

DES MOINES POOL METROPOLITAN PARK DISTRICT

P.O. Box 98711

Des Moines WA 98198

Tuesday, February 5, 2013, 7:00 p.m.

Meeting Location: Midway Sewer District, 3030 South 240th Street, Kent WA 98032

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE – The meeting was called to order at Midway Sewer District, 3030 South 240th Street, Kent WA 98032 at 7:03 p.m.; the flag salute was led by Commissioner Kasnik.

ROLL CALL – Present were, Gene Achziger President; Nancy N. Kuehnoel, Clerk of the Board; Commissioners Martin P. Martinson, Bernadette Barrett (on the phone) and Eric Kasnick; Randy Suko, District Director; Sandy Paul, District Clerk.

ADOPTION OF AGENDA

The agenda was amended, adding "Office Space" discussion. President Achziger moved approval of the agenda; Commissioner Kuehnoel, second. The motion passed 5-0.

ADOPTION OF MINUTES

Commissioner Martinson moved approval of the Meeting Minutes of the December 10, 2012 Special Meeting as amended, the January 8 Regular Meeting and the Special Meeting minutes of January 12, 2013,; Commissioner Achziger, second. The motions were approved 5-0.

CITIZEN COMMENT

Ken Spencer, Pool Manager presented his January Report and he highlighted the profit/loss statement for 2012 as it compared to 2011.

Commissioner Martinson discussed the Project Budget items prior to Ken's departure with the aid of Scott Romano, Project Manager.

Commissioner Martinson also noted that there were no parking problems at the tournament held the previous weekend. Signs were posted and pool staff were helpful in reminding spectators about illegally parked vehicles.

CORRESPONDENCE

There was no correspondence.

President Achziger called for an executive session at 8:05 p.m. for 5 minutes to discuss potential litigation per Title 42.30.110(B) RCW . The meeting resumed at 8:12 p.m.

OLD BUSINESS

AMG Contract Extension

Commissioner Martinson moved to approve the 9th extension of the AMG Contract; Commissioner Kuehnoel, second. The motion passed 4-1. President Achziger voted *no*.

NEW BUSINESS

District Organizational Structure and HR Elements/Drafting Job

Descriptions/Expectations for Executive Director and District Clerk

Commissioner Kuehnoel would be drafting job descriptions for the Executive Director and District Clerk. She asked all commissioners, Director and Clerk to comment on the finished drafts within a week or so.

Draft of Commissioner Job Descriptions

Director Suko had drafted job descriptions for Commissioner, Clerk of the Board and President which were called 'very good'.

Construct Sidewalk, North Exit Door - Job Number: 201305

Commissioner Martinson moved to approve an additional \$2000 to construct the North Exit Door Sidewalk repairs; Commissioner Kasnick, second. The motion passed 5-0.

Commissioner Martinson moved to approve contract award for construction of the North Exit Door Sidewalk repairs to J. E. M. Construction Inc.; Commissioner Kasnick, second. The motion passed 5-0.

VOUCHER APPROVAL

Voucher Summary could not be approved. There was an omission and a transposition that must be corrected before it could be processed by King County Finance

President Achziger moved to hold a Special Meeting on Friday, February 8, 2013 at 3:00 p.m. to approve the voucher and discuss office space; Commissioner Martinson, second. The motion passed 5-0.

INFORMATION ITEMS/COMMISSIONER REPORTS

President Achziger met with Phillips publishing about future Currents rates for advertising. They want the District's rates to be \$1600 per issue. Commissioners were against that, commenting that the City pays nothing; why must the districts rates go so high? He will talk to them again.

The citizens group Sustain Tukwila Pools did a study to which the Board may have access. We can print, mail, or send electronically.

Tukwila is discussing its relationship now and in the future with the School District. The pool is planning to offer swim lessons for high school classes, which puts the pool back into the curriculum.

There were no other Commissioner comments.

NEXT MEETING

Friday, February 8, 2012 Special Meeting at 3:00 p.m.
Tuesday, March 5, 2013 - Regular Meeting

ADJOURNMENT

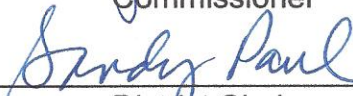
There being no further business to come before the Commission, Commissioner Kuehnoel moved to adjourn; Commissioner Martinson, second. The motion passed 5-0. The meeting was adjourned at 9:20 p.m.



Commissioner



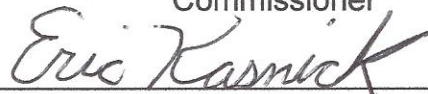
Commissioner



District Clerk



Commissioner



Commissioner

Commissioner