

**DES MOINES POOL METROPOLITAN PARK DISTRICT
P.O. Box 98711
Des Moines WA 98198**

**Meeting Location: District Office, 22015 Marine View Drive South, Des Moines
Tuesday, February 4, 2014, 5:00 p.m.**

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL/CALL The meeting was called to order by President Achziger at 5:03 p.m. Commissioner Kasnick led the flag salute.

Present were Gene Achziger, President; Nancy Kuehnoel, Clerk of the Board; Commissioners Eric Kasnick, Schell Ross, and Toni Overmyer. Also present were Rodger Bennett, District Manager; Sandy Paul, District Clerk; Scott Romano, Project Manager; Ken Spencer, Pool Manager.

Adoption of Agenda

Commissioner Kuehnoel moved to adopt the agenda as presented; Commissioner Kasnick, second. The motion passed, 5-0.

ADOPTION OF MINUTES

January 7, 2014 Regular Meeting Minutes; January 25, 2014 Special Meeting Minutes

Commissioner Kuehnoel moved to the minutes of the January 7 Regular Meeting as amended; Commissioner Kasnick, second. The motion passed, 5-0.

Commissioner Kasnick moved to the minutes of the January 25 Regular Special Meeting as amended; Commissioner Kuehnoel, second. The motion passed, 5-0.

CITIZEN COMMENT

There were no citizens present.

CORRESPONDENCE

A letter was received from King County reporting the District's share of the costs of the November 2013 election to be \$18,742.14. Those costs would be deducted from the District's escrow account with King County.

STAFF REPORTS

District Manager Rodger Bennett reported that he had met with all commissioners and prepared for the January retreat based on those conversations. He has discussed the McKinstry Energy project with Project Manager Romano. The lighting deficiency problem was discussed with Pool Manager Ken Spencer. He said he spends a lot of time doing research. He has attended meetings in Ballard with Chad Sotomayor, IT Consultant, and Tukwila, attending the WCIA full Board Meeting.

Project Manager Scott Romano reported the logistics of the scheduled pool closure and getting all vendors on board for being available to work on the scheduled closure day. New LED ceiling lights were chosen for the natatorium as a cost saving measure. BLRB will provide confirmation that in-water work will also take place during the closure.

Pool Manager Ken Spencer shared the monthly activity report. Swims are about equal to last year after low attendance most of January. There is expectation of increased numbers again

soon. He has a meeting with Lisa Meineke, Marketing Manager at Wesley Homes, to discuss getting more people to the pool. April Pool's Day is scheduled for April 19 but no specific events have been planned to date. Various ideas are being considered. A financial report was also provided. An annual profit for 2013 was \$1057.01.

The Board proceeded with its marketing strategy to purchase polo shirts for staff and Board members at an approximate cost of \$18 each. More research on availability and cost will be done. A vote will be taken at the February 11, 2014 meeting.

A public records request was received from the Kitsap County Business Journal. Documents are being gathered. A contact list was distributed to the Board to update. The final will be shared with all Commissioners.

VOUCHER APPROVAL

Commissioner Kuehnoel moved approval of the Voucher Summary for February 2014 in the amount of \$22,938.00; Commissioner Overmyer, second. The motion passed, 5-0.

OLD BUSINESS

Work Plan

Commissioner Overmyer moved to approve the Summary of Discussion of the January 25, 2014 2014 District work session and accept it as the 2014 Work Plan; Commissioner Kuehnoel, second. The motion passed, 5-0.

2014 Calendar

Commissioner Kuehnoel moved to accept the 2014 Calendar as presented; Commissioner Kasnick, second. The motion passed, 5-0. Commissioners should make known upcoming but not posted dates as soon as possible for inclusion in the calendar.

Butterfly Valve Replacement Proposal 2013-02-LT

Following discussion of the butterfly valve replacement, Commissioner Kuehnoel moved to approve the transfer of funds to the maintenance and repair line in the budget and further, to approve the additional expenditure of \$1500 for Job #201302; Commissioner Ross, second. The motion passed, 5-0.

NEW BUSINESS

DMPMPD's 2014 Public Budget / 2013 Business Plan

The 2014 Summary Budget, was drafted by Financial Contractor Toni Nelson. The draft needs a 'State of the District' message from the President of the Board before being ready to post on the District's website. Commissioner Kuehnoel moved to accept the public budget document and to post it on the District's website when complete; Commissioner Kasnick, second. The motion passed, 5-0.

DMPMPD's IT Policy

Commissioner Kuehnoel drafted an Information Technology policy for the Board's review. There was discussion and she requested Commissioners read it, think about it, and offer suggestions.

This item was for discussion only. There was no motion to approve.

Highline Design Alliance 2014 Contract for Website Annual Transition

Commissioner Kuehnoel moved to approve a contract with Highline Design Alliance in the amount of \$460 for transition of the website to 2014; Commissioner Overmyer, second. The motion passed 4-1. Commissioner Achziger abstained due to a conflict of interest.

INFORMATION ITEMS/COMMISSIONER REPORTS

Commissioner Kuehnoel reminded the Board of the meeting on February 11 from 5:00-7:00 p.m. to receive the District's new tablets and practice using them under Chad Sotomayor's guidance. She also commented that in Toni Nelson's budget report for 2013, the District was over budget, so Ms. Nelson adjusted for the shortage by temporarily borrowing from another fund.

Commissioner Overmyer explained why so many of her emails were delivered today to Commissioner inboxes. Her computer is now in the shop for repair!

Commissioner Achziger updated the Board on the Snohomish pool: the YMCA pulled out of the public private partnership with the School District following the grand opening. He reported also that he is also hoping to talk with the City of Burien Parks Director about the City of Burien building a pool.


NEXT MEETINGS

Tuesday, February 11 Special Meeting at 5:00 at the District Office
March 4, 2014, Regular Meeting, 5:00 p.m., District Office

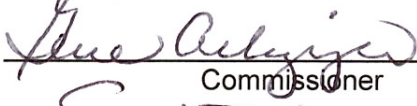
Adjourn

There being no further business to come before the Board, the meeting was adjourned at 6:57 p.m..

Respectfully submitted,
Sandy Paul MMC, District Clerk




Commissioner



Commissioner



Commissioner



Commissioner



Commissioner