

**DES MOINES POOL METROPOLITAN PARK DISTRICT**  
**22015 Marine View Drive South**  
**Des Moines WA 98198**  
**Tuesday, August 4, 2015**  
**REGULAR MEETING MINUTES**

**Call to Order/Roll Call**

Time called to order by President Overmyer at 5:00 p.m. Commissioner Kasnick led the flag salute.

Present were President Overmyer, Commissioners Kuehnoel, Kasnick and Martinson. Also present were Project Manager Scott Romano, District Manager Rodger Bennett and District Clerk Camille Moore.

President Overmyer requested agenda format go back to original with old business and new business including Master plan always on agenda until completion and Energy efficiency results until reported.

Commissioner Martinson moved to add item 12 as agenda discussion adding old and new business. Commissioner Kasnick, Second. Passed 4-0.

Commissioner Kuehnoel moved to adopt agenda as amended, Commissioner Kasnick second. Passed 4-0.

Commissioner Dusenbury arrived at 5:08 p.m.

**STAFF REPORTS**

District Manager

Report on file

Reviewed TSN Financial Report

Project Manager

The pavers out front have been raised and leveled.

Has not received an update from McKinstry on the energy services number will send a reminder to them tomorrow.

Volunteer work to remove old scoreboard and install new scoreboard, as long they install a wireless router they do not have to install any wiring to communicate to board. High school swim team will be taking down old boards and removing them from site. Existing channel bracing must be used no new brackets to be installed.

Pool operator room exterior door, door frame needs one continuous hinge.

No movement on old diving boards. Will send a reminder out to them as well.

Pool Manager

Report on file

Commissioner Kuehnoel requested a more standardized report from AMG.

President Overmyer requested possible separate meeting for next AMG quarterly review.

District Clerk

Report on file

**Correspondence**

1 RFQ returned form Imieux Business and Technology Solutions.

Certificate of liability of insurance.

Notice of determination from City of Des Moines, regarding trying to raise the building height limits.

## **ADOPTION OF MINUTES**

### **July 7, 2015 Regular Meeting Minutes**

Commissioner Kuehnoel moved to adopt the July 7, 2015 Regular Meeting minutes as presented; Commissioner Kasnick second. Passed unanimously.

## **VOUCHER APPROVAL**

### **Voucher Summary**

Commissioner Kuehnoel moved to approve the 7/6/15, 7/14/15, 7/21/15 and 7/27/15 Voucher summary in the amount of \$34,059.98 Commissioner Kasnick second. Passed unanimously.

## **RESOLUTION 2015-04**

Modifies IT Administrative Directive to include retired hardware destruction requirement.

Commissioner Martinson moved to amend page 29 from "hardware" to "electronic storage media".

Commissioner Kasnick seconded the motion to amend. Passed unanimously.

Commissioner Martinson to adopt Resolution 2015-04 as amended. Commissioner Kuehnoel second. Passed unanimously.

## **RESOLUTION 2015-07**

Creates Administrative Directive governing fingerprint handling procedure.

Commissioner Martinson moved to postpone adoption of Resolution 2015-07 to next meeting, Passed unanimously.

## **REVIEW OF 2015 BUDGET PERFORMANCE AND DISCUSSION OF FY 2016 BUDGET PRIORITIES**

There were requests to discuss a realistic capital improvement plan, election costs and merging of Mt Rainier Pool and DMPMPD websites.

## **INFORMATION ITEMS/COMMISSIONER REPORTS**

President Overmyer would like to introduce combined Administrative Directive and Standard procedures for review at September retreat. President Overmyer will submit a letter to Highline School District so they can submit to school board. She also met with the City Manager and Mayor as budget discussion is coming up and emailed commissioners encouraging reply with comment.

Commissioner Dusenbury addressing concerns with attorney regarding attending city meeting and district meeting pertaining to Des Moines Parks and Recreation.

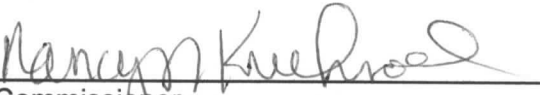
## **NEXT MEETING**

Tuesday, September 1, 2015, Regular Meeting 5:00 p.m., and Saturday, September 19, 2015, Special Meeting, Des Moines Yacht Club, 9 a.m.

**ADJOURNMENT**

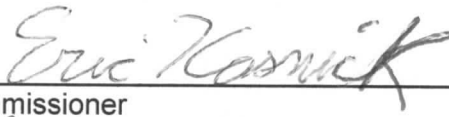
There being no further business to come before the Board, the meeting was adjourned at 7:20.

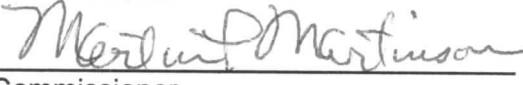
Respectfully submitted,  
Camille Moore, District Clerk

  
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