



**Des Moines Pool Metropolitan Park District  
22015 Marine View Drive South**

September 18, 2018  
5:00 p.m.  
District Office

**MINUTES  
REGULAR MEETING**

**CALL TO ORDER/ROLL CALL**

President Overmyer called the meeting to order at 5:00 p.m. Present were Commissioners, Dusenbury, Achziger, and Young (remotely); District General Manager Deschenes and District Clerk Linda Ray. Commissioner Kasnick arrived at 5:08 p.m.

**PLEDGE OF ALLEGIANCE** – District General Manager Deschenes led the flag salute.

**ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS** -- None

**PUBLIC COMMENT** – None

**CONSENT AGENDA**

Commissioner Dusenbury moved to approve the Consent Agenda including the vouchers and electronic funds transfers processed in August 2018 totaling \$78,655.70; Commissioner Achziger 2<sup>nd</sup>.

Commissioner Dusenbury inquired about cash flow projections for the end of the year and if we were on track. DGM Deschenes indicated that we had received our sports grant in the amount of \$75K, as well as payment from the Seattle Metropolitan Aquatic Club (SMAC) in the amount of \$4,149. Both will be posted to September's financials.

With no further discussion, the motion was passed 4-0.

**OLD BUSINESS**

**a. Closure/Warranty Work**

District General Manager Deschenes stated that Mt. Rainier Pool had been closed since July 30<sup>th</sup> while Highline School District completed roof, brick, and clerestory window repair. There is no date as of yet for re-opening. Regular updates are being posted on social media.

Reverse flashing for the clerestory was not specked in the original plan and needs to be fabricated by the manufacturer. This is due to Highline School District changing the project scope to roof patching versus a complete re-roofing as was originally communicated to the District. It is preferred not to drain or uncover the pool until the flashing is installed in order to keep the integrity of the surface of the pool should anything fall from the roof.

Werlech Construction will be scheduled after the roof/window is finished to drain the pool, inspect the cracks, and re-caulk the tile.

**22015 Marine View Drive South, Suite 2B Des Moines WA 98198**

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

The Des Moines Pool Metropolitan Park District is committed to compliance with both the Washington Law Against Discrimination and the Americans with Disabilities Act. The District's regular meeting room has limited access for wheelchairs and other mobility assistive devices. In order to accommodate individuals that require the use of such devices, please notify the District at least 48 hours in advance of the meeting to allow for relocation, if necessary, to a more accessible location. Please contact Linda Ray, District Clerk, 206.429.3852 to make a request.

The letter to the contractor is being finalized. Doug DuCharme felt the wording of the draft was heavy-handed and so the DGM will meet with him to negotiate the language. DGM Deschenes will keep the Board informed on the progress.

A discussion ensued about where the swim team will hold practice and what responsibility, if any, the District may have under contract with the team. It was stated that the District will not be penalized contractually.

A question was asked about the status of the lifeguards during the closure. The temporary Aquatic Coordinator, Lauryne Bartlett, and some of the staff have attended the Des Moines Farmer's Market for public outreach, other staff has been involved in outside cleanup of the pool grounds, and there will be training opportunities scheduled. It was noted that the pool staff will be partnering on lifeguarding classes with the Tukwila pool.

#### **b. Aquatic Specialty Contract**

President Overmyer stated that the purpose and benefits had been discussed at previous meetings and that the Board is now ready to make a decision on the contract which will include chemical testing, chemical delivery, and equipment maintenance as needed.

Commissioner Dusenbury moved to authorize the President of the Board of Commissioners to approve the Aquatic Specialty Services contract to better monitor water quality and receive call-out priority for maintenance service and emergencies. Commissioner Kasnick 2<sup>nd</sup>. Passed 5-0.

#### **c. Banners**

Commissioner Achziger stated that he has received all of the school logos and 18 schools will be represented on banners at the pool. Banners will be printed at The Sign Stop Northwest in Federal Way for a total of \$990.00. A discussion regarding use of staff to install the banners will be brought up with the Aquatic Manager.

New pegboards from Uline will also be installed at a cost of \$1,250.

Commissioner Achziger moved to allocate \$3,000 for replacement of the pegboards and purchase of 6 banners which will represent 18 school logos. Commissioner Kasnick 2<sup>nd</sup>. Passed 5-0.

### **NEW BUSINESS**

#### **a. Capital Facilities Plan**

Discussion of the Capital Facilities Plan will be postponed until the Retreat on October 1<sup>st</sup>.

#### **b. Surplus Asset Disposal**

The District General Manager and Aquatic Manager Finazzo performed an audit of equipment at the pool and identified many assets for disposal. The list is on file. Disposal and donation of the assets was discussed and reviewed with the Capital and Contracts Committee.

President Overmyer requested discussion regarding the list at the Retreat Meeting on October 1<sup>st</sup> after Board members have had a chance to review and determine if anything on the list needs to be changed or reconsidered.

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DGM Deschenes stated he had hoped the Board members would pass a motion at the present meeting and sign Resolution 2018-05, a draft of which is contained in the meeting packet. This will allow pool management to better utilize the closure for offering staff hours to help with the disposal, cleaning, and organization of the pool.

The Board agreed and Commissioner Dusenbury moved to adopt Resolution 2018-05 declaring property surplus to the needs of the District and authorizing the disposition of surplus property. Commissioner Kasnick 2<sup>nd</sup>. Passed 5-0

#### **c. Policy 430-Criminal Background Check**

District Clerk Linda Ray stated that she and Aquatic Manager Finazzo had reviewed Policy 430-Criminal Background Check and updated the language to include elimination of fingerprinting through the Washington State Patrol and addition of the new background check process with the 3<sup>rd</sup> party vendor, Dataquest. Board members are encouraged to review the policy's changes and bring their changes/deletions/additions to the Retreat Meeting on October 1<sup>st</sup>.

#### **BUSINESS CALENDAR**

No discussion

#### **GENERAL DISCUSSION**

President Overmyer stated that the Retreat Meeting on October 1<sup>st</sup> would be from 3:00 p.m. until 8:00 p.m. and the agenda will include 2019 budget discussion, the capital plan, and revisiting the Feasibility Study to assist the Board in decision making on the future of Mt. Rainier Pool.

Commissioner Kasnick stated that he would join the Retreat Meeting at 5:00 p.m. due to work obligations.

President Overmyer continued that additional meetings would be scheduled between October 1<sup>st</sup> and mid-November in order to finalize budget and satisfy the need for a public hearing.

#### **UPCOMING MEETINGS –**

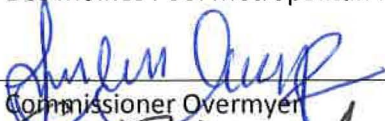
- October 1, 2018, Retreat Board Meeting, 3:00 p.m., District Office
- October 16, 2018, Regular Meeting, 5:00 p.m., District Office

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 5:30 p.m.

Respectfully submitted by Linda Ray, District Clerk

Des Moines Pool Metropolitan Park District Board of Commissioners

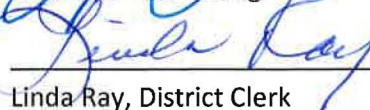
  
Commissioner Overmyer

  
Commissioner Kasnick

  
Commissioner Achziger

  
Commissioner Dusenbury

  
Commissioner Young

  
Linda Ray, District Clerk

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