

**DES MOINES POOL METROPOLITAN PARK DISTRICT  
P.O. Box 98711  
Des Moines WA 98198**

**Meeting Location: Midway Sewer District, 3030 South 240<sup>th</sup> Street, Kent WA 98032**

**MINUTES**

**Tuesday, February 5, 2013, 7:00 p.m.**

Midway Sewer District, 3030 South 240<sup>th</sup> Street, Kent WA 98032

CALL TO ORDER/PLEDGE OF ALLEGIANCE – The meeting was called to order at Midway Sewer District, 3030 South 240<sup>th</sup> Street, Kent WA 98032 at 7:03 p.m.; the flag salute was led by Commissioner Kasnik.

ROLL CALL – Present were, Gene Achziger President; Nancy N. Kuehnoel, Clerk of the Board; Commissioners Martin P. Martinson, Bernadette Barrett (on the phone) and Eric Kasnick; Randy Suko, District Director; Sandy Paul, District Clerk.

**ADOPTION OF MINUTES**

Commissioner Martinson moved approval of the Meeting Minutes of December 4 and the Special Meeting minutes of December 24, 2012, both as amended; Commissioner Achziger, second. The motions were approved 5-0.

**CITIZEN COMMENT**

**CORRESPONDENCE**

King County Elections Jurisdiction Survey

**OLD BUSINESS**

AMG Contract Extension

**NEW BUSINESS**

District Organizational Structure and HR Elements

Nancy – drafting job descriptions/expectations for Executive Director and District Clerk

Randy – draft of Commissioner job descriptions

Construct Sidewalk, North Exit Door - Job Number: 201305

**VOUCHER APPROVAL**

Voucher Summary \$52,295.70

**INFORMATION ITEMS/COMMISSIONER REPORTS**

**NEXT MEETING**

Tuesday, February March 5, 2013 - Regular Meeting

**ADJOURNMENT**