

**DES MOINES POOL METROPOLITAN PARK DISTRICT**

**P.O. Box 98711  
Des Moines WA 98198**

**Meeting Location: District Office, 22015 Marine View Drive South, Des Moines  
Tuesday, December 3, 2013, 7:00 p.m.**

**MINUTES**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL** The meeting was called to order by President Achziger at 6:58 p.m. Commissioner Kasnick led the flag salute.

**COMMISSIONER SWEARING**

Schell Ross was sworn in as the newly elected Commissioner to serve in Position #3, replacing Bernadette Barrette. Toni Overmyer who has been serving in that position will step aside for one month, and be resworn at the January 2014 Regular Meeting.

Present were Gene Achziger, President; Nancy Kuehnoel, Clerk of the Board; Commissioners Eric Kasnick, Schell Ross and Martin Martinson. Also present were Commissioner-Elect Toni Overmyer; Ken Spencer, Pool Manager; Sandy Paul, District Clerk

**ADOPTION OF AGENDA**

Commissioner Kuehnoel moved to accept the agenda as amended; Commissioner Kasnick, second. The motion passed 5-0. The Installation of New Windows, #9, was added.

**ADOPTION OF MINUTES**

Commissioner Kuehnoel moved adoption of the November 5, 2013 Regular Meeting Minutes; Commissioner Kasnick, second. The motion passed, 5-0.

Commissioner Kasnick moved adoption of the November 19, 2013 Special Meeting Minutes; Commissioner Kuehnoel, second. The motion passed, 5-0

**CITIZEN COMMENT**

None.

**CORRESPONDENCE**

District Clerk referred to the final Levy Limit Worksheet for the purpose of setting to 2014 Tax Levy.

**STAFF REPORTS**

**Clerk of the Board, District Manager Candidate**

Commissioner Kuehnoel outlined the qualifications of the latest candidate for District Manager, Rodger Bennett. She had interviewed him by telephone. The next step may be to invite him to a meeting to talk to him as a Board.

She will also provide the qualifications of the other 6 candidates who were reviewed.

Commissioner Martinson moved to approve an interview of District Manager candidate Rodger Bennett on Saturday, December 7 between 10:00 and 11:00 a.m. at the District office; Commissioner Kasnick, second.. A Special Meeting Notice will be posted. The motion passed, 5-0.

**Project Manager;**

Scott Romano was not available.

**Pool Manager Ken Spencer**

Manager Spencer delivered the report on November activities. Barbara Snow, a long time water aerobics instructor, will retire after 22 years of service. A party will be held on December 18. The girls swim team is finished for the season; the boys, just beginning. The new Pool Repairman, Jon, has been able to make some repairs that were believed to be very difficult and/or expensive. Double walled containers will now be used for chlorine. KJ Design recommended double pallets. Double containment is key, however it is done.

The pool will be closed for 2 days to a week to change butterfly valves. The water will be drained by 60% the weekend of February 7, following completion of the boys swim season.

The financial part of the report was routine.

**District Clerk Sandy Paul**

There was no new information to report on Credit Cards.

**VOUCHER APPROVAL**

Commissioner Kuehnoel moved to approve the voucher summary for December in the amount of \$41,070.75; Commissioner Kasnick, second. The motion passed, 5-0.

**OLD BUSINESS**

**AMG Seventeenth Extension**

Commissioner Kuehnoel moved to approve the Seventeenth Amendment of the Contract with Aquatic Management Group pending approval and signature of the AMG Contract by AMG until March 31, 2014; Commissioner Kasnick, second. The motion passed, 5-0.

**Job #201302R - Replace Disconnect Switch on HRU #2**

Commissioner Martinson moved to approve \$1,000 for replacement of the defective disconnect switch and authorize the Project Manager to proceed with repairs; Commissioner Kasnick, second. The motion passed, 5-0.

**Job #201312PF- A&E Pool Assessment (approve budget, contract w/ BLRB-Architects)**

Commissioner Martinson moved to approve \$58,000 for professional A&E services, and contract with BLRB-Architects of Tacoma, Washington, to perform the assessment on a *Not-To-Exceed* cost basis; Commissioner Kasnick, second. The motion passed, 5-0.

Doug DuCharme was present from BLRB.

BLRB would list what it would take to make Mount Rainier Pool code compliant and what it would take to create a new facility which is also compliant.

**NEW BUSINESS**

**Resolution No. 2013-06, Amend Meeting Time**

Commissioner Kuehnoel moved to approve a change of meeting time for the Des Moines Pool Metropolitan Park District Board of Directors to 5:00 p.m.; Commissioner Kasnick, second. The motion passed, 5-0.

**Job #201401M - MacDonald-Miller (annual maintenance contract)**

Move to approve \$8,800.00 for the annual maintenance of the mechanical systems at Mt. Rainier Pool in 2014, and continue the mechanical preventive maintenance contract with MacDonald-Miller Facility Solutions..

**Job #201402M - Northwest Landscaping Service (annual contract)**

Commissioner Martinson moved to approve \$8,000.00 for the annual maintenance of landscaping at Mt. Rainier Pool in 2014, and continue the landscaping contract with Northwest Landscape Services; Commissioner Kuehnoel, second. The motion passed, 5-0.

**Replace Window**

A representative from VPI Quality Windows, Dale Wamsley, had visited Mt. Rainer Pool and saw the broken window. VPI Quality Windows has graciously donated 2 windows to keep the wall aesthetically appealing. Dale, whose daughter swims on the Mt Rainier Swim Team, is gifting the labor on behalf of the swim team. VPI would like to have the District recognize their generosity on our website, and any other social media etc..

An email was sent to our Legal Counsel to make sure there were no issues accepting this transaction. The advice was that with this being a gift of product and service we do not have issues of public work and can accept. The work was assigned Job #201313.

Commissioner Kuehnoel moved to accept the donation as above; Commissioner Ross, second. The motion passed 5-0.



## INFORMATION ITEMS/COMMISSIONER REPORTS

Commissioner Ross said she was feeling overwhelmed.

Commissioner Martinson said that in addition to the new handrail at the access ladder, he was appreciative of the initiative shown to rewrap the old ladder. He also recognized AMG employee Shawna Hously for her dedication to the Pool.

Commissioner Achziger met the New Executive Director for the Tukwila pool. She has been working for non-profits such as the Girl Scouts so she has a lot of knowledge working with the public.

He announced the winter retreat will be held January 25, 2014, at the Des Moines Yacht Club at 10:00 a.m.. A calendar for 2014 would be approved at that time.

## NEXT MEETING

Tuesday, January 7, 2014, 5:00 p.m., Regular Meeting, District Office

There being no further business to come before the Board, the meeting was adjourned at 8:50 p.m..

Respectfully submitted,  
Sandy Paul MMC, District Clerk

  
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