

ANNUAL REPORT



DES MOINES POOL METROPOLITAN PARK DISTRICT

2969
MCAG NO.

Submitted pursuant to RCW 43.09.230 to the Washington State Auditor's Office

For The Fiscal Year Ended December 31, 2015

GOVERNMENT INFORMATION:

Official Mailing Address: P.O. Box 98711, Des Moines, WA 98198

Official Web Site Address: www.desmoinespool.com

Official E-mail Address: scott.deschenes@desmoinespool.org

Official Phone Number: (206)429-3852

PREPARER INFORMATION and CERTIFICATION:

Preparer Name and Title Toni-Ann Nelson,

Contact Phone Number (509) 710-4949

Contact E-Mail Address toni2.nelson@gmail.com

I do hereby certify 15th day of May, 2015 that annual report information is complete, accurate and in conformity with the Budgeting, Accounting and Reporting Systems Manual, to the best of my knowledge and belief, having reviewed this information and taken all appropriate steps in order to provide such certification.

Moreover, I acknowledge and understand that management and the governing body are responsible for:

- The design and implementation of policies and procedures to safeguard public resources and ensure compliance with applicable laws and regulations, including internal controls to prevent and detect fraud.
- Compliance with applicable state and local laws and regulations.
- Immediately submitting corrected annual report information if any error in submitted information is subsequently identified.

PREPARER'S SIGNATURE

A handwritten signature in blue ink that reads "Toni-Ann Nelson". The signature is written over a horizontal line.

ANNUAL REPORT CERTIFICATION

Des Moines Pool Metropolitan Park District
(Official Name of Government)

2969
MCAG No.

Submitted pursuant to RCW 43.09.230 to the Washington State Auditor's Office

For the Fiscal Year Ended 12/31/2015

GOVERNMENT INFORMATION:

Official Mailing Address PO Box 98711
Des Moines, WA 98198

Official Website Address _____

Official E-mail Address rodger.bennett@desmoinespool.org

Official Phone Number (206) 429-3852

AUDIT CONTACT or PREPARER INFORMATION and CERTIFICATION:

Audit Contact or Preparer Name and Title Toni Nelson Government Finance Consultant

Contact Phone Number 206.625.0916

Contact E-mail Address tnelson@mrsc.org

I certify 21st day of May, 2016, that annual report information is complete, accurate and in conformity with the Budgeting, Accounting and Reporting Systems Manual, to the best of my knowledge and belief, having reviewed this information and taken all appropriate steps in order to provide such certification. I acknowledge and understand our responsibility for the design and implementation of controls to ensure accurate financial reporting, comply with applicable laws and safeguard public resources, including controls to prevent and detect fraud. Finally, I acknowledge and understand our responsibility for immediately submitting corrected annual report information if any errors or an omission in such information is subsequently identified.

Signatures

Toni Nelson (tnelson@mrsc.org)

**Des Moines Pool Metropolitan Park District
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2015**

		Total for All Funds (Memo Only)	001 General Fund	301 Capital Projects/Reserv e Fund
Beginning Cash and Investments				
30810	Reserved	-	-	-
30880	Unreserved	576,785	296,785	280,000
388 & 588	Prior Period Adjustments, Net	-	-	-
Operating Revenues				
310	Taxes	564,009	564,009	-
330	Intergovernmental Revenues	-	-	-
340	Charges for Goods and Services	25,000	25,000	-
350	Fines and Penalties	-	-	-
360	Miscellaneous Revenues	5,302	5,302	-
Total Operating Revenues:		<u>594,310</u>	<u>594,310</u>	<u>-</u>
Operating Expenditures				
570	Culture and Recreation	479,637	479,637	-
598	Miscellaneous Expenses	-	-	-
Total Operating Expenditures:		<u>479,637</u>	<u>479,637</u>	<u>-</u>
Net Operating Increase (Decrease):		<u>114,674</u>	<u>114,673</u>	<u>-</u>
Nonoperating Revenues				
370-380, 395 & 398	Other Financing Sources	-	-	-
391-393	Debt Proceeds	-	-	-
397	Transfers-In	70,000	-	70,000
Total Nonoperating Revenues:		<u>70,000</u>	<u>-</u>	<u>70,000</u>
Nonoperating Expenditures				
580, 596 & 599	Other Financing Uses	-	-	-
591-593	Debt Service	-	-	-
594-595	Capital Expenditures	1,265	1,265	-
597	Transfers-Out	70,000	70,000	-
Total Nonoperating Expenditures:		<u>71,265</u>	<u>71,265</u>	<u>-</u>
Net Increase (Decrease) in Cash and Investments:		<u>113,409</u>	<u>43,408</u>	<u>70,000</u>
Ending Cash and Investments				
5081000	Reserved	-	-	-
5088000	Unreserved	690,194	340,194	350,000
Total Ending Cash and Investments		<u>690,194</u>	<u>340,194</u>	<u>350,000</u>

The accompanying notes are an integral part of this statement.

Des Moines Pool Metropolitan Park District

Schedule 01

For the year ended December 31, 2015

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
2969	001	General Fund	3088000	Unreserved Cash and Investments-Beginning	\$296,785
2969	001	General Fund	3111100	Property Tax	\$561,005
2969	001	General Fund	3172000	Leasehold Excise Tax	\$3,004
2969	001	General Fund	3476000	Program Fees	\$25,000
2969	001	General Fund	3611100	Investment Earnings	\$3,513
2969	001	General Fund	3699100	Miscellaneous Other	\$1,789
2969	301	Capital Projects/Reserve Fund	3088000	Unreserved Cash and Investments-Beginning	\$280,000
2969	301	Capital Projects/Reserve Fund	3970000	Transfers-In	\$70,000
2969	001	General Fund	5088000	Unreserved Cash and Investments - Ending	\$340,194
2969	001	General Fund	5762010	Swimming Pools	\$13,455
2969	001	General Fund	5762020	Swimming Pools	\$1,044
2969	001	General Fund	5762020	Swimming Pools	\$335
2969	001	General Fund	5762020	Swimming Pools	\$321
2969	001	General Fund	5762030	Swimming Pools	\$907
2969	001	General Fund	5762030	Swimming Pools	\$153
2969	001	General Fund	5762030	Swimming Pools	\$4,028
2969	001	General Fund	5762040	Swimming Pools	\$875
2969	001	General Fund	5762040	Swimming Pools	\$13,335
2969	001	General Fund	5762040	Swimming Pools	\$3,376
2969	001	General Fund	5762040	Swimming Pools	\$94,510
2969	001	General Fund	5762040	Swimming Pools	\$39,467
2969	001	General Fund	5762040	Swimming Pools	\$4,905
2969	001	General Fund	5762040	Swimming Pools	\$11,919
2969	001	General Fund	5762040	Swimming Pools	\$973
2969	001	General Fund	5762040	Swimming Pools	\$1,778
2969	001	General Fund	5762040	Swimming Pools	\$333
2969	001	General Fund	5762040	Swimming Pools	\$1,519
2969	001	General Fund	5762040	Swimming Pools	\$818
2969	001	General Fund	5762040	Swimming Pools	\$564

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
2969	001	General Fund	5762040	Swimming Pools	\$7,480
2969	001	General Fund	5762040	Swimming Pools	\$420
2969	001	General Fund	5762040	Swimming Pools	\$536
2969	001	General Fund	5762040	Swimming Pools	\$120
2969	001	General Fund	5762050	Swimming Pools	\$5,966
2969	001	General Fund	5762050	Swimming Pools	\$1,723
2969	001	General Fund	5762050	Swimming Pools	\$1,337
2969	001	General Fund	5762130	Swimming Pools	\$7,470
2969	001	General Fund	5762140	Swimming Pools	\$126,404
2969	001	General Fund	5762140	Swimming Pools	\$61,883
2969	001	General Fund	5762140	Swimming Pools	\$6,557
2969	001	General Fund	5762140	Swimming Pools	\$2,327
2969	001	General Fund	5762140	Swimming Pools	\$11,773
2969	001	General Fund	5762140	Swimming Pools	\$45,828
2969	001	General Fund	5762140	Swimming Pools	\$5,200
2969	001	General Fund	5947660	Capital Expenditures/Expenses - Park Facilities	\$1,265
2969	001	General Fund	5977600	Transfers-Out	\$70,000
2969	301	Capital Projects/Reserve Fund	5088000	Unreserved Cash and Investments - Ending	\$350,000

DES MOINES POOL METROPOLITAN PARK DISTRICT
NOTES TO FINANCIAL STATEMENTS
JANUARY 1, 2015 THROUGH DECEMBER 31, 2015

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Des Moines Pool Metropolitan Park District (DMPMPD) was incorporated on December 2009 and operates under the laws of the state of Washington applicable to a Metropolitan Park District (RCW 35.61). The district is a special purpose local government and provides aquatic recreation activities at its pool facility.

The district reports financial activity in accordance with the *Cash Basis Budgeting, Accounting and Reporting System* (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed, but are not included in the financial statements.
- Government-wide statements, as defined in GAAP, are not presented.
- All funds are presented, rather than a focus on major funds.
- The *Schedule of Liabilities* is required to be presented with the financial statements as supplementary information.
- Supplementary information required by GAAP is not presented.
- Ending balances are not presented using the classifications defined in GAAP.

A. Fund Accounting

Financial transactions of the government are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprises its cash and investments, revenues and expenditures. The government's resources are allocated to and accounted for in individual funds depending on their intended purpose. Each fund is reported as a separate column in the financial statements. The following fund types are used:

GOVERNMENTAL FUND TYPES

General (Current Expense) Fund (001)

This fund is the primary operating fund of the DMPMPD. It accounts for all financial resources except those required or elected to be accounted for in another fund.

Capital Project Funds (300 – 399)

These funds account for financial resources which are restricted, committed, or assigned for the acquisition or construction of capital facilities or other capital assets.

B. Basis of Accounting and Measurement Focus

Financial statements are prepared using the cash basis of accounting and measurement focus. Revenues are recognized when cash is received and expenditures are recognized when paid.

C. Budgets

The District adopts an annual appropriated budget for its funds. The budget is adopted at the fund level. The budgets constitute the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end.

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budgets were as follows:

	Final Appropriated	Actual	
Fund/Department	Amounts	Expenditures	Variance
General Fund	\$ 888,992	\$ 550,901	\$ 338,091
Capital Project/Reserves	\$ -	\$ -	\$ -
Total	\$ 888,992	\$ 550,901	\$ 338,091

Budgeted amounts are authorized to be transferred between departments within any fund classes; however, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the district legislative body.

D. Cash and Investments

See Note 2, *Deposits and Investments*

E. Capital Assets

Capital assets are assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of one (1) year. The capital assets of the District are recorded as expenditures when purchased.

F. Risk Management

The Des Moines Pool Metropolitan Park District is a member of the Washington Cities Insurance Authority (WCIA).

Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. WCIA has a total of 179 Members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, without deductibles. Coverage includes general, automobile, police, public officials' errors or omissions, stop gap, and employee benefits liability. Limits are \$4 million per occurrence self insured layer, and \$16 million per occurrence in the re-insured excess layer. The excess layer is insured by the purchase of reinsurance and insurance and is subject to aggregate limits. Total limits are \$20 million per occurrence subject to aggregate sublimits in the excess layers. The Board of Directors determines the limits and terms of coverage annually.

Insurance coverage for property, automobile physical damage, fidelity, inland marine, and boiler and machinery are purchased on a group basis. Various deductibles apply by type of coverage. Property insurance and auto physical damage are self-funded from the members' deductible to \$750,000, for all perils other than flood and earthquake, and insured above that amount by the purchase of insurance.

In-house services include risk management consultation, loss control field services, claims and litigation administration, and loss analyses. WCIA contracts for the claims investigation consultants for personnel issues and land use problems, insurance brokerage, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss adjustment, and administrative expenses. As outlined in the interlocal, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports to the Executive Committee and is responsible for conducting the day to day operations of WCIA.

NOTE 2 – Deposits and Investments

It is the district's policy to invest all temporary cash surpluses. The interest on these investments is deposited into the general fund of the district.

All deposits and certificates of deposit are covered by the Federal Deposit Insurance Corporation and/or the Washington Public Deposit Protection Commission. All investments are insured, registered or held by the district or its agent in the government's name.

Investments are reported at original cost. Investments by type at December 31, 2015 are as follows:

Type of Investment	Balance
KC Treasurer	\$690,194.12

NOTE 3– Property Tax

The county treasurer acts as an agent to collect property taxes levied in the county for all taxing authorities. Collections are distributed at the time received.

Property tax revenues are recognized when cash is received by the District. Delinquent taxes are considered fully collectible because a lien affixes to the property after taxes are levied.

The District's regular levy for the year 2015 was .21240 per \$1,000 on an assessed valuation of \$2,668,582,572., for a total regular levy of \$566,812.

LABOR RELATIONS CONSULTANT(S)
Des Moines Pool Metropolitan Park District
For the Year Ended December 31, 2015

Has your government engaged labor relations consultants? _____ Yes X No

If yes, please provide the following information for each consultant(s):

Name Of Firm
Name Of Consultant
Business Address
Amount Paid To Consultant During Fiscal Year
Terms And Conditions, As Applicable, Including: Rates (E.g., Hourly, Etc) _____ Maximum Compensations Allowed _____ Duration Of Service _____ Services Provided _____ _____

Des Moines Pool Metropolitan Park District
For the Year Ended December 31, 2015

Submit Annual Report

Help/FA

Schedule 21 Risk Management



Answer the following questions to determine if the local government self-insures for property and liability, health and welfare, unemployment compensation, workers' compensation or other risks:

How do you insure property and liability risks, if at all?

- Self-insure some or all risks
- Belong to a public entity risk pool
- Purchase private insurance
- No insurance

How do you provide health and welfare insurance (ex: medical, dental, prescription drug, and/or vision benefits) to employees, if at all?

- Self-insure for some or all benefits
- Belong to a public entity risk pool
- All benefits are provided by a health insurance company or HMO
- Not applicable - no such benefits offered

How do you insure unemployment compensation obligations, if any?

- Self-insured ("Reimbursable")
- Belong to a public entity risk pool
- Pay taxes to Employment Security Department ("Taxable")
- Not applicable - no employees

How do you insure workers compensation obligations, if any?

- Self-insured ("Reimbursable")
- Belong to a public entity risk pool
- Pay premiums to Labor and Industries
- Not applicable - no employees

How do you insure other risks or obligations, if any?

- Self-insure some or all other risks
- Belong to public entity risk pool
- Purchase private insurance
- Not applicable - have no other insurable risks

Based on your responses above, the Schedule 21 is not applicable.

