



**Des Moines Pool Metropolitan Park District
22015 Marine View Drive South**

October 16, 2018
5:00 p.m.
District Office

**MINUTES
REGULAR MEETING**

CALL TO ORDER/ROLL CALL

President Overmyer called the meeting to order at 5:00 p.m. Present were Commissioners Achziger, and Young; District General Manager Deschenes and District Clerk Linda Ray. Commissioners Kasnick and Dusenbury were absent.

Also present was Des Moines resident Michelle Thyng.

PLEDGE OF ALLEGIANCE – District General Manager Deschenes led the flag salute.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS -- None

PUBLIC COMMENT

Ms. Thyng addressing the Board introduced herself and stated her address in City of Des Moines, WA. She indicated that she is frustrated over a lack of swimming lessons offered at Mt. Rainier Pool even though this programming was promised in September. She cited a Facebook posting that a water safety class had been scheduled and further stated she feels the pool staff has had plenty of time to establish lessons during the closure period. She is concerned the pool is serving only a small part of the community and that the community would like to see more diverse representation both in clientele and staff. President Overmyer assured Ms. Thyng that her concerns were heard and explained that in maintaining a 40+ year old facility presents many issues. She also explained that there is a national lifeguard shortage issue that is affecting many pool facilities and, hence our ability to adequately staff for swim lessons.

President Overmyer continued with an overview of the repairs and maintenance that have been necessary over the last year that have inhibited keeping the pool open full-time with full programming.

Ms. Thyng told the Board members that she will encourage others in the community to attend future meetings in order to hold the District accountable.

In closing, President Overmyer suggested the need for a citizen's advocacy group to help the District move forward with a plan for the future of the ageing pool.

Ms. Thyng was invited to stay for the balance of the meeting, but she declined.

22015 Marine View Drive South, Suite 2B Des Moines WA 98198

To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

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CONSENT AGENDA

President Overmyer moved to approve the Consent Agenda including the vouchers and electronic funds transfers processed in September 2018 totaling \$44,682.95; Commissioner Young 2nd. With no discussion, the motion was passed 3-0.

OLD BUSINESS

a. Closure/Warranty Work

District General Manager Deschenes indicated he had met with the Highline School District on Monday, 10/15/18 at 8:00 a.m. He reported to them that the framing around the clerestory window had not been installed and needs to be resolved. As soon as this is completed, HSD will deliver a letter of substantial completion that we can share with the project contractor.

The DGM will meet with Doug DuCharme from BLRB and Scott Romano, project manager, tomorrow (Wednesday) to discuss a strategy for addressing the defects that are still existent. After this meeting, a strongly worded letter will be sent to Werlech Construction demanding immediate action.

Commissioner Achziger inquired why the frame had been missed by inspectors. District General Manager Deschenes stated that the project had not been inspected yet, and that he had been the one who noticed the missing frame.

District General Manager Deschenes continued his report. Aquatic Manager Dominic Finazzo is currently employing the lifeguard staff at the pool to complete some minor projects; including re-grouting of the showers. The plan is to have the staff clean and prep all areas so that the facility can open immediately upon notice.

President Overmyer added that we are waiting for the clerestory project to finish because the substantial completion notice is what is holding up the rest of the work by the project contractors. We need this in order to give the contractors access to the building. When a substantial completion letter is delivered this week, Doug DuCharme will contact Werlech for a meeting date about the defects that need addressing. Nothing is yet under warranty. She further explained that incorrect product was used for grouting the deck and under water. There are also hairline cracks that must be dealt with. Until the pool is drained, it will not be known if these cracks are under the liner or not. The District is withholding Werlech's retainage fee until the defects are addressed.

Continuing the discussion, our original bid for a contractor did not include a full AIA agreement allowing us to immediately sue the contractor for not completing the work to satisfaction. We must now engage with Werlech, but do not know if the contractor will cooperate.

Commissioner Achziger queried about the HSD project and if our closure is affecting our contract with SMAC. The DGM answered that he would reach out to the Aquatic Manager for more information.

President Overmyer assured the Board that more information would be forth-coming by the end of the week and she would be sitting in on the meeting with the DGM, Scott Romano, and Doug DuCharme.

District General Manager Deschenes stated that all information was being messaged out to the community via social media, emails, and blogs.

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b. Banners and Pegboard

President Overmyer explained that Doug DuCharme had been asked to give us his opinion on replacement of the pegboards at the pool facility. He stated that the substance behind the current pegboard might contain mold due to the age of the board and the humid environment. This could be more expensive than originally thought. Because mold is now a possibility, the whole facility will be inspected. However, this should not put a hold on installing the banners. President Overmyer encouraged Commissioner Achziger to move forward.

c. Capital Facilities Plan

District General Manager Deschenes reviewed changes to the plan since the meeting on October 1st. He suggested pushing back capital projects to 2022 when the District and Highline School District re-negotiate their contract. He will email the changes to the Board for review.

President Overmyer stated that because all Board members were not present, further discussion on the Plan will be postponed until the meeting on November 1st.

d. Policy 430-Criminal Background Checks

President Overmyer addressed the Board members that this policy has been introduced previously and comments received. With no further discussion, Commissioner Young moved to adopt Amended Policy 430 to replace the current policy on Criminal Background Checks, President Overmyer 2nd. Passed 3-0

NEW BUSINESS

a. 2019 Budget

District General Manager Deschenes created two versions of the budget as suggested by the Board at the last meeting; one streamlined combining Administration and Operations, and the other keeping Administration and Operations separate as in past budget models. A copy is on file. He stated that Transfer of Capital was increased to \$175K for unscheduled repairs and maintenance. After an overview of both budget options, the DGM culminated by saying the 2019 levy would be set at 29 cents.

President Overmyer asked the Board members to direct their questions and comments to District General Manager Deschenes by next Tuesday, 10/23, for inclusion at the November 1st meeting.

b. Board VPN Access

The District General Manager stated that there have been numerous connection issues that have not allowed adequate PC access for Board members and guests. The equipment we purchased isn't set up to work with our connection through Comcast. The DGM created a cost comparison between VPN and our current Office 365 service which was then vetted by our IT support provider, CMIT. A copy is on file. VPN access would provide numerous cost-savings benefits.

President Overmyer asked the Board to send questions on this subject to the DGM by next Tuesday, 10/23, for further discussion by the entire board at the November 1st meeting.

c. Policy 580-Grants

President Overmyer asked to table discussion on this subject until all Board members are present. It will be included on the agenda for the November 1st meeting.

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BUSINESS CALENDAR

The addition of the Grants Policy, VPN Access, and the Capital and Facilities plan will be added to the agenda for discussion at the November 1st meeting.

GENERAL DISCUSSION

Commissioner Achziger inquired about the status of the MacDonald Miller assessment. The DGM answered that we had received and reviewed the assessment at a previous meeting. Commissioner Achziger then inquired about the Feasibility Study Report. President Overmyer answered that we had costs for staying at the present location and would discuss an off-site option at a future meeting.

Commissioner Young stated that he would be late to the November 1st meeting due to a previous commitment.

President Overmyer asked if Board members were interested in a visit to the pool facility after the meeting. District General Manager Deschenes and Commissioner Achziger left for the pool after adjournment.

UPCOMING MEETINGS –



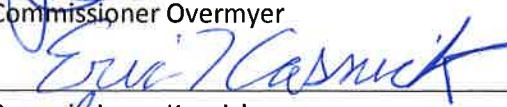
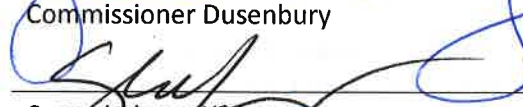
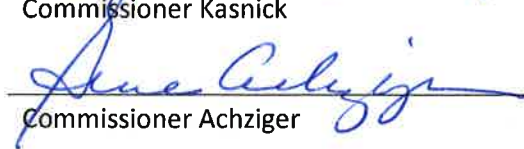
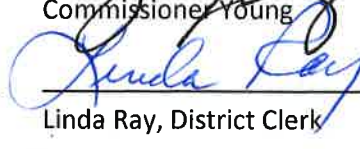
- November 1, 2018, Special Board Meeting, 5:00 p.m., District Office
- November 20, 2018, Regular Meeting, 5:00 p.m., District Office

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:15 p.m.

Respectfully submitted by Linda Ray, District Clerk

Des Moines Pool Metropolitan Park District Board of Commissioners

 _____ Commissioner Overmyer	 _____ Commissioner Dusenbury
 _____ Commissioner Kasnick	 _____ Commissioner Young
 _____ Commissioner Achziger	 _____ Linda Ray, District Clerk

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