

**DES MOINES POOL METROPOLITAN PARK DISTRICT  
22015 Marine View Drive South  
Des Moines WA 98198**

**Tuesday, April 7, 2015 5 p.m.  
REGULAR MEETING MINUTES**

**Call to Order/Roll Call**

Called to at 5:00 p.m. by President Overmyer. Commissioner Kasnick led the flag salute.

Present were President Overmyer, Commissioners Kuehnoel, Ross and Kasnick. District Manager Rodger Bennett, District Clerk Camille Moore and Joe Dusenbury.

**ADOPTION OF AGENDA**

Commissioner Kuehnoel moved to adopt the agenda; Commissioner Kasnick, second. Passed 4-0.

**STAFF REPORTS**

District Manager

Prepared for March 3, Regular Board Meeting  
Attended and participated in March Board meeting  
Touched base with Brian Snure on ILA with City of Des Moines  
Attended March Master Planning Meeting at City Activity Center  
Reviewed minutes, vouchers and various communication with District Clerk  
Prepared response to IRS on missing 2012 Tax Payment  
Made contact with potential vendors for Pool card entry system  
Followed through on suggestion to investigate Rec1 entry control  
Discussed IT training needs with EC Computers  
Discussed meeting control with IT and office staff  
Researched office vacancy and election laws, dates and requirements  
Traveled to Lynnwood and Snohomish with Commissioners Kasnick and Overmyer  
Met with Ken Spencer to learn his unavailability on April 7  
Set up AV equipment for Computer Training  
Reached out to City of Normandy Park on Master Plan survey participation  
Attempted contact with Highline Schools on Mt. Rainier Pool site  
Attended and participated in computer training session  
Several meetings and discussions with District Commissioners  
Transition for open seat  
Pool card system moving slowly

**TSN Financial Report**

Notice on website upcoming positions, has to be filed in May  
Website jump page for survey and new position

President Overmyer requested run down of card entry systems for pool.

Project Manager  
Boiler blower motor replaced  
Boiler expansion tank replaced  
Oleg to fix surge tank arm

Pool Manager  
See items attached to Agenda

#### **STAFF REPORTS C'TD**

District Clerk  
Posted parking notice at pool  
Thank you letters to pools  
Went through File Boxes with Nancy  
Went through Boxes on my own  
Corresponded with King County to correct number on KC check stubs  
Worked with Toni Nelson on quarterly L&I  
Sectioned off past years for files in drawer  
Updated contracts in SharePoint  
Combined agendas from 2010 meetings (box) in file drawer  
Provided input for commissioner SharePoint training  
Requested city currents and city scenes deadlines for calendar  
Toured Lynwood/Snohomish tour with commissioners

#### **ADOPTION OF MINUTES**

**March 3, 2015 Regular Minutes, March 14, 2015 Special Meeting Minutes, and March 31, 2015 Special Meeting Minutes.**

Commissioner Kuehnoel moved to adopt the March 3, 2015 Regular Minutes, March 14, 2015 Special Meeting Minutes, and March 31, 2015 Special Meeting Minutes as presented; Commissioner Ross, second. Passed 4-0.

#### **VOUCHER APPROVAL**

##### **Voucher Summary**

Commissioner Kuehnoel moved to approve the 3/3/15, 3/9/15, 3/16/15, 3/20/15 and 3/27/15 Voucher summary in the amount of \$41,175.39; Commissioner Ross, second. Passed 4-0.

#### **RESOLUTION 2015-02**

##### **Appointing Delegate and Alternate Delegate to WCIA**

Delegating District Manager Rodger Bennett to be WCIA rep for Pool and Commissioner Kuehnoel to be the alternate. The delegate receives the invoicing and it is more efficient for this to go directly to DMPMD office.

Commissioner Kuehnoel suggested board member always attend meeting with District Manager.

Commissioner Kuehnoel moved to approve resolution 2015-02, for the rest of the year, revisit December agenda. Alternate delegate to Board member. Commissioner Kasnick, Second.

Passed 3-1 President Overmyer opposed.

## **TSN CONTRACT**

Contract with TSN expired April 1<sup>st</sup>. Approval of new contract will include 5.00 per hour increase.

NK moved to approve the approval of the TSN Contract through April, EK second.

Passed 4-0

Document attached.

-Possibility of inviting TN to May workshop

## **DISCUSSION:**

City Scene and currents ads:

President Overmyer would like to make sure info is out by deadline.

Ad copy to Board prior to submission

City Scene is for Normandy Park residents, schedule is on the bottom because ad is shared

President Overmyer would like to see something mentioning 40 years.

Commissioners Ross and Kuehnoel agree mentioning anniversary is a good idea.

Commissioner Overmyer is concerned with lack of impression of what we are trying to do with survey, ad needs to be clear.

President Overmyer and Rodger Bennett will work with Gene Achziger on ads, then send out to Board for approval.

Planning Outline:

President Overmyer mentioned it is not a compliance issue for Master Plan, what need from it is demographics, outreach, stakeholders, and investors. Talk with other pools, competing for the same clients? Finding out target consumers for grants. Who do we talk to, what information do we want from them? Water district, management... can we expand? Meet with economic developer finding out plans going on in the city. Build relationships.

Commissioner Kuehnoel and Ross agree meeting with Highline is imperative along with utility departments. Commissioner Kuehnoel inquired if we have to match a layout. President Overmyer said format needs to be the same.

Invite Toni Nelson from TSN to put financials into Master Plan Process.

Commissioner Kasnick suggested distributing questionnaires during swim lessons.

President Overmyer would like to request liaison for the pool on the city council.

President Overmyer expressed the importance of speaking to Highline School District before moving forward regarding property limits.

Commissioner Kuehnoel moved to adjourn to executive session 7:12 pm, to discuss open commissioner's seat, Commissioner Kuehnoel, second. 4-0

Reconvene from executive session

Commissioner Kasnick moved to accept Joe Dusenbury as a fellow board member, SR Second. 4-0

May Agenda add election.

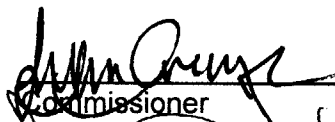
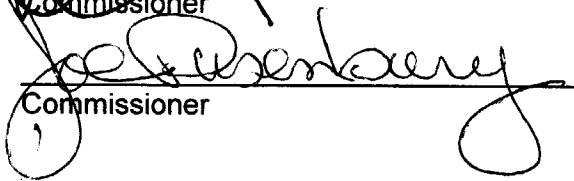
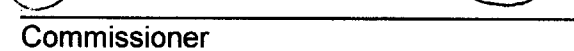
**NEXT MEETING**

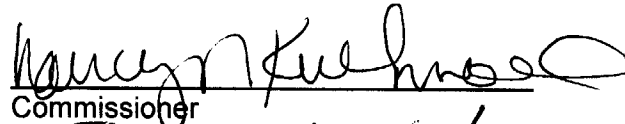

Regular Meeting, Tuesday, May 5, 2015, 5:00 p.m. District Office.

**ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned at 7:24 p.m.

Respectfully submitted,  
Camille Moore, District Clerk

  
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