



**Des Moines Pool Metropolitan Park District
22015 Marine View Drive South**

March 6, 2018
5:00 p.m.
District Office

**MINUTES
SPECIAL "RETREAT" MEETING**

CALL TO ORDER/ROLL CALL

President Overmyer called the meeting to order at 5:00 p.m. Present were Commissioners, Dusenbury, and Kasnick. DGM Deschenes, and District Clerk Linda Ray.

Commissioner Dusenbury moved to excuse absent Commissioners Achziger and Young; Commissioner Kasnick 2nd, Passed 3-0.

PLEDGE OF ALLEGIANCE -- Commissioner Kasnick led the flag salute.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS -- None

PUBLIC COMMENT -- None

President Overmyer called a brief recess for dinner and resumed the meeting at 5:15 p.m. After this time, District General Manager Deschenes reported on the project and the agreement being drafted by legal counsel for the swim team. It was noted that future agreements with the swim team will be reviewed by the Board in more detail. The President asked the DGM to procure a copy of the agreement with Evergreen for comparison.

BUSINESS

a. Conflict of Interest

President Overmyer tabled discussions on this item to a future meeting when all Commissioners are present.

b. Financials

District General Manager Deschenes stated that the reports from VisionMS have not been delivered and so this item will be moved to the next meeting.

c. WCIA Audit Update

District General Manager Deschenes reported on the annual audit which occurred on Monday, March 5th with Tanya Crites from WCIA. Contracts were reviewed and as a result, three categories were established: rentals, one-time events, and fun events such as birthdays.

President Overmyer added that a discussion should occur between District General Manager Deschenes, the Aquatic Manager, and Highline School District to discuss their scheduling needs.

It was also stated to the Board members that training opportunities are available on the WCIA website. The DGM and the District Clerk should be contacted for login information.

d. Goal Planning

President Overmyer tabled discussions on this item to a future meeting when all Commissioners are present.

22015 Marine View Drive South, Suite 2B

Des Moines WA 98198

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. To accommodate individuals requiring the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation to a more accommodating venue. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

e. Aquatic Feasibility Study

District General Manager Deschenes distributed notebooks containing a report from BRS to the Board members. He urged the Board members to review and familiarize themselves with the information.

GENERAL DISCUSSION

President Overmyer opened a discussion on the WRPA Annual Conference which is scheduled for May 1–3 in SeaTac. This is an all-day convention that offers courses to attendees. It was noted that Aquatic Manager Dominic Finazzo is the local WRPA Aquatics Group Chairperson this year.

District General Manager Deschenes reported on a tentative re-opening date for the Mt. Rainier Pool which is March 26th. This is contingent on the school district's roof repair and clerestory installation.

He also reported on the charge card software, Authorize.net. A discussion is in progress with legal counsel regarding requirements for credit card information submitted for on-line registration.

The website is ready to go and the interactive calendar has been set up. They are scheduled to go live on March 14th.

There is an orientation for new staff next Wednesday, 3/14. We will have upwards to 12 lifeguards (including the Aquatics Coordinator and the Aquatics Manager) on start-up.

Individuals interested in the pool re-opening are signing up for email blasts through the website. A notice of re-opening will be posted late next week on the Waterland Blog and in social media.

A Grand Opening is planned for some time in April after an initial soft opening. Old banners and posters have been removed from the walls of the facilities to make ready for new ones.

It was mentioned that a payroll pc would be installed at the pool that will act as a timeclock and will interact with the Heartland software for processing payroll. WIFI access is also being investigated.

A query was made about dress code for pool staff. T-shirts were ordered and staff will be required to wear them during workhours. The shirts will be washed on-site and kept at the facility.

President Overmyer asked the DGM and the District Clerk to email Board members asking for availability to meet for a special workshop after March 17th.

District General Manager Deschenes mentioned it would be good to ask our vendor, MacDonald Miller to do an assessment of the equipment at Mt. Rainier Pool and report on lifespan, the cost of future maintenance as well as replacement.

There was a brief discussion on volunteer staffing opportunities at the pool when it re-opens.

President Overmyer reported to the Board some community events. She will be installed as Exalted Ruler at the Elks lodge on March 17th. Also, the Masons are hosting a crab feast on March 24th to benefit the Seattle Police Auxiliary. Both events are open to the public.

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UPCOMING MEETINGS –

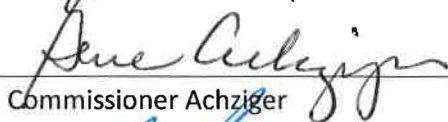
- TBD, Retreat on Goal Setting, District Offices
- March 20, 2018, Regular Board Meeting, 5:00 p.m., District Offices
- April 7, 2018, Retreat Meeting, 9:00 a.m., District Offices
- April 17, 2018, Regular Meeting, 5:00 p.m. District Offices

ADJOURNMENT

There being no further business, the Special Meeting was adjourned at 5:56 p.m.

Respectfully submitted by Linda Ray, District Clerk

Des Moines Pool Metropolitan Park District Board of Commissioners


Commissioner Achziger


Commissioner Young


Commissioner Kasnick


Commissioner Overmyer


Commissioner Dusenbury


Linda Ray, District Clerk

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