

**DES MOINES POOL METROPOLITAN PARK DISTRICT
P.O. Box 98711
Des Moines WA 98198**

**Meeting Location: District Office, 22015 Marine View Drive South, Des Moines
Tuesday, January 7, 2014, 5:00 p.m.**

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL/CALL The meeting was called to order by President Achziger at 4:58 p.m. Commissioner Kasnick led the flag salute.

Present were Gene Achziger, President; Nancy Kuehnoel, Clerk of the Board; Commissioners Eric Kasnick, Schell Ross, and Toni Overmyer. Also present were Rodger Bennett, District Manager; Sandy Paul, District Clerk; Scott Romano, Project Manager; Ken Spencer, Pool Manager. Guests were John Elfstrom, and former Commissioner Marty Martinson.

SWEAR COMMISSIONER OVERMYER TO OFFICE

District Clerk Paul administered the oath of office to Commissioner Overmyer.

ADOPTION OF AGENDA

Item #9 was added to the agenda: HRU System Repairs. Commissioner Kasnick moved to approve the agenda as amended; Commissioner Kuehnoel, second. The motion passed, 5-0.

ADOPTION OF MINUTES

December 3, 2013 Regular Meeting Minutes; December 7 & 17, 2013 Special Meeting Minutes

Commissioner Overmyer moved to approve the minutes as presented of the December 3, 2013 Regular meeting; Commissioner Kasnick, second. The motion passed, 5-0.

Commissioner Ross moved to approve the minutes as presented of the December 7, 2013 Special meeting; Commissioner Kasnick, second. The motion passed, 5-0.

Commissioner Overmyer moved to approve the minutes as presented of the December 17, 2013 Special meeting; Commissioner Kuehnoel, second. The motion passed, 5-0.

CITIZEN COMMENT

John Elfstrom wished all Commissioners a happy new year.

CORRESPONDENCE

There was no correspondence.

STAFF REPORTS

Scott Romano, Project Manager, reported on the energy savings issue. The Energy Savings Project may be totally complete by May of 2014.

The pool will be drawn down once to repair the butterfly valves, test the liner for asbestos, inspect the liner, and to repair the underwater lights if it is ultimately decided to do that work over adding natatorium lights. The District would need to notify the Midway Sewer District that much chlorinated water was being released into the system.

Ken Spencer, Pool Manager presented his activity and financial reports. Participation is low at present, but he's looking for an increase again by March. He did report that the donated windows had been installed and thanked Commissioner Overmyer for facilitating. Financially, the pool is close to *break even*. Negotiations with the contractor, McKinstry, are still under way to determine which lighting correction will fulfill its obligations regarding meeting the state and county health regulations for public swimming pool illumination. Closure was scheduled for the weekend of February 20, to be back open and in business by March 3. A plan will be developed to inform the public of a week-long closure.

District Clerk Paul reported that credit cards had been received at last.

VOUCHER APPROVAL

Commissioner Kuehnoel moved to approve the Voucher Summary for \$25,013.42; Commissioner Kasnick, second. An invoice from Highline Design Alliance was added to the previous total. The motion passed, 5-0.

NEW BUSINESS

Developing the Agenda for the January 25 Workshop

The retreat will be held at the Des Moines Yacht Club, January 25, 2014 from 10:00 a.m. to 3:00 p.m. District Director Bennett said he would develop the agenda after interviewing each commissioner. He added that now is a good opportunity for him to facilitate each Commissioner's vision for the coming year. He will also include a 2014 Business Plan, which will evolve out of the interviews.

Authorize Two Commissioners/Staff to Attend WCIA Workshop and Annual Board Meeting Friday, January 17, at the Museum of Flight, 9:00 a.m. to 1:30 p.m., Seattle

Commissioner Overmyer moved to approve Commissioner Kuehnoel to attend the WCIA Annual Meeting as delegate and Director Bennett as alternate; Commissioner Kasnick, second. The motion passed, 5-0.

2014 Work Plan – Rodger Bennett

Director Bennett outlined his work plan as follows:

Orient to office, pool, community, staff and Commissioners.

Meet individually with District Commissioners in preparation for January, 2014 planning retreat. Use structured format to insure consistency of discussions.

Prepare discussion outline for retreat.

Meet with pool operator. Learn contact personnel. Ask preliminary questions in preparation for potential recommendations to District Commission.

Make contact with City of Des Moines, King County and other supporting or regulating agencies.

Research statutory requirements for District administration, budgeting, open meeting rules, etc.

Facilitate discussions at Commission Planning Retreat.

He will also begin preparing administrative guidelines and policy recommendations.

Commissioner Overmyer moved to postpone a vote on the 2014 Work Plan to the February 4 meeting; Commissioner Kasnick, second. The motion passed, 5-0.

Election of Officers

Clerk of Board Kuehnoel moved to instruct the District Clerk to cast a unanimous ballot to re-elect Gene Achziger to a second term as President; Commissioner Ross, second. The motion passed 4-0. President Achziger abstained.

Commissioner Overmyer moved to instruct the District Clerk to cast a unanimous ballot to re-elect Nancy Kuehnoel to another term as Clerk of the Board; Commissioner Ross, second. The motion passed, 5-0.

Set 2014 Meeting Dates

Meeting days remain every first Tuesday, at 5:00 p.m. as approved in Resolution 2013-06.

Discussion of Annual Calendar

Commissioner Overmyer moved to postpone adoption of a calendar for 2014 to the February 4, 2014 Regular meeting; Commissioner Kuehnoel second. The motion passed, 5-0.

HRU System Repairs

Commissioner Overmyer moved to approve a total amount of \$2,700 to perform the routine work of repairing the heat recovery unit (Job #2014-01); Commissioner Kasnick, second. The motion passed, 5-0.

The total project cost of \$2,700 includes sales tax (\$201.88); 10% contingency (\$212.50); 7.6% construction management (\$160.62).

INFORMATION ITEMS/COMMISSIONER REPORTS

Commissioner Kuehnoel and Director Bennett will be meeting with Chad Sotomayor on January 8, 2014 about Microsoft 365.

Commissioner Overmyer reported on her opportunity to meet with the manager of the Great Wolf Lodge with whom she discussed pool related topics.

Commissioner Overmyer and President Achziger visited the Snohomish pool and studied their pool and program. The school district owns the pool; the program is managed by the YMCA in a first-ever partnership. The City of Snohomish population is approximately 9,000 with a school district population of 30,000. Cost of the aquatics center was approximately \$35 million, of which \$22.8 million came from the bond issue.

NEXT MEETING


Saturday, January 25, 2014, 10:00 a.m., Des Moines Yacht Club

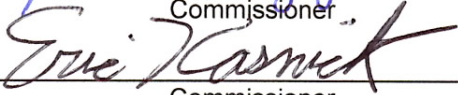
Tuesday, February 4, 2014, 5:00 p.m., Regular Meeting, District Office

Adjourn

There being no further business to come before the Board, the meeting was adjourned at 7:02 p.m..


Respectfully submitted,
Sandy Paul MMC, District Clerk

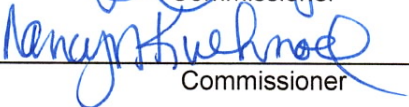


Commissioner


Commissioner


Commissioner



Commissioner


Commissioner