passed.

6. NEXT MEETING

Tuesday, March 6, 2012 - Regular Meeting

7. ADJOURNMENT

Commissioner Achziger moved to adjourn; Commissioner Kasnick, second. The motion passed 4-0. The meeting was adjourned at 5:10.

Respectfully submitted  
Sandy Paul, District Clerk

Nancy N. Kuehnoel  
Commissioner Nancy Kuehnoel

Gene Achziger  
Commissioner Gene Achziger

Eric Kasnick  
Commissioner Eric Kasnick

excused absence  
Commissioner Marty Martinson

in telecon  
Commissioner Bernadette Barrett