



Des Moines Pool Metropolitan Park District  
22015 Marine View Drive South

November 1, 2016  
5:00 pm

## **MINUTES REGULAR MEETING / PUBLIC HEARING**

### **CALL TO ORDER/ROLL CALL**

President Overmyer called the meeting to order at 5:00 p.m. Present were Commissioners Kuehnoel, Dusenbury, Kasnick, and Martinson (via phone), DGM Deschenes and District Clerk Linda Ray.

### **PLEDGE OF ALLEGIANCE**

Commissioner Kasnick led the flag salute.

### **ADOPTION/MODIFICATION OF AGENDA –**

President Overmyer requested that item #8d, Brief by Ken Spencer (AMG) on recent security issue at Mt. Rainier Pool, be moved prior to the Consent Agenda. No other changes.

### **ANNOUNCEMENTS -- None**

### **PUBLIC COMMENTS -- None**

### **MRP SECURITY PROCESS DISCUSSION**

Ken Spencer from AMG reported on a theft that occurred in the locker rooms at the Mt. Rainier Pool on October 26, 2016. The full report is on file.

Ken fielded several questions from the Board including the procedure for check-in, number of lifeguards on-site, personal property stolen and patrons' use of lockers. Ken reported that proper procedure has been reviewed with the staff, the incident is being discussed with patrons checking into the pool, and signage has been posted regarding personal belongings.

The Board members will further discuss security measures at Retreat on 11/12.

**CONSENT AGENDA** – Commissioner Kuehnoel moved to approve the Consent Agenda; Commissioner Dusenbury 2<sup>nd</sup>. No discussion. Passed 5-0.

- Staff/Contractor Committee Reports
- Adoption of Minutes
  - October 4 – Regular Meeting Minutes
  - October 18 – Special Work Session Minutes
- Correspondence – None
- Voucher Approval -- \$29,348.66 processed in October 2016

### **OLD BUSINESS –**

- a. Resolution 2016-05 – Declaration for Substantial Need
- b. Resolution 2016-06 – Establishing Increase in Property Tax Levy
- c. Resolution 2016-07 – Adoption of Operational Budget for 2017

DGM Deschenes read the Resolutions. Hearing no Public Comments, President Overmyer closed the Public Hearing portion of the Meeting. Commissioner Kuehnoel moved to adopt Resolutions 2016-5, 2016-6, and 2016-7 requesting a regular tax levy, declaring a substantial need to increase the property tax levy, and setting the 2017

operating budget. Commissioner Dusenbury 2<sup>nd</sup>. Discussion on the tax levy increase to 4%. Hearing no further discussion, the motion passed 5-0.

**d. SAI Audit Report –**

As the report is not complete, this item will remain in Old Business and discussed at a future meeting.

**NEW BUSINESS:**

**a. District Calendar Review –**

DGM Deschenes presented the 2017 Business Calendar to the Board, highlighting an adjustment in timing of the Regular Board Meetings to the 3<sup>rd</sup> Tuesday of each month to allow for a more accurate budget review. Retreats will occur quarterly. The calendar will be a work in progress and will be updated at each meeting as necessary. In the future, the calendar will also be posted on a shared calendar.

**b. Contract Negotiation Items –**

DGM Deschenes will provide a list of negotiable and non-negotiable items prior to Retreat on 11/12. Brian Snure, our legal counsel, will act as contract negotiator when it comes time to ratify the contract with AMG.

**c. MRP Marketing Demographics Report –**

DGM Deschenes reported that our membership in the National Recreation and Parks Association (NRPA) provides us with a demographics report of users within a 5, 10, and 15-minute drive of Mt. Rainier Pool. The report also encompasses Normandy Park. Since the population of Des Moines and Normandy Park will increase significantly by 2020, this information will assist us in tailoring programs specific to groups in our area.

**INFORMATION ITEMS:**

**Committee Meetings** – Commissioner Dusenbury mentioned that more comprehensive minutes on committee meetings is a work in progress. The Board members agreed that receiving the committee minutes once a month is sufficient.

**PLUS, DELTA AND PARKING LOT ITEMS**

Commissioner Dusenbury – Plus, Committee info is getting out there.

Commissioner Martinson – Question: Have we received anything back from RFP on Feasibility Study? DGM answered that we will receive information back in December. He will keep the Board informed if anything comes in early.

Commissioner Kuelnoel -- Plus, getting the budget locked down and levy items taken care of.

President Overmyer – Plus, getting the budget done; Delta, confirm correct numbers for historical documents.

DGM Deschenes – Delta, made some mistakes when working out the budget, but will work a process for next year.

**Parking Lot items –**

- SAI Audit Report
- Mt. Rainier Pool security

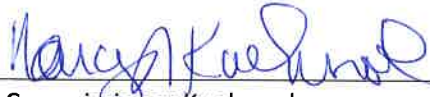
**UPCOMING MEETINGS**

- November 12, 2016 Retreat, 9:00 a.m. to 3:00 p.m., Des Moines Yacht Club
- December 2, 2016, Regular Board Meeting, 5:00 p.m., District Office

**MEETING ADJOURNED – 5:50 p.m.**

Respectfully submitted by Linda Ray, District Clerk

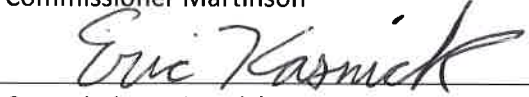
Des Moines Pool District Board of Commissioners



Commissioner Kuehnoel



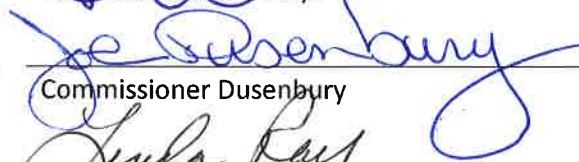
Commissioner Martinson



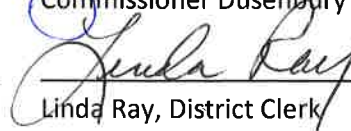
Commissioner Kasnick



Commissioner Overmyer



Commissioner Dusenbury



Linda Ray, District Clerk

