



Des Moines Pool Metropolitan Park District
22015 Marine View Drive South

September 20, 2016
5:00 pm

SPECIAL MEETING MINUTES

CALL TO ORDER/ROLL CALL

The meeting was called to order by President Overmyer at 5:00 p.m.

Present were President Overmyer, Commissioners Dusenbury and Kasnick; Also present were District General Manager Scott Deschenes and Assistant to the DGM, Linda Ray. Commissioner Kuehnoel joined the meeting via phone. Commissioner Martinson was absent. Commissioner Dusenbury moved to excuse Commissioner Martinson, Commissioner Kasnick 2nd the motion. Passed 4-0.

PLEDGE OF ALLEGIANCE – Commissioner Kasnick led the flag salute.

ANNOUNCEMENTS – None

PUBLIC COMMENT – None

BYLAWS DISCUSSION

Assistant to the DGM, Linda Ray, led a discussion on changes made to the draft Bylaws to date. Other changes will be accepted by 9/27/2016 before a motion to adopt is requested at the October 4, 2016 regular meeting.

NEW MEETING SETUP

DGM Deschenes discussed the need for a more professional view to the Board meetings which will include

- Main Table Setup
- Non-board viewing area for contractors and visitors
- Guest speaker chair
- Paperless system of reviewing the Board packet via a monitor at the head of the meeting table

DGM Deschenes reminded the Board members that we may have the possibility of entertaining more groups in the future.

INTERAGENCY AGREEMENT WITH DEPARTMENT OF COMMERCE

The District has the opportunity to use grant money for pool repairs. Our pool vendor, MacDonald Miller has identified the roof to be towards the end of its life. The Agreement with the DOC would provide a 1 to 3 ratio grant. Commissioner Kasnick moved to authorize approval of an Inter-Local Agreement with the Washington State Department of Enterprise Services for Energy/Utility Conservation Project Management and Monitoring Services on Job#201611-00, Commissioner Dusenbury 2nd. No discussion. Passed 4-0.

5-YEAR CAPITAL BUDGET FORECAST

Commissioner Martinson detailed a 5-year forecast budget which will assist with the amount of money needed to be levied each year and keep budgeted funds at a constant level. This will be used as a strategic planning guide and should be shared with the Highline School District.

IT CONTRACTOR SELECTION

Commissioner Dusenbury reported that along with Commissioner Martinson, DGM Deschenes, and Assistant to the DGM Ray met with three candidates during the RFP process. Pursuant to summary scoring and fact sheet information, CMIT from Bellevue was chosen so support future IT needs. Commissioner Kasnick moved to authorize the District General Manager to negotiate with CMIT on a 3-year IT contract. Commissioner Dusenbury 2nd. Passed 4-0

President Overmyer congratulated the team on a successful RFP process.

PLUS, DELTA

Commissioner Dusenbury plussed the Board members for making progress on a long list of "to do's", saying that we are setting ourselves up to do our jobs better in the future; and for using the RFP process as a learning opportunity.

DGM Deschenes plussed Ken Spencer for a productive and educating conversation regarding pool operations.

Commissioner Kasnick mentioned that he is very pleased with the progress of the Board.

Commissioner Kuehnoel said things are going very well and there is evidence of everyone making a lot of progress.

President Overmyer said we have a very good team which is apparent by the progress made, and that everything is going in a good direction.

PARKING LOT

- 10 Questions
- Giving First Tuesday
- Board Calendar

UPCOMING MEETINGS

- October 4, 2016 Regular Board Meeting, 5:00 pm, District Office
- October 18, 2016 Budget Work Session, 5:00 pm, District Office

ADJOURNMENT – 5:29 pm

Respectfully submitted by Linda Ray, Assistant to the District General Manager

Des Moines Pool District Board of Commissioners

ABSENT - EXCUSED

Commissioner Kuehnoel

Martinson

Commissioner Martinson

Kasnick

Commissioner Kasnick

Linda Ray

Linda Ray, Assistant to the DGM

Overmyer

Commissioner Overmyer

Dusenbury

Commissioner Dusenbury