



**Des Moines Pool Metropolitan Park District
22015 Marine View Drive South**

May 16, 2017
5:00 p.m. Regular Meeting

AGENDA

1. CALL TO ORDER ROLL CALL

5:00

2. PLEDGE OF ALLEGIANCE

5:03

3. ADOPTION/MODIFICATIONS OF AGENDA

5:06

4. ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS

5:09

5. PUBLIC COMMENT (Please Limit to Three (3) Minutes)

5:12

6. CONSENT AGENDA:

5:15 **a. STAFF/CONTRACTOR/COMMITTEE REPORTS**

Board Committees

District General Manager

District Clerk

Pool Operator

Finance Consultant

b. ADOPTION OF MINUTES

April 4, 2017 Special Meeting Minutes

April 8, 2017 Special Meeting Minutes

April 18, 2017 Regular Monthly Meeting Minutes

c. CORRESPONDENCE

None

d. VOUCHER APPROVAL

\$70,549.88 was processed in April 2017

7. OLD BUSINESS:

5:18 **a. PROJECT MANAGER/ CLOSURE UPDATE**

Manager for 2017 Closure and Other Projects.

5:28 **b. PROCEDURE 520 APPROVAL**

520-Procurement procedure introduced at the April Regular Meeting

5:35 **c. 2017 FINANCIAL REPORT**

Second touch for Financial Report that is due on May 31, 2017.

5:30 **d. FEASIBILITY STUDY UPDATE**

Update on where we are with the study/survey

5:40 **e. YOUTH AND AMATEUR SPORTS GRANT**

Bond questionnaire for application of grant money

22015 Marine View Drive South, Suite 2B Des Moines WA 98198

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation of the meeting, if necessary, to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

- 5:50 **f. 3-YEAR LEASE CONTRACT**
Going from a one-year lease to 3-year lease on District offices
- 6:00 **g. NOTE FROM POOL OPERATOR**
Additional information from Ken's report on 5/9/17

8. NEW BUSINESS:

- 6:15 **a. 400's POLICIES AND PROCEDURES**
Procedures on District Manager position, Legal position and Background Checks
- 6:20 **b. COMMUNICATION SERVICES**
Liz Loomis Public Affairs
- 6:35 **c. WCIA CONTRACT REVIEW/AUDIT OSHA CHECK**
June 9 meeting with Tanya Crites
- 6:45 **d. DEPT OF RETIREMENT/SOCIAL SECURITY RESOLUTION**
Continuation of payment into Social Security for employees
- 6:55 **e. LEGACY FOUNDATION**
Scholarship discussion

9. BUSINESS CALENDAR:

- 7:05 Update of Business Calendar

10. COMMISSIONER REPORTS:

- 7:20 District Commissioners will report district business and conversations they had over last month.

11. UPCOMING MEETINGS:

- May 2, 2017, AMG 2017 1st Quarter Report, 5:00 p.m., District Offices.
- May 16, 2017, Regular Board Meeting, 5:00 p.m., District Offices.

12. ADJOURNMENT

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