

**DES MOINES POOL METROPOLITAN PARK DISTRICT
22015 Marine View Drive South
Des Moines WA 98198
Tuesday, September 1, 2015
REGULAR MEETING MINUTES**

Call to Order/Roll Call

President Overmyer called the meeting to order at 5:00 p.m. Commissioner Kasnick led the flag salute.

Present were President Overmyer, Commissioners Kuehnoel, Kasnick, Dusenbury and Martinson. Also present were District Manager Rodger Bennett, District Clerk Camille Moore and Project Manager Scott Romano.

ADOPTION OF AGENDA

Commissioner Kasnick moved to adopt agenda, Commissioner Martinson, second. Passed unanimously.

ADOPTION OF MINUTES

JULY 29, 2015 SPECIAL MEETING MINUTES AND THE AUGUST 4, 2015 REGULAR MEETING MINUTES.

Commissioner Martinson moved to adopt July 29, Special Meeting Minutes as amended. September 20, 2015 for the Master Planning to go before City Council was changed to September 24, 2015.

Commissioner Martinson moved to adopt the August 4, 2015, Regular Meeting Minutes as presented, Commissioner Kasnick, second. Passed unanimously.

STAFF REPORTS

District Manager
On File

Discussion of accounting software. Commissioner Martinson requested clarification on who would own and use the program. President Overmyer stated concerns with not being able to run reports of line item costs in budget. She has concerns with access to the district's financial data as well as it is not received in the district office. Previously the cost of the accounting software was included in our accounting services and currently is not. Commissioner Kuehnoel stated that we may need to wait until we know what our complete needs are before purchasing to ensure the program does not become outdated.

Pool Manager
On File

Project Manager
Diving boards are in, School district recommended contract and schools would pay half.
Contract communication issues with removal issues, removed without notice.
Door hinges replaced to pool room.
Former district clerk still sending/receiving email under Des Moines Pool Gmail account.

District Clerk
On File

Discussion of calendar line item regarding estimates filed with Clerk of the Board by District Manager. District Manager advised removing line item as it no longer pertains.

VOUCHER APPROVAL

Voucher Summary

Commissioner Kuehnoel moved to approve the 8/4/15, 8/10/15 and 8/21/15 Voucher summary in the amount of \$21,525.50, Commissioner Dusenbury, second. Passed unanimously.

Reviewed TSN Financial Report

On file

Faith Callahan Scholarship Fund

District Manager contacted no report received.

PRELIMINARY BUDGET DISCUSSION

Blank lines in packet regarding budget are due to transition points. The two being the course that the Board takes with district administration and with the districts capital program. These two decisions being made with then next few months will affect the budget projection. The rest of the lines in the budget should be easily analyzed.

Commissioner Kuehnoel moved to approve extending District Manager housing allowance to the end of the year, Commissioner Kasnick second.

Passed 4-1.

RETENTION OF ARCHITECT/ENGINEER

Commissioner Martinson stated a benefit of retaining BLRB already has Mt. rainier pool data and a concern was one of their engineering bays was being disassembled (stability?).

District Manager had practical concerns, projects completed on time etc.

Commissioner Martinson moved to appoint the firm of BLRB Architects of Tacoma, Washington as Architect/Engineer of Record for a three year term and further authorize Toni Overmyer, President of the Board to execute necessary documents to make the appointment. Commissioner Kuehnoel second 5-0.

Old Business

Master Plan – District Manager is completing verbiage on a couple of more chapters. President Overmyer requested submission to advisory group and pin down date for final document submission.

District Manager emailing Patrice regarding billing on shared meeting space.

40th Birthday Day Party

Open swim 3-5 p.m.

Barbeque from 5-6 p.m.

President Overmyer requested cupcakes rates from local bakeries – order will be 300 cupcakes.

President Overmyer contacted Cleanscapes for extra receptacles.

Commissioner Kuehnoel suggested and everyone agreed with ordering of name tags.

Commissioner Martinson moved to extend meeting to 7:15 p.m. Commissioner Kuehnoel second. Passed unanimously.

IT contract

Rodger Bennett in discussion with City of Des Moines.

Administrative code has been updated.

President Overmyer requested Board review and adopt William Shore policies. She has already received approval from them for us of their policies.

Attendance/Security Door Programs

District Manager waiting on two more interviews for report.

New Business

Levy.

Advertise for November meeting.

AMG Contract

Expires end of 2015, one year contract. Need to discuss contract and pick up at retreat.

Separate meeting for Aquatics Management Group quarterly review possibly Oct 13, 2015 5 p.m.

Commissioner reports

Commissioner Martinson to District Manager, good job thank you for pulling BLRB report together and escorting Commissioner Martinson and Scott Romano, Project Manager to Tacoma.

President Overmyer attended August back to school fairs and distributed a lot of water bottles.


President Overmyer went to Des Moines Police night out events and passed out swim passes and water bottles.

NEXT MEETING

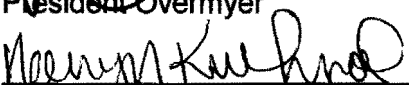
Special Meeting, September 19, 2015 9 a.m.

ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 7:15 p.m.



President Overmyer



Commissioner Kuehnoel



Commissioner Kasnick



Commissioner Dusenbury



Commissioner Martinson

Camille Moore, District Clerk