



Des Moines Pool Metropolitan Park District

January 29, 2019
5:00 p.m.
District Office

MINUTES RETREAT MEETING

CALL TO ORDER/ROLL CALL

President Overmyer called the retreat meeting to order at 5:00 p.m. Present were Commissioners Achziger and Dusenbury; District Clerk Linda Ray, District General Manager Deschenes and Aquatic Manager Dominic Finazzo. Commissioners Kasnick and Young were delayed.

PLEDGE OF ALLEGIANCE – District General Manager Deschenes led the flag salute.

The meeting was recessed at 5:02 pm to give Commissioners Young and Kasnick time to arrive.

At 5:10 pm Commissioners Kasnick and Young arrived and the meeting re-convened.

ADOPTION/MODIFICATIONS OF AGENDA –

President Overmyer requested re-ordering of the agenda; moving the discussion of the Capital Improvement Plan to after the meal break, along with discussion of committee work.

ANNOUNCEMENTS, PROCLAMATIONS AND PRESENTATIONS -- None

PUBLIC COMMENT – None

BUSINESS

Aquatic Manager's Report

Aquatic Manager Dominic Finazzo reported on 1st Quarter operations at the Mt. Rainier Pool. The pool re-opened on January 14th with more hours than originally planned. Saturday hours are being offered for the first time with a morning lap and family swim; and another family swim in the afternoon. Water aerobics are being held twice a week. These classes are fully attended. An early morning lap swim will be added week of February 18th on Tuesday and Thursday from 5:00 am to 7:00 am.

A staff in-service was held and a WiBit pool feature was assembled. Some staff members acted as guards and other members were in the pool in order to identify visual issues that may occur while the feature is in use in real-time. The feature will take approximately one hour to assemble with 4-6 staff members.

The AM stated that while Evergreen pool is closed, Mt. Rainier Pool is hosting high school swim practices. Pool staff has also updated pass extensions for members and this will be an on-going process.

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To enhance our community's quality of life by providing access to and promoting participation in aquatics programs

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Closure Items: The staff was employed for cleaning and maintenance tasks while the pool was closed. Grout was replaced in the showers, ivy was removed from trees around the exterior of the building, graffiti was removed from the HVAC enclosure walls, and the HVAC enclosure itself was swept out. Staff also completed asset management and surplus removal including the old manual pump vacuum which will be replaced.

Outreach: Staff worked some hours providing water safety talks to members of the community. Acting Aquatics Coordinator Lauryne Bartlett hosted a Red Cross baby-sitting class for area teens.

Staffing: The AM has posted two head lifeguarding positions and have interest from three qualified applicants. Two applications were received through WRPA. Four lifeguards have been on-boarded in the past two weeks.

Repairs: Staff repainted the bulletin boards located inside of the facility. The shower trees in the locker rooms have been timed. Vendor, Grunfos installed a variable flow drive and resolved a recurring electric trip issue. Sunbelt and CMIT worked together to upgrade remote access ability for the system. MacDonald Miller repaired leaks in several toilets and repaired the hot water faucet in the 1st aid sink. Aquatic Speciality replaced a clogged injector feed line.

Improvements: A trashcan was installed at the building entrance to discourage trash in the planters. A new AED cabinet was purchased with grant funding and installed. The sidewalks and parking lots were pressure washed prior to opening. Highline School District removed some tree limbs damaged by recent wind storms. Finally, a locking mailbox was installed on the curb.

Swim lessons will begin the week of March 4 which will include Saturday lessons. Fees along with registration and placement date/times will be posted on the website this week.

Questions from the Board regarding future programming were answered by AM Finazzo. He is hoping to institute lap swims in the early morning hours 5 days a week when staffing is available. The AM also indicated that registration for swim lessons will be in person at MRP or taken over the phone starting Saturday, February 19. Anyone wanting to take lessons will be able to take a placement test on site as they are registering. The duration of each test takes approximately 5 minutes to complete.

In response to a question from the Board, AM Finazzo stated that 16 out of the 29 lifeguards now employed at MRP are qualified instructors. Their assistance with lessons is dependent on their availability.

The AM discussed with the Board the template for future quarterly reporting. The Board indicated they would like to get a count of pool users according to resident zip codes. The AM will send his reports to the District General Manager for review before presentation to the Board quarterly at regular meetings.

List of Questions

President Overmyer addressed questions that were submitted to the Board from Commissioner Achziger and Des Moines resident, Michelle Thyng. Copies were emailed to all Board Members. Commissioner Achziger inquired of AM Finazzo about a current aquatic's operation plan for the newly re-opened pool. A discussion ensued regarding drafting of a plan by the AM after the pool is fully operational and staffed.

Commissioner Achziger voiced concern over contact with the community and reaching out to users to determine what priorities should be with regard to programming and vision. His comments were challenged by President

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Overmyer and she stated that priorities of the AM should be to focus on programming and its effectiveness during the re-opening period.

The Board members agreed the extensive list of questions should be reviewed at a later time when the AM has had ample opportunity to focus attention on the re-opening of the pool. He will answer the questions within the next two weeks by priority and the Board will discuss his answers at a future meeting.

On exiting the meeting, Aquatic Manager Finazzo indicated he will provide the Board members with a copy of his 1st quarterly report via email.

End of Year Financials

District General Manager Deschenes reported on 2018 end of year financial status of the District and a positive start to 2019 with a balance of \$614K. There are some outstanding balances owed to the contractor of the closure project that have not yet been agreed upon and will total approximately \$180K.

Committee Work

President Overmyer asked the Board for feedback on the present committee structure and if changes are needed for 2019. It was decided to maintain the committees and members as is and as follows:

Capital and Contracts Committee = President Overmyer and Commissioner Dusenbury

Financial Committee = Commissioner Dusenbury and Commissioner Young

Policy & Procedure = Commissioner Young and Commissioner Kasnick

Public Outreach = Commissioner Achziger and President Overmyer

Ad Hoc/Special Projects = Commissioner Kasnick and Commissioner Achziger

2019 Business Schedule – Meeting Start Time

As was discussed at the meeting on 1/15, the Board agreed to review the start time of future meetings in order to accommodate public participation. It was decided by the members of the Board to start future Regular Meetings at 6:00 p.m. while Special Meetings and Retreat Meetings will begin earlier subject to availability of the Board members.

President Overmyer requested the District Clerk to prepare a Resolution to be signed at the February 19 Regular Meeting adopting a 6:00 p.m. starting time as of the March 19, 2019 Regular Meeting

2019 Goals

District General Manager Deschenes presented an overview of 2018 Goals which included the closure project and other repairs made to the Mt. Rainier Pool in 2018. A discussion ensued regarding the current contract with Highline School District and how the District will need to position themselves with HSD when new contract discussions occur in the near future.

Discussions migrated to the Aquatic Feasibility Study that was performed in 2017 and how the District should perceive public opinion on whether to stay at the present site or move to another location. Use of the facility as a competitive venue or strictly a community exercise resource is also a subject of consideration and whether or not the sites being explored will sustain a large enough public recreational facility.

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DGM Deschenes continued his presentation by reporting on the District's bonding issue. He is working with legal counsel, Brian Snure and a rep at Foster Pepper to review a draft bill, HO711, that validates the formation of metropolitan park districts which affects three districts state-wide. The DGM will report on developments at future meetings.

Discussions returned to the Aquatic Feasibility Study. Commissioner Dusenbury suggested a publishing date of the document later in 2019 and asked the DGM to develop a work plan with a timeline for committee meetings to discuss future steps. Other Board members indicated the desire for an earlier publish date.

President Overmyer reiterated the list of 2019 Goals as presented to include:

- 1) Work on operational plans and develop guidelines for the Aquatic Manager
- 2) Accomplish a scholarship program and policy/process
- 3) Tie our CIP plan into the Aquatic Feasibility Study
- 4) Finalize the Aquatic Feasibility Study
- 5) Consider discussion/negotiation items with Highline School District regarding 2022 contract renewal
- 6) Work on a presentation to Normandy Park
- 7) Create a stakeholders list and strategic plan

A discussion then ensued regarding the need to connect with community groups that include non-swimmers in order to attract a wider community of individuals to use pool resources. It was pointed out that although the pool staff represents a diverse makeup of the community and are influential in forming connections with community members, it would be helpful to contact a 3rd party to moderate so that the Board can effectively determine District values and communicate to the pool staff. Goal #8, to "locate a facilitator" was added to the 2019 list.

ADJOURNMENT

With no further business, the meeting was adjourned at 8:00 pm.

UPCOMING MEETINGS –

- February 19, 2019, 5:00 p.m. Regular Meeting, District Office
- March 19, 2019, 5:00 p.m. Regular Meeting, District Office

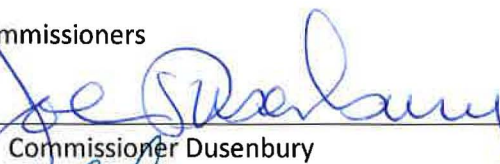
Respectfully submitted by Linda Ray, District Clerk

Des Moines Pool Metropolitan Park District Board of Commissioners

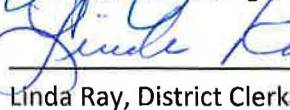

Commissioner Overmyer


Commissioner Kasnick


Commissioner Achziger


Commissioner Dusenbury


Commissioner Young


Linda Ray, District Clerk

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