



Des Moines Pool Metropolitan Park District
22015 Marine View Drive South

January 7, 2016
9:00 am

MINUTES
SPECIAL MEETING

CALL TO ORDER/ROLL CALL

President Overmyer called the meeting to order at 9:00 a.m. Present were Commissioners Kuelnoel, Dusenbury, Kasnick, and Martinson and; DGM Deschenes.

PLEDGE OF ALLEGIANCE -- Commissioner Kasnick led the flag salute.

BUSINESS –

a. Warmup

b. 2016 Reflection

Review and performance check in on 2016. Commissioner Kuehnoel commented on Finance Goals and standardized processes for the budget and the levy. These are both a work in process. Have not set any specific goals for HR, however standard systems were utilized in hiring Scott and Linda; and a timesheet form was developed.

Question about the pool subsidy and whether the District is paying more than others. DGM Deschenes answered that we are paying approx. \$240K while others are paying approx. \$125K. Most pools include extra lifeguards as part of the fee.

Public Outreach – DGM Deschenes has aided in producing a production schedule for AMG. The template for advertising is still a work in progress and will be addressed with the contract.

Website and social media – Both are under development. When contract is signed with HSD at end of month, will be a good time to break with the old website. Regarding the school district, the contract decision has been pushed to 1/25/2017.

Contracts – Commissioner Dusenbury reported that an RFP process was employed for IT support and a website developer and vendors were found to meet our needs. It was noted that the IT vendor has already resolved long-standing issues with laptops. DGM Deschenes is doing a good job establishing dialogue with the Highline School District and we are making positive progress with them. The AMG contract has significant changes which will be discussed later on in the meeting.

President Overmyer commented on the contract with the school district and said that the pool appears to be minor in comparison. DGM Deschenes is maintaining good lines of communication with them. Looking at other models, school districts are full partners with their pools. President Overmyer applauded DGM Deschenes for his work over the past year for his conversations with HSD that have lead to a positive relationship.

Capital and Facilities Committee -- Commissioner Martinson reported on safety and the Starfish survey done by SAI. A punchlist was put together which left us with a sense of how AMG is performing. Several items of

22015 Marine View Drive South, Suite 2B **Des Moines WA 98198**
To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation of the meeting, if necessary, to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

improvement will need to be added to the contract. A 5-year capital budget was developed for use over the next few years in developing future budgets.

Policies and Procedures – A work in progress to be reviewed later in the meeting.

PLUS DELTA AND PARKING LOT ITEMS – None

UPCOMING MEETINGS --

- January 19, 2017, Special Meeting, 2:00 p.m., District Offices.
- February 14, 2017, AMG Quarterly/EOY Report, 5:00 p.m., District Offices.
- February 21, 2017, Regular Board Meeting, 5:00 p.m., District Offices.

There being no further comments, the meeting was adjourned @3:00 pm


Respectfully submitted by Linda Ray, District Clerk

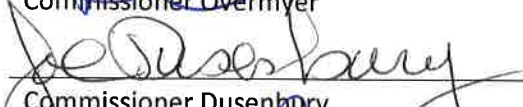
Des Moines Pool District Board of Commissioners

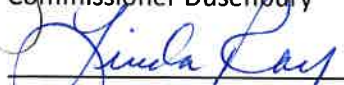

Commissioner Kuehnoel


Commissioner Martinson


Commissioner Kasnick


Commissioner Overmyer


Commissioner Dusenbury


Linda Ray, District Clerk

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