

DES MOINES POOL METROPOLITAN PARK DISTRICT

**P.O. Box 98711
Des Moines WA 98198**

**Meeting Location: District Office, 22015 Marine View Drive South, Des Moines
Tuesday, November 5, 2013, 7:00 p.m.**

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL The meeting was called to order by President Achziger at 6:58 p.m. Commissioner Kasnick led the flag salute.

Present were Gene Achziger, President; Nancy Kuehnoel, Clerk of the Board; Commissioners Eric Kasnick, Toni Overmyer, and Martin Martinson. Also present were Ken Spencer, Pool Manager; Sandy Paul, District Clerk

ADOPTION OF AGENDA

Commissioner Kuehnoel moved to accept the agenda as amended; Commissioner Overmyer, second. The motion passed 5-0. Added was *Purchase of a Pool Cover*.

ADOPTION OF MINUTES

Commissioner Kuehnoel moved adoption of the October 1, 2013 Regular Meeting Minutes; Commissioner Martinson, second. The motion passed, 5-0.

Commissioner Martinson moved adoption of the October 3, 2013 Special Meeting Minutes; Commissioner Kuehnoel, second. The motion passed, 5-0

Commissioner Overmyer moved adoption of the October 5, 2013 Special Meeting Minutes; Commissioner Kuehnoel, second. The motion passed, 5-0

Commissioner Kasnick moved adoption of the October 15, 2013 Special Meeting Minutes; Commissioner Martinson, second. The motion passed, 5-0

Commissioner Kuehnoel moved adoption of the October 29, 2013 Regular Meeting Minutes; Commissioner Martinson, second. The motion passed, 5-0.

CITIZEN COMMENT

There was no citizen comment.

CORRESPONDENCE

There was no correspondence.

STAFF REPORTS

Report on Annual Review with WCIA;

Commissioner Kuehnoel reported on the 2012 annual meeting with WCIA. There was only one claim in 2012. Compact requirements were met and those of 2013 will be met after attendance at the annual meeting. The Audit element for 2013 is cyber liability. Appraisal of Pool property will be done on a 5-year cycle, the first to be scheduled soon. Some losses to boilers may be covered by insurance, so the District should be sure to check each time there is a problem with the boilers. There are many free resources available, such as education and training, and various course topics through online classes.

Pool Manager, Ken Spencer reported that lessons were down because of team turnouts and meets; lap swims and exercise were up; team swims and meets were holding steady. He mentioned that the railing at the steps in the shallow end was coming off and even when repaired would not be ADA compliant. He brought up the pool cover, which will be discussed later in the meeting. The diving stanchions cannot be painted because they need to be powder coated. Orca has become the chemical vendor; equipment will soon be upgraded. Finally, the sliding office window is non-functioning and permission was sought to look into bids to replace it. A revenue/expense report was provided.

The PSE bill has come down, almost the same as last year. The outside temperature varied about 5 degrees, which makes an exact comparison difficult.

District Clerk

Clerk Paul reported that former Director Suko provided a flash drive containing his documents and emails.

VOUCHER APPROVAL

Voucher Summary

Commissioner Kuehnoel moved to approve the November Voucher in the amount of \$39,580.03; second by Commissioner Kasnick. The motion passed 5-0.

OLD BUSINESS

Budget Adjustment

Commissioner Kuehnoel moved to reallocate the 2013 budget fund to the expenditure categories noted on the attached budget adjustment spreadsheet; Commissioner Kasnick, second. The motion passed 5-0.

Commissioner Kasnick moved to approve Resolution No. 2013-03, the 2013 Budget Amendment, in the amount of \$243,450; Commissioner Overmyer, second. The motion passed 5-0.

Commissioner Kuehnoel moved to increase the 2013 Budget to \$815,023; Commissioner Martinson, second. The motion passed, 5-0.

PUBLIC HEARINGS

2014 Tax Levy

President Achziger opened the Public Hearing on the 2014 Tax Levy at 7:50 p.m. He began by stating that *all persons who wished to speak should sign in with the clerk*, and upon seeing no one present to speak to the 2014 Tax Levy, he closed the Public Hearing at 7:52 p.m.

2014 Budget

President Achziger then opened the Public Hearing on the 2014 Budget at 7:53 p.m. Seeing no one present to speak for or against the 2014 Budget, he closed the Budget Public Hearing at 7:54 p.m.

NEW BUSINESS

2014 Tax Levy

Following discussion and review of projected revenues for 2014, Commissioner Kuehnoel moved to approve the 2014 Tax Levy; Commissioner Kasnick, second. The motion passed 5-0.

2014 Budget

Following discussion and review of prior conversations about proposed expenditures for 2014, Commissioner Kuehnoel moved to adopt Resolution No. 2013-05, approving the 2014 Budget in the amount of \$809,585.00; Commissioner Martinson, second. The motion passed, 5-0.

Recruitment for District Manager Position

Following candidate Susan Eisele's withdrawal of her name for consideration as DMPMPD Manager, a new plan was compiled to advertise, mostly on free websites, for a new pool of applicants for the District's consideration. The position is budgeted for \$68,000 in 2014. No motion was needed. The cost of advertising, not to exceed \$500, was approved at the October meeting. The City of Des Moines has also offered Management services, which will be factored into the mix.

Authorize purchase of pool cover

The pool cover is 7 years old and are guaranteed for 3 years. The Board approved \$10,000 (capital) for replacement of the existing thermal pool cover on Job #201311C, based on a \$9,774.37 proposal that Ken Spencer, Pool Manager, had received. Ken will be responsible for procurement of the new thermal blankets and disposal of the old.

Commissioner Martinson moved to approve the expenditure of \$10,000 in capital funds to replace the existing thermal pool cover, Job #2013-11; Commissioner Kasnick, second. The motion passed, 5-0.

INFORMATION ITEMS/COMMISSIONER REPORTS

Commissioner Overmyer shared information on a fundraiser gala for the arts at South Seattle Community College;

Commissioner Martinson discussed that each water fountain would cost \$3500-4000 to replace. He volunteered to look into refrigerated models.

He offered compliments to the organized agenda for today, i.e., the minutes and the script for the public hearings.

He offered that the architectural pool assessment BLRB has promised didn't get done in time for today's meeting. He also said he was working with MacDonald-Miller to present an assessment of costs to stay at the current pool location vs costs to build a new facility. MacDonald Miller would like President Achziger to re-sign the two documents, both of which add tax to the final figures.

President Achziger asked which days are preferred to meet. Commissioner Overmyer stands down for a month on November 26 (election certification) after which Shell Ross is administered her oath of office, perhaps at the next meeting December 3.

Commissioner Kasnick requested the cahier's window be changed soon. Pool Manager Spencer pledged some estimates. Commissioner Kasnick commented the he does not see the need for refrigeration in the water fountains. Commissioner Martinson said he would prefer to hear what the architectural study says before making a decision. The refrigerated fountains are a cost that people see. They don't see the boilers being fixed. They saw the hair dryers. Pool users loved them.

President Achziger met with Highline School Superintendent Susan Enfield about our role with the school district. She stated HSD has no interest to be in the pool business and that it would not be including swimming in the curriculum. She did not commit to whether or not it would host the pool district on their property. HSD plans a bond issue next year.

President Achziger also thanked all who helped with the chili cook-off. Good ideas for next year were also gathered.

He said that the Board also needs to celebrate the two commissioners leaving the Board in December.

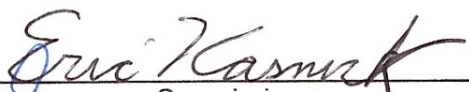
The deadline for City Scene is in two weeks, offering stocking stuffers of annual memberships.

NEXT MEETING

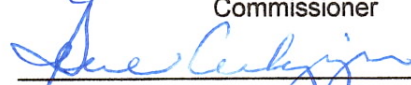
Tuesday, December 3, 2013, 7:00 p.m., Regular Meeting, District Office

There being no further business to come before the Board, the meeting was adjourned at 8:50 p.m..


Respectfully submitted,
Sandy Paul MMC, District Clerk




Commissioner



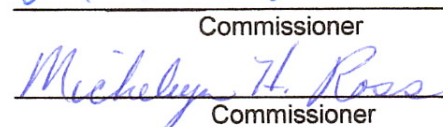
Commissioner



Commissioner



Commissioner



Commissioner