

DES MOINES POOL METROPOLITAN PARK DISTRICT
22015 Marine View Drive South
Des Moines WA 98198

Tuesday, November 4, 5:00 p.m.

REGULAR MEETING MINUTES

Call to Order/Roll Call

The Regular Meeting of November 4, 2014 was called to order by President Achziger. Commissioner Kasnick led the flag salute.

Present were Gene Achziger, President; Nancy Kuehnoel, Clerk of the Board; Commissioners Eric Kasnick, Schell Ross and Toni Overmyer. Also present were Rodger Bennett, District Manager; Camille Moore, District Clerk; and Ken Spencer Pool Manager.

ADOPTION OF AGENDA

Commissioner Kasnick moved to adopt the amended agenda adding the discussion of the next meeting time; Commissioner Ross, second. Passed unanimously.

ADOPTION OF MINUTES

Regular Meeting Minutes October 7, 2014

Commissioner Kuehnoel moved to adopt the October 7, 2014 Regular meeting minutes as presented; Commissioner Kasnick, second. Passed unanimously.

VOUCHER APPROVAL

Voucher Summary

Commissioner Kuehnoel moved to approve the 10/6, 10/13, 10/17 and 10/24 Voucher summary in the amount of 30,968.02; Commissioner Overmyer, second. Passed unanimously.

CITIZEN COMMENT/CORRESPONDENCE

There was no citizen comment.

STAFF REPORTS

District Manager

- Attended and participated in October Board meeting
- Followed up with Brian Snure on 2015 Property Tax Levy question
- Followed up with Patrice Thorell on master planning proposed process
- Received computer replacement proposal from EC Computers
- Made contact with US Bank on purchasing card application
- Reported that Commissioner Kuehnoel and Jonathan Boon from EC Computers brought DMPMPD into compliance with WCIA by the deadline.
- Will be working with TSN Financial to make sure funds are reported in the proper category on 2014 Budget
- Once the building permit is received for All purpose doors, repair will be scheduled

STAFF REPORTS C'TD

Project Manager

Scott Romano was out this week.

Pool Manager

- Pumpkin Plunge good turnout
- Parking issues due to T/Thursdays meets mitigated, but not solved.
- Student traffic in the parking has become reduced, security is more visible
- Outlets in front are not working properly
- The old stuff from the side of the pool will be removed with a truck or dumpster
- Swim lessons up from last year
- Water exercise classes are down per week

Commissioners Kuehnoel, Kasnick and Overmyer discussed the lesson reporting format. Ken believes the current format to be the most efficient.

Commissioner Overmyer inquired about outreach results.

District Clerk

- Continued working on website, compared OneDrive and SharePoint utilities, setup new folder structure in SharePoint.
- Deposited check from closing Sandy's Credit Card at Wells Fargo
- Worked with Toni Nelson on Quarterly IRS and L&I Reports
- Posted Thank you poster for donations to Legacy Foundation at the pool
- Published changes to Administrative Directive on website
- Mailed donation appreciation letters for Legacy Foundation
- Worked with EC Computers to set up and Sync SharePoint folders on all commissioner laptops and showed commissioners folder location and setup.
- Reworked notice for pool parking
- Emailed Kayla Dickson at the ThunderWord regarding Pumpkin Plunge
- Prepared and mailed Quarterly IRS and L&I reports
- Started an Office Procedures Document
- Attended WCIA training event on Oct 17

ADOPTION OF RESOLUTION #2014-03

Setting Property Tax Levy for Fiscal Year 2015

Property taxes are the essential source of support the Mount Rainier Pool. Adopting the subject resolutions will guarantee the funds necessary to appropriate, operate and maintain the facility.

Commissioner Kuehnoel moved that Resolution #2014-03, setting the 2014 Des Moines Pool Metropolitan Park District Property tax Levy Amount at \$560,069. And direct District staff to forward said Resolution to the office of the King County Council and the King County Assessor, and to include all necessary items, all to be done prior to November 30, 2014. Commissioner Ross, second. Motion passed with Commissioner Achziger, Kuehnoel, Overmyer and Ross voting in favor. Commissioner Kasnick opposed.

INFORMATION ITEMS/COMMISSIONER REPORTS

Commissioner Overmyer will be unavailable until November 10.

Agenda going forward will be in electronic form in the Des Moines Pool Folder in SharePoint. The front page will still be printed for reference.

NEXT MEETING

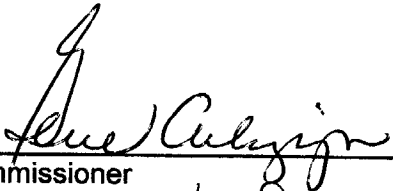
November 11, 2014, Special Meeting 5-7 p.m.

December 2, 2014, Special Meeting 4-7 p.m.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 6:30 p.m.

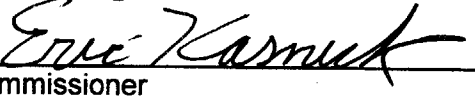
Respectfully submitted,
Camille Moore, District Clerk



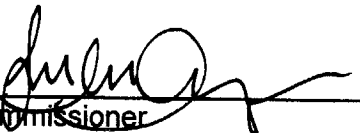
Commissioner



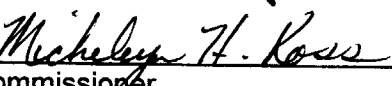
Commissioner



Commissioner



Commissioner



Commissioner