

DES MOINES POOL METROPOLITAN PARK DISTRICT
P.O. Box 98711
Des Moines WA 98198
MINUTES
Tuesday, May 1, 2012

1. CALL TO ORDER - President Martinson called the meeting to order at 7:00 p.m. at Midway Sewer District, 3030 South 240th Street, Kent WA 98032

2. ROLL CALL – Present were Martin P. Martinson, President; Nancy N. Kuehnoel, Clerk of the Board; Commissioners Gene Achziger, Eric Kasnick (arrived at 7:15 p.m.), and Bernadette Barrett (on teleconference); Sandy Paul, District Clerk

3. PLEDGE OF ALLEGIANCE
The flag salute was led by President Martinson.

4. APPROVAL OF THE AGENDA
President Martinson moved to approve the agenda; Commissioner Kuehnoel, second. The motion passed 4-0.

5. ADOPTION of Meeting Minutes of April 3 and April 25, 2012
President Martinson moved to approve the meeting minutes of April 3, 2012 as presented; Commissioner Kuehnoel, second. The motion passed 4-0.

President Martinson moved to approve the meeting minutes of April 25, 2012 as amended; Commissioner Kuehnoel, second. The motion passed 4-0.

6. CITIZEN COMMENT
Pool Manager Ken Spencer gave his monthly report on pool activity. A signed contract with Aquatic Management Group (AMG) will be provided at later time.

7. CORRESPONDENCE
Letters from Des Moines City Councilmember Jeanette Burrage and Board Attorney Brian Snure were reviewed.

8. OLD BUSINESS
President Martinson reviewed the 2012-2012 Project Budget Log and provided updates on jobs in progress, jobs beginning, and jobs completed.

9. NEW BUSINESS
1. MINIMUM SPENDING LIMIT FOR COMMISSIONERS (with no prior approval)
With Board understanding that an unwise purchase may not be approved by the Board-of-the-whole, President Martinson said he would consult with Attorney Snure. The topic will be added to the June 5 meeting agenda for further discussion.

2. AGENDA FOR WORK SESSION ON MAY 5
- Executive Director Status Update
 - Develop Set of Questions for Director Interviews
 - Review Business Plan and Mission, Vision, and Goals
 - Promotional Events
 - Chili Cook-off and improvement to chili recipe
 - Fitness Day at Farmer's Market August 11
 - Other

3. EXECUTIVE DIRECTOR – INTERVIEW QUESTIONS
Discussion of the Executive Director position was postponed to the Saturday Special Session.

4. DMPMPD BULLETIN BOARD AT MRP

The design for the bulletin board was discussed including Board group photo; posting of mission, vision and goals; current projects; Faith Callahan Memorial Scholarship. Highline Design Alliance would be hired for additional design work.

5. BUDGET REQUEST FOR ADDITIONAL MAINTENANCE REPAIRS BY MACDONALD-MILLER, JOB #201201

President Martinson moved approval of \$8100 above the presently budgeted amount for additional repairs by MacDonald-Miller to the heating system at the Pool; second by Commissioner Achziger. The motion passed, 5-0.

6. BUDGET REQUEST FOR INCREASED SCOPE WORK IN ANNUAL PREVENTIVE MAINTENANCE CONTRACT BY MACDONALD-MILLER

President Martinson moved approval of a modification to the MacDonald-Miller annual maintenance contract to include regular maintenance on back flow preventers and mixing valves; second by Commissioner Achziger. The motion passed, 5-0.

7. MEET AT WESLEY HOMES ON JUNE 5

Following discussion, it was agreed that the June 5 meeting would be held at Midway Sewer District. A Special Meeting would be held in the future, date to be determined, at Wesley Homes in the board room.

10. VOUCHER APPROVAL

Commissioner Kuehnoel moved to approve the Voucher Summary in the amount of \$11,553.44; Commissioner Achziger, second. The motion passed 5-0.

11. INFORMATION ITEMS/COMMISSIONER REPORTS

Kuehnoel

- Work continues on providing as well as receiving reports from King County. As a result, Toni Nelson has been unable to create monthly financials

Achziger

- The Tukwila pool had fantastic success with its *April Pool's Day* event. Evergreen pool held one, too. He suggested that Mt. Rainier pool do the same program next year.

12. NEXT MEETING

Saturday, May 5, 2012 – Special Meeting
Tuesday, June 5, 2012 - Regular Meeting

13. ADJOURNMENT

Commissioner Kasnick moved, second by Commissioner Kuehnoel to adjourn. The motion was approved by a vote of 5-0.

The meeting was adjourned at 8:50 p.m.



Commissioner



Commissioner



Commissioner



Commissioner



Commissioner



District Clerk