

**DES MOINES POOL METROPOLITAN PARK DISTRICT
22015 Marine View Drive South
Des Moines WA 98198**

**Tuesday, October 6, 2015
5 p.m.
REGULAR MEETING MINUTES**

Call to Order/Roll Call

President Overmyer called meeting to order. Present were President Overmyer, Commissioners Kuehnoel, Kasnick, Martinson, and Dusenbury, District Manager Rodger Bennet, District Clerk Camille Moore and Project Manager Scott Romano.

Commissioner Kasnick led the flag salute.

ADOPTION OF AGENDA

Commissioner Kuehnoel moved to adopt the agenda, Commissioner Kasnick Second. Passed Unanimously.

ADOPTION OF MINUTES

List of Minutes and dates

Commissioner Martinson moved to adopt the 09/01/15 Regular meeting minutes as presented; Commissioner Kuehnoel, second. Passed unanimously.

Commissioner Kasnick moved to adopt the 09/19/15 Special meeting minutes as presented; Commissioner Kuehnoel, second. Passed unanimously.

PUBLIC HEARING

President Overmyer opened the public hearing and handed it to the District Manager, Rodger Bennett, he reviewed the changes in levy and expenditures. Other than administrative costs roughly the same level as the previous year.

Rodger Bennet called once again for public comment.

President Overmyer closed the Public Hearing seeing no public comment.

STAFF REPORTS

District Manager

On file

Door Security is still in progress.

Confirmed bid process for contractors with Brian Snure, no bid process required.

Project Manager

Met with McKinstry and Lisa from DES regarding energy audit. No decrease but no increase. Pool operation is different now because temperatures are maintained as opposed to responded to. We have more happy customers due to the fact it is ran at a consistent temperature now.

McKinstry will be sending one more invoice for yearly audit.

City Pool service rates will go up.

FINANCIAL REPORTS

TSN – On file

Faith Callahan – No Report

STAFF REPORTS C'TD

District Clerk
On file

VOUCHER APPROVAL

Voucher Summary

Commissioner Kuehnoel moved to approve the 9/1/15, 9/4/15, 9/15/15 and 9/22/15 Voucher summary in the total amount of \$47,813.72; Commissioner Dusenbury, second. Passed unanimously.

DRAFT BUDGET MESSAGE

District Manager, Rodger Bennet says he there will be updates and corrections to budget projections. Revenue will match budget or exceed it. Assessed property value is higher than discussed at Budget Retreat. If 10¢ is added to the levy it would be around \$ 29,000 more to complete capital projects. Commissioner Kuehnoel requested information regarding carryover from 2016 to 2017 if the levy were raised to 9¢. RB it depends but there is a lot of flexibility. The DMPMPD is not at its levy limit.

Commissioner Martinson discussed budget the other spending, them not being one and the same, all of may not be spent next year but law requires funding before job is bid out.

District Manager has prepared resolution for November meeting. District Manager will attach this budget to the resolution regarding changing levy.

Commissioner Kasnick clarified whether or not budget would cover current projects list without raising the levy. District Manager said to say definitely without October tax numbers is not possible, it cover the projects but may not cover emergencies.

Commissioner Dusenbury raised the question is there an instance that would shut the pool done without funds to cover? How much capital reserve is appropriate? District Manager suggests anticipating crisis and be prepared for repairs. Commissioner Kuehnoel feels that we have waited long enough for improvements. President Overmyer commented that is the only revenue stream there is no other way to save money for repairs.

Commissioner Kuehnoel Moved to approve proposed budget for fiscal year 2016 as presented, or discussed and agreed. Commissioner Kuehnoel, second. Passed Unanimously.

BLRB CONTRACT AND ASSIGNMENT OF INITIAL TASKS

Commissioner Dusenbury clarified amount of approval

Commissioner Martinson moved to approve, the contract with BLRB Architects of Tacoma, Washington for Architect/Engineer of Record for a three year period ending December 31, 2018 and further approve the initial task assignment list dated October 6, 2015 (on file). Commissioner Kasnick second. Passed Unanimously.

AQUATICS MANAGEMENT GROUP CONTRACT:

President Overmyer inquired if that is something we want do? Commissioner Kuehnoel presented the question of do we require competitive bids? The Board discussed continuing contract. President Overmyer concerned about current subsidies. Commissioner Martinson suggested continuation of conversation after input from yearly review meeting.

RECRUITMENT OF DISTRICT MANAGER

Commissioner Kuehnoel when Rodger Bennett lets the Board know the job description has been updated, please review in SharePoint. Also submit questions that may need to be asked. Final round of questions will be distributed to Board. District Manager Position closing date is November 13, 2015. November 24, 2015 phone interviews will be conducted then move to final interviews.

President Overmyer suggested submit job posting to Work Source.

INFORMATION ITEMS/COMMISSIONER REPORTS

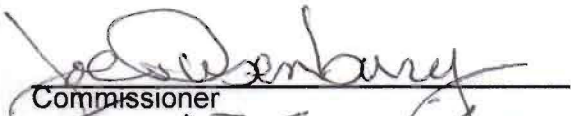
Scott Romano and Ken Spencer have been working with King Boosters on scoreboard installation. King will have their own set of control paddles and Mt Rainier Pool will have their own. There is no liability on the District's end and the suggestion of having that in writing was made.

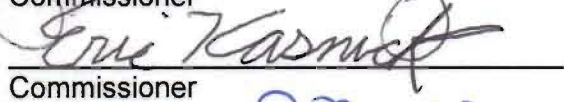
NEXT MEETING

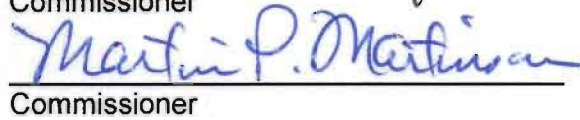
Tuesday, October 13, 2015, Special Meeting.

ADJOURNMENT

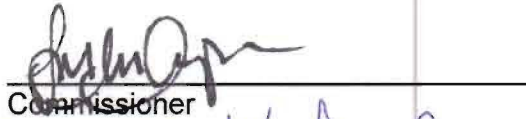
There being no further business to come before the Board, the meeting was adjourned at 7:00 p.m.


Commissioner


Commissioner


Commissioner

Camille Moore, District Clerk


Commissioner


Commissioner