

DES MOINES POOL METROPOLITAN PARK DISTRICT
22015 Marine View Drive South
Des Moines WA 98198

Tuesday, February 3, 2015

REGULAR MEETING MINUTES

Call to Order/Roll Call

5:03 p.m. the meeting was called to order by President Overmyer at 5:30 p.m. Commissioner Kasnick led the flag salute.

Present were Commissioners Kuehnoel, Kasnick and Ross. Rodger Bennett, District Manager, Ken Spencer, Pool Manager, Camille Moore, District Clerk, and Patrice Thorell, Parks, Recreation and Senior Services Director.

ADOPTION OF AGENDA

Commissioner Ross moved to adopt the amended agenda, adding the 10 year report to the end; Commissioner Kasnick, second. Passed unanimously.

STAFF REPORTS

District Manager

- Prepared for January Adjourned Regular Board Meeting
- Attended and participated in January Board meeting
- Discussed final draft of service contract with Ken Spencer of AMG
- Touched base with Brian Snure on AMG contract
- Reviewed proposals from EC Computers, challenged one invoice
- Followed through on 1/13/2015 Board Meeting Action
 - Negotiated 5% discount with EC Computers for six month's lump sum payment
 - Completed contract signature, forwarding, filing, etc. on Board Actions
 - Ordered desktop computer from State Purchasing Contract
- Met with Board President to discuss agenda for January 17 Board Retreat
- Took part in January 17 Board Retreat
- Spoke with Des Moines City Parks Director regarding Master Planning
- Reviewed 2015 Budget Document prepared by Financial Consultant
- Attended January Master Planning Meeting at City Activity Center
- Assisted Camille in preparing February Agenda

Pool Manager

- Water exercise low
- Swim teams are the same
- Kamp Khaos Scheduled
- Seattle Dive Program Tue-Thur 8-9
- Hiring new instructor
- Working on Scholarship Outreach
- 40th Celeb around Sep 15, 2015

STAFF REPORTS CT'D

District Clerk

Print Place invoice correction (billed for 70 instead of 7).
Returned incorrect check to KC (EC Computers)
Worked with Commissioners Ross and Kasnick on ThinkPad's
Corrected AMG contract (Gene proofed)
Updated Contracts folder in S.P.
Closed WF Checks, mailed check for balance to KC
Setup catering for retreat
Organized folder for IRS & L&I documents on computer
Contacted Elections office regarding Oath of Office Cert
Worked with Jeanne Seger to correct path on contact form on DMPMPD website
Worked with TSN on IRS and L&I quarterly returns (requested adjusted check to due to error)
Worked with Jonathan Boon (EC Computers) and Gene with SharePoint and OneDrive syncing.

MASTER PLAN

Every 6 years districts are required to update their Master Plan, meet the Growth Management Act and show due diligence in the community needs assessment. Patrice Thorell, Parks, Recreation and Senior Services Director, discussed the process and answered questions from the board regarding constructing the plan.

The board wishes to have the DMPMPD clearly identified in the Master Plan.

President Overmyer mentioned working out the exact outcome for clear expectations.

Commissioner Kuehnoel would like to have a schedule developed for time on sections of the Master Planning process.

Commissioner Achziger pointed out that the City Currents Deadline is one of the sections of the timeline.

The board wants to locate the building soundness report and add a Planning Group Meeting the last Tuesday of the month.

There will be a Master Plan meeting Thursday, February 12, 2015.

- Work in Progress in SharePoint
- Questions for Master Plan
- What does the DMPMPD want out of the Master Plan

ADOPTION OF MINUTES

Regular Adjourned meeting minutes, 1/13/15 and Special Meeting Minutes, 1/17/15.

Commissioner Kasnick moved to adopt the 1/13/215 regular meeting minutes as presented; Commissioner Kuehnoel, second. Passed unanimously.

Commissioner Kuehnoel moved to adopt the 1/17/215 special meeting minutes as presented; Commissioner Ross, second. Passed unanimously.

VOUCHER APPROVAL

Voucher Summary

Commissioner Kuehnoel moved to approve the 1/7/15, 1/15/15, 1/16/15, 1/28/15, and 1/30/15 Voucher summary in the amount of \$54,417.91; Commissioner Ross, second. Passed unanimously.

INFORMATION ITEMS/COMMISSIONER REPORTS

President Overmyer and Rodger Bennett met with Tony Piasecki, Des Moines City Manager.

President Overmyer will be attending 1 of the 3 town meetings with King County Fire Department.

President Overmyer suggested a trip to Lynwood Pool to research for Master Plan. Trip will be Saturday, March 14, 2015 at 9:00 a.m.

Rodger Bennett reported that his rent will increase in April.

Commissioner Kuehnoel made a motion to approve a housing allowance of \$900.00 for the period of April 1, 2015- October 1, 2015 for Rodger Bennett, District Manager. Commissioner Kasnick, second. Passed Unanimously.

FINANCIAL REPORTS

TSN Financial Report

Reviewed and discussed.

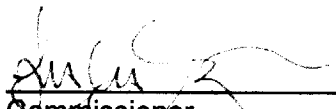
NEXT MEETING

Special Meeting, Thursday, February 12, 2015, 5:00 p.m., Regular Meeting, Tuesday, March 3, 2015, 5:00 p.m.

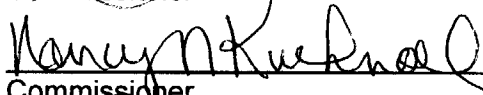
ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:00 p.m.

Respectfully submitted,
Camille Moore, District Clerk



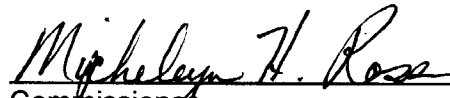
Commissioner



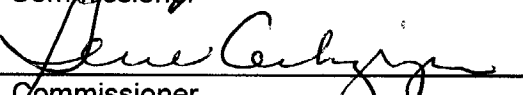
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