

**DES MOINES POOL METROPOLITAN PARK DISTRICT**  
**22015 Marine View Drive South**  
**Des Moines WA 98198**

**July 7, 2015 5 p.m.**

**REGULAR MEETING MINUTES**

**Call to Order/Roll Call**

Meeting called to order by President Overmyer. Commissioner Kasnick led the flag salute.

Present were Commissioners Kasnick, Martinson, Dusenbury President Overmyer, District Manager Rodger Bennett, District Clerk Camille Moore, Project Manager Scott Romano, and Pool Manager Ken Spencer. Commissioner Kuehnoel was absent.

**ADOPTION OF AGENDA**

A friendly amendment was made by Commissioner Dusenbury to add oath of office to Martin P. Martinson as the new park district commissioner for Position – 3, Commissioner Kasnick, Second. Passed Unanimously.

**STAFF REPORTS**

District Manager

Prepared for June 2, Regular Board Meeting

Attended and participated in June Board meeting

Met with representative of Stanley Security Systems regarding Pool Access Control

Followed through on meeting with Highline Public Schools Athletic Director and representative of the Pool Company, Inc.

Met with Patricio Mendoza regarding IT consulting contract

Met with Ken Spencer to discuss diving boards, building repairs, marketing program and building security/access control

Continued to work on Master Planning issues

Met with Jonathan Boon regarding IT consulting contract continuation (twice)

Drafted an RFQ proposal for filter room floor repair engineering services

Authorized Highline Schools to restore diving boards and platforms at Mt. Rainier Pool

Alerted BLRB of desire to move forward on pool update

Communication with Scott Hodgins of Highline Schools regarding meeting outcome

Scheduled meeting with WSP auditor

Contacted Brian Snure and Toni Nelson regarding RFQ mandate

Met with Scott Romano regarding floor repairs

Met with Tanya Crites and Commissioner Kuehnoel for annual risk management review

Incorporated Brian Snure's suggestions into the Structural Engineer RFQ

TSN Financial Report

Project Manager

1 year McKinstry Report, numbers seem inconsistent, waiting on confirmation

Looking to replacing doors to men's and women's locker rooms

Entry system may affect door project

Northwest Landscaping Services to raise the level of the front patio block by July 20, 2015

## **STAFF REPORTS C'TD**

District Clerk

Attended Northwest Clerks Institute 1

Updated Key log

Emailed Gene Achziger about keys to office

Added Schell's resolution to the website and recreated What's new Page

Worked with WSP on fingerprinting procedure

Sent thank you letter for Quota Intl of Kent Valley

Dropped off donation to Legacy Foundation

Submitted voucher requests and bank statements to Toni Nelson

Attempted to locate WSP login

Started organization of digital backups

Worked with EC Computers on Format and Encryption of USB Drives

Became a member of KCMCA

Attended KCMCA meeting for June

Updated Meetings on Event bar on website

Turned in completed surveys

Submitted reimbursement request for conference from WCIA

Pool Manager

2<sup>nd</sup> Quarterly Report 2015

## **ADOPTION OF MINUTES**

### **June 2, 2015 Regular Meeting Minutes**

Commissioner Kasnick moved to adopt the June 2, 2015 meeting minutes as presented; Commissioner Martinson second. Passed unanimously.

## **VOUCHER APPROVAL**

### **Voucher Summary**

Commissioner Dusenbury moved to approve the 6/12/15 and 6/23/15 Voucher summary in the amount of \$35,167.34; Commissioner Kasnick second. Passed unanimously.

## **RFQ STRUCTURAL ENGINEER**

The approval for circulation of an RFQ to plan and manage certain repair projects at the Mount Rainier Pool is requested. Commissioner Martinson moved to authorize the circulation of a Request for Qualifications of a structural engineer who could assist the District in carrying out certain identified repairs to the Mount Rainier Pool. Commissioner Kasnick, second. Passed Unanimously.

Commissioner Martinson moved to extend meeting, Commissioner Kasnick second. Passed unanimously.

## **RESOLUTION 2015-03 AUTHORIZING SIGNATURES ON KING COUNTY ACCOUNTS PAYABLE FORMS**

Resolution 2015-03 authorizes the addition of Toni Overmyer as Auditing Office for the purpose of signing payment vouchers from the King County Finance department's Special Districts Assistance Section, and the addition of Joe Dusenbury as Board Member-Approvals and Payment Certification Authorization and further removing Gene Achziger from either such authorization. Commissioner Dusenbury moved approval of Resolution 2015-3, Commissioner Kasnick second. Passed Unanimously.

## **Discussion of Special Meeting Regarding Master Plan**

### INFORMATION ITEMS/COMMISSIONER REPORTS

Commissioner Dusenbury toured the Mount Rainier and the inner workings. Commissioner Martinson commented on appreciation of quarterly reports from AMG.

Discussion of Fall Study Session.


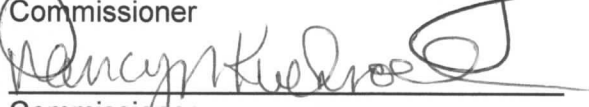
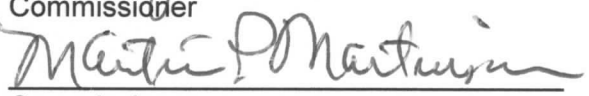
### NEXT MEETING


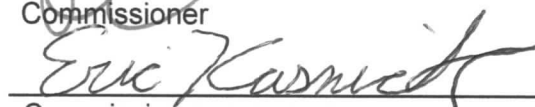
Special Meeting, Wednesday, July 29, 2015 5 p.m.

### ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:12 p.m.

Respectfully submitted,  
Camille Moore, District Clerk

  
Commissioner  
  
Commissioner  
  
Commissioner

  
Commissioner  
  
Commissioner