



Des Moines Pool Metropolitan Park District
22015 Marine View Drive South

March 21, 2017
5:00 p.m.

**MINUTES
REGULAR MEETING**

CALL TO ORDER/ROLL CALL

President Overmyer called the meeting to order at 5:00p.m. Present were Commissioners Kuelnoel, Dusenbury, Kasnick, and Martinson (via phone); DGM Deschenes and District Clerk Linda Ray.

PLEDGE OF ALLEGIANCE -- Commissioner Kasnick led the flag salute.

ADOPTION / MODIFICATION OF AGENDA – Add item #8c, Renewal of Banner (handout was provided).

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS – None

PUBLIC COMMENT – None

DINNER BREAK – Called at 5:15 p.m.

The Regular Meeting session was resumed at 5:30 p.m. With the arrival of Brian Snure, Legal Counsel, the Board entered into **EXECUTIVE SESSION** at 5:30 p.m.

The Board is going into Executive Session pursuant to RCW 42.30.110 (1) (c) to consider a site or acquisition of real estate; and to review performance of an employee pursuant to RCW 42.30.110 (1) (g); and pursuant to RCW 42.30.110 (1) (i) to discuss with District legal counsel Litigation or legal risks of a proposed action or current practice that is likely to result in an adverse legal or financial consequence to the agency. The executive session will be for 30 minutes until 6:00 p.m.

At 6:00 p.m., the Executive Session was extended to 6:10 p.m.

At 6:10 p.m., the Executive Session was extended to 6:15 p.m.

Resumed Regular Meeting at 6:15 p.m.

CONSENT AGENDA – Commissioner Kuehnoel moved to approve the Consent Agenda, Commissioner Kasnick 2nd, no discussion. Passed 5-0.

OLD BUSINESS:

a. District GM Review – Commissioner Kuehnoel encouraged the Board members to review the salary survey results that were provided prior to the meeting

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Des Moines WA 98198

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation of the meeting, if necessary, to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

Commissioner Kuehnoel moved to increase the District General Manager Deschenes' current salary by 14% and a like increase to his benefit pool of 16% for the next 12 months in the salary cycle retroactive to March 1, 2017. Commissioner Dusenbury 2nd. No discussion. Passed 4-1.

b. Contract for Programming at Mt. Rainier Pool -- President Overmyer stated that in the case the District is not able to come to a decision on the contract, the District should have an alternate plan. Moved that the District General Manager Deschenes move forward with alternative options. No discussion. Passed 4-1 (1 is abstained).

c. Renewal of Banner -- The District joined the City banner program in 2016. The Cost was \$219.00 with an annual renewal fee of \$125.00. President Overmyer moved to renew for calendar year 2017. Commissioner Kuehnoel 2nd. No discussion. Passed 5-0.

NEW BUSINESS –

a. 500s Policy and Procedure Approval -- District Clerk Linda Ray stated that no comments were received on the 500s Policy and Procedures previously provided to the Board members and asked that an extension be granted until March 28. At such a time, the 500s Policy and Procedures will be presented at the April Regular Meeting for adoption. The Board agreed to grant the request.

b. Policy #430, Fingerprinting Process -- President Overmyer asked to table discussion on this policy pending a meeting with Highline School District and other HR departments in City of Des Moines. Per legal counsel, our policies need to be in line with the school district insurance guidelines. Highline School District will have us meet with their policy screeners for discussion face to face to make sure we are qualifying. Commissioner Kuehnoel and President Overmyer will work with District Clerk Ray on a draft of the procedure.

c. Employee Performance Management System -- Commissioner Kuehnoel developed a performance management system to incorporate District goal setting in support of the District. She stated this system will be a test case for the two District employees this year and become policy in 2018. This is Touch #1 for this item.

INFORMATION ITEMS

Commissioner Martinson – 85 degrees!

Commissioner Kuehnoel – for the meeting on 3/28, she will be calling in

President Overmyer – Met with Highline School District. They will be supportive in whatever capacity they can be for our feasibility study. Steve Hodgins has experience with studies of this kind and has promised us that study results will be available for our review. Met with City of Des Moines Mayor Pina, their attorney, and their COO. Talking with other groups as well. She has reached out to the YMCA, Boys & Girls Clubs, City of Kent, Federal Way, and Normandy Park and will ask all to be a part of our study. The Chamber of Commerce came to the District offices to talk. She attended a WRPA meeting in Covington, they are looking to partner with the local Boys & Girls Club. She attended the Healing Waters Event at MRP and it was not well attended, but she was able to make some contacts including Highline Medical and Flomotion.

District General Manager Deschenes – will be working from home in Sequim on Thursday and Friday. He is gathering data for the website as well as constructing a survey. He is working on Twitter and Facebook. Getting office lease signed.

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Commissioner Martinson would like for President Overmyer to ask the City for a person of contact. President Overmyer stated that DGM Deschenes and Dan Brewer will work directly. On April 6th, a meeting will determine a date to go to council. There will ultimately be weekly or bi-weekly meetings.

COMMISSIONER REPORTS – None

UPCOMING MEETINGS –


- March 28, 2017, Aquatic Feasibility Study, Workshop #1, 4:00 p.m., Des Moines Yacht Club
- April 18, 2017, Regular Board Meeting, 5:00 p.m., District Offices


ADJOURNMENT --

There being no further business, the meeting was adjourned at 6:52 P.M.


Respectfully submitted by Linda Ray, District Clerk

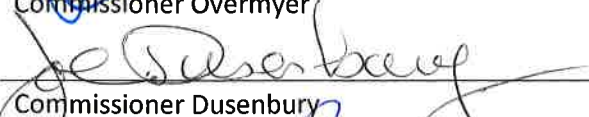
Des Moines Pool District Board of Commissioners



Commissioner Kuehnoel


Commissioner Martinson


Commissioner Kasnick


Commissioner Overmyer


Commissioner Dusenbury


Linda Ray, District Clerk

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