

DES MOINES POOL METROPOLITAN PARK DISTRICT
P.O. Box 98711
Des Moines WA 98198

Tuesday, April 2, 2013

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE – The meeting was called to order at Midway Sewer District, 3030 South 240th Street, Kent WA 98032 at 7:02 p.m.; the flag salute was led by Commissioner Barrett.

ROLL CALL – Present were Gene Achziger, President; Nancy N. Kuehnoel, Clerk of the Board; Commissioners Bernadette Barrett, Marty Martinson, and Eric Kasnick (who arrived at 7:15 p.m.); Randy Suko, District Director; Sandy Paul, District Clerk.

Scott Romano, Project Manager; and Ken Spencer, Pool Manager, also attended.

ADOPTION OF AGENDA

Commissioner Kuehnoel moved to approve the agenda as amended; Commissioner Barrett, second. The motion passed 4-0. Several related items were combined; *Status of CIP* was moved from New Business to Old Business.

APPROVAL OF MINUTES

Commissioner Kuehnoel moved to approve the March 5, 2013 minutes as presented; Commissioner Barrett, second. The motion passed 4-0.

Commissioner Kuehnoel moved to approve the March 27, 2013 minutes as presented; Commissioner Barrett, second. The motion passed 4-0.

PUBLIC COMMENT

Ken Spencer, Pool Manager gave his monthly report on pool usage and activity. He reported additionally about his work attempting to secure insurance for AMG based upon the sexual molestation issue. It is the insurance challenge that is causing the contract to be continually extended by amendment. Discussion included approaching the Highline School District about assuming more liability. The District Director would take over negotiations with the School District and initiate a discussion about this increased liability as well as discussing the means to discourage student dallying behind the Pool building and causing an increased security issue.

OLD BUSINESS

The Status of Contract Negotiations with AMG was covered at the time of Ken Spencer's report under Citizen Comment. A **Report on Sexual Molestation Insurance Requirements by Highline School District** was also part of that discussion, and those negotiations would be assumed going forward by District Director Randy Suko.

Security of Grounds at the Pool was also discussed while Pool Manager Spencer was present. Students congregating behind the Pool have increasingly raised liability concerns. Care of the grounds could easily be assumed by the Pool District rather than relying on the School District, but discouraging student loitering and vandalism was a topic in which the Pool Commissioners wished to engage School District support.

Status Report on Installation of Additional Lockers.

Commissioner Martinson reported on the success of the installation of and feedback about the newly purchased and installed lockers. Those were such a success he planned to purchase lockers to finish Job

201106, Replace Lockers, for combined total of \$8500 based upon prior approval at the March 5, 2013 meeting. The lockers being replaced would be surplused the same manner as the first batch was.

The **Status of CIP** was discussed while Pool Manager Spencer remained at the meeting. Completion of the installation of the new lockers would complete Job# 201106. McKinstry's work on the Energy Projects was 83% complete. Work on the natatorium lights and dampers would be complete by the end of the month.

NEW BUSINESS

Budget for Heating Pump Repair Job #201302 and Replace Filter Room Exhaust Fan, Job #201307, by MacDonald-Miller, would require the approval of an additional \$4400. Commissioner Martinson moved to approve the additional amount to include funding a new switch, mechanical repairs of the exhaust fan, and dampers; Commissioner Kasnick, second. The motion passed 5-0.

Possible Contract to Refinish Pool Deck and Locker Room Floors Job #201105, was discussed. Project Manager Scott Romano had asked McKinstry to provide a bid on the work since they were already on site and mobilized. The work would be bid in two sections: Pool deck and clean out of drains would be one bid; the second would include the lobby area. All work would be bid as cost per square foot. A decision on the work would be made when the bids were received.

Contingency Plans in Case of Liner/Vault Failure

Director Suko attended a training on care and maintenance of pools taught by Kevin Johnson, a trainer at WSU. He does pool design and had done an assessment of the Mt. Rainier Pool in 2002. He would provide the District with a copy of that report. He might be available to return and assist in some future planning concerning the existing pool as well as the strategic plan for a new facility.

Reciprocal Invitation to Tukwila PMPD Members to Attend the April 27 Retreat.

The Board of Commissioners had no objection to inviting the Tukwila Pool Board to attend the DMPMPD off-site meeting on April 27. They are particularly interested in observing the Executive Director/District Clerk procedures.

Repair of Patio Outside of Pool Entrance.

Assuming a new pool within 5 years, repair of the West patio area was likely the best option. The blocks could be pulled, the area re-graded, and the blocks reset; or the area could be made smaller and squared off. Director Suko would get a bid for work on that patio which is used heavily in the summer.

Purchase/lease of Furniture for New District Headquarters.

Equipment needed in the office included a folding table for a conference table, desk, printer, phones, internet, book cases, and filing cabinets. Director Suko and Commissioner Kuehnoel would work on finding affordable furniture and equipment necessary for operation of an office.

Report from Executive Director on Pool Management Training

Director Suko had recently attended training on Aquatics Facility Certification put on by the Recreation and Park Association in Seattle. He reported that the 2 ½ days duration of the course was worth the time, money and effort spent and that the material was easily a 6-week course value. The most valuable aspect was making the acquaintance of Kevin and Karen Johnson, the presenters, who had been in the aquatics and recreation field for over 25 years. Kevin is currently an instructor at WSU.

Tour of Stadium High School Pool.

Commissioner Martinson moved to authorize the expense of travelling to Stadium High School for a tour of their Pool; Commissioner Kuehnoel, second. The motion passed, 5-0.

Discussion of **Plans for Farmers Market/Opening Day/Health and Fitness Day/Chili Cook-Off** was postponed to the retreat on April 27.

Search for New Commissioners/Election Filings.

Commissioners Barrett and Martinson have decided not to run for reelection to the Pool Board in the November election. Filing date for prospective Commissioners is May 13-17, 2013, a full month earlier than in previous years to file for public office. Commissioners should be looking around and talking to citizens who might be interested in serving the community in the capacity of Pool District Commissioner.

Develop Timeline to Secure New Pool.

This item was moved to the April 27 retreat agenda. Director Suko would invite Kevin Johnson to attend and offer suggestions and advice as the Board moves forward.

Contract and Timesheet for District Clerk

Remaining edits were needed in the contract. Brian Snure, the District's Attorney would need to review the contract. The check for payment of work completed was to be included in the voucher request, but held until the review of the contract was completed and the contract could be approved.

VOUCHER APPROVAL

Commissioner Kuehnoel moved approval of the Voucher Summary for \$181,237.18; Commissioner Barrett, second. The motion passed 5-0.

INFORMATION ITEMS/COMMISSIONER REPORTS

Commissioner Kuehnoel added that the website is coming along nicely. It will be ready to look at soon. Also, in the latest financial reports, the budget was missing. That piece will be completed and sent later.

Commissioner Martinson reported that the retreat was scheduled for the Burien Library, second floor conference room, 10:00 a.m. to 3:00 p.m.

Commissioner Barrett informed the Board that she would be travelling and would not attend the May meeting. She would also be unable to teleconference.

Director Suko passed out copies of the latest Administrative Plan.

NEXT MEETING

Saturday April 27, 2013 – Board Retreat
Tuesday, May 7, 2013 - Regular Meeting

ADJOURNMENT

There being no further business to come before the Board, Commissioner Kasnick moved to adjourn, second by Commissioner Kuehnoel. The motion passed, 5-0.



Commissioner


Commissioner


District Clerk



Commissioner


Commissioner

Commissioner