



**Des Moines Pool Metropolitan Park District
22015 Marine View Drive South**

July 10, 2018
3:00 p.m.
District Office

**MINUTES
SPECIAL RETREAT MEETING**

CALL TO ORDER/ROLL CALL

President Overmyer called the meeting to order at 3:00 p.m. Present were Commissioners, Dusenbury, Kasnick, Achziger, and Young; District General Manager Deschenes, and District Clerk Linda Ray.

PLEDGE OF ALLEGIANCE -- Commissioner Kasnick led the flag salute.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS -- None

PUBLIC COMMENT – None

President Overmyer opened the meeting by saying that in accordance with the posted agenda, all decisions attached to business would be moved to the regular meeting.

BUSINESS

a. Banners

Commissioner Achziger reported he is working to get vector logos from several schools and that some would need to be reformatted before installed onto the proposed banners. President Overmyer has promised contact information of someone who can assist him in this process.

b. Stipend Increase

District General Manager Deschenes stated he was awaiting a draft resolution from legal counsel for review and would have it ready for the board by the regular meeting on 7/17. The commissioner stipend is currently \$114 per day and will go to \$128 per day. The last time it was raised was in 2013.

c. Aquatic Update

District General Manager Deschenes reported that Aquatic Manager Finazzo had a lifeguard meeting and would not be able to attend this meeting to report on 2nd Quarter, but that he would attend the regular meeting on 7/17.

Commissioner Kasnick commented that we are currently advertising for lifeguards that will commit to a year at the pool. He suggested a reduction to a 3-month commitment instead.

A discussion ensued regarding the national lifeguard shortage, the need to offer expanded training opportunities, and finding unique ways of hiring and maintaining good employees such as in the Dick's Drive-In model.

22015 Marine View Drive South, Suite 2B

Des Moines WA 98198

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. To accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation, if necessary, to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

Commissioner Achziger spoke about the “Best Starts” grant for kids which offers swimming lessons to pre-school age children. There is an opening which requires an application for programming by August 8th. President Overmyer asked the Commissioner to present this option to the Board at our 7/17 meeting.

d. Closure

District General Manager Deschenes sent an email blast announcing the August pool closure to approximately 800 people as well as publishing the same message in City Scene. There is a pre-construction meeting on Monday, 7/16 to discuss the closure which is set for 7/30 thru 9/3. Aquatic Manager Finazzo will speak to the Board at the 7/17 meeting about the opportunities he will offer to the staff during the closure.

The DGM discussed that during the closure when the clerestory window is removed from the District’s storage unit, anything left in the POD storage unit will be transferred there.

The Board asked for details on contingencies if the project fails to meet the required timeline. President Overmyer stated the project would most likely be completed by August 20th and not go until September 3rd.

e. Finance Update

This discussion will be included in the “Budget” section.

f. King Aquatics Update

District General Manager Deschenes reported that King Aquatics is taking more time than anticipated in removing the scoreboard. The District is planning to purchase the Conex unit which will provide more space for items now stored in the mechanical room. Aquatic Coordinator Andrews is contacting King and asking them to clear the trophies which will give room for displaying retail items now being sold at the pool.

President Overmyer asked the DGM to follow up with King on removal of the scoreboard.

g. Scoreboard/Timing Pads

District General Manager Deschenes stated there have been discussions with Highline School District regarding splitting the cost on a new scoreboard and timing pads. President Overmyer stated her thoughts on the partnership with HSD and our support of the swim teams.

In the past, payment for practice time was paid to AMG. Extra lifeguards were not being supplied during practices. The Board now supplies extra guards and pays for their time. It was suggested that the fees paid by SMAC should include extras for lifeguards and cost of new equipment used by the team.

A break was called at 3:40; and the meeting reconvened at 3:45

h. Donation Policy 528

The Donation Policy will be voted on by the Board at the regular meeting on 7/17.

i. 2019 Budget and Finances

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President Overmyer stated that the entire contents of the 2019 Budget book would need to be stamped "DRAFT" before the books could leave the District office. They will be available for the Board members to take with them at the 7/17 meeting.

District General Manager Deschenes reviewed the contents of the books for the Board. A copy of the notebook is on file.

District General Manager Deschenes then reported on June finances stating that the month started with a balance of \$329K and ended with \$239K. He also stated that the last payment of retainage is being negotiated. Work on the heat exchanger at the pool is coming up during the closure at a cost of \$25K. The egg lights will also be replaced during the closure.

The DGM had a short informative film to share with the Board members and offered to email it. The Board members were encouraged to review the 2019 budget lines for changes and to report back to the DGM.

j. Goals

Previously the Board had decided to review Goals each quarter. Current Goals are on file.

President Overmyer reviewed the following Goals:

- Hiring: The Aquatic Manager and Aquatic Coordinator are working with other pools to hire as well as through WRPA.
- Work on repair programs: We are currently awaiting on MacDonald Miller's evaluation.
- Streamline meetings/Stop unproductive discussions: Commissioner Young rated this as above satisfactory.
- Utilize community programs/Make swimming part of curriculum: The banner program is underway via Commissioner Achziger and the Outreach Committee. Shifting the focus of pre-school swim lessons is a topic to be included in Commissioner Achziger's presentation on 7/17.

GENERAL DISCUSSION:

Commissioner Achziger offered two community events; the opening of the concert series and the BBQ, Smoke on the Water.

District General Manager Deschenes stated he would be out of state for the rest of the week due to a death in the family.

BUSINESS CALENDAR – No new items.

UPCOMING MEETINGS –

- July 17, 2018, Regular Board Meeting, 5:00 p.m. District Office
- August 21, 2018, Regular Board Meeting, 5:00 p.m. District Office

ADJOURNMENT

There being no further business, the Special Meeting was adjourned at 4:30 p.m.

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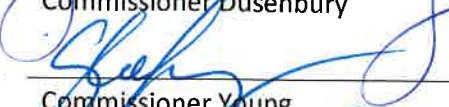
Respectfully submitted by Linda Ray, District Clerk

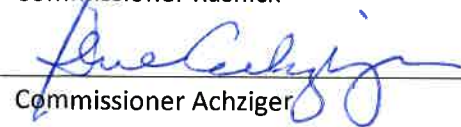
Des Moines Pool Metropolitan Park District Board of Commissioners

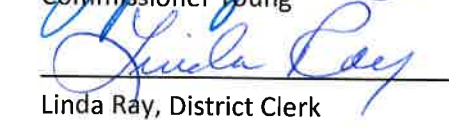

Commissioner Overmyer


Commissioner Dusenbury


Commissioner Kasnick


Commissioner Young


Commissioner Achziger


Linda Ray, District Clerk

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