



**Des Moines Pool Metropolitan Park District  
22015 Marine View Drive South**

June 19, 2018  
5:00 p.m.  
District Office

**MINUTES  
REGULAR MEETING**

**CALL TO ORDER/ROLL CALL**

President Overmyer called the meeting to order at 5:00 p.m. Present were Commissioners, Dusenbury, Kasnick, Achziger, and Young (via telephone); District General Manager Deschenes, and District Clerk Linda Ray.

**PLEDGE OF ALLEGIANCE** -- Commissioner Kasnick led the flag salute.

**ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS** -- None

**PUBLIC COMMENT** -- None

**CONSENT AGENDA**

Commissioner Dusenbury moved to approve the Consent Agenda including the vouchers and electronic funds transfers processed in May 2018 totaling \$52,306.81; Commissioner Achziger 2<sup>nd</sup>. With no discussion, the motion was passed 5-0.

**OLD BUSINESS**

**a. Aquatic Feasibility Report**

District General Manager Deschenes indicated that he had met with Project Manager Scott Romano last week. The pool facility is under review by MacDonald Miller and a report should be ready early in July.

**b. Normandy Park Presentation**

President Toni Overmyer, District General Manager Deschenes and Commissioner Gene Achziger attended a Normandy Park Board Meeting and gave the District's annual update presentation. All attendees indicated the presentation was well-received. The DGM and Aquatic Manager Dominic Finazzo will continue to provide Normandy Park with programming updates.

**c. Roof Update/Brick & Clerestory Project**

District General Manager Deschenes reported that a pre-construction project is scheduled for July 16<sup>th</sup>. Final dates of construction are still to be determined, however the DGM will report to the Board as soon as decisions are made. The District will be opening the storage unit at AAAA Mini Storage to Lacey Glass so they can transfer the clerestory windows to the pool.

The DGM commented that the peg board update project may need to be delayed while he looks into current substrate codes. This project may require a permit and could delay the work scheduled in August.

**22015 Marine View Drive South, Suite 2B**

**Des Moines WA 98198**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. To accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation, if necessary, to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

President Overmyer commented that the roof membrane repair had been completed and is guaranteed for 20 years. Insulation update and some repairs around the skylights were also accomplished during this project.

Commissioner Achziger inquired if any work had been done to the gutters and the DGM responded, not at this time; however regular maintenance is performed by Sound Roofing bi-annually.

#### **d. Banners**

Commissioner Achziger reported on behalf of the Public Outreach Committee regarding the project to update the banners around the pool to welcome schools back to the Mt. Rainier Pool. He is researching the use of tempered peg board and poly-propylene which is more costly but will hold up well in the humid environment. Of the 18 schools in the area, a few do not have logos available in a usable format.

President Overmyer encouraged Commissioner Achziger to use a contact that she will provide to him as they may be able to help with the cost. She then indicated that discussion on the banner project would be continued at the retreat on 7/10.

#### **e. 2017 SAO Report/Finance Report**

District General Manager Deschenes indicated that the District's SAO report had been filed on May 27<sup>th</sup> per state law. The internal report will be posted on the website in the near future. The report was reviewed during a meeting of the Finance Committee last week. The DGM stated that the 2018 report will be ready earlier than May of next year.

#### **f. King Aquatics Update**

District General Manager Deschenes reported that King Aquatics responded to him and requests the District or Highline School District to purchase the score boards and storage unit located at the pool. The school district's legal counsel advises the scoreboard be turned over to King. The District has the option to purchase the storage unit for \$1.7K and as the pool is in need of a place to store items on site, the DGM recommends the Board consider this purchase. Cost for a new scoreboard is approx. \$7K and there is a possibility that HSD might share the cost. The DGM stated that even though the scoreboard seems less expensive, it may not be underwater from sale, and adding timing pads would cost about the same when purchased in a package from Colorado Timing vs. buying the used scoreboard and new timing pads.

President Overmyer indicated her disappointment in how this has turned out for the District in light of the fact that we have been keeping King's equipment for a long period of time on-site at the pool at no cost to them.

Commissioner Dusenbury advised against storage of papers in the portable unit or other items sensitive to heat or humidity.

### **NEW BUSINESS**

#### **a. Donation Policy 528**

District General Manager Deschenes introduced Donation Policy 528 to the Board Members as a 1<sup>st</sup> Touch. The policy was drafted by legal counsel in order to document property acquisition at the pool. A copy of the policy is on file. The DGM also provided a process chart to utilize in leading staff through future acquisition of equipment. This form was developed with the help of staff, WCIA, and legal counsel. President Overmyer encouraged the Board Members to review the policy for discussion at the retreat on 7/10.

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**b. Aquatic Specialty Services Maintenance Contract**

District General Manager Deschenes reported on the need for regular maintenance of the chemical ejector system and probes at the pool in order to keep water quality in good order. Aquatic Specialty can do testing and cleaning for \$150 a month and has presented a contract as such for review by legal. This maintenance is above what is done by the pool staff in order to assure a clean and sanitary pool.

President Overmyer would like further information on the frequency of testing, what does a system check entail, and the company's definition of quality control.

DGM Deschenes commented that Aquatic Manager Finazzo will attend the retreat meeting on 7/10 and will be able to fill in some of this information.

**c. Commissioner Stipend Increase**

District General Manager Deschenes reported that an increase in the amount of stipends being offered to Board Members is under discussion. The increase will be updated for water districts and other districts such as ours. Stipends are currently at \$114 per meeting and will increase to \$128 per meeting. Legal counsel states the District can make the adjustment by amendment to our policy of 2009-04. Board Member also have the option of waiving all or part of their stipends.

The discussion regarding the increase will be on the July 10<sup>th</sup> agenda.

President Overmyer encouraged any Board member who would like to waive all or part of their stipends to contact District General Manager Deschenes.

**GENERAL DISCUSSION:**

President Overmyer reiterated upcoming items for the retreat agenda and will include budget, scoreboard, banners, donations policy, the Aquatic Specialty contract, and stipend increase. If Board members have additional items, please send them to the DGM.

President Overmyer will be on vacation from 6/16 to 7/4, and Commissioner Dusenbury will be on vacation from 7/1 through 7/7; therefore, Commissioner Kasnick is delegated to perform the duties of Clerk of the Board.

**BUSINESS CALENDAR** – No new items.

**UPCOMING MEETINGS –**

- July 10, 2018, Special "Retreat" Meeting, 3:00 p.m., District Office
- July 17, 2018, Regular Board Meeting, 5:00 p.m. District Office

**ADJOURNMENT**

There being no further business, the Special Meeting was adjourned at 5:48 p.m.

Respectfully submitted by Linda Ray, District Clerk

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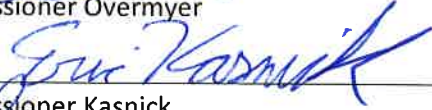
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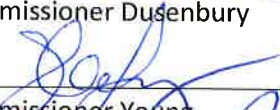
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Des Moines Pool Metropolitan Park District Board of Commissioners

  
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Commissioner Overmyer

  
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Commissioner Dusenbury

  
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Commissioner Kasnick

  
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Commissioner Young

  
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Commissioner Achziger

  
\_\_\_\_\_  
Linda Ray, District Clerk

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