

**DES MOINES POOL METROPOLITAN PARK DISTRICT**  
**22015 Marine View Drive South**  
**Des Moines WA 98198**

**May 5, 2015**

**REGULAR MEETING MINUTES**

**Call to Order/Roll Call**

5:04 p.m. meeting called to order by President Overmyer. Commissioner Kasnick led the flag salute.

Present were President Overmyer, Commissioners Kuehnoel, Kasnick. Also present were Joe Dusenbury, candidate for commissioner position #1, District Manager Rodger Bennett, and District Clerk Camille Moore. Commissioner Ross absent.

**ADOPTION OF AGENDA**

Commissioner Kasnick, moved to adopt the agenda; Commissioner Kuehnoel second. Passed 4-0.

**OATH OF OFFICE ADMINISTRATION**

Commissioner Kuehnoel administered Oath of Office to Joe Dusenbury, who then took his seat as a commissioner of the Board, position #1.

**CITIZEN COMMENT/CORRESPONDENCE**

Andy Beal who was scheduled to make a presentation to the board was unable to attend because of work schedule.  
A \$50.00 donation to Faith Callahan Scholarship Fund from Trish and Frank Keenan was received.

**ADOPTION OF MINUTES**

**List of Minutes and dates**

Commissioner Kuehnoel moved to adopt the April 7, 2015 meeting minutes as amended; Commissioner Kasnick second. Passed 4-0.

**VOUCHER APPROVAL**

**Voucher Summary**

Commissioner Kasnick requested clarification of EC Computer training structure/compensation. Commissioner Kuehnoel moved to approve the 4/6/15, 4/13/15 and 4/21/15 Voucher summaries in the amount of \$52095.00; Commissioner Kasnick second. Passed 4-0.

**STAFF REPORTS**

**District Manager**

- Prepared for April 7, Regular Board Meeting
- Attended and participated in April Board meeting
- Met with Scott Hodgins of Highline School District
- Met with Ken Spencer regarding agenda for May 5 meeting
- Provided several research items for Board President
- Carried out regular administrative responsibilities
- Reviewed City Scene ad copy with Board President and AMG Liaison
- Prepared for City Master Plan meeting
- Attended and participated in Des Moines Master Plan Advisory Committee meeting
- Reviewed agenda with Board President

**TSN Financial Report**

**April 2015 Financial Reports**

**Project Manager**

- Waiting on belts and switches for HVAC on roof

## STAFF REPORTS C'TD

Pool Manager-See AMG Review

### District Clerk

- Thank you letter to Trish and Frank Keenan
- Updated Poster at pool
- Redirected website to [info@desmoinespool.org](mailto:info@desmoinespool.org)
- Added L & I and IRS deadlines to calendar
- Created folders and notebooks, reorganizing past file history
- Downloaded election manual
- Contacted King County Elections regarding open seat
- Provided Joe Dusenbury's information to King County Elections for voter registration verification
- Created a rental invoice for better record (added to templates)
- Created an asset list for items purchased for MRP
- Submitted quarterly L & I and IRS tax reports
- Started research on Washington State Archive site
- Added open seat information to website
- Contacted Comcast again regarding late fees

## INFORMATION ITEMS/COMMISSIONER REPORTS

Moved to Special Meeting on May 16, 2015.

### DISCUSSION ITEMS:

*Toni Nelson to attend May 16 Retreat, she will discuss:*

1. The Districts Annual Financial Report
2. The Districts Financial Condition & Cash Flow
3. For Future Planning and Understanding
  - Available debt capacity
  - Levy vs bond
  - Levy
    - o What our capacity is and what we are currently at
    - o At what point we need to go to the voters and process

President Overmyer suggested moving commissioner report to retreat.

### *40<sup>th</sup> Birthday*

President Overmyer suggested a Celebration of swimming with open swim.  
Time is set for September 12<sup>th</sup>, 2 to 4 p.m.

### *Current advertising*

Discussion moved to May 16 retreat.

### *Master planning*

Commissioner Dusenbury inquired regarding progress on master planning project.  
Discussion moved to May 16 Retreat.

### *Patio*

The patio on the west of MRP was discussed.  
President Overmyer relayed that trees are important to city and school district may not be able shave roots for patios.  
Gene Achziger inquired with landscaper, the landscaper recommended removing excess roots.

## Discussion Ct'd

Ken Spencer suggested an elevated deck.

Commissioner Kasnick, picnic table Commissioner Kuehnoel suggested pavers, going out on the west side.

Commissioner Dusenbury has the opinion that anything cosmetic is good.

Agreement to look into options

## AMG PROGRAM AND OPERATING REVIEW

### 2014 Annual Report

- -24 birthday or church parties' 25-60 people
- People not re-counted that continue from one program to next
- Individual user- repeats
- -Boeing company used over 137 hours
- Middle school night is on Friday's with 30 people average attending.
- -Staff very well received by pool patrons
- Glad to retain staff with more hours and competitive pay

Commissioner Dusenbury inquired if Mckinstry's work brought down the utility costs?

Ken Spencer-Not pertaining to cost but pertaining to proper/ more effective operation

Covers, having control of the pool heat, creates effective heat

- **2015 First Quarter Report**
- March 2015 more staff hired
- Open a lot more much less closure time
- Moved mid-day lessons to morning, may work better
- Competitively speaking MRP is has open swim and shallow end swimming and lap swim except for Federal Way Pool which has a pool for total open swim.
- Percentage of swim team use-19.6 percent
- Community Liaison has short term and long term marketing plan
- Senior patronage slipping- wants to address
- **Community Liaison Report-Gene Achziger**
- Get more kids in pool- PTSA's are interested
- Met with Des Moines Yacht club who are interested in promoting water activities
- New slogan: Don't leave your child stuck on shore
- 4-8 age group target

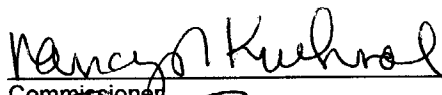
## NEXT MEETING


Special Meeting, May 16, 2015 9 a.m.

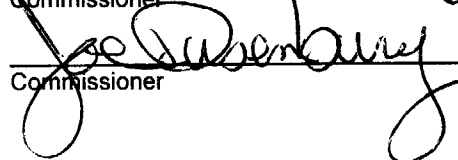
## ADJOURNMENT


There being no further business to come before the Board, the meeting was adjourned at 7:10 p.m.

Respectfully submitted,  
Camille Moore, District Clerk

  
Commissioner

  
Commissioner

  
Commissioner

  
Commissioner

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Commissioner