



Des Moines Pool Metropolitan Park District
22015 Marine View Drive South

February 21, 2017
5:00 p.m.

**MINUTES
REGULAR MEETING**

CALL TO ORDER/ROLL CALL

President Overmyer called the meeting to order at 5:00p.m. Present were Commissioners Kuelnoel, Dusenbury, Kasnick, and Martinson; DGM Deschenes and District Clerk Linda Ray.

PLEDGE OF ALLEGIANCE -- Commissioner Kasnick led the flag salute.

ADOPTION / MODIFICATION OF AGENDA – Add item #9b, Storm Drain Proposal to agenda

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS –

A presentation was made to the District by King County Commissioner Dave Upthegrove of a check for \$75,000 from King County for capital expenditure to amateur youth sports. The check was as a result of a King Dome bond disbursement.

PUBLIC COMMENT – None

BRS CONFERENCE CALL –

The Board met via conference call with Barker, Rinker, Seacat (BRS) the company chosen to head the Aquatic Feasibility Study. Their team introduced themselves. Attending from BRS: Steve (Consulting partner), Carmen (Designer), Ron (Survey Specialist), Ken (Market Analyst and Operations), Ryan (Aquatic consulting, pool design and water treatment), Chris (Civil Engineer), and Clayton (Landscape Architect).

BRS proposed a timeline for workshops and public meetings scheduling in April, May, and June; with a market analysis in July. They will need 8-10 weeks to assemble their statistically valid survey data.

There was board discussion about the schedule. DGM Deschenes re-iterated his options of (1) going with the BRS proposed timeline, (2) taking the summer off, or (3) pushing the schedule to the fall.

There was a question regarding the benefits associated with presenting the statistically valid survey results in a public meeting setting. BRS responded by saying the survey will support analysis and decision-making for the rest of the team, as well as identifying issues. The survey will be administered through random sampling; approximately 3,000 will be distributed. The District will need to meet with the Board to create the survey questions.

It was decided the schedule should be altered so that the survey data is available before public meetings occur. A comment was made that public availability is better if scheduled around the June to August time period. A Special Meeting in the last week of March will be scheduled for development of survey questions with Ron and Ken from BRS. Survey will be administered in May.

Public meetings will be scheduled in June, late July, and mid-September; results should be available in early October.

22015 Marine View Drive South, Suite 2B **Des Moines WA 98198**
To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation of the meeting, if necessary, to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

DGM Deschenes sent a copy of the MRP Master Plan to BRS earlier and will also forward work plans for the summer closure.

It was noted that Normandy Park should be part of the demographics for the survey.

BRS presented slides outlining their vision for the feasibility study with focus on location for a new facility. Sites entertained are the Des Moines Elementary School, Senior Center site, MRP site, Saltwater State Park, and Highline College. It was stated that a new facility would require 40K sq ft of space, plus parking, landscaping, and outside spaces (4 acres minimum). Two new sites were added to the list: west of the Des Moines post office, and north of Safeway near 16th.

Commissioner Dusenbury suggested discussions with the City regarding sites in order to narrow down options. The Board will have a list to BRS in time for the Special Meeting in March.

Further discussion on potential sites, the Board "Wish List" and revenue flows associated with program elements, and the input process for public engagement.

The conference call concluded at 6:49 p.m. and the Regular Board Meeting commenced.

CONSENT AGENDA – Commissioner Martinson moved to approve the Consent Agenda, Commissioner Kasnick 2nd, no discussion. Passed 5-0.

OLD BUSINESS:

a. Project Manager /Closure Update – PM Scott Romano reported on agenda items 9a and 9b.

MacMiller replaced a boiler blower motor under warranty, along with other maintenance to the HRU unit. The downspout on the west side of the building was cleared, but the main line is clogged with tree roots. PM Romano has received a proposal from MacMiller to clear the drain. Proposal is on file.

Commissioner Martinson moved to give DGM Deschenes the authority to have the Project Manager schedule with the vendor to complete Storm Drain Work per Proposal #2017-050-LT up to, but not to exceed \$20,000. Commissioner Kasnick 2nd, no discussion. Passed 5-0.

A motion was made by Commissioner Kuehnoel regarding the move from a standard to a comprehensive contract with MacMiller at a cost of \$17,344.80. Commissioner Martinson 2nd. Discussion ensued on the cost of the move and the District's ability to include the cost in the budget. Commissioner Martinson explained the difference between repair and maintenance. The move to comprehensive will provide a constant rate to the contract. No further discussion. Passed 5-0.

PM Romano reported that the floating bulkhead was put out to bid. Bids are due by 2/28/2017 and were directed to the District office address.

Regarding the closure project, PM Romano sent comments on the architectural plans back to BLRB. In turn, BLRB will send revised plans to PM Romano in the next 2-3 weeks.

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b. 2016 EOY Budget and Amendment

Commissioner Kuehnoel reported on a 2016 wrap-up of budget vs actual expenses. She stated that in discussion with Financial Analyst Toni Nelson, we do not need to make an amendment to the budget; an acknowledgement is all that is needed to make it formal.

Commissioner Martinson moved to acknowledge the 2016 Budget Plan vs Actual showing under spend on expenses by \$95,500 and under budget on revenue by \$676. Commissioner Dusenbury 2nd. No discussion. Passed 5-0.

c. Aquatic Feasibility Study

Commissioner Kuehnoel moved to give the Board President the power to sign the contract and agree to the project timeline as amended. Commissioner Dusenbury 2nd. Discussion surrounding the addition to contract of the cost of survey expenses. The motion was adjusted to include the cost of \$116,350 to the contract. No further discussion. Passed 5-0.

d. 200s Policy and Procedure Approval

Commissioner Kuehnoel moved to adopt the 200s Policies and Procedures as summarized. Commissioner Kasnick 2nd. No discussion. Passed 5-0

NEW BUSINESS

a. MacMiller Comprehensive Coverage Pricing – Discussed previously

EXECUTIVE SESSION

a. District GM Review – Postponed to March

INFORMATION ITEMS – None

COMMISSIONER REPORTS –

Commissioner Kuehnoel – requested AWC membership and salary survey, did budget clarification in collaboration with Toni Nelson, will work on Financial Calendar, assisting DGM Deschenes in editing an website article on scholarship programs.

Commissioner Dusenbury – attended committee meetings, will have a conversation with the City of Des Moines chief operating officer to review MRP projects and the feasibility study for assistance in identifying possible sites.

President Overmyer – attended a WRPA meeting at end of July and networked with attendees from Enumclaw and Covington which were Forward Thrust pools. They will assist us by sharing their 5-year expense and revenue reports. Meeting with City officials to advise them of our projects.

DGM Deschenes – working on AMG contract edits

The Board had a brief discussion about options for announcing the upcoming feasibility survey. President Overmyer stated the need to schedule a special meeting prior to meeting with BRS. DGM Deschenes will put together possible dates. Meeting should include someone from community development and engineering.

UPCOMING MEETINGS –

- March 21, 2017, Regular Board Meeting, 5:00 p.m., District Offices

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- Aquatic Feasibility Study, Workshop #1, T.B.D.


ADJOURNMENT --


There being no further business, the meeting was adjourned at 7:35 P.M.

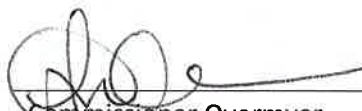
Respectfully submitted by Linda Ray, District Clerk

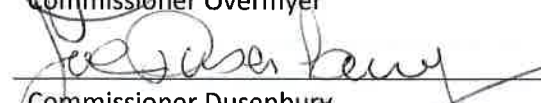
Des Moines Pool District Board of Commissioners

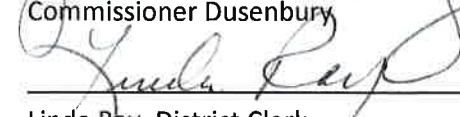

Commissioner Kuehnoel


Commissioner Martinson


Commissioner Kasnick


Commissioner Overmyer


Commissioner Dusenbury


Linda Ray, District Clerk

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