



**Des Moines Pool Metropolitan Park District  
22015 Marine View Drive South**

April 17, 2018  
5:00 p.m.  
District Office

**MINUTES  
REGULAR MEETING**

**CALL TO ORDER/ROLL CALL**

President Overmyer called the meeting to order at 5:00 p.m. Present were Commissioners, Dusenbury, Kasnick, Achziger, and Young; District General Manager Deschenes and District Clerk Linda Ray.

**PLEDGE OF ALLEGIANCE** -- Commissioner Kasnick led the flag salute.

**ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS** -- None

**PUBLIC COMMENT** -- None

**CONSENT AGENDA**

Commissioner Dusenbury moved to approve the Consent Agenda including the vouchers and electronic funds transfers processed in March 2018 totaling \$200,360.89; Commissioner Achziger 2<sup>nd</sup>. No discussion. Passed 4-0. Commissioner Kasnick recused himself.

Brian Jacobsen, whose daughter is on the CAAT swim team joined the meeting and was introduced to the Board by President Overmyer. Mr. Jacobsen was in attendance to advocate for CAAT. He indicated that many swimmers from King have joined CAAT in the past few months and he hoped the Board would vote in favor of CAAT when choosing a team for practice space at the pool. President Overmyer stated that the Board would conduct an RFP and choose from proposals that are submitted.

Mr. Jacobsen then left the meeting.

**OLD BUSINESS**

**a. Goal Planning**

District General Manager Deschenes briefly reviewed for the Board, the goals that were discussed at the 4/7 retreat meeting. Commissioner Achziger inquired about where the goal addressing "diversity" had been included. The DGM responded that the goal was now included under Goal #1.1

With no further discussion, Commissioner Kasnick moved to approve the amended 2018 goals; Commissioner Dusenbury 2<sup>nd</sup>; Passed 5-0.

**22015 Marine View Drive South, Suite 2B**

**Des Moines WA 98198**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation of the meeting, if necessary, to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

### **b. Aquatic Feasibility Study**

District General Manager Deschenes met with MacDonald Miller yesterday to discuss the setup of a capital plan for future maintenance of the pool. Former Commissioner Marty Martinson who is working as a volunteer for the District and Scott Romano, Project Manager, were also in attendance. MacDonald Miller is hoping to have a report ready by July 1. We will then be able to incorporate that information into our AFS material. The Capital & Facility Committee will review the information when received.

### **c. Transition Update**

District General Manager Deschenes reported that the pool will re-open on Monday, April 23<sup>rd</sup>, with limited hours. The schedule will be posted on the website tomorrow. Water aerobics and lap swimming will be added along with other activities depending on available lifeguard staff.

Civic Rec will hold a training session for front office operations; and an employee orientation is also planned. A decision has been made to remove the vending machines from the pool lobby to discourage non-swimming traffic.

The roof repair is scheduled for this week after next depending on weather. There is a construction meeting tomorrow to further discuss the project. The contractor will be removing areas and re-roofing as necessary. Flashing around the clerestory windows will be installed as well. The brick spalling will be repaired and re-coated during the August shut-down. The brick behind the peg board will also be checked during this repair. To this end, Commissioner Achziger and President Overmyer will meet as members of the Public Outreach Committee to discuss installation of area school posters or banners.

### **d. Swim Team Contract**

District General Manager Deschenes reported that WCIA and legal have been working on drafting an RFP and contract for swim team selection. The RFP will go out tonight; the deadline for responses will be 4/25 at 5:00pm. The Board will need to make a decision by May 2<sup>nd</sup>. President Overmyer stated the Board will need to have a special meeting after the 25<sup>th</sup> in order to make a determination. Aquatic Manager Dominic Finazzo will attend that meeting in order to answer any questions from the Board pertaining to pool operation.

Commissioner Dusenbury stressed the need for the RFP to ask who is in charge of each organization and how many swimmers are members in each club. DGM Deschenes added that legal counsel suggested the focus should be on who turns in the most complete RFP. Each organization will be asked to include a brief overview of who they are and how they operate.

In reference to the contract, we will go into negotiation on what is drafted and that process will take a couple of weeks.

The Board will meet on 4/30 at 5:00 which will give the DGM time to assemble the responses.

## **NEW BUSINESS**

### **a. 1<sup>st</sup> Quarter Financial Report**

District General Manager Deschenes stated the financial report would be added to the special meeting agenda. A training session by VisionMS is scheduled for Thursday, 4/19.

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**b. District Annual Report**

Our annual report for 2017 will be completed by Toni Nelson of TSN. This report will go to the State Auditor while the report going out to tax payers will be drafted by District General Manager Deschenes.

**BUSINESS CALENDAR** – The special meeting on 4/30 was added to the Business Calendar

**UPCOMING MEETINGS –**


- April 30, 2018, Special Meeting, 5:00 p.m., District Offices
- May 15, 2018, Regular Board Meeting, 5:00 p.m., District Offices
- June 16, 2018, Regular Board Meeting, 5:00 p.m. District Offices

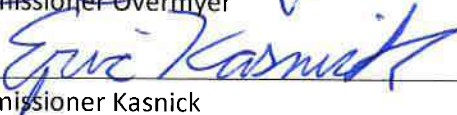
**ADJOURNMENT**

There being no further business, the Special Meeting was adjourned at 5:49 p.m.


Respectfully submitted by Linda Ray, District Clerk


Des Moines Pool Metropolitan Park District Board of Commissioners

  
Commissioner Overmyer

  
Commissioner Kasnick

  
Commissioner Achziger

  
Commissioner Dusenbury

  
Commissioner Young

  
Linda Ray, District Clerk

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