



**Des Moines Pool Metropolitan Park District
22015 Marine View Drive South**

April 30, 2018

5:00 p.m.

District Office

**MINUTES
SPECIAL MEETING**

CALL TO ORDER/ROLL CALL

President Overmyer called the meeting to order at 5:00 p.m. Present were Commissioners, Dusenbury, Achziger, Young, and Kasnick; Aquatic Manager Dominic Finazzo, DGM Deschenes, and District Clerk Linda Ray.

PLEDGE OF ALLEGIANCE -- Commissioner Kasnick led the flag salute.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS -- None

PUBLIC COMMENT

Members of the public on behalf of the Central Area Aquatic Team (CAAT) and King Aquatics were present at the meeting and spoke in favor of each team regarding the upcoming Board decision on the RFP. All present were signed in and the sheet is on file.

BUSINESS

a. Q & A

Aquatic Manager Finazzo presented an update on operations at the Mt. Rainier Pool. To date, there are 11 lifeguards on staff and two more staff members including an instructor for water aerobics joining the team in May.

Aquatic Coordinator Katie Andrews will be attending the Highline College job fair to recruit more staff members. At some point the AM hopes to run a blended learning class for the staff.

b. Swim Team RFP

President Overmyer called for review and selection of the swim team club that will win the contract for practice time at MRP. She stated that CAAT and King responded to the RFP and the Board members were presented with scoring sheets.

Comments and questions from the Board with regard to hours set aside for team practices were directed to the Aquatic Manager. He responded that hours will depend on available staff, but that a block of time had not been decided on. Both swim clubs have requested different hours. President Overmyer stated that "time" was not weighted on the scorecards.

President Overmyer reviewed the RFP and noted the 5 different areas of consideration as noted on the score sheets. Each section was read in detail and was broken out as follows:

- 1) Turned RFP in on time and met all terms of proposal (no points)
- 2) Team agrees to the Facility Rental Use Agreement (10 points)
- 3) Presented Materials Quality (25 points)

22015 Marine View Drive South, Suite 2B

Des Moines WA 98198

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. To accommodate individuals requiring the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation to a more accommodating venue. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

- 4) Selection Agreement Criteria (25 points)
- 5) References (15 points)

It was stated that both swim clubs agreed to the terms of the Facility Use Agreement. President Overmyer noted that CAAT stated on their submittal “at this time agreeing.....”, however the Board does not have an understanding of their reservation. Cover letters, statements of interest, resumes, club histories, and references were also included in the submittals.

A question was entertained regarding insurance and it was responded that the club chosen would be obligated to maintain insurance per the WCIA.

The Board members were given time between each section for scoring. After scoring, the Board members were instructed to turn over their score sheets to the District Clerk for tallying.

A recess was called at 5:45pm and the meeting re-convened at 5:51pm.

Commissioner Achziger addressed the future viability of the pool and need for community outreach as a priority.

Commissioner Dusenbury made a comment about maximizing hours at the pool to avoid turning down a club's request for practice space,

President Overmyer reminded the Board to weigh decisions on the RFP against the District's goals, values and vision. She then announced final scores to the Board Members as follows: CAAT=345.5, King=313 (scores were later changed to CAAT=355.50 and King=321 after re-tallying) and entertained a motion.

Commissioner Achziger moved to award the contract to the Central Area Aquatics Team; Commissioner Kasnick 2nd, no discussion. Passed 4-1.

President Overmyer thanked the members of the public for coming and they left the meeting.

c. 1st Quarter Financial Report

In review of the report, District General Manager Deschenes noted that the changeover and the project have pushed some line items higher. The last daily balance report from King County showed the District is \$100K better than anticipated. The pool receipts totaled \$1600 in the first week of re-opening. A line item for pool income will be included in the Financial Report Update going forward.

GENERAL DISCUSSION

President Overmyer opened the floor to the Board Members for questions to the Aquatic Manager. Questions were asked about starting wage for lifeguards which is presently \$13.00. President Overmyer asked the AM to survey the area for comparable wage and report back to the Board.

Bonuses for longevity as an option for retaining pool staff was discussed briefly; as well as what is being done to recruit in the area.

Elizabeth Yen from King Aquatics returned to the meeting and attempted to comment on removal of equipment from the pool. President Overmyer asked her to send her comments to DGM Deschenes.

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A discussion was opened on the equipment that is presently stored at the pool and the need to determine who owns the scoreboard, workout equipment, and the starting blocks. President Overmyer stated that the District owns the starting blocks and has the receipt of confirmation. Touchpads are owned by King Aquatics in accordance with a 2015 agreement between Highline School District and King Aquatics.

It was decided the DGM will make inquiries about ownership of equipment and determine if purchasing by the District is an option. The DGM will report back to the Board at a future time.

Questions about staffing and operation of the equipment were directed at the Aquatic Manager. President Overmyer asked the AM to investigate the impact on the pool staff. Additionally, the AM was asked to make recommendations on lane time rates with regard to other swim clubs purchasing practice time. Both subjects will be reported back to the Board at a future meeting.

UPCOMING MEETINGS –

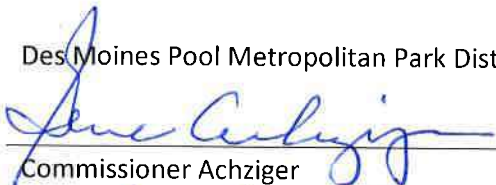
- May 15, 2018, Regular Board Meeting, 5:00 p.m., District Office
- June 16, 2018, Regular Board Meeting, 5:00 p.m., District Office

ADJOURNMENT

There being no further business, the Special Meeting was adjourned at 6:20 p.m.

Respectfully submitted by Linda Ray, District Clerk

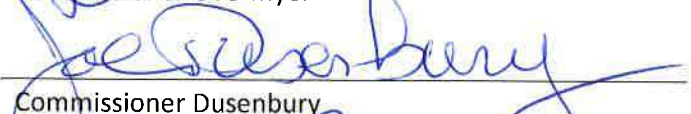
Des Moines Pool Metropolitan Park District Board of Commissioners


Commissioner Achziger


Commissioner Young


Commissioner Kasnick


Commissioner Overmyer


Commissioner Dusenbury


Linda Ray, District Clerk

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