



**Des Moines Pool Metropolitan Park District
22015 Marine View Drive South**

January 9, 2018
3:00 p.m. Special Meeting
District Office

**MINUTES
SPECIAL MEETING**

CALL TO ORDER/ROLL CALL

President Overmyer called the meeting to order at 3:00 p.m. Present were Commissioners, Dusenbury, Kasnick, Achziger, and Young; DGM Deschenes, District Clerk Linda Ray, outgoing Commissioners Martinson and Kuehnoel; and Legal Counsel, Brian Snure.

PLEDGE OF ALLEGIANCE -- Commissioner Kasnick led the flag salute.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS

President Overmyer presented certificates of appreciation to outgoing Commissioners Martinson and Kuehnoel on behalf of the Board and thanked them for their hard work and dedication throughout their commissions.

PUBLIC COMMENT – None

BUSINESS

a. Swearing In

President Overmyer welcomed the new Board members, Gene Achziger, and Shane Young; and turned the meeting over to Brian Snure for swearing in.

b. Elect Board Positions

President Overmyer called for nominations for President of the Board. Commissioner Achziger nominated the incumbent President, Toni Overmyer, for the position. The Board members voiced an affirmative vote and passed 5-0. President Overmyer accepted the nomination for 2018 President of the Board.

President Overmyer then called for nominations for Clerk of the Board. Commissioner Achziger nominated Commissioner Joe Dusenbury for the position. The Board members voiced an affirmative vote and passed 5-0. Commissioner accepted the nomination for 2018 Clerk of the Board.

c. Commissioner Roles Duties and Responsibilities

Brian Snure hosted an OPMA/PRA training session emphasizing roles, duties, and responsibilities of the Board of Commissioners with a description of Special Districts, Authorities, Delegation, Meetings, and Executive Sessions.

President Overmyer called a recess at 4:20 p.m.; the meeting reconvened at 4:25 p.m.

22015 Marine View Drive South, Suite 2B

Des Moines WA 98198

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation of the meeting, if necessary, to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

After reconvening, Brian Snure continued the training session with a description of Public Records and Record Retention guidelines.

A copy of the presentation is on file.

d. Calendar

President Overmyer called upon the Board Members to review the 2018 Business Calendar with regard to meeting and retreat dates. Calling out the WCIA general information and educational meeting on 1/19, Commissioner Dusenbury will attend on behalf of the Board. President Overmyer reminded the Board that if three or more members attend, it will be considered a quorum and it will be opened up as a public meeting.

President Overmyer inquired of the Board members their availability for a retreat meeting on Sunday, January 28th at 10:00 a.m. at the District office. She stated the importance of quarterly retreat meetings in view of the District's management of the Mt. Rainier Pool. The Aquatic Manager will be called upon to provide updates to the Board during these meetings.

A question was posed to the President of the Board regarding re-establishment of committees. She responded that this subject will be tied to goal-setting and discussed during the retreat meeting.

President Overmyer encouraged the Board Members to send topics of discussion or questions prior to the 1/28 meeting to the District General Manager Deschenes or District Clerk Ray.

District General Manager Deschenes stated that notebooks for the new commissioners would be assembled week of 1/15 and that a switch from laptops to a VPN server was in progress. District laptops are available if needed before February 1st. The DGM stated to the Board that new contact information sheets would be emailed within the next few days.

President Overmyer asked the Board Members to dress for picture-taking at the 1/16 meeting. The picture will be published on the District website and at the Mt. Rainier Pool.

e. Mt. Rainier Pool Tour

President Overmyer gave an update of the pool project and reported on a recent discovery involving a sewer line break that had gone undetected for a long period of time. The break was discovered by MacDonald Miller during routine maintenance to the backflow. The Highline School District has been notified and sent a representative out to look at the break. Project Manager Scott Romano has contacted Midway Sewer.

The meeting recessed at 5:45 p.m. while the Board members travelled off-site to the Mt. Rainier Pool where the meeting reconvened at 6:00 p.m.

The Aquatic Manager conducted a brief tour of the pool and answered questions about the renovation project.

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UPCOMING MEETINGS –

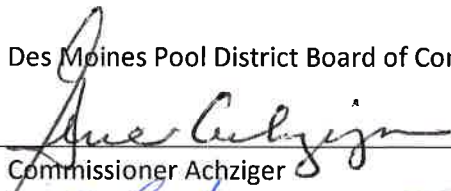
- January 12, 2018 Special Meeting, 12:15 p.m., District Offices
- January 16, 2018, Regular Meeting, 5:00 p.m., District Offices
- January 28, 2018, Retreat Meeting, 10:00 a.m., District Offices
- February 20, 2018, Regular Meeting, 5:00 p.m., District Offices


ADJOURNMENT

There being no further business, the Special Meeting was adjourned at 6:14 p.m.

Respectfully submitted by Linda Ray, District Clerk


Des Moines Pool District Board of Commissioners


 Commissioner Achziger


 Commissioner Shane


 Commissioner Kasnick


 Commissioner Overmyer


 Commissioner Dusenbury


 Linda Ray, District Clerk

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