

**Des Moines Pool Metropolitan Park District
PO Box 98711
Saturday, January 12, 2013, 10:00 A.M.**

**Des Moines Public Library, 21620 11th Ave. S.,
Des Moines, WA 98198**

MINUTES

CALL TO ORDER – The meeting was called to order at 10:12 a.m

ROLL CALL – Present were Martin P. Martinson, President; Nancy N. Kuehnoel, Clerk of the Board; Commissioners Gene Achziger, Bernadette Barrett and Eric Kasnick; Randy Suko, District Director; Sandy Paul, District Clerk.

BUSINESS

Software Presentation – Chad Sotomayor and Jeanne Seger

Chad Sotomayor demonstrated the Microsoft 365 program, a software designed to share documents via 'cloud' storage. Jeanne Seger discussed redesigning the District's website.

BREAK – The meeting was recessed for lunch at Arturo's Mexican Restaurant in Des Moines.

Administrative Plan

Director Suko presented his latest edits of the Administrative Plan, requesting further input from each Boardmember as the plan was reviewed, i.e., the District Clerk was asked to prepare a comprehensive version of the public records laws. Discussion of the Administrative Plan followed at some length.

Annual Review of Business Plan

The Business Plan was discussed and updated to reflect proposed goals of the coming year and up to five years in the future.

Office Space Search

This item was removed from the agenda.

Accept Agreement between AMG and DMPMPD February 1, 2013 to Dec 31, 2015

Commissioner Kuehnoel moved to accept the final version of the agreement with Aquatic Management Group; Commissioner Barrett, second. The Motion passed, 4-0. Commissioner Kasnick recused himself as an employee of AMG.

NEXT MEETING

Regular Meeting on Tuesday, February 5, 2013, 7:00 PM – 9:00 PM
Midway Sewer District, 3030 S 240th St., Kent, WA 98032

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ADJOURNMENT

There being no further business to come before the Board, Commissioner Martinson moved to adjourn; Commissioner Barrett, second. The motion passed 5-0. The meeting was adjourned by President Achziger at 4:55 p.m.


Commissioner


Commissioner


District Clerk


Commissioner

Commissioner

Commissioner