

DES MOINES POOL METROPOLITAN PARK DISTRICT
P.O. Box 98711
Des Moines WA 98198

Meeting Location: District Office, 22015 Marine View Drive South, Des Moines
Tuesday, April 1, 2014, 5:00 p.m.

MINUTES

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL/CALL The meeting was called to order by President Achziger at 4:58 p.m. Commissioner Kasnick led the flag salute.

Present were Gene Achziger, President; Nancy Kuehnoel, Clerk of the Board; Commissioners Eric Kasnick, Schell Ross, and Toni Overmyer. Also present were Rodger Bennett, District Manager; Sandy Paul, District Clerk; Scott Romano, Project Manager; Ken Spencer, Pool Manager

ADOPTION OF AGENDA

Commissioner Kuehnoel moved to adopt the agenda as presented; Commissioner Kasnick, second. The motion passed, 5-0.

ADOPTION OF MINUTES

Commissioner Kuehnoel moved to approve the March 4, 2014 Regular Meeting Minutes as amended; Commissioner Kasnick, second. The motion passed, 5-0.

CITIZEN COMMENT

There was no citizen comment.

CORRESPONDENCE

There was no correspondence.

STAFF REPORTS

District Manager Rodger Bennett reported:

- Work on procedures/manual updates continued
- Authorized Scott Romano/MacDonald-Miller to proceed with HVAC repairs and replacements
- Met with City Manager Tony Piasecki
- Consulted with Attorney Snure/completed office lease renewal
- Attended closing meeting for energy conservation project
- Met with Toni Nelson, Contract Financial Services Consultant
- Met with Commissioners Achziger & Overmyer regarding development of promotional materials
- Attended Des Moines Rotary Club
- Discussed Highline School District Requirements with Commissioner Achziger and Manager Spencer; read HSD Lease requirements
- Reviewed MRSC publications on Contracting for Services and Public Officials responsibilities

Project Manager Scott Romano reported:

- McKinstry finished the Energy Project. He will be working with the Departments of Energy and Commerce to submit an invoice and close the grant
- In addition to other work MacDonald Miller did on the HRU, plastic tubing in the HRU unit was also replaced causing it to function better than it ever has before

Pool Manager Ken Spencer reported:

- Pool activity – water exercise, lap swims, lessons, events/rentals, swim team
- April Pool's Day Walk the Plank – a pirate ship will be placed around the diving board
- New insulated pool covers ordered and expected soon. Money saved was \$1200.

- Revenue/expense summary

District Clerk Sandy Paul reported:

- The AMG Extension approved at the March meeting was the 18th and not the 19th Amendment to the existing contract. It was approved by Attorney Snure as to form and is ready for signatures
- Commissioners were reminded not to park in front of Larry's Barber Shop. His business closes at 6:00 p.m. and Commissioners cars discourage any last minute customers
- The Public Records Request from the Kitsap Business Journal was considered closed when it was disclosed that there had been no contract with Prothman, Inc., for services to hire Rodger Bennett; the existing contract with Prothman was two years old (copy already provided to requestor) and asked only that Prothman find an Executive Director for the District
- Toni Nelson, Financial Consultant, has taken a job with MRSC. She will continue to support the District as a private contractor
- Commissioner Overmyer was able to order prizes and games for April Pool's Day using the District's credit card rather than her own funds
- The calendar was reviewed and several dates added/changed. Commissioner Ross would be unavailable for the offsite on April 12. By consensus, the meeting was changed to May 3

Consultant Report BLRB

Doug DuCharme, Contract Architect from BLRB, arrived at approximately 6:00 p.m. and went directly into his presentation describing pool improvement costs of at least \$1 million. He said the systems and building are in relatively good condition. A new roof is needed within 5 years. That cost would be approximately \$400,000. The bricks need to be sealed and there is some non-structural damage to the external bricks. Some rusting on metal door frames both inside and out would need to be addressed.

The pool is totally out of compliance with building codes and Americans with Disabilities Act (ADA) requirements. Many ADA improvements need to be done. There are no fire alarm or sprinkler systems. This facility does not allow an expansion of athletic or recreational opportunities. Most new facilities have more than one pool so that a variety of water activities can be provided: a competition pool, instruction pool, lazy river, therapy pool. Current locker rooms lack changing rooms; modern pools have those. Renovation cannot happen without expansion. \$5-8 million would be needed to expand and the pool would still be old. The need for maintenance would only increase as the years go by.

A new facility was estimated to cost \$10-12 million.

As the time was getting late, Mr. DuCharme said if it would be convenient for him to continue his presentation at the May 3 offsite workshop.

Commissioner Overmyer moved to extend the meeting for ½ hour; Commissioner Ross, second. The motion passed, 5-0

VOUCHER APPROVAL

Voucher Summary

Commissioner Kuehnoel moved to approve the April Voucher summary in the amount of \$60,493.42; Commissioner Overmyer, second. The motion passed 5-0.

OLD BUSINESS

April Pool's Day Update

South King Fire and Rescue responded to eight drownings in 2013, four of them in Des Moines. As a result, the Fire District is very interested in April Pool's Day. New sponsors sign up each day including Highline Community College, Schwanns, Freedom Snacks, Midway Tropical Fish, Normandy Park Market, Olympic View Swim Club, the City of Des Moines Animal Control

Department, and others. The Easter Egg Hunt is being rebilled as *'the eggs hatched, and we have baby ducks'* event. Food will be for sale, and part of the proceeds will be donated back to the District Faith Callahan Memorial scholarship fund through the Des Moines Legacy Foundation. Harbormaster Joe Dusenbury, Councilmembers Stacia Jenkins, Melissa Musser, and Jeanette Burrage, Police Chief George Delgado, Judge Veronica Galvan, Mayor Dave Kaplan, and King County Councilmember Dave Upthegrove from District 5 have all agreed to *'walk the plank'*. Flyers are beautifully done and ready for distribution to students to take them home (backpack express). A Paypal account is set up.

NEW BUSINESS

Set Agenda for April 12 Retreat at Des Moines Yacht Club

The following will be the Agenda for the rescheduled May 3 offsite:

- Draft Administrative Policies
- BLRB Pool Investigation Report
- Methodology to Start Marketing Effort (limit discussion to 30-45 minutes)

Commissioners were given homework to think about the different civic groups and how to engage them; which ones would welcome a 15 minute address; and review the KJ Designs reports (to be included in the packet)

INFORMATION ITEMS/COMMISSIONER REPORTS

Commissioner Kuehnoel commented that Thinkpad training needed to be scheduled in the near future. Commissioner Overmyer was concerned about when that might be scheduled. Since the training would be a Tuesday evening, April 8 was scheduled by consensus.

Commissioner Overmyer requested a set of keys. District Clerk Paul will issue keys.

Commissioner Ross said her Pacific Middle School leadership class would like to help at April Pool's Day. They will be assigned a task.

Commissioner Achziger showed an embroidered mock-up of the shirt logo. Shirts were not ready yet.

NEXT MEETING

Tuesday, May 6, 2014, Regular Meeting, 5:00 p.m., District Office

ADJOURN

There being no further business to come before the Board, Commissioner Kasnick moved to adjourn; Commissioner Kuehnoel, second; the meeting was adjourned at 7:32 p.m.

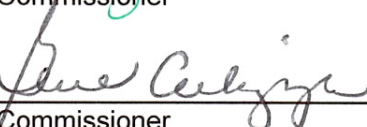
Respectfully submitted,
Sandy Paul MMC, District Clerk



Commissioner



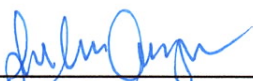
Commissioner



Commissioner



Commissioner



Commissioner