



Des Moines Pool Metropolitan Park District
22015 Marine View Drive South

October 18, 2016
5:00 pm

REGULAR MEETING MINUTES

CALL TO ORDER/ROLL CALL

President Overmyer called the meeting to order at 5:00 p.m. Present were Commissioners Dusenbury, Kasnick, and Martinson, DGM Deschenes and District Clerk Linda Ray. Commissioner Kuehnoel joined the meeting via phone.

PLEDGE OF ALLEGIANCE

Commissioner Kasnick led the flag salute.

ANNOUNCEMENTS

President Overmyer read a personal card to the Board thanking them for their good wishes.

DGM Deschenes reported that he and Commissioners Dusenbury and Martinson were attending a tour of the Auburn District Pool on Monday, October 24th at 5pm. President Overmyer and Commissioner Kasnick expressed a desire to attend. A Special Agenda will be posted as such.

PUBLIC COMMENT-- None

OLD BUSINESS –

a. Adoption of District By Laws

Commissioner Martinson moved to adopt the By Laws presented at the September 6th Board Meeting and reviewed at the September 20th Work Session. Commissioner Dusenbury 2nd. DGM Deschenes stated that review of the By Laws should be a regular process at the first of each year.

The motion to adopt was passed 5-0.

b. AQUATIC FEASIBILITY STUDY

DGM Deschenes presented a draft RFP to the Board for an Aquatic Feasibility Study, stating that 21.0 within the RFP cites an incorrect RCW and will be amended to 49.60vRCW.

Commissioner Martinson moved to approve the Aquatic Feasibility Study RFP process for a budget of \$100,000 and for the DGM to proceed to putting the project out to bid. Commissioner Dusenbury 2nd the motion. A discussion ensued amongst the Board members regarding the cost and purpose of the study.

It was agreed that the study will provide the District with useful information and the Board members look forward to seeing the finished product.

Having no further discussion, the motion to approve was passed 5-0.

NEW BUSINESS:

a. Budget

Q&A -- DGM Deschenes presented a table detailing the budget figures for 2017. The Board discussed options for stabilizing future levy rates through accurate forecasting.

Resolutions – Discussion regarding the 1% levy increase per year. Resolutions will be offered for adoption at the November 1st meeting.

Posting and Public Information Process – It was agreed that the posting process should be readied for review at the November 1st meeting.

INFORMATION ITEMS:

Retreat -- Set for November 12th at the Des Moines Yacht Club from 9:00 am to 3:00 pm. Agenda should include review direction of current projects, review of AMG's 3rd quarter report to assist the Board in moving forward with a new contract, presentation to Normandy Park, define relationship with the Highline School District. Questions and comments regarding other subjects should be forwarded to Linda Ray by 10/31 to be shared with President Overmyer and DGM Deschenes.

Website – DGM Deschenes presented a progress report. The website is a work in progress and is currently 30% finished. The hope is to have completion by Thanksgiving. It was suggested to consider changing the term "Rules" to "Expectations." New website information will also be launched in social media.

IT Support Transition – DGM Deschenes reported that we have some minor security issues that CMIT Solutions is addressing related to the transition. They have identified an issue with our current router and have ordered a new one. CMIT has advised all users to change Office email and 365 passwords. They will assist if needed. No need to bring in laptops in the future for upgrades. This process will be accomplished by CMIT afterhours and remotely.

PLUS, DELTA AND PARKING LOT ITEMS

Commissioner Dusenbury plussed the thought put forth to constructing the 3-yr budget forecast, as well as the discussion on keeping the levy rate constant in the future.

Commissioner Martinson plussed the drafting and adoption of the By Laws and forecasting of the budget.

DGM Deschenes expressed appreciation to the Board for their on-going support.

Commissioner Kasnick plussed the increase of new lessons at the pool to 270 visitations a week.

President Overmyer plussed the Board for their collaboration; and for the information imparted at the Work Sessions.

Commissioner Kuelnoel plussed on the great information provided by the committees; and for a very complete budget report

UPCOMING MEETINGS

- November 1, 2016 Budget and Levy Certification Public Hearing, 5:00 p.m., District Office
- November 12, 2016 Retreat, 9:00 a.m. to 3:00 p.m., Des Moines Yacht Club
- December 2, 2016, Regular Board Meeting, 5:00 p.m., District Office

MEETING ADJOURNED – 6:50 p.m.

Respectfully submitted by Linda Ray, District Clerk

Des Moines Pool District Board of Commissioners



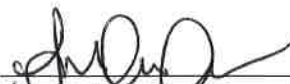
Commissioner Kuelnoel



Commissioner Martinson



Commissioner Kasnick



Commissioner Overmyer



Commissioner Dusenbury



Linda Ray, District Clerk