

DES MOINES POOL METROPOLITAN PARK DISTRICT
P.O. Box 98711
Des Moines WA 98198
MINUTES
July 3, 2012

1. CALL TO ORDER - President Martinson called the meeting to order at 7:06 p.m. at the Midway Sewer District, 3030 South 240th Street, Kent WA 98032

2. ROLL CALL – Present were Martin P. Martinson, President; Nancy N. Kuehnoel, Clerk of the Board; Commissioners Gene Achziger, Eric Kasnick (arrived at 7:15 p.m.), and Bernadette Barrett; Executive Director Randy Suko; Sandy Paul, District Clerk

3. APPROVAL OF THE AGENDA

Commissioner Achziger moved to approve the agenda; Commissioner Barrett, second. The motion passed 4-0.

4. ADOPTION of Meeting Minutes of June 5 and June 25, 2012

Commissioner Achziger moved to approve the meeting minutes of June 5, 2012 as presented; Commissioner Barrett, second. The motion passed 5-0.

Commissioner Martinson moved to approve the meeting minutes of June 25, 2012 as amended; Commissioner Achziger, second. The motion passed 5-0.

5. CITIZEN COMMENT

Vanessa Zapata from the Tukwila Pool attended the meeting as an observer. Ken Spencer, Pool Manager, gave his monthly report:

- Monthly pool activity
- The contract extension was signed and returned
- Ariana Kukors made the Olympic Swim Team

6. CORRESPONDENCE

Letters from WCIA regarding the Annual Review and a State Auditor's Office letter regarding the upcoming audit were included as part of the agenda packet for review.

7. OLD BUSINESS

The Energy Savings Performance Contract, Job #2011-05: budget adjustment for DOC Energy Grant was discussed. A commitment to a \$250,000 limit, requires the approval of an increase to the second item (Job #201004) of \$13,400. (The increase in expenditure will be drawn from the projected fund balance in the operating fund by reducing available fund balance in the general fund by \$13,400.00. Current budgeted ending fund balance is \$114,305, less additional appropriation of \$13,400.00 for a revised ending fund balance of \$100,905.)

<u>Account Number</u>	<u>Title</u>	<u>Period</u>	<u>Fiscal</u>	<u>Budget</u>	<u>%</u>	<u>Balance</u>
001-000-000-594-76-41-05	Energy Audit - Job #201105	\$0.00	\$0.00	\$16,600.00	0.00%	\$16,600.00
001-000-000-594-76-64-04	HVAC Damp/control sys (Job #201004)	\$0.00	\$0.00	\$220,000.00	0.00%	\$220,000.00
				\$236,600.00		\$236,600.00

Commissioner Martinson moved the approval of the above proposal for a change to the budget; Commissioner Achziger, second. The motion passed, 5-0.

8. NEW BUSINESS

To replace Lockers, Job #2011-06, was \$14,600 for heavy-duty plastic lockers. Saxton Brady bid \$20,800 to provide metal lockers identical to the original ones. Both bids were refused. Any remaining discussion was put off to another future meeting.

McKinstry's bid to replace Hair/Hand Dryers, Job #2012-03 (new), was \$15,000. A total of seven dryers are needed. At \$500 each and local installation at \$600, it was agreed to order one and have it installed

as a test. Commissioner Martinson moved approval for funding for a single test unit; Commissioner Kasnick, second. The motion passed 5-0.

Commissioner Martinson moved to approve MacDonald-Miller Heating & Ventilation Maintenance Contract additional funding for repair of men's restroom toilet valve emergency repair; Commissioner Kasnick, second. The motion passed, 5-0.

A City Currents Advertisement was discussed. The cost remains at \$800. Ideas were to feature Ariana Kukors, who is the poster child for Mt. Rainier Pool and the Faith Callahan Scholarship; the swimmers from Wesley Homes; and water exercise. No decision was made.

Commissioner Achziger moved to approve the purchase of 100 2013 Des Moines Legacy Calendars at \$5 each, all of which would be sold at the pool. If all are sold, the investment is nothing for a lot of good will; Commissioner Kasnick, second. The motion passed 5-0.

9. VOUCHER APPROVAL

Commissioner Kuehnoel moved to approve the Voucher Summary for \$12,549.92; Commissioner Kasnick, second. The motion passed, 5-0.

10. INFORMATION ITEMS/COMMISSIONER REPORTS

Director Suko discussed

- The voucher process and receiving invoiced for payment by a date certain
- Pool operations responsibilities vs AMG's responsibilities – which is which and which pays for what?
- Hazard liabilities
- Landscaping needs
- Third party use of the pool
- Long term planning

He said he appreciates the level at which the Commissioners are on top of things.

Commissioner Barrett stated that attendees at the August 11 Farmer's Market should come early and get a tattoo (temporary one).

Commissioner Martinson commented further about funding pool lockers, adding they might be rented out to users or have naming rights assigned to them for individuals and/or sponsors

Vanessa Zapata thanked DMPMPD for allowing the Tukwila Pool Board of Commissioners check out how DMPMPD operates the Mt. Rainier Pool and how meetings are run and how business is accomplished.

11. NEXT MEETING

Tuesday, August 3, 2012 - Regular Meeting

12. ADJOURNMENT

Commissioner Achziger moved to adjourn; Commissioner Kasnick, second. The motion passed 5-0.

The meeting was adjourned at 9:02 p.m.

Commissioner

Commissioner

Commissioner

Commissioner

Commissioner

District Clerk